

# **Knox County Government**

**and**

## **SSC Service Solutions**

**This Contract** made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2011 by and between **Knox County Schools, on behalf of Knox County Government**, through its governing body and authorized representative, hereinafter referred to as "**Knox County**" and **SSC Service Solutions** hereinafter referred to as "**Contractor.**"

**Whereas**, Knox County requested sealed bids for the provision of Custodial Services for Knox County Schools, (Invitation for Bid #956);

**Whereas**, Contractor submitted a bid in accordance with said requested specifications, the response of which is the most responsible and responsive bid meeting specifications accepted by Knox County;

**Whereas**, Contractor agrees and undertakes to provide said services for Knox County, as set forth in the Invitation for Bid, and at the price quoted for said services by Contractor. Further, in accordance with the lawful directions of Knox County, the Contractor agrees in all respects, to be governed by the Invitation for Bid specifications and the Contractor's bid and response as attached.

**Now, therefore** in consideration of mutual covenants and promises contained herein, the parties hereto wish to enter into this Contract to set forth their respective rights and obligations and do mutually agree that;

### **Witneseth:**

**1. Terms of this Contract.** This Contract commences on the \_\_\_\_\_ day of \_\_\_\_\_ and ends the \_\_\_\_\_ day of \_\_\_\_\_ unless terminated in conformity with the terms of this Contract as contained in paragraphs 2 and 21. Knox County reserves the right to purchase these goods/services from other sources if the need arises. Knox County reserves the right to revoke the award if a pattern of unavailability arises with the vendor. Upon mutual consent of both Knox County and the awarded Contractor this term bid agreement may be renewed for one (1) each additional two (2) year term, for a total of five (5) years.

**2. Appropriations.** In the event no funds are appropriated by Knox County Schools for Custodial Services in any fiscal year or insufficient funds exist to provide the services, then the Contract shall expire upon the expenditure of previously appropriated funds or the end of the current fiscal year, whichever occurs first, with no further obligations owed to or by either party.

3. **Books and records.** Contractor shall maintain all books, documents, accounting records and other evidence pertaining to the service under this Contract and make such materials available at their offices at all reasonable times during the contract period and for three (3) years from the date of the final payment under the Contract for inspection by Knox County or by any other governmental entity or agency participating in the funding of this Contract, or any authorized agents thereof; copies of said records to be furnished if requested. Such records shall not include those books, documents and accounting records that **represent the Contractor's costs** of manufacturing, acquiring or delivering the products and services governed by this Contract.

4. **Compliance with all federal, state, and municipal laws.** Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations in any manner affecting the provision of Custodial Services, and all instructions and prohibitive orders issued regarding this work and shall obtain all necessary permits.

5. **Contractor** shall indemnify, defend, save and hold harmless, Knox County and Knox County Schools, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the **Contract by Contractor**, its subcontractors, agents or employees or due to any negligent act, occurrence, omission, commission of Contractor, its subcontractors, agents, or employees. Knox County and/or Knox County Schools shall have no duty to indemnify the Contractor as this is not allowed by State law.

6. **Contractor** shall not sell, disburse, disseminate or in any other way provide information to any outside party without the **expressed written consent** of Knox County Government.

7. **Contract documents.** It is mutually agreed by both parties that the following documents are made part of this Contract and are incorporated herein by reference:

- A. Invitation for Bid#956 and Addenda I through IV
- B. Negotiated Terms and Conditions (as attached)
- C. Contractor's Pricing (as attached)
- D. Contractor's Response to Invitation for Bid#956 and Addenda I through IV (as attached)
- E. Contractor's Affidavits, Business License and Certificate of Insurance

**8. Criminal History Records Check:** Any and all successful vendors, vendor employees, and any vendor sub-contractors and its employees must submit to a criminal history records check, at vendors expense, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the employee to have contact with students or enter school grounds when students are present. Referencing Tennessee Code Annotated Section 49-5-413, a copy of each background check must be given to the schools before an employee enters on to school grounds.

**9. Delivery.** Contractor shall render the Janitorial Services for the Knox County in accordance with Invitation for Bid #956 and associated Addenda. The County reserves the right to negotiate other dates and frequency of Janitorial Services as needed to provide the Best Value for the County.

**10. Equipment and Supplies Purchase.** Contractor agrees to purchase all custodial equipment, in its current condition in locations throughout the district, for the sum of Four Hundred Thousand Dollars (\$400,000.00). Contractor also agrees to purchase the current inventory of disposable supplies (trash liners, paper towels, toilet tissue, cleaners, mop heads, mop handles etc.) at the price Knox County Schools purchased the supplies initially.

**11. Governing Law.** This Contract shall be governed by the laws of the State of Tennessee, and all obligations of the parties are performable in Knox County, Tennessee. The Chancery Court and/or the Circuit Court of Knox County, Tennessee, shall have exclusive and concurrent jurisdiction of any disputes, which arise hereunder.

**12. Indemnification/Hold Harmless:** Contractor shall indemnify, defend, save and hold harmless Knox County Schools and Knox County, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Contractor, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of Contractor, its subcontractors, suppliers, agents or employees.

**13. Independent contractor.** Contractor acknowledges that Contractor and employees serve as independent contractors and that County shall not be in any manner responsible for any payment, insurance, or incurred liability.

**14. Invoicing and reporting requirements.** Contractor shall invoice the Knox County Schools:

Knox County School Maintenance and Operations  
Attn: Purchasing Supervisor  
900 N. Fifth Avenue  
Knoxville, TN 37917

**15. Limitations of liability.** In no event shall Knox County be liable for any indirect, incidental, consequential, special or exemplary damages or lost profits, even if Knox County has been advised of the possibility of such damages.

**16. Nondiscrimination and non-conflict statements.** Contractor agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract, or in the employment practices of Contractor. Contractor shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination.

**17. Payment.** Knox County Schools shall pay Contractor the amount (Reference Attachment C, Contractor's Pricing) as agreed upon in County's Invitation for Bid #956 for Custodial Services for the school facilities per the Contractor's response to Invitation for Bid #956, pursuant to all payments being subject to Knox County's review and approval. The Contractor shall receive, upon the need of Knox County, written notification to proceed. The Contractor shall pursue all work diligently until completion as directed by the Knox County Schools Contract Manager.

The Contractor agrees to extend any price decreases to the County that may arise from changes to the scheduling of these services.

**18. Price Increases.** Contractor shall charge a firm fixed price for the services noted herein for the initial one (1) year term of the agreement. This price may not change during this term of the contract. The vendor may request a price increase at each annual anniversary of the agreement. All price increase requests shall not exceed the Consumer Price Index (CPI) for all Urban Consumers in the South. However, no price increase shall exceed four (4%) percent in any renewal period regardless if the CPI is more. A request for a price increase must be accompanied by proof of increased price to the vendor. Contractor must submit proof to document any price increase. All requests for increases must be received by Knox County School Maintenance and Operations and Knox County Purchasing Division no later than September 30<sup>th</sup> of each year prior to renewal. All price increases shall be at the sole discretion of Knox County Schools.



Should additional increases in the Federal or applicable state minimum wage occur, Contractor shall negotiate with Knox County (prior to budgeting) to compensate employees fairly.

**19. Removal of Vendors Employees:** The successful vendor(s) agrees to utilize only experienced responsible and capable people in the performance of the work. Knox County Schools may require that the successful contractor remove from the job covered by this contract, employees who endanger persons or property or whose continued employment under this contract is inconsistent with the interest of the School system.

Knox County Schools shall not arbitrarily request removal of persons but will have written documentation of concerns. Repeated refusal to adhere to this provision may result in termination as stated in the resulting contract.

**20. Tax Compliance:** Pursuant to Resolution R-07-1-903 passed by the Commission of Knox County, Tennessee, Contractor hereby acknowledges, by submission of its bid and signature that it is current in its respective Federal, State, County, and City taxes of whatever kind or nature and is not delinquent in any way. Delinquent status must be disclosed or risk debarment by the Knox County Purchasing Division.

**21. Termination.** Notwithstanding any other provision of this Contract to the contrary, County may terminate this Contract with or without cause, upon written notice of not less than sixty (60) days. Upon termination, County will pay for services satisfactorily completed but not yet invoiced. Contractor shall not perform additional work without the expressed permission of County.

In the event Contractor intends to interrupt or discontinue service under this Contract, Contractor agrees to give Knox County at least one-hundred twenty (120) days advance written notice of said interruption or discontinuance of service prior to interrupting or discontinuing same. Any interruption or discontinuance of service without said advance notice shall constitute a material breach of this Contract.

**22. Severability clause.** If any provision of this Contract is declared illegal, void, or unenforceable the remaining provisions shall not be affected but shall remain in force and in effect.

**23. Prohibition against assignment.** Contractor shall not assign this Contract to any party, company, partnership, incorporation, or person without prior specific written consent of County.

**24. Right to inspect.** Knox County reserves the right to make periodic inspections of the manner and means the services are performed.

**25. Use of Facilities.** Any Custodial services required for non school related/after hours use of facilities shall be billed directly to the using organization by the Contractor at the stated per hour charge listed in Section 6.18 of Attachment C. All after hour events shall be coordinated with the building level principal and Knox County School Maintenance and Operations. Knox County Schools shall not be responsible for any payment for these services.

**26. Wages and Benefits.** All Knox County School employees who transition employment to Contractor shall be paid their current hourly wages as of date of transition and shall be offered the Blue Cross/Blue Shield Comprehensive Plan as attached. These employees shall have, as a minimum, these wages and benefits for the duration of the Contract. The County shall have no further obligation in regards to wages and benefits.

It is agreed that this Contract, represents the **entire Contract** between the parties and no prior or contemporaneous representations, promises, and agreements, oral or otherwise, not embodied herein, shall be of any force or effect.

**In witness whereof**, the parties hereto have caused this Contract to be executed in two (2) original copies on the day and year first above written.

**Knox County Government**

by: \_\_\_\_\_  
**Tim Burchett**  
**Knox County Mayor**

**Knox County Schools**

by: \_\_\_\_\_  
**Dr. James P. McIntyre**  
**Superintendent**

**Contract #:** \_\_\_\_\_  
**Approved as to Legal Form:**

**SSC Service Solutions**

\_\_\_\_\_  
**Knox County Law Director's Office**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

## **Attachment “A”**

### **Knox County Government Invitation for Bid 956 and Addenda I through IV**

The Purchasing Division of Knox County Tennessee will receive sealed bids for the provision of **Custodial Services for Knox County Schools** as specified herein. Bids must be received by 2:00 p.m. on **May 18, 2011**. Late bids will be neither considered nor returned.

**Please Deliver Bids to:**

**Bid Number 956**

**Knox County Purchasing Division  
Suite 100, 1000 North Central Street  
Knoxville, Tennessee 37917**

The bid envelope must show the bid number, name and opening date.

**SECTION I      GENERAL TERMS AND CONDITIONS**

- 1.1 **ADDITIONAL INFORMATION:** Knox County wants requests for additional information routed to Matt Myers, CPPO, CPPB, at 865/215-5750. Questions may be faxed to 865/215-55778 or emailed to matt.myers@knoxcounty.org. Information about the Knox County Purchasing Division may be obtained on the Internet at www.knoxcounty.org/purchasing.
- 1.2 **ACCEPTANCE:** Vendors shall hold their price firm and subject to acceptance by Knox County for a period of ninety (90) calendar days from the date of the bid opening, unless otherwise indicated in their bid. The time clock located in the Purchasing division shall be the official time of record.
- 1.3 **ALTERNATIVE BIDS:** Knox County will not accept alternate bids (those not equal to specifications). Bidders shall familiarize themselves with all conditions of this bid and make their own determination as to their company's ability to perform the services requested.
- 1.4 **AWARD:** Award will be made to the lowest responsive, responsible bidder(s) meeting specifications, who presents the product or service that is in the best interest of Knox County. Knox County reserves the right to award this bid on a location basis or an "all or none" basis whichever is in the best interest of the County. Knox County reserves the right to not make an award. The award criteria are listed in section 3.12.
- 1.5 **BID DELIVERY:** Knox County requires bidders, when hand delivering bids, to time date and stamp the envelope before depositing it in the bid box. Knox County shall not be responsible for lost or misdirected mail. Knox County shall also not be responsible for bids delivered to other addresses other than that listed at the top of this page. Additionally, Knox County shall not be responsible for late delivery from commercial carriers even if proof of pickup is sufficient for delivery by the bid opening time.
- 1.6 **BIDS REQUESTED ON BRANDS OR EQUAL:** Unit price bids are requested on products that equal or exceed the quality and performance of the brands and model numbers listed. References to brand names, trade names, model numbers or other descriptions peculiar to specific brand products are made to establish a required level of quality and functional capabilities, and are not intended to exclude other products of that level. Comparable products of other manufacturers will be considered if proof of comparability is contained in the bid. It shall be the responsibility of the bidders, including bidders whose product is referenced; to furnish with the bid such specifications, catalog pages, brochures or other data as will provide an adequate basis for determining the quality and functional capabilities of the product offered. Failure to provide this data may be considered valid justification for rejection of a bid.
- 1.7 **CONFLICT OF INTEREST:** Vendors must have read and complied with the "non-conflict of interest" statement provided in the vendor registration process prior to the opening of this solicitation.
- 1.8 **DECLARATIVE STATEMENTS:** Any statement or words (i.e.: must, shall, will etc.) are declarative statements and the vendor must comply with the condition. Failure to comply with any such condition may result in the proposal/bid being non-responsive and disqualified.
- 1.9 **DISADVANTAGED BUSINESS PROGRAM:** Knox County has established a Disadvantaged Business Program, which has the responsibility of increasing opportunity for small, minority and women owned businesses. This is being accomplished through community education programs, policy edification, active recruitment of interested businesses and process re-engineering.

Knox County is committed to ensuring full and equitable participation for all disadvantaged businesses. Knox County welcomes submittals from those disadvantaged businesses that have an interest in providing goods and/or services listed herein.

In addition, Knox County strongly encourages the inclusion of disadvantaged businesses by non-disadvantaged contractors who may wish to partner or subcontract portions of this agreement in order to accomplish the successful delivery of goods and/or services.

If you are a disadvantaged business and would like additional information about our disadvantaged business program please contact:

Robert Minter, Supplier Diversity Coordinator  
Knox County Purchasing Division  
Telephone: 865.215.5756 Fax: 865.215.5778  
E-Mail: robert.minter@knoxcounty.org

- 1.10 **DUPLICATE COPIES:** Knox County requires that bids being submitted by hand be submitted with one (1) marked original and two (2) exact copies. One (1) digital copy is also requested.
- 1.11 **ELECTRONICALLY SUBMIT RESPONSE:** Due to the nature of this bid, Knox County Purchasing Division will not be able to accept electronically submitted responses. A hard copy response must be submitted with one (1) marked original and two (2) exact copies.
- 1.12 **HOW TO DO BUSINESS:** On July 1, 2005 Knox County implemented a web-based purchasing software system, "Knox Purchasing On-Line". The purpose for migrating from our existing financial software application was to provide our clients (vendors, county departments and the citizens of Knox County) with a more enhanced and end-user friendly means of accessing our services. As a result of this implementation, the Purchasing Division is now able to offer on-line vendor registration and maintenance, electronic receipt of purchase orders, on-line retrieval and submittal of quotes, bids and proposals for our vendor-clients and on-line requisitioning and receiving for our county departments. In order for the County to maximize its investment and minimize the cost associated with office operations we need your help. When doing business with Knox County we are urging you to please go to our website at [www.knoxcounty.org/purchasing](http://www.knoxcounty.org/purchasing), register as a vendor in our new on-line purchasing system, "Knox Purchasing On-Line", if you have not done so and whenever possible to conduct your business with the County through this site. If you have any questions please contact the Purchasing Division Representative listed in subsection 1.2 of this document.
- 1.13 **INSURANCE CHECKLIST:** Vendors and their insurance agents must sign the attached insurance requirement form and submit it with their bid. This serves as proof that the vendor can and will obtain and maintain the insurance required for this project. Upon notification of intent to award, the successful vendor shall be required to submit a Certificate of Insurance showing the specified coverage and naming Knox County Government as additional insured.
- 1.14 **MULTIPLE BIDS:** Knox County will consider multiple bids that meet specifications.
- 1.15 **NEW MATERIAL:** Unless specified otherwise in the bid package, the Vendor must provide new supplies. New, as used in this clause, means previously unused materials. Material includes but is not limited to, raw material, parts, items, components, and end products. Vendor submission of other than new materials may be cause for the rejection of the bid.
- 1.16 **POSSESSION OF WEAPONS:** All vendors and their employees and their agents are prohibited from possessing any weapons on Knox County property without prior written consent from the County. In the case of a vendor whose contract requires possession of firearms or other weapons to successfully complete their contract, vendor must provide personnel who are bonded to bear said weaponry.
- 1.17 **PROCESSING TIME FOR PAYMENT:** Vendors are advised that a minimum of thirty days is required to process invoices for payment. Additional invoicing instructions may be found in Section 3.13.
- 1.18 **PROOF OF FINANCIAL AND BUSINESS CAPABILITY:** Bidders must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. Knox County will make the final determination as to the bidder's ability.
- 1.19 **RECYCLING:** Knox County, in its continuing efforts to lessen the amount of landfill waste and to further recycling efforts, request that bids be sent electronically. Bids being submitted on paper shall:
  - 1.19.1 Be submitted on recycled paper
  - 1.19.2 Not include pages of unnecessary advertising

1.19.3 Be made on both sides of each sheet of paper

- 1.20 **RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the prospective bidder to review the entire Invitation for Bid packet and to notify the Purchasing Division if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications or bidding procedures must be received in the Purchasing Division no less than seventy-two hours prior to the time set for bid opening. These requirements also apply to specifications that are ambiguous.
- 1.21 **SIGNING OF BIDS:** When submitting your bid, other than electronically, in order to be considered all bids must be signed. Please sign the original in blue ink. When submitting electronically, the submission of the bid constitutes the acceptance of all terms and conditions and will legally bind the Vendor to the County's request for goods and/or services and the Vendors subsequent response.
- 1.22 **TAXES:** Knox County purchases are not subject to taxation. Tax exemption certificates will be provided upon request.
- 1.23 **TITLE VI OF THE 1964 CIVIL RIGHTS ACT:** "Nondiscrimination in Federally Assisted Programs"- "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." 42 U.S.C. section 2000et seq. It is the policy of Knox County Government that all its services and activities be administered in conformance with the requirements of Title VI.
- 1.24 **USE OF BID FORMS:** Vendors are to complete the bid forms contained in the bid package. Failure to complete the bid forms may result in bid rejection.
- 1.25 **VENDOR REGISTRATION:** Prior to the opening of this bid, **ALL BIDDERS** must be registered with the Purchasing Division. A vendor application may be submitted online at [www.knoxcounty.org/purchasing](http://www.knoxcounty.org/purchasing). Select the Vendor Registration link and complete the forms. Vendors must be registered with the Purchasing Division prior to submitting their bid.
- 1.26 **WAIVING OF INFORMALITIES:** Knox County reserves the right to waive minor informalities or technicalities when it is in the best interest of Knox County.

## **SECTION II OBLIGATIONS, RIGHTS AND REMEDIES**

These terms and conditions shall be part of the contract. Knox County reserves the right to negotiate other terms and conditions it deems appropriate and necessary under the circumstances to protect the public trust.

- 2.1 **ALTERATIONS OR AMENDMENTS:** No alterations, amendments, changes, modifications or additions to this Contract shall be binding on Knox County without the prior written approval of the County.
- 2.2 **APPROPRIATION:** In the event no funds are appropriated by Knox County for the goods or services in any fiscal year or insufficient funds exist to purchase the goods or services, then the Contract shall expire upon the expenditure of previously appropriated funds or the end of the current fiscal year, whichever occurs first, with no further obligations owed to or by either party.
- 2.3 **ASSIGNMENT:** Contractor shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written specific consent of Knox County.
- 2.4 **BOOKS AND RECORDS:** Contractor shall maintain all books, documents, accounting records and other evidence pertaining to the goods and services provided under this Contract and make such materials available at its offices at all reasonable times during the contract period and for three years from the date of the final payment under this agreement for inspection by Knox County or by any other governmental entity or agency participating in the funding of this agreement, or any authorized agents thereof; copies of said records to be furnished if requested. Such records shall not include those books, documents and accounting records that represent the Contractor's costs of manufacturing, acquiring or delivering the products and services governed by this agreement.
- 2.5 **CHILD LABOR:** Contractor agrees that no products will be provided or used under this Contract, which have been manufactured or assembled by child labor.

- 2.6 **COMPLIANCE WITH ALL LAWS:** Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations in any manner affecting the provision of waste hauling services, and all instructions and prohibitive orders issued regarding this work and shall obtain all necessary permits. All licensing information must be submitted with the bid.
- 2.7 **CRIMINAL HISTORY RECORDS CHECK:** Any and all successful vendors, vendor employees, and any vendor sub-contractors and it's employees must submit to a criminal history records check, at vendors expense, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the employee to have contact with students or enter school grounds when students are present. Reference Tennessee Code Annotated Section 49-5-413. A copy of each background check must be given to the schools before an employee enters on to school grounds.
- 2.8 **DEFAULT:** If Contractor fails to perform or comply with any provision of this contract or the terms or conditions of any documents referenced and made a part hereof, Knox County may terminate this contract, in whole or in part, and may consider such failure or noncompliance a breach of contract. Knox County expressly retains all rights and remedies provided by law in case of such breach, and no action by Knox County shall constitute a waiver of any such rights or remedies. In the event of termination for default, Knox County reserves the right to purchase its requirements elsewhere, with or without competitive bidding.
- 2.9 **GOVERNING LAW:** This Contract shall be governed by the laws of the State of Tennessee, and all obligations of the parties are performable in Knox County, Tennessee. The Chancery Court and/or the Circuit Court of Knox County, Tennessee, shall have exclusive and concurrent jurisdiction of any disputes, which arise hereunder.
- 2.10 **INCORPORATION:** All specifications, drawings, technical information, invitation to bid, bid, award and similar items referred to or attached or which are the basis for this contract are deemed incorporated by reference as if set out fully herein.
- 2.11 **INDEMNIFICATION/HOLD HARMLESS:** Contractor shall indemnify, defend, save and hold harmless Knox County, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Contractor, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of Contractor, its subcontractors, suppliers, agents or employees.
- 2.12 **INDEPENDENT CONTRACTOR:** Contractor shall acknowledge that it and its employees serve as independent contractors and that Knox County shall not be responsible for any payment, insurance or incurred liability.
- 2.13 **INSPECTION AND ACCEPTANCE:** Warranty periods shall not commence until Knox County inspects and formally accepts the goods and/or services. The terms, conditions and timing of acceptance shall be determined by Knox County. Knox County reserves the right to reject any or all items or services not in conformance with applicable specifications, and Contractor assumes the costs associated with such nonconformance. Acceptance of goods or services does not constitute a waiver of latent or hidden defects or defects not readily detectable by a reasonable person under the circumstances.
- 2.14 **LIMITATION OF LIABILITY:** In no event shall Knox County be liable for any indirect, incidental, consequential, special or exemplary damages or lost profits, even if Knox County has been advised of the possibility of such damages.
- 2.15 **NONDISCRIMINATION AND NON-CONFLICT STATEMENT:** Contractor agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of Vendor. Contractor shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Contractor covenants that it complies with the Fair Wage and Hour Laws, the National Labor Relations Act, and other federal and state employment laws as applicable.

Contractor covenants that it does not engage in any illegal employment practices. Contractor covenants that it has no public or private interest, and shall not acquire directly or indirectly any interest, which would conflict in any manner with the provision of its goods or performance of its services. Contractor warrants that no part of the total contract amount provided herein shall be paid directly or indirectly to any officer or employee of Knox County as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor or consultant to Contractor in connection with any goods provided or work contemplated or performed relative to the agreement.

- 2.16 **ORDER OF PRECEDENCE:** In the event of inconsistent or conflicting provision of this Contract and referenced documents, the following descending order of precedence shall prevail: (1) Item Description, (2) Invitation to Bid, (3) Bid, (4) Award, (5) Special Terms and Conditions, (6) General Terms and Conditions, (7) Specifications, (8) Drawings.
- 2.17 **REMEDIES:** Knox County shall have all rights and remedies afforded under the U.C.C. and Tennessee law in contract and in tort, including but not limited to rejection of goods, rescission, right of set-off, refund, incidental, consequential and compensatory damages and reasonable attorneys fees.
- 2.18 **RIGHT TO INSPECT:** Knox County reserves the right to make periodic inspections of the manner and means the service is performed or the goods are supplied.
- 2.19 **SEVERABILITY:** If any provision of this Contract is declared illegal, void or unenforceable, the remaining provisions shall not be affected but shall remain in force and in effect.
- 2.20 **TAX COMPLIANCE:** Pursuant to Resolution R-07-1-903 passed by the Commission of Knox County, Tennessee, Contractor hereby acknowledges, by submission of its bid and signature that it is current in its respective Federal, State, County, and City taxes of whatever kind or nature and is not delinquent in any way. Delinquent status must be disclosed or risk debarment by the Knox County Purchasing Division.
- 2.21 **TERMINATION:** Knox County may terminate this agreement with or without cause at anytime. In the event of termination by either party, fees due for services satisfactorily performed or goods accepted prior to the termination date shall be paid.
- 2.22 **WARRANTY:** Contractor warrants to Knox County that all items delivered and all services rendered shall conform to the specifications, drawings, bid and/or other descriptions furnished and/or incorporated by reference, and will be fit for the particular purpose purchased, of merchantable quality, good workmanship, and free from defects. Contractor extends to Knox County all warranties allowed under the U.C.C. Contractor shall provide copies of warranties to the County. Return of merchandise not meeting warranties shall be at contractor's expense.

### **SECTION III SPECIAL TERMS AND CONDITIONS**

- 3.1 **AWARD STATUS:** Knox County intends to issue an initial three-year (3) award. Upon the mutual agreement of each vendor, Knox County Schools and Knox County, the award may be extended for one (1) additional two (2) year term. This may result in a total of five (5) years.
- 3.2 **AWARD PROCESS:** Upon award, the resulting contract(s):
- 3.2.1 Will be drafted by the Knox County Purchasing Division.
  - 3.2.2 Will be reviewed and approved by KCS.
  - 3.2.3 Will be sent to the Knox County Law Department for approval.
  - 3.2.4 Will be forwarded to the KCS for inclusion on the agenda for the next regularly scheduled Board of Education meeting.
  - 3.2.5 Will be forwarded to the Knox County Commission for inclusion on the agenda for the next regularly scheduled meeting (if required).
  - 3.2.6 Will be sent to the Knox County Mayor for signature.
  - 3.2.7 Will be forwarded to the Knox County Purchasing Division for obtaining the signature of the Contractor(s).
  - 3.2.8 Be fully executed.
- 3.3 **BID EVALUATION:** In evaluating the bids, Knox County and KCS reserve the right to use any or all of the ideas from the bids submitted without limitation and to accept any part or all, of the successful bid in selecting an operation which is judged to be in the best interest of the Knox County. All material submitted becomes the property of Knox County.
- 3.4 **BID EXPENSES:** Expenses for developing the bids are entirely the responsibility of the bidder and shall not be chargeable in any manner to Knox County.
- 3.5 **CHANGES AFTER AWARD:** It is possible that after award, KCS might change its needs or requirements. KCS reserves the right to make such changes after consultation with the vendor. Should additional costs arise, KCS reserves the right to consider accepting these charges provided the vendor can document the increased costs.



KCS also reserves the right to accept proposed service changes from the vendor if: They will lower the cost to Knox County and/or provide improved service.

- 3.6 **COMMUNICATIONS WITH THE CONTRACTOR:** Upon award, KCS will communicate extensively and continually with the Contractor. While information may occasionally be transmitted via telephone, it shall always be followed up with a fax or e-mail confirmation. Due to the volume of information that must be transmitted, it is essential that the Contractor have an efficient and properly functioning fax machine. Ideally, the Contractor will have e-mail capabilities.

- 3.7 **COMPLIANCE WITH ALL APPLICABLE REGULATIONS:** Vendor agrees and covenants that the company, its agents and employees will comply with all County, State and Federal laws, rules and regulations applicable to the business to be conducted under this contract.

If the Vendor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, the Vendor shall bear all costs arising from them.

- 3.8 **CONTRACT EXECUTION:** The award of this bid will result in a Contract between Knox County and the successful bidder(s). The Knox County Purchasing Division will draft this contract and no vendor forms, (i.e. Terms and Conditions, Service Agreements, or other standard Company forms, etc.) will be accepted as Contract documents or as Contract attachments.

- 3.9 **CONTACT PERSONNEL:** It shall be essential to the success of this contract to develop a good working relationship with the successful Contractor. It is imperative that the KCS account be handled efficiently and professionally. KCS should be assigned no more than two Contractor contacts to handle billing inquiries and service related issues. In the event one or both contacts leave the KCS account, the successful Contractor shall formally introduce the new contacts to KCS personnel. These contacts must be knowledgeable of KCSMO to avoid any interruption of service.

- 3.10 **CRIMINAL BACKGROUND CHECK:** The successful bidder(s) must submit background checks for every employee working on Knox County School property. When an employee is added or released from the workforce, the criminal background checks must be submitted to the KCS contact. All background checks will be kept confidential as determined by the Knox County Law Department. The cost of each background check is approximately \$29.00.

- 3.11 **ENTRANCE TO KNOX COUNTY SCHOOL SITES:** Only authorized employees of the successful Contractor(s) are allowed on the premises of KCS buildings. Contractor(s) employees are not to be accompanied in their work area by acquaintances, family members, assistants or any person unless said person is an authorized employee of the Contractor(s). All employees must wear a company uniform, or name badges identified with the Company name at all times.

- 3.12 **EVALUATION CRITERIA:**

**Price**

**75 Points**

Knox County reserves the right to ascertain whether or not bid prices are realistic and within the competitive range for each site.

**Current Square Footage under Contract**

**15 Points**

(Vendors must attach a list of current K-12 Educational contracts in place to Section VI. List District Name, number of square feet under contract, personal contact and phone number.)

**Business Model**

**10 Points**

Detail the business model to be deployed in fulfilling the services requested in this solicitation in Section VI.

- 3.13 **INVOICING:** Mail invoices to:

Knox County Schools Maintenance & Operations  
900 East Fifth Avenue  
Knoxville, TN 37917

**THE INVOICE MUST SHOW:**

The purchase order number and an itemized listing of the charges.

*(INVOICES, WHICH DO NOT SHOW THIS INFORMATION, ARE SUBJECT TO REJECTION.)*

Submit one original invoice and one copy of it.

Invoices are to be original, uniquely pre-numbered and white.

Please note: Each department or division of Knox County Government and Knox County Schools are responsible for their own budget. Departments cannot charge or pay bills for another department.

Therefore, it is critical that your business have separate accounts for each department or division that desires to purchase from you. Do not credit our payments to anyone else's account.

- 3.14 **NEWS RELEASES BY CONTRACTORS:** As a matter of policy, KCS does not endorse the products or services of a contractor. News releases concerning any resultant contract from this solicitation will not be made by a contractor without the prior written approval of KCS.
- 3.15 **NO CONTACT POLICY:** After the date and time that the bidder receives this solicitation, any contact initiated by any bidder with any Knox County representative, other than the Purchasing Division representative listed herein, concerning this bid is **strictly prohibited**. Any such unauthorized contact may cause the disqualification of the bidder from this procurement transaction.
- 3.16 **OPEN BIDDING INTENDED:** It is the intent and purpose of Knox County that this Invitation for Bid promotes competition. It shall be the bidder's responsibility to advise the Purchasing Division, if any language, requirements, et cetera or any combination thereof, inadvertently restricts or limits this Invitation for Bids. Such notification must be submitted in writing and must be received by the Purchasing Division no later than ten (10) days prior to the bid closing date.
- 3.17 **OPEN RECORDS ACT:** Knox County is subject to the Tennessee Open Records Act 10-7-503 et seq. Bidders are cautioned that all documents submitted on behalf of this Invitation for Bid will be open to the public for viewing, inspection and copying. Knox County will comply with all legitimate requests.
- 3.18 **PAYMENT:** Knox County intends to pay for these services using either a Knox County issued purchase order or pay with a Knox County E-Commerce card (VISA). Bidders must indicate whether they will accept an E-Commerce card (VISA) at no cost to the County for payment.
- 3.19 **PRE-BID CONFERENCE:** There will be a **mandatory** pre-bid conference on **April 13, 2011** beginning promptly at **10:30 a.m.** local time. The pre-bid conference will be held at the Knox County Purchasing Division, 1000 N. Central Street, Knoxville, Tennessee 37917. Please review your copy of this specification and bring it with you. The pre-bid meeting is for informational purposes only. Only those vendors in attendance will be allowed to submit a response and be considered for award. Vendors are cautioned that nothing is legal or binding on Knox County unless stated in writing and made part of the solicitation. Official addenda must be issued from the Knox County Purchasing Division. See Section 3.26 for information regarding Site Visits.
- 3.20 **PRICING:** Vendors are to quote a firm fixed price for the services noted herein for the initial one (1) year term of the agreement. This price may not change during this term of the contract. However the vendor may request a price increase at each annual anniversary of the agreement. All price increase requests shall not exceed the Consumer Price Index (CPI) for all Urban Consumers in the South. However, no price increase shall exceed four (4) percent in any renewal period regardless if the CPI is more. A request for a price increase must be accompanied by proof of increased price to the vendor. Contractor(s) must submit proof to document any price increase. Knox County reserves the right to accept or reject the requested price increase. If the price increase is rejected the vendor may:
- 3.20.1 Continue with existing prices.
- 3.20.2 Not accept the renewal offer.
- 3.20.3 Request a lower price increase.
- 3.21 **REJECTION OF BIDS:** Knox County reserves the right to reject any and all bids received as a result of this request and to waive any informality, technical defect or clerical error in any bid, as the interests of the County may require. Non-acceptance of any bid will be devoid of any criticism of the bid and of any implication that the bid is deficient in any manner.

Non-acceptance of any bid shall be construed as meaning simply that the County does not deem the bid to be acceptable or that another bid was deemed to be more advantageous to Knox County for the particular services proposed.

- 3.22 **RECORDS:** Vendor will maintain records of items and quantities purchased by Knox County and make them available on request.
- 3.23 **REMOVAL OF VENDORS EMPLOYEES:** The successful vendor(s) agrees to utilize only experienced responsible and capable people in the performance of the work. KCS may require that the successful vendor(s) remove from the job covered by this contract, employees who endanger persons or property or whose continued employment under this contract is inconsistent with the interest of KCS. KCS will not arbitrarily request removal of persons but will have written documentation of concerns. Repeated refusal to adhere to this provision may result in termination as stated in the resulting contract.
- 3.24 **SAFETY:** The successful vendor will ensure that its employees observe and exercise all necessary caution and discretion so as to avoid injury to person or damage to Knox County School property of any and all kinds.
- 3.24.1 All buildings, appurtenances and furnishings shall be protected by the vendor(s) from damage, which might be done or caused by work performed under this contract.
- 3.24.2 Such damages to the foregoing shall be repaired and/or replaced by approved methods so as to restore the damaged areas to their original condition at the expense of the Vendor.
- 3.24.3 Erect and maintain all barricades and traffic control devices. Use traffic control personnel if required for a particular project.
- 3.24.4 Vendors and their employees are required to wear safety goggles and hearing protection while operating any equipment.
- 3.24.5 It shall be the responsibility of all awarded vendors to properly instruct and train all their employees concerning all safety related issues and to be in full compliance with all OSHA regulations.
- 3.25 **SCHOOL SCHEDULE:** Attachment B is a complete school schedule for the year representing holidays, breaks, administrative days etc. This calendar is subject to change and should only be used as a guide to operations at each location. KCS will make every effort to supply a list of other activities associated with each school but cautions contractor that this schedule may be subject to change by the Principal or Student Support Organization (SSO).
- 3.26 **SITE VISITS:** At the conclusion of the pre-bid conference, interested vendors will be given a schedule for visits to the various school sites. Each school site will be walked so potential bidders will have opportunity to fully understand the scope of work to be completed and the requirements of KCS. The current dates are April 18, 2011 through May 4, 2011, unless completed earlier. Knox County will schedule transportation to area sites each day of the week starting at the Central Street address. Due to the time-away from work, only those times and dates scheduled will be allowed. Individuals will not be permitted to conduct site visits on their own. There will not be make-up visits.
- Someone representing your firm must sign up and be present for the site visits. Site visits are **mandatory** to assure that each vendor understands the scope of work at each site. Due to time constraints there will only be one scheduled visit for each school site.
- 3.26.1 The Vendor is required to have visited the sites and shall have fully acquainted and familiarized themselves with conditions as they exist and the operations to be carried out. The Vendor shall make such investigations as they may see fit so that they may fully understand the facilities, difficulties and restrictions attending the execution of the work. Vendor shall also thoroughly examine and be familiar with the specifications.
- 3.26.2 The failure or omission of the Vendor to receive or examine or document, or any part of the specifications, or to visit the sites and acquaint themselves as to the nature and location of the work, the general and local conditions and all matters which may in any way affect performance shall not relieve the Vendor of any obligation to perform as specified herein.
- 3.26.3 Vendor understands the intent and purpose thereof and their obligations there under and that they will not make any claim for, or have any right to damages resulting from any misunderstanding or misinterpretation of this agreement, or because of any lack of information.

- 3.27 **SUB-CONTRACTING:** Any sub-contracting must be approved, in advance by the Knox County Schools and Knox County. Knox County reserves the right to terminate the contract if subcontracting is done without prior written approval. Bidders are strongly encouraged to solicit minority owned and operated sub-contractors for this bid and during the duration of the award.
- 3.28 **TIMELINE:** A proposed timeline for this IFB has been established for informational purposes only. This timeline may be amended as necessary during the process.

Release Bid	March 25, 2011
Pre-bid Conference	April 13, 2011
Site Visits	April 18 – May 4, 2011 (extended to May 6 if necessary)
Question Deadline	May 10, 2011
Addenda Deadline	May 13, 2011
Bid Opening	May 20, 2011
BOE Approval	June 1, 2011
Commission Approval	June 27, 2011
Contract Execution	July 11, 2011

#### **SECTION IV CONTRACTOR RESPONSIBILITIES**

- 4.1 **CONTRACTOR'S REPRESENTATIVE:** A representative of the Contractor shall be listed in Section 6.5 to head the services requested by Knox County Schools. This person shall be available as deemed necessary by KCS for purposes of reporting problems, requesting schedule changes, etc. This individual shall be someone other than the job supervisor and he/she shall be the sole contact person for routine matters. On-site representatives shall check daily with principal.
- 4.2 **DAMAGE:** The Contractor shall be responsible for the repair/replacement to the satisfaction of the district representative of any damage to the facility caused by any employee of the Contractor.
- 4.3 **EQUIPMENT:** The procurement and maintenance of all equipment required for the successful execution of this contractual obligation shall be the Contractor's responsibility. The district will provide storage spaces, but not be responsible for losses which may be incurred due to the theft and/or vandalism. All equipment shall be maintained properly, and in clean condition. The Contractor shall be responsible for the acquisition of all chemicals and equipment necessary to fulfill all specifications stated herein. A listing of all chemicals and equipment which will be used by the successful contractor must be submitted for approval prior to initial service under the contract. All chemicals and equipment must meet or exceed OSHA requirements and commonly recognized safety requirements. Material Safety Data Sheets will be maintained on each job site for all chemicals used in the cleaning processes, with copies given to district personnel and updated regularly.
- 4.4 **EQUIPMENT SURPLUS:** KCS has surplus equipment and supplies of the type and nature required to provide the services requested in this bid for sale. This equipment/supplies may be viewed at each school location, including the KCS Warehouse and include mop handles, buckets, floor machines etc. KCS will entertain reasonable offers for said equipment.
- 4.5 **EXPENDABLE SUPPLIES:** The Contractor will be responsible for providing all expendable supplies, i.e. toilet tissue, paper towels, hand soap, feminine hygiene products, trash liners etc. The selected service provider is responsible for providing sufficient consumables for approximately 56,000 students and 8,000 employees of the school system. Expendable supply substitutions must be pre-approved by KCS. Industry standards should indicate an estimate of supplies needed. A list of preferred supplies and cleaning chemicals is listed in Section 5.5. It is requested that the successful vendor use the existing soap/tissue/paper dispensers currently installed in each location.
- 4.6 **PERSONNEL:** All matters pertaining to the recruitment, screening, hiring, and retention shall be the exclusive responsibility of the contractor. These matters shall be done fully in compliance with existing statutes and regulations pertaining to affirmative action, non-discrimination, wage and hour and any other stipulations germane to prudent personnel management.
- 4.6.1 Contractor shall offer KCS displaced employees an opportunity to interview and give priority hiring for positions required to fulfill responsibilities of this contract. Any prospective employee must meet the hiring requirements of the Contractor, including background checks and drug screening. Where displaced KCS employees are hired every effort shall be made to keep those employees at their present location for continuation of service.

- 4.6.2 Only those personnel who have been properly trained shall be assigned duties under this contract. Employees must be at least eighteen (18) years of age.
- 4.6.3 The Contractor shall be responsible for the hiring, discharging, and disciplining of custodial personnel. The contractor's employee handling policies must be, in large part, compatible with the policies of KCS. As needed, rules and regulations governing work personnel conduct will undergo review and change as agreed upon.
- 4.6.4 Contractor shall assume liability for and shall indemnify and hold Harmless KCS and Knox County against and from any and all liabilities, obligations, penalties, actions, suits, claims, and costs arising out of the activities or actions of Contractor's employees relating to this contract.
- 4.6.5 All personnel shall be dressed in a manner authorized and agreed to by the contractor and KCS.
- 4.6.6 The personnel shall be neat and clean in appearance. Name tags shall be required and furnished by contractor and worn at all times.
- 4.6.7 No employee who has a police record other than minor traffic violations may be assigned duties under this contract. Contractor shall be responsible for the submission of a police clearance record before any employee begins work. All employees must undergo and pass a thorough background screening and check prior to employment with contractor. Background check shall be conducted by The Tennessee Bureau of Investigation and the Federal Bureau of Investigation.
- 4.6.8 Contractor will pay at least minimum wage rate.
- 4.6.9 Contractor will pay all taxes pertaining to his employees as required by law. Any employee whose work habits and/or conduct is deemed objectionable shall be removed from the work force upon request of the authorized KCS representative.

4.7 **PROGRAM RESPONSIBILITY:** The Contractor shall assume full responsibility for the custodial services program as defined herein on Date of Agreement.

4.8 **SAFETY TRAINING:** The Contractor shall be responsible for the training as necessary in the application of chemicals and the use of equipment to facilitate safe conditions for the employees and the district's students, staff, and faculty. The Contractor must also furnish all needed safety equipment and personal protective devices to ensure compliance with OSHA standards for any and all supplies/materials to be used in the performance of this contract. Contractor must have a training program specifically designed for School technicians, including training to meet all Local, State, and Federal guidelines. A copy of contractor's training programs and schedule shall be provided with this bid.

4.9 **SCHOOL SPONSERED ACTIVITIES:** All school sponsored activities including but not limited to PTO meeting, parent teacher conferences, open house, athletic practices/games, dances, musical performances etc. are part of the daily operation of the school and no additional charge shall be assessed.

4.10 **SECURITY:** The Contractor shall be responsible for training employees in Security requirements of KCS, and shall be responsible for the enforcement of the same. Additionally, each employee shall be informed of the following:

- 4.10.1 The Contractor shall be responsible for safeguarding against loss, theft, or damage of all district property, materials, equipment, and accessories which might be exposed to the contractor's personnel.
- 4.10.2 Guns, knives, or other dangerous weapons shall not be allowed on campus.
- 4.10.3 Alcohol and drugs are prohibited on campus. It is the policy of KCS to maintain a workplace that is free from the effects of drug and alcohol abuse. To ensure that employees comply with this policy, KCS will pursue all reasonable and lawful means to enforce this policy. All employees are included under this policy. The policy includes, but is not limited to prohibiting any employee to sell, distribute, use, or possesses illegal controlled substances on or off duty.

This policy authorizes testing of an employee who has been involved in a critical incident, random testing of a safety sensitive employee and testing of an employee when there exists a reasonable suspicion that the employee has engaged or is engaging in prohibited conduct under this policy. Bidder attests that it operates a drug-free workplace program or other drug or alcohol testing program similar, but no less stringent than the policy of KCS.

- 4.10.4 Tobacco use (smoking/chewing/etc.) is prohibited on campus.
- 4.10.5 Keys, which may be distributed at the beginning of each work period, shall be returned to the appropriate supervisor at the end of each work period. Keys which will be required by the contractor and employees will be approved by the district and will be controlled by a person to be named after award of contract.

In any event the Contractor shall be fully responsible for the security and appropriate use of the keys which may be issued. Additionally, the Contractor shall be fully responsible for the replacement of any keys that are lost and any additional cost such as core replacements resulting due to loss of keys.

4.10.6 Contractor's personnel shall not allow any unauthorized persons in school buildings (children, friends, or anyone else not authorized by the district).

4.11 **SPECIALITIES:** Contractor shall be available for community functions, banquets, or other rentals of school facilities, which will be considered an extra billing to the user organization. Contractor shall work with the building level principal for the cleaning of these activities but shall not invoice Knox County Schools.

4.12 **SUPERVISION:** All supervision as required for the execution of those contractual responsibilities assumed by the contractor shall be done by the contractor or his/her designated representative.

4.13 **UNSATISFACTORY SERVICE:** Vendor will have twenty-four hours from notification to correct any specific instances of unsatisfactory performance. If it is not corrected within the time specified, Knox County shall have immediate right to complete the work to its satisfaction and shall deduct its cost to cover incurred expenses from any balances due or to become due to the Vendor. Repeated instances of unsatisfactory performance will result in termination of contract.

4.14 **WAGE RATES:** Bidder's must provide the average wage rates, attached to Section VI, for each classification of employee to be used during the term of this agreement. Bidders must also submit sample employee benefits available to eligible employees.

## **SECTION V GENERAL CUSTODIAL GUIDELINES**

5.1 **ADDITIONAL PORTABLES:** If a need arises to add additional portables during the school year, the Contractor will be required to maintain additional square footage.

5.2 **AFTER HOURS ALARM CALLS:** Successful vendor will assign employees to be on call from 4pm- 11pm on weekdays to receive after hour alarm calls from Knox County Schools Security. Successful vendor shall also assign employees to respond to alarm calls on a twenty-four (24) hour basis to cover weekends and holidays. These employees should be supervisor capacity and have access to all school locations. All after hour alarm calls shall be billed separately to Knox County School Maintenance and Operations at the per hour charge listed in Section 6.18.

5.3 **AFTER HOURS USE OF FACILITY:** Any Custodial services required for non school related/after hours use of facilities will be billed directly to the organization by the successful bidder at the stated per hour charge listed in Section 6.18. All after hour events shall be coordinated with the building level principal. Knox County Schools shall not be responsible for any payment for these services.

5.4 **ALARM:** KCSMO will provide 1 alarm code to head custodian assigned to each school. Additionally 1 code will be assigned to the 2<sup>nd</sup> shift leader to arm the building when leaving the school each night.

5.5 **APPROVED CHEMICALS AND SUPPLIES:**

### **Paper/Disposable Products**

1. Canliners 24X24- Clear 8-10 Gallon Trash Bags
2. Canliners 38X58- Black 60 Gallon Trash Bags
3. Georgia Pacific Compact Coreless 1-Ply Toilet Tissue
4. Georgia Pacific Rolled Towels Towelmaster 2000
5. GO-JO Soft Care Antiseptic Skin Soap
6. Kelsan Deodorizer Free Rinsing Mild Abrasive Cleaner Cream Cleanser

### **Cleaning Chemicals**

1. Annihilation Floor Stripper
2. Concrete® Medic Cleaner and Conditioner (Hardin Valley Academy only)
3. Crew RR Floor & Surface Cleaner (Disinfectant, toilets, water fountains etc.)
4. Johnson Shine-Up Lemon Scented (Furniture Polish)
5. Johnson's Glance (Windows)
6. Johnson's GP Forward (Floors)

7. Johnson's Spit Fire (Flat surface, crayon and graffiti removal)
8. Red Z Vomit Control
9. Reflection II Finish, Wax
10. Sani Guard Total Release Fogger
11. Shella Shine (water fountains)
12. Diversity Carpet Soil Release (Carpet Cleaner)

- 5.6 **ATTACHMENT:** Attachment A to this solicitation is the current Knox County School buildings to be serviced under this agreement. This attachment lists current square footage of each facility totaling 9.658 million square feet. This attachment is given for informational purposes to illustrate the size and scope of the Knox County School district. This information may vary slightly and Knox County shall not be held responsible for any slight discrepancies.
- 5.7 **EMERGENCIES:** All emergency conditions shall be promptly reported to the after-hours service line (865-594-1229). Examples include but are not limited to: fire, flood, smoke, vandalism, theft, compromised building security issues and natural disasters that put the Knox County School building at risk.
- 5.7.1 During normal business hours, custodians shall report immediately to spills or other safety concerns in buildings. All safety concerns shall be reported to the building level Principal or their designee.
- 5.7.2 After hours and weekend responses to emergencies shall not exceed two (2) hours from notification. Contractor is expected to have reasonable inventory of supplies and equipment (wet/dry vacuums, extractors, floor fans, extension cords, brooms, squeegees, etc.) placed at strategic locations to cover any emergency situations.
- 5.7.3 The health and welfare of the students and staff are of the utmost concern. The principal, or their designee, shall have complete control to move students if the need arises, close a particular area of a school, or otherwise secure the building as the situation dictates. Contractor's employee shall assist the principal, or their designee, as directed.
- 5.8 **ENERGY MANAGEMENT:** KCS has an energy management program in place. All vendor employees will comply and assist with enforcement of the energy policy and procedures.
- 5.9 **EMERGENCY RESPONSE:** Provider will work closely with the school district to develop Emergency Response teams in reference to unpredicted events, storms and violent weather. Cleaning of interior debris will commence immediately after imminent danger for employees has passed and work can be performed. If this should fall on a non-scheduled work day (Saturday, Sunday or a holiday) price will be mutually agreed upon. This may occur after work has begun to ensure safety of the students and provider will work in good faith.
- 5.10 **HEAD CUSTODIAN:** KCSMO is requesting quotes for the successful vendor to staff a full time Head Custodian at each school beginning at 6:00 am. This position would be required to:
- Unlock all doors as designated by building level principal.
  - Disarm security system.
  - Check all building systems.
  - Prepare the school to receive children.
  - Assist the building level principal with any requested duties during the school day.
- 5.11 **KNOX COUNTY SCHOOL CUSTODIAN:** KCS is also requesting quotes for an employee of Knox County Schools to function as Head Custodian, as stated above, until contractor has employee(s) on premises. The KCS employee will report only to the building level Principal for assigned duties during their shift.
- 5.12 **TRAINING:** KCSMO will provide Asbestos Awareness, Energy Conservation and Storm Water Training to successful bidder employees assigned to KCS. New employees assigned to Knox County Schools shall complete the training within 60 days of hire.
- 5.13 **TRASH DISPOSAL:** The district shall furnish a container(s) for use by the Contractor in the removal of waste paper, trash, debris, etc. The Contractor shall use the recyclable containers on site for any and all materials that may be recycled as well. Separate containers are available. Contractor shall not use container for any other use but school waste and recyclables.

5.14 **CLASSROOM STANDARDS:**

**Daily**

1. All windows and classroom doors are to remain closed and be locked nightly.
2. Any tape on walls will be removed.
3. Carpeted floors will be vacuumed.
4. Chalk/whiteboard trays will be wiped down.
5. Chalkboards/whiteboards will be maintained to meet the expectations of the instructional staff.
6. Cobwebs will be removed.
7. Dust and remove all smudges and fingerprints on glass surfaces.
8. Empty all trash receptacles.
9. Floor mouldings will be maintained in a dust free condition.
10. Pencil sharpeners will be emptied.
11. Spots and stains will be removed on flooring covering and walls.
12. The floor, including corners, will be free of all debris.
13. Vinyl and Terrazzo floors will be wet mopped and dusted.
14. Walk off mats will be cleaned daily and will be free from dirt and debris. Mats will be inspected and removed from service when tattered or torn causing trip or other type hazards.

**Weekly**

1. All flat surfaces will be dusted.
2. Bookshelves will be dusted.
3. Vinyl and Terrazzo floors will be burnished.
4. Window sills will be free of dust and debris.

**As Needed**

1. Additional sanitation during flu/cold season.
2. All broken or non-functioning hardware shall be reported to the Head Custodian.
3. All classroom furnishings will be free of graffiti, gum and dust.
4. Clean all exterior windows.
5. Clean all light fixtures, covers and globes (minimum of 2 times per year).
6. Maintain all vinyl/terrazzo finishes.
7. Remove and replace any damaged or unusable trash receptacles.
8. Replace all burned out light bulbs and tubes that are accessible with a 10' ladder. All other burned out light bulbs and tubes to be reported to head custodian.
9. Return vents and discharge vents will be dust free. Damaged or rusted vents will be reported to head custodian.
10. Sanitize the trash receptacles and replace the trash liners.
11. All exits shall be kept accessible and free of obstruction.
12. Spots and gum on all floor coverings will be removed upon discovery.
13. Teacher's desks will be dusted without disturbing instructional material.
14. Walls will be inspected for peeling and chipping when cleaned. Walls needing repair will be turned in to the Head custodian.
15. Windows will be free of fingerprints, smudges, tape, etc.

**Summer**

1. All carpeted floors will be shampooed.
2. All exterior windows will be cleaned.
3. All floors will be stripped and waxed with 3 coats.
4. Gum will be removed from under all furniture.
5. Window coverings will be removed, cleaned, and re-hung.

5.15 **SCIENCE AND VOCATIONAL/TECHNICAL LABORATORY STANDARDS:** In addition to all standards pertaining to Classroom Standards as shown in Section 5.14.

**Daily**

1. Bowls will be free of soap film.
2. Chemical lavatories will be free of debris and wiped down.



3. Drains will be free of hair and soap deposits.
4. Fixtures will be cleaned and polished daily to remove water deposits.
5. Plumbing fixtures will be cleaned with the appropriate chemicals.

5.16 **CLINIC ROOM STANDARDS:** In addition to all standards pertaining to Classroom Standards as shown in Section 5.14.

**Daily**

1. All furniture and door hardware in contact with patients will be wiped down with the appropriate chemicals.

**As Needed**

1. During cold/flu season additional sanitation.

5.17 **CORRIDOR/ENTRANCE/COMMON AREA STANDARDS:**

**Daily**

1. All windows and doors are to remain closed and be locked nightly.
2. Any tape on walls will be removed.
3. Cobwebs will be removed.
4. Disarm/arm security alarm.
5. Drinking Fountains
  - a. Fountains will be free of water deposits, streaks, and dust.
  - b. The mouthpiece, basin, and exterior will be sanitized daily.
  - c. Report any problems to head custodian.
6. Dust and remove all smudges, fingerprints, and tape on glass surfaces.
7. Empty all trash receptacles, replace liners and sanitize as needed.
8. Floor mouldings will be maintained in a dust free condition.
9. Lock and unlock doors at appointed times.
10. Pick up dirt, trash, and leaves at entrances.
11. Spots and stains will be removed.
12. Sweep exterior stairways.
13. Sweep the outside entrance and ramps to the main sidewalk or driveway.
14. The floor, including corners, will be free of all debris.
15. Vinyl and Terrazzo floors will be dusted and wet mopped.
16. Carpet floors will be vacuumed.
17. Walk off mats will be cleaned daily and will be free from dirt and debris. Mats will be inspected and removed from service when tattered or torn causing trip or other type hazards.

**As Needed**

1. Additional sanitation during flu/cold season.
2. All broken or non-functioning hardware shall be reported to the Head custodian.
3. Clean all exterior windows.
4. Clean all light fixtures, covers and globes (minimum of 2 times per year).
5. Display cases to be dusted and wiped down.
6. Dust the tops of lockers.
7. Maintain all vinyl/terrazzo finishes.
8. Replace all burned out light bulbs and tubes that are accessible with a 10' ladder. All other burned out light bulbs and tubes to be reported to head custodian.
9. Return vents and discharge vents will be dust free. Damaged or rusted vents will be reported to head custodian.
10. Sanitize the trash receptacles and replace the trash liners.
11. Secondary exits shall be kept accessible and free of obstruction.
12. Spots and gum on all floor coverings will be removed upon discovery.
13. Trash receptacles that are broken or unsightly shall be removed from service and replaced.
14. Walls will be inspected for peeling and chipping when cleaned. Walls needing repair will be turned in to head custodian.
15. All surfaces on all chairs/benches will be wiped periodically. This includes the legs and underneath the seat.

### **Weekly**

1. All flat surfaces will be dusted.
2. Vinyl and Terrazzo floors will be burnished.
3. Window sills will be free of dust and debris.

### **Summer**

1. All carpeted floors will be shampooed.
2. All floors will be stripped and waxed with 4 coats.
3. Gum will be removed from under all furniture.

- 5.18 **RESTROOM STANDARDS:** Restroom floors are **NOT** to be waxed! Any damage in restrooms must be reported to head custodian immediately.

### **Daily**

1. All windows are to remain closed and be locked nightly.
2. Bowls will be free of soap film.
3. Broken or non-functioning hardware will be reported to head custodian.
4. Cobwebs will be removed.
5. Drains will be free of hair and soap deposits.
6. Fixtures will be cleaned and polished to remove water deposits.
7. Floors will be mopped with an appropriate chemical.
8. The entire restroom will be wiped down with an appropriate chemical.
9. The floor, including corners, will be free of all debris.
10. Sanitary receptacles will be emptied, sanitized and the liners changed.
11. Toilet/Urinal bowls will be cleaned using an appropriate chemical.
12. Toilets
  - a. Bowls will be free of water deposits.
  - b. Fixtures will be free of deposits to allow proper water circulation.
  - c. Fixtures will be cleaned and polished daily to remove water deposits.
  - d. The entire toilet (including base and both sides of seat) will be wiped down with the appropriate chemical.
  - e. Damaged toilet seats will be reported to the head custodian.
13. Urinals
  - a. Bowls will be free of water deposits.
  - b. Fixtures will be free of deposits to allow proper water circulation.
  - c. Fixtures will be cleaned and polished to remove water deposits.
  - d. The entire urinal will be wiped down with the appropriate chemical.
14. Trash receptacles will be emptied, sanitized and the liner replaced.
15. Walls/Accessories
  - a. Walls will be free of fingerprints, smudges, graffiti, etc.
  - b. Soap dispensers will be functional, filled and deposit free.
  - c. Paper towel holders will be full and maintained.
  - d. Toilet paper holders will be full and maintained.
  - e. Mirrors will be fingerprint and smudge free.
16. Windows to be kept free of fingerprints and smudges.

### **As Needed**

1. All broken or non-functioning hardware will be reported to the head custodian.
2. Bathroom partitions to be washed.
3. Broken trash receptacles shall be removed from service and replaced.
4. Ceilings are to remain free of debris.
5. Floor drains will be flushed with the appropriate chemicals.
6. Floors will be scrubbed with an auto scrubber or low speed scrubber.
7. Light covers will be cleaned.
8. Remove any litter or debris.

9. Replace all burned out light bulbs and tubes that are accessible with a 10' ladder. All other burned out light bulbs and tubes to be reported to head custodian.
10. Report damaged light covers to the head custodian.
11. Return vents and discharge vents will be dust free. Damaged or rusted vents will be reported to head custodian.
12. Sanitary napkin dispensers will be cleaned and refilled.
13. Walls will be washed in their entirety.

5.19 **GYMNASIUM STANDARDS:**

**Daily**

1. All flat surfaces will be dusted and free of graffiti.
2. All secondary exits will be clear and free of obstacles during occupancy.
3. All windows are to remain closed and be locked.
4. Carpeted floors will be vacuumed.
5. Chalk boards and trays will be maintained to meet the expectations of the instructional staff.
6. Cobwebs will be removed.
7. Doors will be cleaned and free of graffiti.
8. Dust and remove all smudges and fingerprints from glass surfaces.
9. Floor mouldings will be maintained in a dust free condition.
10. Floor, including corners, will be free of all debris.
11. Floors will be swept and dust mopped.
12. Gym floor finishes will be maintained in a safe condition at all times.
13. Pencil sharpeners will be emptied.
14. Wall coverings will be dust free.
15. Windows will be free of dust and debris.

**Weekly**

1. Bleachers
  - a. Will be free of debris, dust, graffiti and gum.
  - b. Bench seating will be cleaned.
  - c. Damaged or missing seats will be reported to the head custodian.
2. Clean and inspect the area beneath the bleachers, including hardware and rollers.
3. Floors will be damp mopped.

**As Needed**

1. Carpets will be will be shampooed in its entirety.
2. Exterior windows will be cleaned. (minimum of 1 time per year)
3. Various gym floors will be maintained according to manufacturers recommendation,
4. Light fixtures will be cleaned that are accessible with a 10' ladder.
5. Replace burned out light bulbs/tubes.

**Summer**

1. All carpeted floors will be shampooed.
2. All vinyl floors will be stripped and waxed with 4 coats.
3. Gum will be removed from under all furniture and bleachers.

5.20 **LOCKER ROOM STANDARDS:** In addition to all standards pertaining to Restroom Standards as shown in Section 5.18.

**Daily**

1. All plumbing fixtures to be cleaned.
2. All windows are to remain closed and be locked.
3. Bowls will be free of soap film.
4. Broken or non-functioning hardware will be reported to head custodian.
5. Cobwebs will be removed.
6. Drains will be free of hair and soap deposits.
7. Exterior and interior windows are to be free of fingerprints, smudges, tape.

8. Fixtures will be cleaned and polished to remove water deposits.
9. Floor including corners, will be free of all debris.
10. Floors will be mopped at least once a day with an appropriate chemical.
11. The entire lavatory will be wiped down with an appropriate chemical.
12. Lockers
  - a. Will be free of dust and debris.
  - b. Will be free of graffiti.
13. Remove any litter or debris.
14. Sanitary receptacles to be emptied, sanitized, and the liners changed.
15. Showers
  - a. Fixtures will be cleaned and polished.
  - b. Floors will be mopped with appropriate chemicals.
16. Trash receptacles will be emptied, sanitized and the liner replaced.

#### **As Needed**

1. All broken or non-functioning hardware will be reported to the head custodian.
2. Bathroom partitions to be washed.
3. Benches will be free of graffiti and wiped down with the appropriate cleaner.
4. Broken trash receptacles shall be removed from service and replaced.
5. Floor drains will be flushed with the appropriate chemicals.
6. Floors will be scrubbed with an auto scrubber or low speed scrubber.
7. Light covers will be cleaned.
8. Replace burned out light bulbs/tubes.
9. Report damaged light covers to the head custodian.
10. Return vents and discharge vents will be dust free. Damaged or rusted vents will be reported to head custodian.
11. Sanitary napkin dispensers will be cleaned and refilled.
12. Shower Areas
  - a. Walls and floors will be free of mold and mildew.
  - b. Shower heads will be mildew free and operational.
13. Walls will be washed in their entirety.
14. During sport season every other Friday use foggers and extra sanitation methods.

#### **Annual**

1. Interior and exterior of lockers will be cleaned.
2. Exterior windows to be cleaned.

#### **5.21 ADMINISTRATIVE OFFICE/ LIBRARY/ AUDITORIUM STANDARDS:**

##### **Daily**

1. Administrative desks will be dusted without disturbing administrative materials.
2. All windows and doors are to remain closed and be locked nightly.
3. Any tape on walls will be removed.
4. Carpeted floors will be vacuumed.
5. Cobwebs will be removed.
6. Dust and remove all smudges and fingerprints from glass surfaces.
7. Empty all trash receptacles, replace liners and sanitize as needed.
8. Floor mouldings will be maintained in a dust free condition.
9. Handsets on telephones will be wiped down with the appropriate chemicals.
10. Pencil sharpeners will be emptied.
11. Spots and stains will be removed.
12. Spots and gum on all floor coverings will be removed upon discovery.
13. The floor, including corners, will be free of all debris
14. Vinyl and Terrazzo floors will be wet mopped and dusted.
15. Windows will be free of fingerprints, smudges, tape, et cetera.

16. Window sills will be free of dust and debris.

#### **Weekly**

1. All flat surfaces will be dusted.
2. Bookshelves will be dusted.

#### **As Needed**

1. Additional sanitation during flu/cold season.
2. All broken or non-functioning hardware shall be reported to the head custodian.
3. Bookshelves/Counter Tops will be wiped down.
4. Carpets will be shampooed in its entirety.
5. Clean all light covers/globes (minimum of 2 times per year).
6. Maintain all vinyl/terrazzo finishes.
7. Remove and replace any damaged or unusable receptacles.
8. Replace all burned out light bulbs and tubes that are accessible with a 10' ladder. All other burned out light bulbs and tubes to be reported to head custodian.
9. Return vents and discharge vents will be dust free. Damaged or rusted vents will be reported to head custodian.
10. All exits shall be kept free of obstructions and accessible.
11. Vinyl and Terrazzo floors will be burnished.
12. Walls will be inspected for peeling and chipping when cleaned. Walls needing repair will be turned in to head custodian.

#### **Summer**

1. All carpeted floors will be shampooed.
2. All exterior windows will be cleaned.
3. All floors will be stripped and waxed with 4 coats.
4. Gum will be removed from under all furniture.
5. Window coverings will be removed, cleaned, and re-hung.

### **5.22 CAFETERIA STANDARDS:**

#### **Daily**

1. Dust and remove all smudges, fingerprints and other debris.
2. Drinking Fountains
  - a. Fountains will be free of water deposits, streaks, and dust.
  - b. The mouthpiece, basin, and exterior will be sanitized.
  - c. Report any problems to head custodian.
3. Floor mouldings will be maintained in a dust free condition.
4. Remove cobwebs.
5. Spots, stains and gum on all floor coverings will be removed.
6. Table tops will be washed at the end of the breakfast and lunch period with appropriate chemicals.
7. The floor will be free of all debris including corners.
8. Trash receptacles to be emptied throughout the lunch period, liners replaced, and sanitized.
9. Vinyl and Terrazzo floors will be wet mopped and dusted.
10. Vinyl and Terrazzo floors will be burnished.
11. Wall coverings will be dust free.

#### **As Needed**

1. All folding tables will be inspected for defects (minimum of every quarter).
2. All surfaces on all chairs/benches will be wiped down. This includes the legs and underneath the seat.
3. Clean all light covers/globes (minimum of twice per year).
4. Light fixtures will be cleaned that are accessible with a 10' ladder. All other burned out light bulbs and tubes to be reported to head custodian.
5. Remove trash receptacles that are broken or unsightly.
6. Replace burned out light bulbs/tubes.
7. Report damaged light covers to the head custodian.

8. Return vents and discharge vents will be dust free. Report damaged or rusted vents to the head custodian.
9. Vinyl and Terrazzo floors will be scrubbed.

#### **Summer**

1. All floors will be stripped and waxed with 4 coats.
2. Gum will be removed from underneath furniture.

#### **5.23 FACILITY EXTERIOR STANDARDS:** In addition to items below, all hazardous conditions are to be reported to head custodian.

1. All entrances and sidewalks to main buildings, exterior buildings and portables will be kept free of cobwebs and other debris.
2. Clean up all trash and debris around buildings.
3. During inclement weather all sidewalks, ramps will be snow and ice free and treated with appropriate chemical. (Note: chemical must not harm concrete surfaces around building.)
4. Exterior floor drains and storm drains will remain free of debris.
5. Report any graffiti to head custodian.
6. Report any hazardous conditions on school grounds, school buildings, playgrounds, parking lots, sports complexes etc to head custodian.
7. Report burned out exterior lighting to the head custodian.
8. Sweep the outside entrance and ramps to the main sidewalk or driveway.
9. Trash receptacles are to be emptied.
10. Windows will be cleaned as needed.

#### **5.24 SPORTS COMPLEX STANDARDS:** To follow all standards as listed under Restroom Standards in Section 5.18, Gymnasium in Section 5.19 and Locker Rooms Standards in Section 5.20.

#### **5.25 MAINTENANCE/STORAGE ROOM STANDARDS:**

**Note: Storage is NOT permitted in the boiler, mechanical, electrical or elevator equipment rooms.**

##### **Daily**

1. All chemical containers will be labeled in accordance with Federal, State and Local requirements.
2. Custodial cleaning equipment and supplies will be stored, and maintained in a clean, safe and functional state of repair.
3. Maintain unobstructed access to rooftop ladders.
4. Rooms will be maintained neat, clean and orderly.
5. Supplies will be stored appropriately and properly labeled.
6. The floor, including corners, will be free of debris.
7. Tools and spare parts will be stored in their proper location.
8. Trash receptacles will be emptied.
9. Used fluorescent lamps will be properly stored, undamaged, in cardboard boxes in a designated location within the facility and scheduled for pick-up by Knox County Schools Maintenance, Environmental Services Department.

##### **As Needed**

1. Clean vents and louvers
2. Remove cobwebs.
3. Replace burned out lamps.
4. Report burned out lamps to head custodian.

#### **5.26 GENERAL GUIDELINES**

1. All lighting will be turned off except those, which must be left on for cleaning in each specific area.
2. Building wide damages, water leaks, and vandalism to be reported immediately.
3. Fire extinguishers to be checked monthly and report faxed to KCSMO appropriate form.
4. Any emergency lighting not properly functioning to be reported to head custodian.
5. During inclement weather when school is not in session custodian to check boiler to confirm no frozen pipes.

6. Bonnet and truck mounted cleaning methods are not approved. Low moisture extraction equipment must be used for these services.

**SECTION VI VENDOR INFORMATION AND PRICING**

- 6.1 Vendor Name \_\_\_\_\_
- 6.2 Vendor Address \_\_\_\_\_
- City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
- 6.3 Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_
- 6.4 Vendor Number As Assigned By the Knox County Purchasing Division \_\_\_\_\_
- 6.5 Contact Person \_\_\_\_\_
- 6.6 Authorizing Signature \_\_\_\_\_
- 6.7 Vendor's Knox County Business License Number \_\_\_\_\_  
(If Applicable) *Attach A Copy Of The License.*
- 6.8 I Acknowledge the Receipt Of: (Please Write "Yes" If You Received One)
- Addendum 1 \_\_\_\_\_ Addendum 2 \_\_\_\_\_ Addendum 3 \_\_\_\_\_ Addendum 4 \_\_\_\_\_
- 6.9 Will your company accept the Electronic Commerce Card (VISA) as payment?
- Yes \_\_\_\_\_ No \_\_\_\_\_
- 6.10 Note any exceptions to the specifications that you take here. For instance, if you take exception to Section 3.1; then write 3.1 and explain how you differ from the specification. Use additional pages if necessary. Certain exceptions may be deemed non-responsive to the IFB and be just cause for rejection of bid.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- 6.11 Detail the business model to be deployed in fulfilling the services requested in this solicitation. (use additional sheets if necessary).
- 6.12 Number of Employees: \_\_\_\_\_
- 6.13 Years in this Business: \_\_\_\_\_
- 6.14 Total Number of Clients: \_\_\_\_\_
- 6.15 Total K-12 Square Footage under Contract: \_\_\_\_\_  
(Vendors must attach a list of current K-12 Educational contracts in place. List District Name, number of square feet under contract, personal contact and phone number.)
- 6.16 List of Equipment: (use additional sheets if necessary) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



- 6.17 **References:** References are requested to provide the evaluators with information about the previous work that you have done. Therefore it is important that you provide references that are relevant to this contract. As an example:

Firm: Acme School District  
Address: 1234 Anywhere Street Knoxville, TN 12345 Contact: John Doe  
Contact Phone: 865.555.5555  
Contact Fax: 865.555.9999  
Nature of Contract: Daily custodial services for 75,000 square foot middle school  
Dollar Amount: \$2,000/month  
Contract Start: May 2011  
Contract End: April 2018

List below three (3) references with whom you have had service agreements of this nature and size within the past three years. Knox County shall not be used as a reference for this solicitation.

*Reference #1*

Name of Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Person telephone and fax numbers: \_\_\_\_\_  
Nature of contract: \_\_\_\_\_  
Square footage: \_\_\_\_\_  
Dollar amount: \$ \_\_\_\_\_ (over the life of the contract)  
Contract start date: \_\_\_\_\_ Contract end date: \_\_\_\_\_

*Reference #2*

Name of Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Person telephone and fax numbers: \_\_\_\_\_  
Nature of contract: \_\_\_\_\_  
Square footage: \_\_\_\_\_  
Dollar amount: \$ \_\_\_\_\_ (over the life of the contract)  
Contract start date: \_\_\_\_\_ Contract end date: \_\_\_\_\_

*Reference #3*

Name of Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Person telephone and fax numbers: \_\_\_\_\_  
Nature of contract: \_\_\_\_\_  
Square footage: \_\_\_\_\_  
Dollar amount: \$ \_\_\_\_\_ (over the life of the contract)  
Contract start date: \_\_\_\_\_ Contract end date: \_\_\_\_\_

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
A. L. Lotts Elementary		
Adrian Burnett Elementary		
Amherst Elementary		
Austin-East High		
Ball Camp Elementary		
Bearden Elementary		
Bearden High		
Bearden High Vocational Bldg		
Bearden Middle		
Beaumont Magnet Elementary		
Belle Morris Elementary		
Blue Grass Elementary		
Bonny Kate Elementary		
Brickey Elementary		
Byington/Solway Vocational		
Carter Elementary		
Carter High		
Carter Middle		
Cedar Bluff Elementary/Primary		
Cedar Bluff Middle		
Cedar Bluff Preschool		
Central High		
Chilhowee Elementary		
Christenberry Elementary		
Copper Ridge Elementary		
Corryton Elementary		
Dogwood Elementary		
Dr. Paul Kelley Volunteer Academy		
East Knox Elementary		
Eastport Ot/Pt		
Fair Garden		
Farragut High		
Farragut Hs Vocational Bldg		
Farragut Intermediate/Ms		
Farragut Primary		
Fort Sanders		
Fountain City Elementary		
Fulton High		
Gap Creek Elementary		
Gibbs Elementary		
Gibbs High		
Gibbs Hs Vocational (Old Gibbs Elem)		

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
Green Magnet Elementary		
Gresham Middle		
Halls Elementary		
Halls High		
Halls Middle		
Hardin Valley		
Hardin Valley Academy		
Historic Knoxville High School		
Holston Middle		
Inskip Elementary		
KAEC		
Karns Annex		
Karns Elementary		
Karns High		
Karns Middle		
L & N Stem Academy		
Lincoln Park		
Lonsdale Elementary		
Maintenance Buildings		
Maynard Elementary		
Mooreland Heights. Elementary		
Mount Olive Elementary		
New Hopewell Elementary		
North Knox Vocational		
Northwest Middle		
Norwood Elementary		
Pleasant Ridge Elementary		
Pond Gap Elementary		
Powell Elementary		
Powell High		
Powell Middle		
Richard Yoakley Center		
Ridgedale Elementary		
Ritta Elementary		
Rocky Hill Elementary		
Rule Building/ Security		
Sam E. Hill		
Sarah Moore Greene Elementary		
Sarah Simpson Center/PDTC		
Sequoyah Elementary		
Shannondale Elementary		
South Knox Elementary		
South-Doyle High - Main Bldg		
South-Doyle High – Young Campus		

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
South-Doyle Middle		
Spring Hill Elementary		
Sterchi Elementary		
Sunnyview Elementary		
Vine Middle		
Vine Ms Langley Bldg		
West Haven Elementary		
West High		
West Hills Elementary		
West Valley Middle		
West View Elementary		
Whittle Springs Middle		
<b>Total Cost for School Locations</b>		
Additional Charges	Per Hour Charge	
Cost per hour for extra work pursuant to Section 5.2		
Cost per hour for extra work pursuant to Section 5.3		

AFFIDAVIT OF COMPLIANCE  
WITH  
DRUG-FREE WORKPLACE REQUIREMENTS OF  
TENNESSEE CODE ANNOTATED, § 50-9-113

(To be submitted with bid by construction contractor with 5 or more employees)

I, \_\_\_\_\_, president or other principal

Officer of \_\_\_\_\_, swear or affirm that the

Name of Company

Company has a drug-free workplace program that complies with Title 50, Chapter 9, Tennessee Code Annotated, in effect at the time of this bid submission at least to the extent required of governmental entities. I further swear or affirm that the company is in compliance with Tennessee Code Annotated, § 50-9-113.

\_\_\_\_\_  
President or Principal Officer

For: \_\_\_\_\_  
Name of Company

STATE OF TENNESSEE }  
COUNTY OF \_\_\_\_\_ }

Subscribed and sworn before me by \_\_\_\_\_,

President or principal officer of \_\_\_\_\_,

On this \_\_\_\_\_ day of \_\_\_\_\_ 2\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

AFFIDAVIT OF COMPLIANCE

WITH

TENNESSEE CRIMINAL HISTORY RECORDS CHECK

TENNESSEE CODE ANNOTATED, SECTION 49-5-413

(To be submitted with bid by contractor)

I, \_\_\_\_\_, president or other principal

Officer of \_\_\_\_\_, swear or affirm that the  
Name of Company

Company is in compliance with Public Chapter 587 of 2007, codified at Tennessee Code Annotated 49-5-413, in effect at the time of this bid submission at least to the extent required of governmental entities. I further swear or affirm that the company is in compliance with Tennessee Code Annotated, § 49-5-413.

\_\_\_\_\_  
President or Principal Officer

For: \_\_\_\_\_  
Name of Company

STATE OF TENNESSEE}  
COUNTY OF \_\_\_\_\_ }

Subscribed and sworn before me by \_\_\_\_\_,

President or principal officer of \_\_\_\_\_,

On this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

**KNOX COUNTY PURCHASING DIVISION  
INSURANCE CHECKLIST  
BID NUMBER 956**

THE CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGES & ENDORSEMENTS WITH "YES" AND ITEMS 20 TO 25

REQUIRED	NUMBER	TYPE OF COVERAGE	COVERAGE LIMITS																														
YES	1.	WORKERS COMPENSATION	STATUTORY LIMITS OF TENNESSEE																														
YES	2.	EMPLOYERS LIABILITY	\$100,000 PER ACCIDENT \$100,000 PER DISEASE \$500,000 DISEASE POLICY LIMIT																														
YES	3.	AUTOMOBILE LIABILITY <table border="1" style="display: inline-table; vertical-align: top;"> <tr> <td style="width: 5%; text-align: center;">X</td> <td style="width: 45%;">ANY AUTO-SYMBOL (1)</td> <td style="width: 50%;"></td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	X	ANY AUTO-SYMBOL (1)														COMBINE SINGLE LIMIT (Per -Accident) \$ 1,000,000 BODY INJURY (Per -Person) BODY INJURY (Per-Accident) PROPERTY DAMAGE (Per-Accident)															
X	ANY AUTO-SYMBOL (1)																																
YES	4.	COMMERCIAL GENERAL LIABILITY <table border="1" style="display: inline-table; vertical-align: top;"> <tr> <td style="width: 15%;">CLAIM MADE</td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 15%;">OCCUR</td> <td style="width: 60%;"></td> </tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table> GEN'L AGGREGATE LIMITS APPLIES PER <table border="1" style="display: inline-table; vertical-align: top;"> <tr> <td style="width: 15%;">POLICY</td> <td style="width: 10%; text-align: center;">X</td> <td style="width: 15%;">PROJECT</td> <td style="width: 10%;"></td> <td style="width: 10%;">LOC</td> <td style="width: 40%;"></td> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>	CLAIM MADE	X	OCCUR										POLICY	X	PROJECT		LOC														LIMITS EACH OCCURRENCE \$ 1,000,000 FIRE LEGAL LIABILITY \$ 100,000 MED EXP (Per person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS-COMPLETED OPERATIONS/ AGGREGATE \$ 2,000,000
CLAIM MADE	X	OCCUR																															
POLICY	X	PROJECT		LOC																													
YES	5.	PREMISES/OPERATIONS	\$1,000,000 CSL BI/PD EACH OCCURRENCE \$2,000,000 ANNUAL AGGREGATE																														
YES	6.	INDEPENDENT CONTRACTOR	\$1,000,000 CSL BI/PD EACH OCCURRENCE \$1,000,000 ANNUAL AGGREGATE																														
YES	7.	CONTRACTUAL LIABILITY (MUST BE SHOWN ON CERTIFICATE)	\$1,000,000 CSL BI/PD EACH OCCURRENCE \$1,000,000 ANNUAL AGGREGATE																														
YES	8.	XCU COVERAGE	NOT TO BE EXCLUDED																														
YES	9.	UMBRELLA LIABILITY COVERAGE	\$1,000,000																														
		PROFESSIONAL LIABILITY																															
NO	10.	<table border="1" style="display: inline-table; vertical-align: top;"> <tr><td> </td><td>ARCHITECTS &amp; ENGINEERS</td></tr> <tr><td> </td><td>ASBESTOS &amp; REMOVAL LIABILITY</td></tr> <tr><td> </td><td>MEDICAL MALPRACTICE</td></tr> <tr><td> </td><td>MEDICAL PROFESSIONAL LIABILITY</td></tr> </table>		ARCHITECTS & ENGINEERS		ASBESTOS & REMOVAL LIABILITY		MEDICAL MALPRACTICE		MEDICAL PROFESSIONAL LIABILITY	\$1,000,000 PER OCCURRENCE/CLAIM \$2,000,000 PER OCCURRENCE/CLAIM \$1,000,000 PER OCCURRENCE/CLAIM \$1,000,000 PER OCCURRENCE/CLAIM																						
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NO	11.	MISCELLANEOUS E & O	\$500,000 PER OCCURRENCE/CLAIM																														
NO	12.	MOTOR CARRIER ACT ENDORSEMENT	\$1,000,000 BI/PD EACH OCCURRENCE UNINSURED MOTORIST (MCS-90)																														
NO	13.	MOTOR CARGO INSURANCE																															
NO	14.	GARAGE LIABILITY	\$1,000,000 BODILY INJURY, PROPERTY DAMAGE PER OCCURRENCE																														
NO	15.	GARAGEKEEPER'S LIABILITY	\$500,000 COMPREHENSIVE; \$500,000 COLLISION																														
NO	16.	INLAND MARINE BAILEE'S INSURANCE	\$																														
NO	17.	DISHONESTY BOND	\$																														
NO	18.	BUILDERS RISK	PROVIDE COVERAGE IN THE FULL AMOUNT OF THE CONTRACT UNLESS PROVIDED BY OWNER.																														
NO	19.	USL&H	FEDERAL STATUTORY LIMITS																														

20. CARRIER RATING SHALL BE BEST'S RATING OF A-V OR BETTER OR ITS EQUIVALENT.
21. NOTICE OF CANCELLATION, NON-RENEWABLE OR MATERIAL CHANGES IN COVERAGE SHALL BE PROVIDED TO COUNTY AT LEAST 30 DAYS PRIOR TO ACTION. THE WORDS "ENDEAVOR TO" AND "BUT FAILURE TO" (TO END OF SENTENCE) ARE TO BE ELIMINATED FROM THE NOTICE OF CANCELLATION PROVISION ON STANDARD ACCORD CERTIFICATES.
22. THE COUNTY SHALL BE NAMED AS AN ADDITIONAL NAMED INSURED ON ALL POLICIES EXCEPT WORKERS' COMPENSATION AND AUTO.
23. CERTIFICATE OF INSURANCE SHALL SHOW THE BID NUMBER AND TITLE.
24. OTHER INSURANCE REQUIRED \_\_\_\_\_

25. THE CONTRACTOR AGREES TO SAVE, DEFEND, KEEP HARMLESS, INDEMNIFY AND PAY ON BEHALF OF THE COUNTY AND ALL OF ITS AGENTS AND EMPLOYEES (COLLECTIVELY THE COUNTY) FROM AND AGAINST ANY AND ALL CLAIMS, LOSS, DAMAGE, INJURY, COST (INCLUDING COURT COSTS AND ATTORNEY'S FEES), CHARGES, LIABILITY OR EXPOSURE, HOWEVER CAUSED, RESULTING FROM, ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE CONTRACTOR'S PERFORMANCE OF THE AGREEMENT TERMS ON ITS OBLIGATIONS UNDER THE AGREEMENT.

INSURANCE AGENT'S STATEMENT AND CERTIFICATION: I HAVE REVIEWED THE ABOVE REQUIREMENTS WITH THE BIDDER NAMED BELOW AND HAVE ADVISED THE BIDDER OF REQUIRED COVERAGE NOT PROVIDED THROUGH THIS AGENCY.

AGENCY NAME: \_\_\_\_\_ AUTHORIZING SIGNATURE: \_\_\_\_\_

BIDDER'S STATEMENT AND CERTIFICATION: IF AWARDED THE CONTRACT, I WILL COMPLY WITH THE CONTRACT INSURANCE REQUIREMENTS.

BIDDER NAME: \_\_\_\_\_ AUTHORIZING SIGNATURE: \_\_\_\_\_



## Attachment A

## ELEMENTARY SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
A.L. Lots Elementary	106,852	5	10	6,500	113,352
Adrian Burnett Elementary	60,565	5	11	8,455	69,020
Amherst Elementary	147,122	0	0	0	147,122
Ball Camp Elementary	82,507	0	0	0	82,507
Bearden Elementary	43,510	2	2	1,560	45,070
Beaumont Elementary	72,036	1	2	1,560	73,596
Belle Morris Elementary	51,616	2	5	3,770	55,386
Bluegrass Elementary	77,115	2	5	3,500	80,615
Bonny Kate Elementary	38,300	3	6	4,418	42,718
Brickey-McCloud	131,806	0	0	0	131,806
Carter Elementary	34,968	4	8	6,360	41,328
Cedar Bluff Pre-K	47,800	0	0	0	47,800
Cedar Bluff Elementary	137,000	0	0	1,456	138,456
Chilhowee Elementary	64,301	1	1	800	65,101
Christenberry Elementary	94,940	0	0	0	94,940
Copper Ridge Elementary	63,800	6	11	7,503	71,303
Corryton Elementary	15,296	5	10	7,167	22,463
Dogwood Elementary	125,080	0	0	0	125,080
East Knox County Elementary	78,000	1	2	1,560	79,560
Farragut Intermediate	95,000	6	11	9,663	104,663
Farragut Primary	107,000	4	8	5,548	112,548
Fountain City Elementary	47,405	2	4	3,780	51,185
Gap Creek Elementary	18,725	1	2	1,680	20,405
Gibbs Elementary	123,391	0	0	0	123,391

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Green Elementary	64,909	0	0	0	64,909
Halls Elementary	85,487	2	3	2,375	87,862
Hardin Valley Elementary	136,521	1	2	1,560	138,081
Inskip Elementary	64,256	6	13	10,176	74,432
Karns Elementary & Annex	242,900	0	0	0	242,900
Lonsdale Elementary	57,681	2	3	2,340	60,021
Maynard Elementary	36,340	0	0	0	36,340
Mooreland Heights	34,130	1	2	1,560	35,690
Mt. Olive Elementary	36,294	0	0	0	36,294
New Hopewell	30,409	1	4	3,190	33,599
Norwood Elementary	45,010	3	6	4,368	49,378
Pleasant Ridge Elementary	38,754	2	4	3,075	41,829
Pond Gap Elementary	30,379	4	8	4,480	34,859
Powell Elementary	89,768	7	12	9,100	98,868
Ritta Elementary	70,000	0	0	0	70,000
Rocky Hill Elementary	72,547	3	6	4,680	77,227
Sarah Moore Greene Elementary	125,000	1	2	1,430	126,430
Sequoyah Elementary	63,212	0	0	0	63,212
Shannondale Elementary	32,108	4	10	7,730	39,838
South Knox Elementary	36,932	0	0	0	36,932
Springhill Elementary	41,800	3	6	4,164	45,964
Sterchi Elementary	38,800	1	2	1,500	40,300
Sunnyview Elementary	40,739	2	9	8,325	49,064
West Haven Elementary	31,791	0	0	0	31,791
West Hills Elementary	85,473	2	4	3,540	89,013
West View Elementary	33,522	3	7	4,822	38,344
<b>Total Elementary School</b>					<b>3,682,592</b>

## MIDDLE SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Bearden Middle	163,647	0	0	0	163,647
Carter Middle	95,000	2	4	3240	98,240
Cedar Bluff Middle	82,400	1	2	1500	83,900
Farragut Middle	165,000	0	0	0	165,000
Gresham Middle	112,967	0	0	0	112,967
Halls Middle	140,000	2	4	3060	143,060
Holston Middle	194,363	0	0	0	194,363
Karns Middle	165,675	0	0	0	165,675
Northwest Middle	150,000	0	0	0	150,000
Powell Middle	151,898	0	0	0	151,898
South Doyle Middle	205,000	0	0	0	205,000
Vine Middle	112,000	0	0	0	112,000
West Valley Middle	187,920	0	0	0	187,920
Whittle Springs Middle	73,550	3	3	2280	75,830
<b>Total Middle School</b>					<b>2,009,500</b>

## HIGH SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Austin East High	267,394	1	1	1,575	268,969
Bearden High	251,576	7	8	5,882	257,458
Carter High	188,780	1	2	1,620	190,400
Central High	257,687	2	4	3,150	260,837
Farragut High	216,864	4	8	5,504	222,368
Fulton High	236,000	0	0	0	236,000
Gibbs High & Vocational	189,427	1	2	1,056	190,483
Hardin Valley Academy	257,581	0	0	0	257,581
Halls High (Including North Knox Vocational)	200,177	2	4	2,710	202,887
Karns High & Byington Solway	255,780	1	2	1,440	257,220
Powell High	225,300	4	7	5,920	231,220
South Doyle High	270,000	2	4	2,750	272,750
West High	276,770	0	0	0	276,770
<b>Total High School</b>					<b>3,124,943</b>

## OTHER SITES

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Eastport	32,495	0	0	0	32,495
Fair Garden	47,047	0	0	0	47,047
Fort Sanders	48,351	0	0	0	48,351
General Services Building w/ annex ect.	74,592	0	0	0	74,592
Historic Knoxville High	116,292	0	0	0	116,292
KAEC	71,000	0	0	0	71,000
Lincoln Park	36,900	0	0	0	36,900
Oakwood Teacher Supply Depot	54,637	0	0	0	54,637
Richard Yoakley	31,844	1	2	1,560	33,404
Ridgedale Alternative Program	53,284	0	0	0	53,284
Sam E. Hill	39,326	0	0	0	39,326
Sarah Simpson Professional Develop Center	107,767	0	0	0	107,767
<b>Total Other</b>					<b>715,095</b>

## Field Houses

AUSTIN EAST HIGH	FOOTBALL	11,700
BEARDEN HIGH	SOCCER	750
BEARDEN HIGH	BASEBALL	3,068
BEARDEN HIGH	FOOTBALL	10,792
CARTER HIGH		4,906
CENTRAL HIGH	FOOTBALL	10,000
FARRAGUT HIGH SCHOOL	BASEBALL	1,820
FARRAGUT HIGH SCHOOL	FOOTBALL	3,210
FARRAGUT HIGH SCHOOL	WEIGHT ROOM	7,000
GIBBS HIGH	FOOTBALL/BASEBALL	9,964
GRESHAM MIDDLE		2,925
HALLS HIGH	WRESTLING	6,720
HALLS HIGH	FOOTBALL	8,400
HARDIN VALLEY ACADEMY	BASEBALL	4,104
HARDIN VALLEY ACADEMY	FOOTBALL	8,208
POWELL HIGH	COMPLEX	12,928
SOUTH DOYLE HIGH	BASEBALL	2,173
SOUTH DOYLE HIGH	WRESTLING	3,124
SOUTH DOYLE HIGH	FOOTBALL	4,879
WEST HIGH	FOOTBALL	4,131
WEST HIGH	SOCCER	5,775
<b>TOTAL FIELD HOUSE</b>		<b>126,577</b>

## Attachment B

### School Calendar 2011-2012

August 8 (Monday) First Day for Teachers – In-service Day (In-School)

August 9 (Tuesday) Administrative Day (Teacher Work Day)

August 10 (Wednesday) System-wide Staff Development Day

August 11 (Thursday) In-service Day (In-School)

August 12 (Friday) Administrative Day (Teacher Work Day)

August 15 (Monday) First Day for Students (1/2 day for students)

September 5 (Monday) LABOR DAY – Holiday

September 19 (Monday) Constitution Day (Students In School)

September 23 (Friday) Staff Development Day – K-5 In-School/6-12 System-wide (Student Holiday)

October 12 (Wednesday) End First 9-week Grading Period

October 13-14 (Thursday & Friday) FALL BREAK

November 8 (Tuesday) Election Day (Students In School)

November 18 (Friday) Civic Education Day (Students In School)

November 23-25 (Wednesday-Friday) Thanksgiving Holidays

December 6-8 (Tuesday-Thursday) AYP/EOC Tests

December 9 (Friday) AYP/EOC Tests Make-up Day

December 22 (Thursday) End Second 9-week Grading Period (1/2 day for students)

December 23 – January 5 (10 days) WINTER HOLIDAYS

January 6 (Friday) Administrative Day – First Day for Teachers (Teacher Work Day)  
(Student Holiday)

January 9 (Monday) First Day for Students

January 16 (Monday) Martin Luther King, Jr. Day – Holiday

February 20 (Monday) System-wide Staff Development Day (Student Holiday); President's Day

March 13 (Tuesday) End First 9-week Grading Period (Third 9-week Grading Period)

March 16 (Friday) In-service Day (In-School) – Student Holiday

March 19-23 (Monday-Friday) SPRING BREAK

April 6 (Friday) Good Friday – Holiday

April 9 (Monday) Holiday

April 16-20 (Monday-Friday) TCAP Testing Window

May 23 (Wednesday) Last Day for Students (1/2 day for students)

End Second 9-week Grading Period (Fourth 9-week Grading Period)

May 24 (Thursday) In-service Day (In-School)

May 25 (Friday) Administrative Day (Teacher Work Day) – Last Day for Teachers







OFFICE OF COUNTY MAYOR TIM BURCHETT

Purchasing Division • Department of Finance • 1000 North Central St., Suite 100 • Knoxville, TN 37917

**Knox County Purchasing Division  
Addendum I to Invitation for Bid 956  
Custodial Services for Knox County Schools**

**Addendum Date:** May 3, 2011

**Buyer:** Matt Myers, CPPO, CPPB

**Opening Date:** May 18, 2011 @ 4:00 pm

**Total Page(s):** 97 Total Pages

1. See attached usage reports (96 pages).

End of Addendum #1.

Addendum must be acknowledged in Section 6.8.

A handwritten signature in cursive script, reading "Matthew F. Myers".

Matthew F. Myers, CPPO, CPPB  
Deputy Director of Purchasing  
Knox County Government

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 04/20/2011 And Stock Code between 4269 and 4276

04/20/2011

Page 1 of 7

Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Ball Camp Elem. 2403501					
Customer #: 303					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	14.00	793.94
Line Items: 1				14.00	793.94

Customer Name: C--Belle Morris Elem. 2403501					
Customer #: 314					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	8.00	179.12
Line Items: 2				12.00	405.96

Customer Name: C--Blue Grass Elem. 2403501					
Customer #: 321					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	8.00	453.68
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	11.00	246.29
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	5.00	142.20
Line Items: 3				24.00	842.17

Customer Name: C--Central High School, 2403501-0047-94350000					
Customer #: 338					
4271	Soil Release Bonnet Buff, 64 Oz.	S.C. Johnson	Custodial	4.00	98.24
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	20.00	1,134.20
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	12.00	268.88
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	2.00	56.88
Line Items: 4				38.00	1,558.00

Customer Name: C--Chilhowee Inter. 2401043					
Customer #: 340					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	18.00	358.24
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	12.00	156.00
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	20.00	568.80
Line Items: 4				52.00	1,309.88

Customer Name: C--Corryton Elementary 2403501					
Customer #: 346					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	8.00	453.68
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	10.00	223.90
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	4.00	52.00

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
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04/20/2011

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Corryton Elementary 2403501  
Customer #: 346

Line Items: 3				22.00	729.58
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Customer Name: C--Dogwood Elementary, 2403501-0059-94350000  
Customer #: 348

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
Line Items: 2				8.00	316.40

Customer Name: C--Farragut High 2403501  
Customer #: 355

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	4.00	113.76
Line Items: 2				8.00	340.60

Customer Name: C--Fulton High, 2403501-0090-94350000  
Customer #: 365

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	2.00	26.00
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	4.00	113.76
Line Items: 4				14.00	456.16

Customer Name: C--Gap Creek Elem. 2403501  
Customer #: 367

4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	4.00	52.00
Line Items: 1				4.00	52.00

Customer Name: C--Gibbs Elementary 2403501  
Customer #: 369

4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
Line Items: 1				4.00	89.56

Customer Name: C--Green Elementary 2403501  
Customer #: 373

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
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CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Green Elementary 2403501					
Customer #: 373					
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	8.00	179.12
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	4.00	52.00
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	0.00	0.00
Line Items: 4				16.00	457.96

Customer Name: C--Halls Middle School 2403501					
Customer #: 381					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
Line Items: 2				8.00	316.40

Customer Name: C--Hardin Valley Elem. 2403501					
Customer #: 383					
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	2.00	44.78
Line Items: 1				2.00	44.78

Customer Name: C--Holston Middle 2403501					
Customer #: 385					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	16.00	907.36
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	23.00	514.97
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	8.00	104.00
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	14.00	398.16
Line Items: 4				61.00	1,924.49

Customer Name: C--Inskip Elementary 2403501					
Customer #: 387					
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
Line Items: 1				4.00	89.56

Customer Name: C--Maynard Elem. 2403501					
Customer #: 401					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	0.00	0.00
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
Line Items: 2				4.00	89.56

KNOX COUNTY SCHOOLS WAREHOUSE  
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Mooreland Heights Elem. 2403501					
Customer #: 403					
4271	Soil Release Bonnet Buff, 64 Oz.	S.C. Johnson	Custodial	4.00	98.24
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	8.00	179.12
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	0.00	0.00
Line Items: 3				12.00	277.36

Customer Name: C--Mount Olive Elem. 2403501					
Customer #: 405					
4271	Soil Release Bonnet Buff, 64 Oz.	S.C. Johnson	Custodial	1.00	24.56
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	18.00	403.02
Line Items: 3				23.00	654.42

Customer Name: C--New Hopewell Elem. 2403501					
Customer #: 407					
4271	Soil Release Bonnet Buff, 64 Oz.	S.C. Johnson	Custodial	1.00	24.56
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	5.00	111.95
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	1.00	13.00
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	0.00	0.00
Line Items: 4				7.00	149.51

Customer Name: C--Pleasant Ridge Elem. 2403501					
Customer #: 413					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
Line Items: 1				4.00	226.84

Customer Name: C--Pond Gap Elem. 2403501					
Customer #: 415					
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	6.00	340.26
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	10.00	223.90
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	5.00	65.00
4276	Johnson's Split Fire, 64 Oz.	S.C. Johnson	Custodial	9.00	255.96
Line Items: 4				30.00	885.12

Customer Name: C--Richard Yoakley 2403501					
Customer #: 423					
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 04/20/2011 And Stock Code between 4269 and 4276

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Richard Yoakley 2403501

Customer #: 423

Line Items: 1		4.00	89.56
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Customer Name: C--Ridgedale Elem. 2401035

Customer #: 426

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	6.00	78.00
4276	Johnson's Spilt Fire, 64 Oz.	S.C. Johnson	Custodial	10.00	284.40

Line Items: 3		20.00	589.24
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Customer Name: C--Ritta Elementary 2403601

Customer #: 426

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	12.00	680.52
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	8.00	179.12
4276	Johnson's Spilt Fire, 64 Oz.	S.C. Johnson	Custodial	0.00	0.00

Line Items: 3		20.00	859.64
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Customer Name: C--Rocky Hill Elem. 2403501

Customer #: 428

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	8.00	453.68
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	8.00	179.12
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	8.00	104.00
4276	Johnson's Spilt Fire, 64 Oz.	S.C. Johnson	Custodial	4.00	113.76

Line Items: 4		28.00	850.56
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Customer Name: C--Sarah Moore Greene 2403501

Customer #: 430

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	12.00	680.52
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	12.00	268.88
4276	Johnson's Spilt Fire, 64 Oz.	S.C. Johnson	Custodial	12.00	341.28

Line Items: 3		36.00	1,290.48
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Customer Name: C--South Doyle High 2403501

Customer #: 436

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	27.00	1,531.17
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	20.00	447.80
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	20.00	260.00
4276	Johnson's Spilt Fire, 64 Oz.	S.C. Johnson	Custodial	6.00	170.64

CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 04/20/2011 And Stock Code between 4269 and 4276

04/20/2011

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--South Doyle High 2403501

Customer #: 436

Line Items: 4

73.00 2,409.61

Customer Name: C--South Doyle Mid. 2403501

Customer #: 438

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	4.00	52.00
4276	Johnson's Spit Fire, 64 Oz.	S.C. Johnson	Custodial	4.00	113.76

Line Items: 4

16.00 482.16

Customer Name: C--South Knoxville Elem. 2403501

Customer #: 440

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	12.00	680.52
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	8.00	104.00
4276	Johnson's Spit Fire, 64 Oz.	S.C. Johnson	Custodial	4.00	113.76

Line Items: 4

28.00 987.84

Customer Name: C--West Hills Elem. 2403501

Customer #: 454

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	12.00	680.52
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	13.00	291.07
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	9.00	117.00
4276	Johnson's Spit Fire, 64 Oz.	S.C. Johnson	Custodial	2.00	56.88

Line Items: 4

36.00 1,145.47

Customer Name: C--Sam E Hill 2403501

Customer #: 463

4271	Soil Release Bonnet Buff, 64 Oz.	S.C. Johnson	Custodial	5.00	122.80
4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	8.00	453.68
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	12.00	268.68
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	6.00	78.00
4276	Johnson's Spit Fire, 64 Oz.	S.C. Johnson	Custodial	6.00	170.64

Line Items: 5

37.00 1,093.80

Customer Name: C--Fort Sanders Edu. 2403501

Customer #: 477

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	8.00	453.68
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 04/20/2011 And Stock Code between 4269 and 4276

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Fort Sanders Edu, 2403501					
Customer #: 477					
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	4.00	52.00
4276	Johnson's Spit Fire, 64 Oz.	S.C. Johnson	Custodial	4.00	113.76
Line Items: 4				20.00	709.00

Customer Name: C--School Main. 5 th. Ave., 2403501-2100-94350000  
Customer #: 481

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	12.00	680.52
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	16.00	368.24
4276	Johnson's Spit Fire, 64 Oz.	S.C. Johnson	Custodial	17.00	483.48
Line Items: 3				45.00	1,522.24

Customer Name: C--Fair Garden 2403501  
Customer #: 498

4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	4.00	89.56
Line Items: 1				4.00	89.56

Customer Name: C--Bonny Kate Elem. 2403501  
Customer #: 499

4273	Crew RR Floor & Surface Cleaner	S.C. Johnson	Custodial	4.00	226.84
4274	Johnson's GP Forward 64 Oz.	S.C. Johnson	Custodial	12.00	268.68
4275	Johnson's Glance, 64 Oz.	S.C. Johnson	Custodial	4.00	52.00
4276	Johnson's Spit Fire, 64 Oz.	S.C. Johnson	Custodial	4.00	113.76
Line Items: 4				24.00	661.28

Customer Name: C--Karns Elementary 2403501  
Customer #: 575

4271	Soil Release Bonnet Bulf, 64 Oz.	S.C. Johnson	Custodial	4.00	98.24
Line Items: 1				4.00	98.24

766.00 24,888.93



KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code = 4216

04/20/2011

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--A.L. Lotts Elementary 2403501, 0066694350

Customer #: 298

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	14.00	37.66
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Line Items: 1

14.00	37.66
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Customer Name: C--Bearden Elementary 2403501

Customer #: 305

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	2.00	5.38
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Line Items: 1

2.00	5.38
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Customer Name: C--Bearden Middle School 2403501

Customer #: 310

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1

4.00	10.76
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Customer Name: C--Blue Grass Elem. 2403501

Customer #: 321

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1

4.00	10.76
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Customer Name: C--Carter Elem. 2403501

Customer #: 324

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	11.00	29.59
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Line Items: 1

11.00	29.59
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Customer Name: C--Carter High School 2403501

Customer #: 326

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	18.00	48.42
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Line Items: 1

18.00	48.42
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Customer Name: C--Carter Middle 3403501

Customer #: 328

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code = 4216

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Carter Middle 3403501

Customer #: 328

Line Items: 1		4.00	10.76
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Customer Name: C--Cedar Bluff Elementary 2403501

Customer #: 333

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	11.00	29.59
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Line Items: 1		11.00	29.59
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Customer Name: C--Central High School, 2403501-0047-94350000

Customer #: 338

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	6.00	16.14
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Line Items: 1		6.00	16.14
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Customer Name: C--Christenberry Elem., 2403501-0061-94350000

Customer #: 342

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	2.00	5.38
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Line Items: 1		2.00	5.38
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Customer Name: C--Copper Ridge Elementary 2403501

Customer #: 344

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	3.00	8.07
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Line Items: 1		3.00	8.07
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Customer Name: C--Fountain City Elem. 2403501

Customer #: 363

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	7.00	18.83
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Line Items: 1		7.00	18.83
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Customer Name: C--Gibbs High School 2403501

Customer #: 371

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	14.00	37.66
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CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code = 4216

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Gibbs High School 2403501  
Customer #: 371

Line Items: 1				14.00	37.66
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Customer Name: C--Inskip Elementary 2403501  
Customer #: 387

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1				4.00	10.76
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Customer Name: C--Karns High School 2403501  
Customer #: 391

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	8.00	21.52
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Line Items: 1				8.00	21.52
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Customer Name: C--Karns Middle 2403501  
Customer #: 395

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	12.00	32.28
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Line Items: 1				12.00	32.28
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Customer Name: C--Maynard Elem. 2403501  
Customer #: 401

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	13.00	34.97
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Line Items: 1				13.00	34.97
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Customer Name: C--Mount Olive Elem. 2403501  
Customer #: 405

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1				4.00	10.76
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Customer Name: C--Norwood Elementary 2403501  
Customer #: 411

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	11.00	29.59
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CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code = 4216

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Norwood Elementary 2403501

Customer #: 411

Line Items: 1		11.00	29.59
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Customer Name: C--Pleasant Ridge Elem. 2403501

Customer #: 413

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	12.00	32.28
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Line Items: 1		12.00	32.28
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Customer Name: C--Ridgedale Elem. 2401035

Customer #: 425

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1		4.00	10.76
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Customer Name: C--Rittia Elementary 2403501

Customer #: 428

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	12.00	32.28
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Line Items: 1		12.00	32.28
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Customer Name: C--Rocky Hill Elem. 2403501

Customer #: 428

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1		4.00	10.76
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Customer Name: C--Shannondale Elementary 2403501

Customer #: 434

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	3.00	8.07
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Line Items: 1		3.00	8.07
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Customer Name: C--Sterchl Elementary 2403501

Customer #: 444

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	7.00	18.83
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CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code = 4216

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Sterchl Elementary 2403501

Customer #: 444

Line Items: 1		7.00	18.83
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Customer Name: C--Sunnyview Primary 2401043

Customer #: 446

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1		4.00	10.76
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Customer Name: C--West Valley Middle 2403501

Customer #: 466

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	9.00	24.21
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Line Items: 1		9.00	24.21
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Customer Name: C--Adrian Burnett Elem. 2403501

Customer #: 466

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1		4.00	10.76
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Customer Name: C--Knoxville Adaptive Edu. Center 2403501

Customer #: 496

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	4.00	10.76
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Line Items: 1		4.00	10.76
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Customer Name: C--Historic Knoxville High 2403501

Customer #: 593

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	3.00	8.07
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Line Items: 1		3.00	8.07
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Customer Name: C--Amherst Elementary 2403501

Customer #: 605

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	6.00	16.14
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CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code = 4216

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Amherst Elementary 2403501

Customer #: 605

Line Items: 1				6.00	16.14
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Customer Name: C--Hardin Valley Academy 2403501

Customer #: 688

4216	Furniture Polish, Lemon Scented, 15 Oz. Aerosol	S.C. Johnson	Custodial	5.00	13.45
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Line Items: 1				5.00	13.45
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				229.00	616.01
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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 03770 and 03785

04/20/2011

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--A.L. Lotts Elementary 2403501, 0066694350

Customer #: 298

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	23.00	824.55
03771	Towels, Rolled	Georgia Pacific	Custodial	75.00	2,536.92
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	33.00	780.12
Line Items: 3				131.00	4,141.59

Customer Name: C--Austin-East High 2403501, 000994350000

Customer #: 301

03771	Towels, Rolled	Georgia Pacific	Custodial	42.00	1,420.32
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	23.00	958.41
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	41.00	969.24
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	8.00	79.52
Line Items: 4				114.00	3,427.49

Customer Name: C--Ball Camp Elem. 2403501

Customer #: 303

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	29.00	980.30
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	18.00	425.52
Line Items: 4				61.00	1,919.36

Customer Name: C--Bearden Elementary 2403501

Customer #: 305

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	21.00	710.40
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	20.00	472.80
Line Items: 3				43.00	1,254.90

Customer Name: C--Bearden High 2403501

Customer #: 307

03771	Towels, Rolled	Georgia Pacific	Custodial	103.00	3,483.13
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	55.00	2,291.85
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	96.00	2,269.44
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	15.00	149.10
Line Items: 4				269.00	8,193.52

CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 03770 and 03785

04/20/2011

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: G--Bearden Middle School 2403501					
Customer #: 310					
03771	Towels, Rolled	Georgia Pacific	Custodial	62.00	2,095.35
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	50.00	2,083.50
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	92.00	2,174.88
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	28.00	278.32
Line Items: 4				232.00	6,632.05

Customer Name: G--Belle Morris Elem. 2403501  
Customer #: 314

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	29.00	979.92
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	12.00	283.68
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	1.00	9.94
Line Items: 5				55.00	1,757.05

Customer Name: G--Blue Grass Elem. 2403501  
Customer #: 321

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	68.00	2,299.46
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	26.00	614.64
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 5				116.00	3,634.08

Customer Name: G--Brickey Elementary 2403501  
Customer #: 322

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	16.00	573.60
03771	Towels, Rolled	Georgia Pacific	Custodial	57.00	1,926.59
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	26.00	614.64
Line Items: 4				102.00	3,239.84

Customer Name: G--Carter Elem. 2403501  
Customer #: 324

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	44.00	1,487.14
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	27.00	638.28

CST9001\*



KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 03770 and 03785

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Carter Elem. 2403501

Customer #: 324

Line Items: 4	87.00	2,733.94
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Customer Name: C--Carter High School 2403501

Customer #: 326

03771	Towels, Rolled	Georgia Pacific	Custodial	62.00	2,095.62
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	14.00	583.38
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	90.00	2,127.60

Line Items: 3	166.00	4,806.60
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Customer Name: C--Carter Middle 3403501

Customer #: 328

03771	Towels, Rolled	Georgia Pacific	Custodial	53.00	1,791.21
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	26.00	1,083.42
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	28.00	661.92

Line Items: 3	107.00	3,536.55
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Customer Name: C--Cedar Bluff Middle 2403501

Customer #: 331

03771	Towels, Rolled	Georgia Pacific	Custodial	38.00	1,284.86
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	13.00	541.71
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	36.00	851.04
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88

Line Items: 4	89.00	2,697.49
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Customer Name: C--Cedar Bluff Elementary 2403501

Customer #: 333

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	27.00	967.95
03771	Towels, Rolled	Georgia Pacific	Custodial	97.00	3,278.66
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	0.00	0.00
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	33.00	780.12

Line Items: 4	157.00	5,026.73
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Customer Name: C--Central High School, 2403501-0047-94350000

Customer #: 338

03771	Towels, Rolled	Georgia Pacific	Custodial	61.00	2,061.98
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	34.00	1,416.78
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	78.00	1,843.92
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76

CST9001\*

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 03770 and 03785

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Central High School, 2403501-0047-94350000

Customer #: 338

Line Items: 4	177.00	5,362.44
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Customer Name: C--Chilhowee Inter, 2401043

Customer #: 340

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	19.00	681.15
03771	Towels, Rolled	Georgia Pacific	Custodial	28.00	946.99
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	21.00	496.44
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 4				72.00	2,164.34

Customer Name: C--Christenberry Elem., 2403501-0061-94350000

Customer #: 342

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	5.00	179.25
03771	Towels, Rolled	Georgia Pacific	Custodial	46.00	1,555.57
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	25.00	591.00
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88
Line Items: 5				83.00	2,554.05

Customer Name: C--Copper Ridge Elementary 2403501

Customer #: 344

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	5.00	179.25
03771	Towels, Rolled	Georgia Pacific	Custodial	46.00	1,555.24
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	15.00	354.60
Line Items: 4				71.00	2,297.44

Customer Name: C--Corryton Elementary 2403501

Customer #: 346

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	5.00	179.25
03771	Towels, Rolled	Georgia Pacific	Custodial	18.00	608.44
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	1.00	41.67
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	34.00	803.76
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88
Line Items: 5				60.00	1,653.00

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Customer Name: C--Dogwood Elementary, 2403501-0059-94350000					
Customer #: 348					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	17.00	609.45
03771	Towels, Rolled	Georgia Pacific	Custodial	54.00	1,826.28
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	25.00	591.00
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	8.00	79.62
Line Items: 4				104.00	3,106.25

Customer Name: C--East Knox County Elem. 2403501  
Customer #: 350

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	14.00	501.90
03771	Towels, Rolled	Georgia Pacific	Custodial	36.00	1,216.64
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	14.00	330.96
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88
Line Items: 5				69.00	2,194.39

Customer Name: C--Eastport Elementary 2403501  
Customer #: 353

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	5.00	118.20
Line Items: 3				9.00	273.24

Customer Name: C--Farragut High 2403501  
Customer #: 355

03771	Towels, Rolled	Georgia Pacific	Custodial	91.00	3,077.23
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	58.00	2,416.86
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	88.00	2,080.32
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88
Line Items: 4				239.00	7,594.29

Customer Name: C--Farragut Inter. 2403501  
Customer #: 357

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	6.00	215.10
03771	Towels, Rolled	Georgia Pacific	Custodial	67.00	2,265.79
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	34.00	1,416.78
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	58.00	1,371.12

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Customer Name: C--Farragut Inter. 2403501

Customer #: 357

Line Items: 4	165.00	5,268.79
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Customer Name: C--Farragut Middle 2403501

Customer #: 359

03771	Towels, Rolled	Georgia Pacific	Custodial	94.00	3,178.75
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	69.00	2,875.23
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	75.00	1,773.00
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	1.00	9.94
Line Items: 4				239.00	7,836.92

Customer Name: C--Fountain City Elem. 2403501

Customer #: 363

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	6.00	215.10
03771	Towels, Rolled	Georgia Pacific	Custodial	48.00	1,623.57
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	4.00	166.68
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	39.00	921.96
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	15.00	149.10
Line Items: 5				112.00	3,076.41

Customer Name: C--Fulton High, 2403501-0090-94350000

Customer #: 365

03771	Towels, Rolled	Georgia Pacific	Custodial	56.00	1,892.49
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	42.00	1,750.14
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	40.00	945.60
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	5.00	49.70
Line Items: 4				143.00	4,637.93

Customer Name: C--Gap Creek Elem. 2403501

Customer #: 367

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	7.00	250.95
03771	Towels, Rolled	Georgia Pacific	Custodial	15.00	507.18
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	12.00	283.68
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	1.00	9.94
Line Items: 4				35.00	1,051.75

Customer Name: C--Gibbs Elementary 2403501

Customer #: 369

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Gibbs Elementary 2403501					
Customer #: 369					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	32.00	1,147.20
03771	Towels, Rolled	Georgla Pacific	Custodial	82.00	2,771.80
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	8.00	333.36
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	41.00	989.24
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	12.00	119.28
Line Items: 5				175.00	5,340.88

Customer Name: C--Gibbs High School 2403501  
Customer #: 371

03771	Towels, Rolled	Georgla Pacific	Custodial	54.00	1,825.92
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	22.00	916.74
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	70.00	1,654.80
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	13.00	129.22
Line Items: 4				159.00	4,526.68

Customer Name: C--Green Elementary 2403501  
Customer #: 373

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	18.00	645.30
03771	Towels, Rolled	Georgla Pacific	Custodial	34.00	1,149.08
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.36
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	21.00	498.44
Line Items: 4				78.00	2,499.17

Customer Name: C--Gresham Mlddle 2403501  
Customer #: 375

03771	Towels, Rolled	Georgia Pacific	Custodial	27.00	912.45
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	54.00	1,276.56
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 3				85.00	2,228.77

Customer Name: C--Halls Elementary 2403501  
Customer #: 377

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	17.00	609.45
03771	Towels, Rolled	Georgia Pacific	Custodial	51.00	1,725.01
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	8.00	189.12

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Customer Name: C--Halls Elementary 2403501

Customer #: 377

Line Items: 4		81.00	2,731.93
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Customer Name: C--Halls High School 2403501

Customer #: 379

03771	Towels, Rolled	Georgia Pacific	Custodial	53.00	1,791.54
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	23.00	958.41
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	100.00	2,364.00
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	8.00	79.52
Line Items: 4				184.00	5,193.47

Customer Name: C--Halls Middle School 2403501

Customer #: 381

03771	Towels, Rolled	Georgia Pacific	Custodial	50.00	1,689.60
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	23.00	958.41
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	18.00	425.52
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	5.00	49.70
Line Items: 4				96.00	3,123.23

Customer Name: C--Hardin Valley Elem. 2403501

Customer #: 383

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	18.00	645.30
03771	Towels, Rolled	Georgia Pacific	Custodial	78.00	2,637.72
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	5.00	208.35
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	33.00	780.12
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	6.00	59.64
Line Items: 5				140.00	4,331.13

Customer Name: C--Holston Middle 2403501

Customer #: 385

03771	Towels, Rolled	Georgia Pacific	Custodial	47.00	1,589.54
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	26.00	1,083.42
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	36.00	851.04
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	7.00	69.58
Line Items: 4				116.00	3,593.58

Customer Name: C--Inskip Elementary 2403501

Customer #: 387

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Inskip Elementary 2403501					
Customer #: 387					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	675.62
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	4.00	166.88
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	8.00	189.12
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	1.00	9.94
Line Items: 5				45.00	1,471.46

Customer Name: C--Karns High School 2403501  
Customer #: 391

03771	Towels, Rolled	Georgia Pacific	Custodial	67.00	2,265.85
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	34.00	1,416.78
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	105.00	2,482.20
Line Items: 3				206.00	6,164.83

Customer Name: C--Karns Middle 2403501  
Customer #: 395

03771	Towels, Rolled	Georgia Pacific	Custodial	56.00	1,893.62
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	36.00	1,500.12
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	44.00	1,040.16
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	14.00	139.16
Line Items: 4				150.00	4,573.06

Customer Name: C--Lonsdale Elementary 2403501  
Customer #: 399

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	676.40
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	25.00	591.00
Line Items: 3				55.00	1,625.90

Customer Name: C--Maynard Elem. 2403501  
Customer #: 401

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	675.84
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	14.00	330.96
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88

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Customer Name: C--Maynard Elem. 2403501

Customer #: 401

Line Items: 5	51.00	1,581.89
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Customer Name: C--Mooreland Heights Elem. 2403501

Customer #: 403

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	9.00	322.65
03771	Towels, Rolled	Georgia Pacific	Custodial	29.00	980.84
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	19.00	449.16
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88
Line Items: 4				59.00	1,772.53

Customer Name: C--Mount Olive Elem. 2403501

Customer #: 405

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	18.00	608.76
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	13.00	307.32
Line Items: 3				41.00	1,274.58

Customer Name: C--New Hopewell Elem. 2403501

Customer #: 407

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	29.00	980.46
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	4.00	166.88
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	6.00	141.84
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	1.00	9.94
Line Items: 5				42.00	1,370.62

Customer Name: C--Northwest Middle 2403501

Customer #: 409

03771	Towels, Rolled	Georgia Pacific	Custodial	41.00	1,386.62
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	24.00	1,000.08
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	27.00	638.28
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	8.00	79.52
Line Items: 4				100.00	3,104.50

Customer Name: C--Norwood Elementary 2403501

Customer #: 411

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Norwood Elementary 2403501					
Customer #: 411					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	13.00	466.05
03771	Towels, Rolled	Georgia Pacific	Custodial	43.00	1,454.50
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	19.00	449.16
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	8.00	79.52
Line Items: 5				85.00	2,532.57

Customer Name: C--Pleasant Ridge Elem. 2403501  
Customer #: 413

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	5.00	179.25
03771	Towels, Rolled	Georgia Pacific	Custodial	32.00	1,082.36
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	9.00	375.03
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	30.00	709.20
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 5				80.00	2,385.60

Customer Name: C--Pond Gap Elem. 2403501  
Customer #: 415

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	8.00	286.80
03771	Towels, Rolled	Georgia Pacific	Custodial	19.00	642.43
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	24.00	567.36
Line Items: 3				51.00	1,496.59

Customer Name: C--Powell Elementary 2403501  
Customer #: 417

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	75.00	2,536.05
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	14.00	583.38
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	40.00	945.60
Line Items: 4				141.00	4,495.23

Customer Name: C--Powell High School 2403501  
Customer #: 419

03771	Towels, Rolled	Georgia Pacific	Custodial	56.00	1,893.13
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	28.00	1,166.76
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	45.00	1,063.80

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Customer Name: C--Powell High School 2403501  
Customer #: 419

Line Items: 3	129.00	4,123.69
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Customer Name: C--Powell Middle 2403501  
Customer #: 421

03771	Towels, Rolled	Georgia Pacific	Custodial	26.00	879.32
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	10.00	416.70
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	10.00	236.40
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88
Line Items: 4				48.00	1,552.30

Customer Name: C--Richard Yoakley 2403501  
Customer #: 423

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	3.00	107.55
03771	Towels, Rolled	Georgia Pacific	Custodial	6.00	202.86
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	7.00	165.48
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	1.00	9.94
Line Items: 4				17.00	485.83

Customer Name: C--Ridgedale Elem. 2401036  
Customer #: 425

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	6.00	215.10
03771	Towels, Rolled	Georgia Pacific	Custodial	19.00	642.34
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	20.00	472.80
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 4				49.00	1,370.00

Customer Name: C--Ritla Elementary 2403501  
Customer #: 426

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	41.00	1,385.89
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	3.00	125.01
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	29.00	885.56
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	6.00	59.64
Line Items: 5				91.00	2,686.30

Customer Name: C--Rocky Hill Elem. 2403501  
Customer #: 428

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Rocky Hill Elem. 2403501					
Customer #: 428					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	14.00	501.90
03771	Towels, Rolled	Georgia Pacific	Custodial	42.00	1,419.56
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	41.00	969.24
Line Items: 4				102.00	3,099.05

Customer Name: C--Sarah Moore Greene 2403501  
Customer #: 430

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	16.00	573.60
03771	Towels, Rolled	Georgia Pacific	Custodial	67.00	2,264.81
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	21.00	875.07
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	56.00	1,323.84
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	5.00	49.70
Line Items: 5				165.00	5,087.02

Customer Name: C--Sequoyah Elementary 2403501  
Customer #: 432

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	27.00	913.14
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	14.00	330.96
Line Items: 3				43.00	1,315.80

Customer Name: C--Shannondale Elementary 2403501  
Customer #: 434

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	13.00	466.05
03771	Towels, Rolled	Georgia Pacific	Custodial	24.00	811.50
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	12.00	283.68
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	3.00	29.82
Line Items: 4				52.00	1,591.05

Customer Name: C--South Doyle High 2403501  
Customer #: 436

03771	Towels, Rolled	Georgia Pacific	Custodial	80.00	2,705.87
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	27.00	1,125.09
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	75.00	1,773.00
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	7.00	69.58

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--South Doyle High 2403501  
Customer #: 436

Line Items: 4	189.00	5,673.54
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Customer Name: C--South Doyle Mid. 2403501  
Customer #: 438

03771	Towels, Rolled	Georgia Pacific	Custodial	46.00	1,554.84
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	21.00	875.07
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	44.00	1,040.16
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	14.00	139.16
Line Items: 4				125.00	3,609.23

Customer Name: C--South Knoxville Elem. 2403501  
Customer #: 440

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	12.00	405.81
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	2.00	83.34
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	15.00	354.60
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	7.00	69.58
Line Items: 5				38.00	985.03

Customer Name: C--Spring Hill Elem. 2403501  
Customer #: 442

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	16.00	573.60
03771	Towels, Rolled	Georgia Pacific	Custodial	36.00	1,216.71
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	3.00	125.01
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	22.00	520.08
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88
Line Items: 5				79.00	2,455.28

Customer Name: C--Sterchi Elementary 2403501  
Customer #: 444

03770	New Toilet Tissue, white bath tissue to replace the old tissue		Custodial	11.00	394.35
03771	Towels, Rolled	Georgia Pacific	Custodial	31.00	1,048.24
03772	Toilet Tissue, 48 rolls/cs.,		Custodial	1.00	41.67
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	18.00	425.52
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	2.00	19.88
Line Items: 5				63.00	1,929.66

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Sunnyview Primary 2401043					
Customer #: 446					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	8.00	286.80
03771	Towels, Rolled	Georgia Pacific	Custodial	30.00	1,014.28
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	7.00	165.48
Line Items: 4				48.00	1,591.57

Customer Name: C--Vine Middle School 2403501  
Customer #: 448

03771	Towels, Rolled	Georgia Pacific	Custodial	30.00	1,014.30
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	18.00	750.06
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	23.00	543.72
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 4				75.00	2,347.84

Customer Name: C--West Haven Elem. 2403501  
Customer #: 450

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	22.00	743.98
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	16.00	378.24
Line Items: 3				40.00	1,193.92

Customer Name: C--West High School 2403501  
Customer #: 452

03771	Towels, Rolled	Georgia Pacific	Custodial	55.00	1,860.61
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	23.00	958.41
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	71.00	1,678.44
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	7.00	69.58
Line Items: 4				156.00	4,567.04

Customer Name: C--West Hills Elem. 2403501  
Customer #: 454

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	9.00	322.65
03771	Towels, Rolled	Georgia Pacific	Custodial	64.00	2,164.30
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	27.00	638.28
Line Items: 3				100.00	3,125.23

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--West Valley Middle 2403501					
Customer #: 456					
03771	Towels, Rolled	Georgia Pacific	Custodial	54.00	1,824.43
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	16.00	666.72
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	31.00	732.84
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	7.00	69.58
Line Items: 4				108.00	3,293.57

Customer Name: C--West View Elem. 2403501  
Customer #: 458

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	20.00	717.00
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	675.92
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	15.00	354.60
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 4				59.00	1,787.28

Customer Name: C--Whittle Springs Mid. 2403501  
Customer #: 460

03771	Towels, Rolled	Georgia Pacific	Custodial	18.00	608.76
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	16.00	378.24
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	3.00	29.82
Line Items: 3				37.00	1,016.82

Customer Name: C--Sam E Hill 2403501  
Customer #: 463

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	5.00	179.25
03771	Towels, Rolled	Georgia Pacific	Custodial	22.00	743.63
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	4.00	166.68
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	4.00	94.56
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	3.00	29.82
Line Items: 5				38.00	1,213.94

Customer Name: C--Beaumont Elementary, 2403501-0022-94350000  
Customer #: 464

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	28.00	1,003.80
03771	Towels, Rolled	Georgia Pacific	Custodial	35.00	1,183.79
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	30.00	709.20

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Customer Name: C--Beaumont Elementary, 2403501-0022-94350000

Customer #: 464

Line Items: 4	99.00	3,146.81
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Customer Name: C--Adrian Burnett Elem. 2403501

Customer #: 466

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	9.00	322.65
03771	Towels, Rolled	Georgia Pacific	Custodial	45.00	1,520.88
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	4.00	166.68
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	31.00	732.84
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 5				93.00	2,782.81

Customer Name: C--Fort Sanders Edu. 2403501

Customer #: 477

03771	Towels, Rolled	Georgia Pacific	Custodial	16.00	540.74
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	13.00	307.32
Line Items: 2				29.00	848.06

Customer Name: C--School Main. 5 th. Ave., 2403501-2100-94350000

Customer #: 481

03771	Towels, Rolled	Georgia Pacific	Custodial	12.00	405.40
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	27.00	638.28
Line Items: 3				45.00	1,293.70

Customer Name: C--LINCOLN PARK EVENING 2403501

Customer #: 489

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	3.00	107.55
Line Items: 1				3.00	107.55

Customer Name: C--Knoxville Adaptive Edu. Center2403501

Customer #: 496

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	8.00	286.80
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	13.00	307.32
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	8.00	79.52

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Customer Name: C--Knoxville Adaptive Edu. Center2403501

Customer #: 496

Line Items: 3	29.00	673.64
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Customer Name: C--Fair Garden 2403501

Customer #: 498

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	676.40
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	9.00	212.76
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 4				43.00	1,287.42

Customer Name: C--Bonny Kate Elem. 2403501

Customer #: 499

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	41.00	1,385.71
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	11.00	260.04
Line Items: 4				64.00	2,087.59

Customer Name: C--Farragut Primary 2403501

Customer #: 535

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	24.00	860.40
03771	Towels, Rolled	Georgia Pacific	Custodial	68.00	2,298.77
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	8.00	333.36
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	38.00	898.32
Line Items: 4				138.00	4,390.85

Customer Name: C--Karns Elementary 2403501

Customer #: 575

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	27.00	967.95
03771	Towels, Rolled	Georgia Pacific	Custodial	77.00	2,603.90
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	60.00	1,418.40
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	5.00	49.70
Line Items: 4				169.00	5,039.95

Customer Name: C--Historic Knoxville High 2403501

Customer #: 593

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Historic Knoxville High 2403501

Customer #: 593

03771	Towels, Rolled	Georgia Pacific	Custodial	12.00	405.81
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	6.00	141.84
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	4.00	39.76
Line Items: 4				28.00	837.43

Customer Name: C--Sarah Simson PDTC 2403501

Customer #: 600

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	6.00	215.10
03771	Towels, Rolled	Georgia Pacific	Custodial	11.00	371.90
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	14.00	330.96
Line Items: 4				34.00	1,042.97

Customer Name: C--Amherst Elementary 2403501

Customer #: 605

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	21.00	752.85
03771	Towels, Rolled	Georgia Pacific	Custodial	34.00	1,149.82
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	26.00	614.64
Line Items: 3				81.00	2,517.31

Customer Name: C--Hardin Valley Academy 2403501

Customer #: 688

03771	Towels, Rolled	Georgia Pacific	Custodial	101.00	3,416.00
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	50.00	2,083.50
03780	Trash Bags, 22" X 16" X 58", 100/Box	Kelsan	Custodial	70.00	1,654.80
03785	Trash Bags, Small, 24" X 24", 1000/Case	Kelsan	Custodial	7.00	69.68
Line Items: 4				228.00	7,223.88

8,461.00 258,871.59

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--A.L. Lotts Elementary 2403501, 0066694350

Customer #: 298

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	12.00	19.80
Line Items: 1				12.00	19.80

Customer Name: C--Austin-East High 2403501, 000994350000

Customer #: 301

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	2.00	3.30
Line Items: 1				2.00	3.30

Customer Name: C--Bearden Middle School 2403501

Customer #: 310

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	12.00	19.80
Line Items: 1				12.00	19.80

Customer Name: C--Blue Grass Elem. 2403501

Customer #: 321

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	8.00	13.20
Line Items: 1				8.00	13.20

Customer Name: C--Carter Middle 2403501

Customer #: 328

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	2.00	3.30
Line Items: 1				2.00	3.30

Customer Name: C--Copper Ridge Elementary 2403501

Customer #: 344

4401	Window Squeegee, 10"	Rubbermaid	Custodial	2.00	3.60
Line Items: 1				2.00	3.60

Customer Name: C--Corryton Elementary 2403501

Customer #: 346

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	3.00	4.95
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Corryton Elementary 2403501  
Customer #: 346

Line Items: 1				3.00	4.95
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Customer Name: C--Dogwood Elementary, 2403501-0059-94350000  
Customer #: 348

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	6.00	9.90
Line Items: 1				6.00	9.90

Customer Name: C--East Knox County Elem. 2403501  
Customer #: 350

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	6.00	9.90
Line Items: 1				6.00	9.90

Customer Name: C--Farragut High 2403501  
Customer #: 355

4401	Window Squeegee, 10"	Rubbermaid	Custodial	4.00	7.20
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	4.00	6.60
Line Items: 2				8.00	13.80

Customer Name: C--Fountain City Elem. 2403501  
Customer #: 363

4401	Window Squeegee, 10"	Rubbermaid	Custodial	2.00	3.60
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	4.00	6.60
Line Items: 2				6.00	10.20

Customer Name: C--Gibbs High School 2403501  
Customer #: 371

4401	Window Squeegee, 10"	Rubbermaid	Custodial	4.00	7.20
Line Items: 1				4.00	7.20

Customer Name: C--Green Elementary 2403501  
Customer #: 373

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	10.00	16.50
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Green Elementary 2403501					
Customer #: 373					
Line Items: 1				10.00	16.50
Customer Name: C--Karns Middle 2403501					
Customer #: 395					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	6.00	9.90
Line Items: 1				6.00	9.90
Customer Name: C--Lonsdale Elementary 2403501					
Customer #: 399					
4401	Window Squeegee, 10"	Rubbermaid	Custodial	2.00	3.60
Line Items: 1				2.00	3.60
Customer Name: C--Maynard Elem. 2403501					
Customer #: 401					
4401	Window Squeegee, 10"	Rubbermaid	Custodial	6.00	10.80
Line Items: 1				6.00	10.80
Customer Name: C--Mount Olive Elem. 2403501					
Customer #: 405					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	2.00	3.30
Line Items: 1				2.00	3.30
Customer Name: C--Northwest Middle 2403501					
Customer #: 409					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	16.00	26.40
Line Items: 1				16.00	26.40
Customer Name: C--Pleasant Ridge Elem. 2403501					
Customer #: 413					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	6.00	9.90
Line Items: 1				6.00	9.90

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Pond Gap Elem. 2403501					
Customer #: 415					
4401	Window Squeegee, 10"	Rubbermaid	Custodial	3.00	5.40
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	4.00	6.60
Line Items: 2				7.00	12.00
Customer Name: C--Powell High School 2403501					
Customer #: 419					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	27.00	44.55
Line Items: 1				27.00	44.55
Customer Name: C--Powell Middle 2403501					
Customer #: 421					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	12.00	19.80
Line Items: 1				12.00	19.80
Customer Name: C--Rilla Elementary 2403501					
Customer #: 426					
4401	Window Squeegee, 10"	Rubbermaid	Custodial	1.00	1.80
Line Items: 1				1.00	1.80
Customer Name: C--Shannondale Elementary 2403501					
Customer #: 434					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	2.00	3.30
Line Items: 1				2.00	3.30
Customer Name: C--South Doyle High 2403501					
Customer #: 436					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	6.00	9.90
Line Items: 1				6.00	9.90
Customer Name: C--Spring Hill Elem. 2403501					
Customer #: 442					
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	12.00	19.80

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 4400 and 4415

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Spring Hill Elem. 2403501

Customer #: 442

Line Items: 1				12.00	19.80
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Customer Name: C--Sunnyview Primary 2401043

Customer #: 446

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	3.00	4.95
Line Items: 1				3.00	4.95

Customer Name: C--West Hills Elem. 2403501

Customer #: 454

4401	Window Squeegee, 10"	Rubbermaid	Custodial	3.00	5.40
Line Items: 1				3.00	5.40

Customer Name: C--West Valley Middle 2403501

Customer #: 458

4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	10.00	16.50
Line Items: 1				10.00	16.50

Customer Name: C--Beaumont Elementary, 2403501-0022-94350000

Customer #: 484

4401	Window Squeegee, 10"	Rubbermaid	Custodial	7.00	12.60
Line Items: 1				7.00	12.60

Customer Name: C--School Main, 5 th. Ave., 2403501-2100-94350000

Customer #: 481

4401	Window Squeegee, 10"	Rubbermaid	Custodial	1.00	1.80
Line Items: 1				1.00	1.80

Customer Name: C--Amherst Elementary 2403501

Customer #: 605

4401	Window Squeegee, 10"	Rubbermaid	Custodial	2.00	3.60
4415	Creme Cleanser, Quart Bottle	Kelsan	Custodial	4.00	6.60

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 4400 and  
4415

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C-Amherst Elementary 2403501

Customer #: 605

Line Items: 2				6.00	10.20
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				216.00	361.95
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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 4185 and  
4213

04/20/2011

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Bearden High 2403501					
Customer #: 307					
4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	6.00	39.36
Line Items: 1				6.00	39.36
Customer Name: C--Bearden Middle School 2403501					
Customer #: 310					
4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	8.00	52.48
Line Items: 1				8.00	52.48
Customer Name: C--Copper Ridge Elementary 2403501					
Customer #: 344					
4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	30.00	196.80
Line Items: 1				30.00	196.80
Customer Name: C--Corryton Elementary 2403501					
Customer #: 346					
4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	6.00	39.36
Line Items: 1				6.00	39.36
Customer Name: C--East Knox County Elem. 2403501					
Customer #: 350					
4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	3.00	19.68
Line Items: 1				3.00	19.68
Customer Name: C--Farragut Inter. 2403501					
Customer #: 357					
4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	18.00	118.08
Line Items: 1				18.00	118.08
Customer Name: C--Farragut Middle 2403501					
Customer #: 359					
4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	22.00	144.32

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 4185 and 4213

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Farragut Middle 2403501  
Customer #: 359

Line Items: 1				22.00	144.32
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Customer Name: C--Fountain City Elem. 2403501  
Customer #: 363

4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	6.00	39.36
Line Items: 1				6.00	39.36

Customer Name: C--Green Elementary 2403501  
Customer #: 373

4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	22.00	144.32
Line Items: 1				22.00	144.32

Customer Name: C--Inskip Elementary 2403501  
Customer #: 387

4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	8.00	52.48
Line Items: 1				8.00	52.48

Customer Name: C--Karns Middle 2403501  
Customer #: 395

4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	20.00	131.20
Line Items: 1				20.00	131.20

Customer Name: C--Northwest Middle 2403501  
Customer #: 409

4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	10.00	65.60
Line Items: 1				10.00	65.60

Customer Name: C--Pleasant Ridge Elem. 2403501  
Customer #: 413

4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	10.00	65.60
Line Items: 1				10.00	65.60

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 4185 and 4213

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Pond Gap Elem. 2403501					
Customer #: 415					
4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	8.00	52.48
Line Items: 1				8.00	52.48
Customer Name: C--Powell High School 2403501					
Customer #: 419					
4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	5.00	32.80
Line Items: 1				5.00	32.80
Customer Name: C--Powell Middle 2403501					
Customer #: 421					
4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	24.00	157.44
Line Items: 1				24.00	157.44
Customer Name: C--Ridgedale Elem. 2401035					
Customer #: 425					
4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	12.00	78.72
Line Items: 1				12.00	78.72
Customer Name: C--Rocky Hill Elem. 2403501					
Customer #: 428					
4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	5.00	32.80
Line Items: 1				5.00	32.80
Customer Name: C--Sarah Moore Greene 2403501					
Customer #: 430					
4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	8.00	52.48
Line Items: 1				8.00	52.48
Customer Name: C--Sequoyah Elementary 2403501					
Customer #: 432					
4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	9.00	59.04

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 4185 and 4213

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Sequoyah Elementary 2403501  
Customer #: 432

Line Items: 1				9.00	59.04
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Customer Name: C--Spring Hill Elem. 2403501  
Customer #: 442

4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	4.00	26.24
Line Items: 1				4.00	26.24

Customer Name: C--Sterchl Elementary 2403501  
Customer #: 444

4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	6.00	39.36
Line Items: 1				6.00	39.36

Customer Name: C--West Hills Elem. 2403501  
Customer #: 454

4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	10.00	65.60
Line Items: 1				10.00	65.60

Customer Name: C--Beaumont Elementary, 2403501-0022-94360000  
Customer #: 464

4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	10.00	65.60
Line Items: 1				10.00	65.60

Customer Name: C--Fort Sanders Edu. 2403501  
Customer #: 477

4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	12.00	78.72
Line Items: 1				12.00	78.72

Customer Name: C--Knoxville Adaptive Edu. Center 2403501  
Customer #: 496

4213	Red Z, Vomit Control, 11 Ounce Bottle	Safetec	Custodial	5.00	32.80
Line Items: 1				5.00	32.80

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 4185 and 4213

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Fair Garden 2403501					
Customer #: 498					
4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	12.00	78.72
Line Items: 1				12.00	78.72

Customer Name: C--Amherst Elementary 2403501  
Customer #: 605

4213	Red Z, Vomil Control, 11 Ounce Bottle	Safetec	Custodial	5.00	32.80
Line Items: 1				5.00	32.80

304.00 1,994.24

KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04110 and 04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--A.L. Lotts Elementary 2403501, 0066694350

Customer #: 298

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	192.00	401.28
Line Items: 1				192.00	401.28

Customer Name: C--Austin-East High 2403501, 000994350000

Customer #: 301

04110	Rock Salt for Ice, 60 Pound Bag	Cargill Inc.	Custodial	4.00	17.12
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	96.00	200.64
Line Items: 2				100.00	217.76

Customer Name: C--Ball Camp Elem. 2403501

Customer #: 303

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	120.00	250.80
Line Items: 1				120.00	250.80

Customer Name: C--Bearden Elementary 2403501

Customer #: 305

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	1.00	2.09
Line Items: 1				1.00	2.09

Customer Name: C--Bearden High 2403501

Customer #: 307

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	144.00	300.96
Line Items: 1				144.00	300.96

Customer Name: C--Bearden Middle School 2403501

Customer #: 310

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	168.00	351.12
Line Items: 1				168.00	351.12

Customer Name: C--Belle Morris Elem. 2403501

Customer #: 314

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	72.00	150.48
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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04110 and 04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Belle Morris Elem. 2403501

Customer #: 314

Line Items: 1				72.00	150.48
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Customer Name: C--Blue Grass Elem. 2403501

Customer #: 321

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	348.00	727.32
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Line Items: 1				348.00	727.32
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Customer Name: C--Bricekey Elementary 2403501

Customer #: 322

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	204.00	426.36
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Line Items: 1				204.00	426.36
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Customer Name: C--Carter Elem. 2403501

Customer #: 324

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	180.00	376.20
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Line Items: 1				180.00	376.20
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Customer Name: C--Carter High School 2403501

Customer #: 326

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	2.00	8.56
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04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	108.00	225.72
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Line Items: 2				110.00	234.28
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Customer Name: C--Carter Middle 3403501

Customer #: 328

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	132.00	275.88
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Line Items: 1				132.00	275.88
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Customer Name: C--Cedar Bluff Middle 2403501

Customer #: 331

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	72.00	150.48
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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04110 and  
04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Cedar Bluff Middle 2403501

Customer #: 331

Line Items: 1				72.00	150.48
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Customer Name: C--Cedar Bluff Elementary 2403501

Customer #: 333

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	312.00	652.08
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Line Items: 1				312.00	652.08
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Customer Name: C--Central High School, 2403501-0047-94350000

Customer #: 338

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	120.00	250.80
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Line Items: 1				120.00	250.80
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Customer Name: C--Chilhowee Inter. 2401043

Customer #: 340

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	96.00	200.64
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Line Items: 1				96.00	200.64
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Customer Name: C--Christenberry Elem., 2403501-0061-94350000

Customer #: 342

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	180.00	376.20
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Line Items: 1				180.00	376.20
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Customer Name: C--Copper Ridge Elementary 2403501

Customer #: 344

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	168.00	351.12
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Line Items: 1				168.00	351.12
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Customer Name: C--Corryton Elementary 2403501

Customer #: 346

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	36.00	75.24
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Line Items: 1				36.00	75.24
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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04110 and 04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Dogwood Elementary, 2403501-0059-94350000					
Customer #: 348					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	240.00	501.60
Line Items: 1				240.00	501.60
Customer Name: C--East Knox County Elem. 2403501					
Customer #: 350					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	72.00	150.48
Line Items: 1				72.00	150.48
Customer Name: C--Farragut High 2403501					
Customer #: 355					
04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	2.00	8.56
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	144.00	300.96
Line Items: 2				146.00	309.52
Customer Name: C--Farragut Inter, 2403501					
Customer #: 357					
04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	3.00	12.84
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	336.00	702.24
Line Items: 2				339.00	715.08
Customer Name: C--Farragut Middle 2403501					
Customer #: 359					
04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	2.00	8.56
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	228.00	476.52
Line Items: 2				230.00	485.08
Customer Name: C--Fountain City Elem. 2403501					
Customer #: 363					
04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	11.00	47.08
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	168.00	351.12
Line Items: 2				179.00	398.20
Customer Name: C--Fulton High, 2403501-0090-94350000					
Customer #: 365					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	36.00	75.24

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04110 and 04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Fulton High, 2403501-0090-94360000

Customer #: 365

Line Items: 1				36.00	75.24
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Customer Name: C--Gap Creek Elem. 2403501

Customer #: 367

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	4.00	17.12
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	36.00	75.24

Line Items: 2				40.00	92.36
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Customer Name: C--Gibbs Elementary 2403501

Customer #: 369

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	276.00	576.84
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Line Items: 1				276.00	576.84
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Customer Name: C--Gibbs High School 2403501

Customer #: 371

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	4.00	17.12
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	36.00	75.24

Line Items: 2				40.00	92.36
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Customer Name: C--Green Elementary 2403501

Customer #: 373

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	4.00	17.12
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	132.00	275.88

Line Items: 2				136.00	293.00
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Customer Name: C--Gresham Middle 2403501

Customer #: 375

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	48.00	100.32
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Line Items: 1				48.00	100.32
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Customer Name: C--Halls Elementary 2403501

Customer #: 377

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	192.00	401.28
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Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04110 and  
04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Halls Elementary 2403501

Customer #: 377

Line Items: 1				192.00	401.28
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Customer Name: C--Halls High School 2403501

Customer #: 379

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	144.00	300.96
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Line Items: 1				144.00	300.96
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Customer Name: C--Halls Middle School 2403501

Customer #: 381

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	120.00	250.80
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Line Items: 1				120.00	250.80
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Customer Name: C--Hardin Valley Elem. 2403501

Customer #: 383

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	240.00	501.60
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Line Items: 1				240.00	501.60
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Customer Name: C--Holston Middle 2403501

Customer #: 385

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	112.00	234.08
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Line Items: 1				112.00	234.08
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Customer Name: C--Inskip Elementary 2403501

Customer #: 387

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	60.00	125.40
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Line Items: 1				60.00	125.40
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Customer Name: C--Karns High School 2403501

Customer #: 391

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	192.00	401.28
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Line Items: 1				192.00	401.28
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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04110 and 04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Karns Middle 2403501					
Customer #: 395					
04110	Rock Salt for Ice, 60 Pound Bag	Cargill Inc.	Custodial	5.00	21.40
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	208.00	434.72
Line Items: 2				213.00	456.12

Customer Name: C--Lonsdale Elementary 2403501  
Customer #: 399

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	96.00	200.64
Line Items: 1				96.00	200.64

Customer Name: C--Maynard Elem. 2403501  
Customer #: 401

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	132.00	275.88
Line Items: 1				132.00	275.88

Customer Name: C--Mooreland Heights Elem. 2403501  
Customer #: 403

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	6.00	25.68
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	74.00	154.66
Line Items: 2				80.00	180.34

Customer Name: C--Mount Olive Elem. 2403501  
Customer #: 405

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	24.00	50.16
Line Items: 1				24.00	50.16

Customer Name: C--New Hopewell Elem. 2403501  
Customer #: 407

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	2.00	8.56
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	72.00	150.48
Line Items: 2				74.00	159.04

Customer Name: C--Northwest Middle 2403501  
Customer #: 409

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	60.00	125.40
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KNOX COUNTY SCHOOLS WAREHOUSE  
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Northwest Middle 2403501  
Customer #: 409

Line Items: 1				60.00	125.40
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Customer Name: C--Norwood Elementary 2403501  
Customer #: 411

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	168.00	351.12
Line Items: 1				168.00	351.12

Customer Name: C--Pleasant Ridge Elem. 2403501  
Customer #: 413

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	96.00	200.64
Line Items: 1				96.00	200.64

Customer Name: C--Pond Gap Elem. 2403501  
Customer #: 415

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	1.00	4.28
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	84.00	175.56
Line Items: 2				85.00	179.84

Customer Name: C--Powell Elementary 2403501  
Customer #: 417

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	144.00	300.96
Line Items: 1				144.00	300.96

Customer Name: C--Powell High School 2403501  
Customer #: 419

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	120.00	250.80
Line Items: 1				120.00	250.80

Customer Name: C--Powell Middle 2403501  
Customer #: 421

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	36.00	75.24
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Powell Middle 2403501					
Customer #: 421					
Line Items: 1				36.00	75.24
Customer Name: C--Richard Yoakley 2403501					
Customer #: 423					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	24.00	50.16
Line Items: 1				24.00	50.16
Customer Name: C--Ridgedale Elem. 2401035					
Customer #: 425					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	48.00	100.32
Line Items: 1				48.00	100.32
Customer Name: C--Rilta Elementary 2403501					
Customer #: 426					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	180.00	376.20
Line Items: 1				180.00	376.20
Customer Name: C--Rocky Hill Elem. 2403501					
Customer #: 428					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	144.00	300.96
Line Items: 1				144.00	300.96
Customer Name: C--Sarah Mooore Greene 2403501					
Customer #: 430					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	252.00	526.68
Line Items: 1				252.00	526.68
Customer Name: C--Shannondale Elementary 2403501					
Customer #: 434					
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	72.00	150.48
Line Items: 1				72.00	150.48

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KNOX COUNTY SCHOOLS WAREHOUSE  
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Date between 01/01/2010 and 01/01/2011 And Stock Code between 04110 and  
04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--South Doyle High 2403501  
Customer #: 436

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	3.00	12.84
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	192.00	401.28
Line Items: 2				195.00	414.12

Customer Name: C--South Doyle Mid. 2403501  
Customer #: 438

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	144.00	300.96
Line Items: 1				144.00	300.96

Customer Name: C--South Knoxville Elem. 2403501  
Customer #: 440

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	36.00	76.24
Line Items: 1				36.00	76.24

Customer Name: C--Spring Hill Elem. 2403501  
Customer #: 442

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	3.00	12.84
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	72.00	150.48
Line Items: 2				75.00	163.32

Customer Name: C--Sterchl Elementary 2403501  
Customer #: 444

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	108.00	225.72
Line Items: 1				108.00	225.72

Customer Name: C--Sunnyview Primary 2401043  
Customer #: 446

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	156.00	326.04
Line Items: 1				156.00	326.04

Customer Name: C--Vine Middle School 2403501  
Customer #: 448

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	108.00	225.72
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Vine Middle School 2403601  
Customer #: 448

Line Items: 1				108.00	225.72
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Customer Name: C--West High School 2403501  
Customer #: 452

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	120.00	250.80
Line Items: 1				120.00	250.80

Customer Name: C--West Hills Elem. 2403501  
Customer #: 454

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	4.00	17.12
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	144.00	300.96
Line Items: 2				148.00	318.08

Customer Name: C--West Valley Middle 2403501  
Customer #: 456

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	168.00	351.12
Line Items: 1				168.00	351.12

Customer Name: C--West View Elem. 2403501  
Customer #: 458

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	1.00	4.28
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	180.00	376.20
Line Items: 2				181.00	380.48

Customer Name: C--Whittle Springs Mid. 2403501  
Customer #: 460

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	48.00	100.32
Line Items: 1				48.00	100.32

Customer Name: C--Sam E Hill 2403501  
Customer #: 463

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	112.00	234.08
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Sam E Hill 2403501

Customer #: 463

Line Items: 1				112.00	234.08
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Customer Name: C--Beaumont Elementary, 2403501-0022-94350000

Customer #: 464

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	9.00	38.52
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	138.00	288.42
Line Items: 2				147.00	326.94

Customer Name: C--Adrian Burnett Elem. 2403501

Customer #: 466

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	2.00	8.56
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	216.00	451.44
Line Items: 2				218.00	460.00

Customer Name: C--Fort Sanders Edu. 2403501

Customer #: 477

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	48.00	100.32
Line Items: 1				48.00	100.32

Customer Name: C--School Main. 5 th. Ave., 2403501-2100-94350000

Customer #: 481

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	22.00	94.16
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	12.00	25.08
Line Items: 2				34.00	119.24

Customer Name: C--Fair Garden 2403501

Customer #: 498

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	2.00	8.56
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	48.00	100.32
Line Items: 2				50.00	108.88

Customer Name: C--Bonny Kate Elem. 2403501

Customer #: 499

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	144.00	300.96
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Bonny Kate Elem. 2403501

Customer #: 499

Line Items: 1				144.00	300.96
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Customer Name: C--Farragut Primary 2403501

Customer #: 535

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	4.00	17.12
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	264.00	551.76

Line Items: 2				268.00	568.88
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Customer Name: C--Karns Elementary 2403501

Customer #: 575

04110	Rock Salt for Ice, 50 Pound Bag	Cargill Inc.	Custodial	2.00	8.56
04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	240.00	501.60

Line Items: 2				242.00	510.16
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Customer Name: C--Historic Knoxville High 2403501

Customer #: 593

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	36.00	75.24
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Line Items: 1				36.00	75.24
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Customer Name: C--Sarah Simson PDC 2403501

Customer #: 600

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	24.00	50.16
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Line Items: 1				24.00	50.16
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Customer Name: C--Amherst Elementary 2403501

Customer #: 605

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	156.00	326.04
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Line Items: 1				156.00	326.04
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Customer Name: C--Hardin Valley Academy 2403501

Customer #: 688

04160	Johnson Softcare Antiseptic Skin Soap	S.C. Johnson	Custodial	228.00	476.52
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04160

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Hardin Valley Academy 2403501

Customer #: 688

Line Items: 1

228.00	476.52
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10,839.00	22,876.89
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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04217 and  
04218

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Bearden High 2403501					
Customer #: 307					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	15.00	522.75
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	8.00	274.00
Line Items: 2				23.00	796.75

Customer Name: C--Bearden Middle School 2403501					
Customer #: 310					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	1.00	34.85
Line Items: 1				1.00	34.85

Customer Name: C--Carter High School 2403501					
Customer #: 326					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	6.00	209.10
Line Items: 1				6.00	209.10

Customer Name: C--Cedar Bluff Middle 2403501					
Customer #: 331					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	5.00	174.25
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	5.00	171.25
Line Items: 2				10.00	345.50

Customer Name: C--Central High School, 2403501-0047-94350000					
Customer #: 338					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	4.00	139.40
Line Items: 1				4.00	139.40

Customer Name: C--Chilhowee Inter. 2401043					
Customer #: 340					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	7.00	243.95
Line Items: 1				7.00	243.95

Customer Name: C--Copper Ridge Elementary 2403501					
Customer #: 344					
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	4.00	137.00

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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Copper Ridge Elementary 2403501

Customer #: 344

Line Items: 1				4.00	137.00
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Customer Name: C--Dogwood Elementary, 2403501-0059-94350000

Customer #: 348

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	4.00	139.40
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	5.00	171.25

Line Items: 2				9.00	310.65
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Customer Name: C--Farragut High 2403501

Customer #: 355

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	9.00	313.65
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Line Items: 1				9.00	313.65
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Customer Name: C--Farragut Middle 2403501

Customer #: 359

04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	4.00	137.00
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Line Items: 1				4.00	137.00
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Customer Name: C--Fountain City Elem. 2403501

Customer #: 363

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	2.00	69.70
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Line Items: 1				2.00	69.70
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Customer Name: C--Fulton High, 2403501-0090-94350000

Customer #: 366

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	7.00	243.95
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	10.00	342.50

Line Items: 2				17.00	586.45
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Customer Name: C--Gibbs High School 2403501

Customer #: 371

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	8.00	278.80
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Gibbs High School 2403501

Customer #: 371

Line Items: 1	8.00	278.80
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Customer Name: C--Gresham Middle 2403501

Customer #: 375

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	6.00	209.10
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	2.00	68.60

Line Items: 2	8.00	277.60
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Customer Name: C--Holston Middle 2403501

Customer #: 385

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	6.00	209.10
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	3.00	102.75

Line Items: 2	9.00	311.85
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Customer Name: C--Karns High School 2403501

Customer #: 391

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	6.00	209.10
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	6.00	205.50

Line Items: 2	12.00	414.60
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Customer Name: C--Karns Middle 2403501

Customer #: 395

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	5.00	174.25
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	1.00	34.25

Line Items: 2	6.00	208.50
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Customer Name: C--Lonsdale Elementary 2403501

Customer #: 399

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	2.00	69.70
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Line Items: 1	2.00	69.70
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Customer Name: C--Maynard Elem. 2403501

Customer #: 401

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	1.00	34.85
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KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 04217 and  
04218

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Maynard Elem. 2403501

Customer #: 401

Line Items: 1				1.00	34.85
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Customer Name: C--New Hopewell Elem. 2403501

Customer #: 407

04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	1.00	34.25
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Line Items: 1				1.00	34.25
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Customer Name: C--Northwest Middle 2403501

Customer #: 409

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	14.00	487.90
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04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	6.00	205.50
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Line Items: 2				20.00	693.40
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Customer Name: C--Norwood Elementary 2403501

Customer #: 411

04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	2.00	68.50
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Line Items: 1				2.00	68.50
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Customer Name: C--Pleasant Ridge Elem. 2403501

Customer #: 413

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	2.00	69.70
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Line Items: 1				2.00	69.70
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Customer Name: C--Pond Gap Elem. 2403501

Customer #: 415

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	2.00	69.70
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04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	1.00	34.25
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Line Items: 2				3.00	103.95
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Customer Name: C--Powell High School 2403501

Customer #: 419

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	4.00	139.40
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04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	8.00	274.00
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Powell High School 2403501					
Customer #: 419					
Line Items: 2				12.00	413.40
Customer Name: C--Ritta Elementary 2403501					
Customer #: 426					
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	3.00	102.75
Line Items: 1				3.00	102.75
Customer Name: C--Sequoyah Elementary 2403501					
Customer #: 432					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	4.00	139.40
Line Items: 1				4.00	139.40
Customer Name: C--Shannondale Elementary 2403501					
Customer #: 434					
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	3.00	102.75
Line Items: 1				3.00	102.75
Customer Name: C--South Doyle Mld. 2403501					
Customer #: 438					
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	4.00	137.00
Line Items: 1				4.00	137.00
Customer Name: C--South Knoxville Elem. 2403501					
Customer #: 440					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	2.00	69.70
Line Items: 1				2.00	69.70
Customer Name: C--West High School 2403501					
Customer #: 452					
04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	8.00	278.80
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	12.00	411.00

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KNOX COUNTY SCHOOLS WAREHOUSE  
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--West High School 2403501  
Customer #: 452

Line Items: 2				20.00	689.80
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Customer Name: C--West Valley Middle 2403501  
Customer #: 456

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	4.00	139.40
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	4.00	137.00
Line Items: 2				8.00	276.40

Customer Name: C--Baumont Elementary, 2403501-0022-94350000  
Customer #: 464

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	3.00	104.55
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	6.00	205.50
Line Items: 2				9.00	310.05

Customer Name: C--School Main. 5 th. Ave., 2403501-2100-94350000  
Customer #: 481

04217	Reflection II Floor Finish, 5 Gal. Bucket	S.C. Johnson	Custodial	37.00	1,289.45
04218	Annihilation Stripper, 5 Gal/Bucket	S.C. Johnson	Custodial	29.00	993.25
Line Items: 2				66.00	2,282.70

				301.00	10,413.65
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--A.L. Lotts Elementary 2403501, 0066694350					
Customer #: 298					
04320	Soil Release/ Bonnet Buff, 2/case, JWX04973, sold by the case	S.C. Johnson	Custodial	2.00	123.32
04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	161.49
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	5.00	313.10
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	6.00	788.08
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	67.19
Line Items: 5				17.00	1,453.18

Customer Name: C--Austin-East High 2403501, 000994350000  
Customer #: 301

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	5.00	314.75
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	658.04
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	341.80
Line Items: 4				16.00	1,368.42

Customer Name: C--Bearden High 2403501  
Customer #: 307

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	14.00	879.98
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	524.08
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	67.19
Line Items: 3				19.00	1,471.25

Customer Name: C--Bearden Middle School 2403501  
Customer #: 310

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	5.00	313.10
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	524.08
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	269.93

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Bearden Middle School 2403501

Customer #: 310

Line Items: 4				14.00	1,160.94
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Customer Name: C--Belle Morris Elem. 2403501

Customer #: 314

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
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Line Items: 1				2.00	125.24
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Customer Name: C--Blue Grass Elem. 2403501

Customer #: 321

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	4.00	250.48
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	131.02
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Line Items: 2				5.00	381.50
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Customer Name: C--Brickey Elementary 2403501

Customer #: 322

04320	Soil Release/ Bonnet Buff, 2/case, JWX04973, sold by the case	S.C. Johnson	Custodial	6.00	369.96
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04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
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04324	Splitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	134.38
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Line Items: 4				12.00	891.62
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Customer Name: C--Carter Elem. 2403501

Customer #: 324

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	4.00	251.03
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	132.00
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04324	Splitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	340.63
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Line Items: 3				10.00	723.66
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Carter High School 2403501					
Customer #: 326					
04320	Soil Release/ Bonnet Buff, 2/case, JWX04973, sold by the case	S.C. Johnson	Custodial	1.00	61.66
04321	Glance; Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	12.00	645.96
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	1.00	62.62
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	6.00	407.82
Line Items: 4				20.00	1,178.06

Customer Name: C--Carter Middle 3403501  
Customer #: 328

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.66
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	1.00	62.62
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	131.02
Line Items: 3				4.00	301.30

Customer Name: C--Cedar Bluff Middle 2403501  
Customer #: 331

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	5.00	313.10
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	131.02
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	67.19
Line Items: 4				8.00	565.14

Customer Name: C--Cedar Bluff Elementary 2403501  
Customer #: 333

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	10.00	628.40
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	6.00	788.08
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	11.00	747.28
Line Items: 3				27.00	2,163.76

Customer Name: C--Central High School, 2403501-0047-94350000  
Customer #: 338

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Central High School, 2403501-0047-94350000

Customer #: 338

04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	268.76
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Line Items: 1

4.00 268.76

Customer Name: C--Christenberry Elem., 2403501-0061-94350000

Customer #: 342

04320	Soil Release/ Bonnet Buff, 2/case, JWX04973, sold by the case	S.C. Johnson	Custodial	1.00	61.66
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04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.79
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	525.06
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04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	203.91
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Line Items: 4

10.00 916.42

Customer Name: C--Copper Ridge Elementary 2403501

Customer #: 344

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
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04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	3.00	188.41
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04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	68.36
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Line Items: 3

5.00 310.60

Customer Name: C--Dogwood Elementary, 2403501-0059-94350000

Customer #: 348

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	6.00	377.92
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	526.04
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Line Items: 2

10.00 903.96

Customer Name: C--East Knox County Elem. 2403501

Customer #: 350

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.79
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	132.00
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04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	203.91
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--East Knox County Elem. 2403501  
Customer #: 350

Line Items: 3	6.00	461.70
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Customer Name: C--Farragut High 2403501  
Customer #: 355

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	161.49
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	187.86
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	655.10
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	135.55

Line Items: 4	13.00	1,140.00
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Customer Name: C--Farragut Inter. 2403501  
Customer #: 357

04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	656.08

Line Items: 2	7.00	781.32
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Customer Name: C--Farragut Middle 2403501  
Customer #: 359

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.66
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	251.03
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	525.06
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	135.55

Line Items: 4	12.00	1,019.30
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Customer Name: C--Fountain City Elem. 2403501  
Customer #: 363

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	125.79
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	527.02

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Fountain City Elem. 2403501

Customer #: 363

04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	6.00	408.99
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Line Items: 4				13.00	1,116.63
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Customer Name: C--Fulton High, 2403501-0090-94350000

Customer #: 365

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
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04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	251.03
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	525.06
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04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	135.55
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Line Items: 4				11.00	965.47
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Customer Name: C--Gibbs Elementary 2403501

Customer #: 369

04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	313.85
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	394.04
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Line Items: 2				8.00	707.69
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Customer Name: C--Gibbs High School 2403501

Customer #: 371

04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
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Line Items: 2				4.00	387.28
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Customer Name: C--Gresham Middle 2403501

Customer #: 375

04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	250.48
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04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	8.00	1,048.16
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Customer Name: C--Gresham Middle 2403501

Customer #: 375

Line Items: 2				12.00	1,298.64
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Customer Name: C--Halls Elementary 2403501

Customer #: 377

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	1.00	62.62
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
Line Items: 2				3.00	324.66

Customer Name: C--Halls High School 2403501

Customer #: 379

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	6.00	376.82
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	268.76
Line Items: 3				12.00	907.62

Customer Name: C--Hardin Valley Elem. 2403501

Customer #: 383

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	4.00	251.03
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	393.06
Line Items: 2				7.00	644.09

Customer Name: C--Inskip Elementary 2403501

Customer #: 387

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.79
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	132.00
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	268.76
Line Items: 3				7.00	526.55

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Karns High School 2403501					
Customer #: 391					
04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.86
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	3.00	188.41
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	10.00	1,314.12
04324	Splitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	203.91
Line Items: 4				18.00	1,814.10

Customer Name: C--Karns Middle 2403501  
Customer #: 395

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	269.15
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	7.00	439.44
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	8.00	1,050.12
04324	Splitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	202.74
Line Items: 4				23.00	1,961.45

Customer Name: C--Maynard Elem. 2403501  
Customer #: 401

04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	524.08
04324	Splitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	134.38
Line Items: 2				6.00	658.46

Customer Name: C--Northwest Middle 2403501  
Customer #: 409

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
Line Items: 2				4.00	387.28

Customer Name: C--Norwood Elementary 2403501  
Customer #: 411

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	3.00	187.86
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Norwood Elementary 2403501

Customer #: 411

04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	6.00	790.04
Line Items: 2				9.00	977.90

Customer Name: C--Pleasant Ridge Elem. 2403501

Customer #: 413

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	1.00	62.62
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	394.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	340.63
Line Items: 3				9.00	797.29

Customer Name: C--Powell Elementary 2403501

Customer #: 417

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	3.00	188.41
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	526.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	202.74
Line Items: 4				11.00	971.02

Customer Name: C--Powell High School 2403501

Customer #: 419

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	215.32
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	4.00	251.03
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	8.00	1,049.14
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	67.19
Line Items: 4				17.00	1,582.68

Customer Name: C--Richard Yoakley 2403501

Customer #: 423

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	1.00	62.62
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CST9001\*

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Richard Yoakley 2403501

Customer #: 423

Line Items: 1		1.00		62.62
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Customer Name: C--Ridgedale Elem. 2401035

Customer #: 425

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.66
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	134.38
Line Items: 3				6.00	367.28

Customer Name: C--Rlita Elementary 2403501

Customer #: 426

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.66
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	188.41
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	526.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	134.38
Line Items: 4				11.00	956.49

Customer Name: C--Sequoiah Elementary 2403501

Customer #: 432

04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	7.00	439.44
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	393.06
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	205.08
Line Items: 3				13.00	1,037.58

Customer Name: C--Shannondale Elementary 2403501

Customer #: 434

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.66
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	250.48
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Shannondale Elementary 2403501

Customer #: 434

Line Items: 3	8.00	620.18
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Customer Name: C--South Doyle High 2403501

Customer #: 436

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	161.49
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	62.62
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	524.08

Line Items: 3	8.00	748.19
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Customer Name: C--Spring Hill Elem. 2403501

Customer #: 442

04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	6.00	376.82
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	526.04
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	67.19

Line Items: 3	11.00	970.05
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Customer Name: C--Sterchl Elementary 2403501

Customer #: 444

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	62.62
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	131.02
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	135.55

Line Items: 4	5.00	383.02
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Customer Name: C--Sunnyview Primary 2401043

Customer #: 446

04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	62.62
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	655.10

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Sunnyview Primary 2401043

Customer #: 446

Line Items: 2	6.00	717.72
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Customer Name: C--Vine Middle School 2403501

Customer #: 448

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	8.00	503.16
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	6.00	786.12
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	136.72
Line Items: 3				16.00	1,426.00

Customer Name: C--West Haven Elem. 2403501

Customer #: 450

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	394.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	135.55
Line Items: 4				8.00	708.66

Customer Name: C--West High School 2403501

Customer #: 452

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	3.00	187.86
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	524.08
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	136.72
Line Items: 4				10.00	902.49

Customer Name: C--West Valley Middle 2403501

Customer #: 456

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.66
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	4.00	250.18

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--West Valley Middle 2403501					
Customer #: 456					
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	523.84
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	5.00	337.12
Line Items: 4				15.00	1,218.80

Customer Name: C--West View Elem. 2403501					
Customer #: 458					
04320	Soil Release/ Bonnet Buff, 2/case, JWX04973, sold by the case	S.C. Johnson	Custodial	1.00	61.66
04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	68.36
Line Items: 5				7.00	571.13

Customer Name: C--Whittle Springs Mid. 2403501					
Customer #: 460					
04320	Soil Release/ Bonnet Buff, 2/case, JWX04973, sold by the case	S.C. Johnson	Custodial	1.00	61.66
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	202.74
Line Items: 4				8.00	651.68

Customer Name: C--Sam E Hill 2403501					
Customer #: 463					
04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	53.83
04322	GP Foward, General purpose cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	68.36
Line Items: 3				4.00	247.43

Customer Name: C--Beaumont Elementary, 2403501-0022-94350000  
Customer #: 464

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Beaumont Elementary, 2403501-0022-94350000					
Customer #: 464					
04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	161.49
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	4.00	250.48
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	524.08
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	135.55
Line Items: 4				13.00	1,071.60

Customer Name: C--Adrian Burnett Elem. 2403501  
Customer #: 466

04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.66
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	6.00	376.27
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	393.06
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	135.55
Line Items: 4				13.00	1,012.54

Customer Name: C--Fort Sanders Edu. 2403501  
Customer #: 477

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
04324	Spitfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	67.19
Line Items: 3				5.00	454.47

Customer Name: C--Knoxville Adaptive Edu. Center 2403501  
Customer #: 496

04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	132.00
Line Items: 1				1.00	132.00

Customer Name: C--Farragut Primary 2403501  
Customer #: 535

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	2.00	125.24
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Farragut Primary 2403501

Customer #: 535

04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	4.00	526.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	67.19
Line Items: 3				7.00	718.47

Customer Name: C--Karns Elementary 2403501

Customer #: 575

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	4.00	251.58
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	262.04
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	7.00	478.52
Line Items: 3				13.00	992.14

Customer Name: C--Historic Knoxville High 2403501

Customer #: 593

04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	1.00	63.17
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	131.02
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	1.00	68.36
Line Items: 3				3.00	262.55

Customer Name: C--Amherst Elementary 2403501

Customer #: 605

04320	Soil Release/ Bonnet Buff, 2/case, JWX04973, sold by the case	S.C. Johnson	Custodial	1.00	61.66
04321	Glance, Glass and Multi Surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	2.00	107.66
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	4.00	251.03
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	10.00	1,314.12
04324	Spillfire, Grease and Stain remover, 2/Case, sold by the case	S.C. Johnson	Custodial	3.00	203.91
Line Items: 5				20.00	1,938.38

Customer Name: C--Hardin Valley Academy 2403501

Customer #: 688

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: G--Hardin Valley Academy 2403501					
Customer #: 688					
04322	GP Foward, General purpose cleaner, 2/ Case, sold by the case	S.C. Johnson	Custodial	7.00	439.44
04323	Crew, Germicidal Detergent and deodorant, Restroom and Floor surface cleaner, 2/Case, sold by the case	S.C. Johnson	Custodial	7.00	919.10
Line Items: 2				14.00	1,358.54
				621.00	53,143.95



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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--A.L. Lotts Elementary 2403501, 0066694350					
Customer #: 298					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	23.00	824.55
03771	Towels, Rolled	Georgia Pacific	Custodial	75.00	2,536.92
Line Items: 2				98.00	3,361.47
Customer Name: C--Austin-East High 2403501, 000994350000					
Customer #: 301					
03771	Towels, Rolled	Georgia Pacific	Custodial	42.00	1,420.32
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	23.00	958.41
Line Items: 2				65.00	2,378.73
Customer Name: C--Ball Camp Elem. 2403501					
Customer #: 303					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	29.00	980.30
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34
Line Items: 3				43.00	1,493.84
Customer Name: C--Bearden Elementary 2403501					
Customer #: 305					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	21.00	710.40
Line Items: 2				23.00	782.10
Customer Name: C--Bearden High 2403501					
Customer #: 307					
03771	Towels, Rolled	Georgia Pacific	Custodial	103.00	3,483.13
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	55.00	2,291.85
Line Items: 2				158.00	5,774.98
Customer Name: C--Bearden Middle School 2403501					
Customer #: 310					
03771	Towels, Rolled	Georgia Pacific	Custodial	62.00	2,095.35
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	50.00	2,083.50

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Bearden Middle School 2403501  
Customer #: 310

Line Items: 2				112.00	4,178.85
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Customer Name: C--Belle Morris Elem. 2403501  
Customer #: 314

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	29.00	979.92
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
Line Items: 3				42.00	1,463.43

Customer Name: C--Blue Grass Elem. 2403501  
Customer #: 321

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	68.00	2,299.46
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
Line Items: 3				86.00	2,979.68

Customer Name: C--Brikey Elementary 2403501  
Customer #: 322

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	16.00	573.60
03771	Towels, Rolled	Georgia Pacific	Custodial	57.00	1,926.59
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
Line Items: 3				76.00	2,625.20

Customer Name: C--Carter Elem. 2403501  
Customer #: 324

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	44.00	1,487.14
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
Line Items: 3				60.00	2,095.66

Customer Name: C--Carter High School 2403501  
Customer #: 326

03771	Towels, Rolled	Georgia Pacific	Custodial	62.00	2,095.62
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	14.00	583.38

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03772

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Carter High School 2403501					
Customer #: 326					
Line Items: 2				76.00	2,679.00
Customer Name: C--Carter Middle 3403501					
Customer #: 328					
03771	Towels, Rolled	Georgia Pacific	Custodial	53.00	1,791.21
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	26.00	1,083.42
Line Items: 2				79.00	2,874.63
Customer Name: C--Cedar Bluff Middle 2403501					
Customer #: 331					
03771	Towels, Rolled	Georgia Pacific	Custodial	38.00	1,284.86
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	13.00	541.71
Line Items: 2				51.00	1,826.57
Customer Name: C--Cedar Bluff Elementary 2403501					
Customer #: 333					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	27.00	967.95
03771	Towels, Rolled	Georgia Pacific	Custodial	97.00	3,278.66
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	0.00	0.00
Line Items: 3				124.00	4,246.61
Customer Name: C--Central High School, 2403501-0047-94350000					
Customer #: 338					
03771	Towels, Rolled	Georgia Pacific	Custodial	61.00	2,061.98
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	34.00	1,416.78
Line Items: 2				95.00	3,478.76
Customer Name: C--Chilhowee Inter. 2401043					
Customer #: 340					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	19.00	681.15
03771	Towels, Rolled	Georgia Pacific	Custodial	28.00	946.99
Line Items: 2				47.00	1,628.14

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Christenberry Elem., 2403501-0061-94350000					
Customer #: 342					
03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	5.00	179.25
03771	Towels, Rolled		Custodial	46.00	1,555.57
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
Line Items: 3				56.00	1,943.17

Customer Name: C--Copper Ridge Elementary 2403501  
Customer #: 344

03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	5.00	179.25
03771	Towels, Rolled		Custodial	46.00	1,555.24
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
Line Items: 3				56.00	1,942.84

Customer Name: G--Corryton Elementary 2403501  
Customer #: 346

03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	5.00	179.25
03771	Towels, Rolled		Custodial	18.00	608.44
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	1.00	41.67
Line Items: 3				24.00	829.36

Customer Name: C--Dogwood Elementary, 2403501-0059-94350000  
Customer #: 348

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	17.00	609.45
03771	Towels, Rolled	Georgia Pacific	Custodial	54.00	1,826.28
Line Items: 2				71.00	2,435.73

Customer Name: C--East Knox County Elem. 2403501  
Customer #: 350

03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	14.00	501.90
03771	Towels, Rolled		Custodial	36.00	1,216.64
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
Line Items: 3				53.00	1,843.55

Customer Name: C--Eastport Elementary 2403501  
Customer #: 353

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Eastport Elementary 2403501					
Customer #: 353					
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34
Line Items: 2				4.00	155.04

Customer Name: C--Farragut High 2403501					
Customer #: 355					
03771	Towels, Rolled	Georgia Pacific	Custodial	91.00	3,077.23
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	58.00	2,416.86
Line Items: 2				149.00	5,494.09

Customer Name: C--Farragut Inter. 2403501					
Customer #: 367					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	6.00	215.10
03771	Towels, Rolled	Georgia Pacific	Custodial	67.00	2,265.79
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	34.00	1,416.78
Line Items: 3				107.00	3,897.67

Customer Name: C--Farragut Middle 2403501					
Customer #: 369					
03771	Towels, Rolled	Georgia Pacific	Custodial	94.00	3,178.75
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	69.00	2,875.23
Line Items: 2				163.00	6,053.98

Customer Name: C--Fountain City Elem. 2403501					
Customer #: 363					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	6.00	215.10
03771	Towels, Rolled	Georgia Pacific	Custodial	48.00	1,623.57
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	4.00	166.68
Line Items: 3				58.00	2,005.35

Customer Name: C--Fulton High, 2403501-0090-94350000					
Customer #: 366					
03771	Towels, Rolled	Georgia Pacific	Custodial	56.00	1,892.49
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	42.00	1,750.14

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Fulton High, 2403501-0090-94350000					
Customer #: 365					

Line Items: 2				98.00	3,642.63
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Customer Name: C--Gap Creek Elem. 2403501  
Customer #: 367

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	7.00	250.95
03771	Towels, Rolled	Georgia Pacific	Custodial	15.00	507.18
Line Items: 2				22.00	758.13

Customer Name: C--Gibbs Elementary 2403501  
Customer #: 369

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	32.00	1,147.20
03771	Towels, Rolled	Georgia Pacific	Custodial	82.00	2,771.80
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	8.00	333.36
Line Items: 3				122.00	4,252.36

Customer Name: C--Gibbs High School 2403501  
Customer #: 371

03771	Towels, Rolled	Georgia Pacific	Custodial	54.00	1,825.92
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	22.00	916.74
Line Items: 2				76.00	2,742.66

Customer Name: C--Green Elementary 2403501  
Customer #: 373

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	18.00	645.30
03771	Towels, Rolled	Georgia Pacific	Custodial	34.00	1,149.08
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
Line Items: 3				57.00	2,002.73

Customer Name: C--Gresham Middle 2403501  
Customer #: 375

03771	Towels, Rolled	Georgia Pacific	Custodial	27.00	912.45
Line Items: 1				27.00	912.45

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Halls Elementary 2403501					
Customer #: 377					
03770	New Toilet Tissue,while bath tissue to replace the old tissue	Georgia Pacific	Custodial	17.00	609.45
03771	Towels, Rolled		Custodial	51.00	1,725.01
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
Line Items: 3				73.00	2,542.81

Customer Name: C--Halls High School 2403501  
Customer #: 379

03771	Towels, Rolled	Georgia Pacific	Custodial	53.00	1,791.54
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	23.00	958.41
Line Items: 2				76.00	2,749.95

Customer Name: C--Halls Middle School 2403501  
Customer #: 381

03771	Towels, Rolled	Georgia Pacific	Custodial	60.00	1,689.60
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	23.00	958.41
Line Items: 2				73.00	2,648.01

Customer Name: C--Hardin Valley Elem. 2403501  
Customer #: 383

03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	18.00	645.30
03771	Towels, Rolled		Custodial	78.00	2,637.72
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
Line Items: 3				101.00	3,491.37

Customer Name: C--Holston Middle 2403501  
Customer #: 385

03771	Towels, Rolled	Georgia Pacific	Custodial	47.00	1,589.54
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	26.00	1,083.42
Line Items: 2				73.00	2,672.96

Customer Name: C--Inskip Elementary 2403501  
Customer #: 387

03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	12.00	430.20
03771	Towels, Rolled		Custodial	20.00	675.52
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	4.00	166.68

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Inskip Elementary 2403501					
Customer #: 387					

Line Items: 3				36.00	1,272.40
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Customer Name: C--Karns High School 2403501  
Customer #: 391

03771	Towels, Rolled	Georgia Pacific	Custodial	67.00	2,265.85
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	34.00	1,416.78
Line Items: 2				101.00	3,682.63

Customer Name: C--Karns Middle 2403501  
Customer #: 396

03771	Towels, Rolled	Georgia Pacific	Custodial	66.00	1,893.62
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	36.00	1,500.12
Line Items: 2				92.00	3,393.74

Customer Name: C--Lonsdale Elementary 2403501  
Customer #: 399

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	676.40
Line Items: 2				30.00	1,034.90

Customer Name: C--Maynard Elem. 2403501  
Customer #: 401

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	676.84
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	126.01
Line Items: 3				35.00	1,231.05

Customer Name: C--Mooreland Heights Elem. 2403501  
Customer #: 403

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	9.00	322.65
03771	Towels, Rolled	Georgia Pacific	Custodial	29.00	980.84
Line Items: 2				38.00	1,303.49

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Customer Name: C--Mount Olive Elem. 2403501					
Customer #: 405					
03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	10.00	358.50
03771	Towels, Rolled		Custodial	18.00	608.76
Line Items: 2				28.00	967.26

Customer Name: C--New Hopewell Elem. 2403501					
Customer #: 407					
03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	2.00	71.70
03771	Towels, Rolled		Custodial	29.00	980.46
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	4.00	166.68
Line Items: 3				35.00	1,218.84

Customer Name: C--Northwest Middle 2403501					
Customer #: 409					
03771	Towels, Rolled	Georgia Pacific	Custodial	41.00	1,386.62
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	24.00	1,000.08
Line Items: 2				65.00	2,386.70

Customer Name: C--Norwood Elementary 2403501					
Customer #: 411					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	13.00	466.05
03771	Towels, Rolled	Georgia Pacific	Custodial	43.00	1,454.50
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34
Line Items: 3				58.00	2,003.89

Customer Name: C--Pleasant Rldge Elem. 2403501					
Customer #: 413					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	5.00	179.25
03771	Towels, Rolled	Georgia Pacific	Custodial	32.00	1,082.36
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	9.00	375.03
Line Items: 3				46.00	1,636.64

Customer Name: C--Pond Gap Elem. 2403501					
Customer #: 415					
03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	8.00	286.80
03771	Towels, Rolled		Custodial	19.00	642.43

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Customer Name: C--Pond Gap Elem. 2403501  
Customer #: 415

Line Items: 2				27.00	929.23
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Customer Name: C--Powell Elementary 2403501  
Customer #: 417

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	12.00	430.20
03771	Towels, Rolled	Georgia Pacific	Custodial	75.00	2,536.05
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	14.00	583.38
Line Items: 3				101.00	3,549.63

Customer Name: C--Powell High School 2403501  
Customer #: 419

03771	Towels, Rolled	Georgia Pacific	Custodial	56.00	1,893.13
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	28.00	1,166.76
Line Items: 2				84.00	3,059.89

Customer Name: C--Powell Middle 2403501  
Customer #: 421

03771	Towels, Rolled	Georgia Pacific	Custodial	26.00	879.32
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	10.00	416.70
Line Items: 2				36.00	1,296.02

Customer Name: C--Richard Yoakley 2403501  
Customer #: 423

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	3.00	107.55
03771	Towels, Rolled	Georgia Pacific	Custodial	6.00	202.86
Line Items: 2				9.00	310.41

Customer Name: C--Ridgedale Elem. 2401035  
Customer #: 425

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	6.00	215.10
03771	Towels, Rolled	Georgia Pacific	Custodial	19.00	642.34
Line Items: 2				25.00	857.44

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--Ritta Elementary 2403501					
Customer #: 426					
03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	12.00	430.20
03771	Towels, Rolled		Custodial	41.00	1,385.89
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
Line Items: 3				56.00	1,941.10

Customer Name: C--Rocky Hill Elem. 2403501  
Customer #: 428

03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	14.00	501.90
03771	Towels, Rolled		Custodial	42.00	1,419.56
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	5.00	208.35
Line Items: 3				61.00	2,129.81

Customer Name: C--Sarah Moore Greene 2403501  
Customer #: 430

03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	16.00	573.60
03771	Towels, Rolled		Custodial	67.00	2,264.81
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	21.00	875.07
Line Items: 3				104.00	3,713.48

Customer Name: C--Sequoyah Elementary 2403501  
Customer #: 432

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	27.00	913.14
Line Items: 2				29.00	984.84

Customer Name: C--Shannondale Elementary 2403501  
Customer #: 434

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	13.00	466.05
03771	Towels, Rolled	Georgia Pacific	Custodial	24.00	811.50
Line Items: 2				37.00	1,277.55

Customer Name: C--South Doyle High 2403501  
Customer #: 436

03771	Towels, Rolled	Georgia Pacific	Custodial	80.00	2,705.87
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	27.00	1,125.09

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--South Doyle High 2403501					
Customer #: 436					

Line Items: 2				107.00	3,830.96
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Customer Name: C--South Doyle Mid. 2403501  
Customer #: 438

03771	Towels, Rolled	Georgia Pacific	Custodial	46.00	1,554.84
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	21.00	875.07
Line Items: 2				67.00	2,429.91

Customer Name: C--South Knoxville Elem. 2403501  
Customer #: 440

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	12.00	405.81
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34
Line Items: 3				16.00	560.85

Customer Name: C--Spring Hill Elem. 2403501  
Customer #: 442

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	16.00	573.60
03771	Towels, Rolled	Georgia Pacific	Custodial	36.00	1,216.71
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
Line Items: 3				55.00	1,915.32

Customer Name: C--Sterchi Elementary 2403501  
Customer #: 444

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	11.00	394.35
03771	Towels, Rolled	Georgia Pacific	Custodial	31.00	1,048.24
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	1.00	41.67
Line Items: 3				43.00	1,484.26

Customer Name: C--Sunnyview Primary 2401043  
Customer #: 446

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	8.00	286.80
03771	Towels, Rolled	Georgia Pacific	Custodial	30.00	1,014.28
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01

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Customer Name: C--Sunnyview Primary 2401043  
Customer #: 446

Line Items: 3				41.00	1,426.09
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Customer Name: C--Vine Middle School 2403501  
Customer #: 448

03771	Towels, Rolled	Georgia Pacific	Custodial	30.00	1,014.30
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	18.00	750.06
Line Items: 2				48.00	1,764.36

Customer Name: C--West Haven Elem. 2403501  
Customer #: 450

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	2.00	71.70
03771	Towels, Rolled	Georgia Pacific	Custodial	22.00	743.98
Line Items: 2				24.00	815.68

Customer Name: C--West High School 2403501  
Customer #: 452

03771	Towels, Rolled	Georgia Pacific	Custodial	55.00	1,860.61
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	23.00	958.41
Line Items: 2				78.00	2,819.02

Customer Name: C--West Hills Elem. 2403501  
Customer #: 454

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	9.00	322.65
03771	Towels, Rolled	Georgia Pacific	Custodial	64.00	2,164.30
Line Items: 2				73.00	2,486.95

Customer Name: C--West Valley Middle 2403501  
Customer #: 456

03771	Towels, Rolled	Georgia Pacific	Custodial	54.00	1,824.43
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	16.00	666.72
Line Items: 2				70.00	2,491.15

Customer Name: C--West View Elem. 2403501  
Customer #: 458

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
Customer Name: C--West View Elem. 2403501					
Customer #: 458					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	20.00	717.00
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	675.92
Line Items: 2				40.00	1,392.92

Customer Name: C--Whittle Springs Mid. 2403501					
Customer #: 460					
03771	Towels, Rolled	Georgia Pacific	Custodial	18.00	608.76
Line Items: 1				18.00	608.76

Customer Name: C--Sam E Hill 2403501					
Customer #: 463					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	5.00	179.25
03771	Towels, Rolled	Georgia Pacific	Custodial	22.00	743.63
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	4.00	166.68
Line Items: 3				31.00	1,089.56

Customer Name: C--Beaumont Elementary, 2403501-0022-94350000					
Customer #: 464					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	28.00	1,003.80
03771	Towels, Rolled	Georgia Pacific	Custodial	35.00	1,183.79
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
Line Items: 3				69.00	2,437.61

Customer Name: C--Adrian Burnett Elem. 2403501					
Customer #: 466					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	9.00	322.65
03771	Towels, Rolled	Georgia Pacific	Custodial	45.00	1,520.88
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	4.00	166.68
Line Items: 3				58.00	2,010.21

Customer Name: C--Fort Sanders Edu. 2403501					
Customer #: 477					
03771	Towels, Rolled	Georgia Pacific	Custodial	16.00	540.74

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Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Fort Sanders Edu. 2403501  
Customer #: 477

Line Items: 1	16.00	540.74
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Customer Name: C--School Main, 5 th. Ave., 2403501-2100-94350000  
Customer #: 481

03771	Towels, Rolled	Georgia Pacific	Custodial	12.00	405.40
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02

Line Items: 2	18.00	655.42
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Customer Name: C--LINCOLN PARK EVENING 2403501  
Customer #: 489

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	3.00	107.55
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Line Items: 1	3.00	107.55
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Customer Name: C--Knoxville Adaptive Edu. Center2403501  
Customer #: 496

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	8.00	286.80
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Line Items: 1	8.00	286.80
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Customer Name: C--Fair Garden 2403501  
Customer #: 498

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	20.00	676.40

Line Items: 2	30.00	1,034.90
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Customer Name: C--Bonny Kate Elem. 2403501  
Customer #: 499

03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	10.00	358.50
03771	Towels, Rolled	Georgia Pacific	Custodial	41.00	1,386.71
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	2.00	83.34

Line Items: 3	53.00	1,827.55
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Customer Name: C--Farragut Primary 2403501					
Customer #: 535					
03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	24.00	860.40
03771	Towels, Rolled		Custodial	68.00	2,298.77
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	8.00	333.36
Line Items: 3				100.00	3,492.53

Customer Name: C--Karns Elementary 2403501					
Customer #: 575					
03770	New Toilet Tissue,white bath tissue to replace the old tissue	Georgia Pacific	Custodial	27.00	967.95
03771	Towels, Rolled		Custodial	77.00	2,603.90
Line Items: 2			104.00	3,571.85	

Customer Name: C--Historic Knoxville High 2403501					
Customer #: 593					
03771	Towels, Rolled	Georgia Pacific	Custodial	12.00	405.81
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	6.00	250.02
Line Items: 2				18.00	655.83

Customer Name: C--Sarah Simson PDTC 2403501					
Customer #: 600					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	6.00	215.10
03771	Towels, Rolled	Georgia Pacific	Custodial	11.00	371.90
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	3.00	125.01
Line Items: 3				20.00	712.01

Customer Name: C--Amherst Elementary 2403501					
Customer #: 605					
03770	New Toilet Tissue,white bath tissue to replace the old tissue		Custodial	21.00	752.85
03771	Towels, Rolled	Georgia Pacific	Custodial	34.00	1,149.82
Line Items: 2				55.00	1,902.67

Customer Name: C--Hardin Valley Academy 2403501					
Customer #: 688					
03771	Towels, Rolled	Georgia Pacific	Custodial	101.00	3,416.00
03772	Toilet Tissue , 48 rolls/cs.,		Custodial	50.00	2,083.50

CST9001\*



KNOX COUNTY SCHOOLS WAREHOUSE  
Customer Summary Purchase History  
Date between 01/01/2010 and 01/01/2011 And Stock Code between 03770 and  
03772

04/20/2011

Page 17 of 17

Stock Code	Description	Manufacturer	Category	Quantity	Extended
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Customer Name: C--Hardin Valley Academy 2403501

Customer #: 688

Line Items: 2

151.00	5,499.50
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5,321.00	188,916.39
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OFFICE OF COUNTY MAYOR TIM BURCHETT

Purchasing Division • Department of Finance • 1000 North Central St., Suite 100 • Knoxville, TN 37917

**Knox County Purchasing Division  
Addendum II to Invitation for Bid 956  
Custodial Services for Knox County Schools**

**Addendum Date:** May 11, 2011

**Buyer:** Matt Myers, CPPO, CPPB

**Opening Date:** May 18, 2011 @ 4:00 pm

**Total Page(s):** 29 Total Pages  
(not including .pdf file of floor plans)

**Questions/Answers from Prebid Conference and submissions to date;**

**Question #1.** Are potential contractors required to match current wages and benefits of the custodial staff?

**Answer #1.** No, however every attempt should be made to at least match, if not exceed current levels.

**Question #2.** Are the current employees bonded?

**Answer #2.** No. These are Knox County School Maintenance and Operations (KCSMO) employees.

**Question #3.** Who is responsible for the walk-off mats, trash receptacles, etc.

**Answer #3.** Individual schools provide these mats at their discretion. Contractor shall be required to keep them in a clean and presentable condition.

**Question #4.** What is the current number of custodial staff, including Central Office personnel directly associated to this function?

**Answer #4.** There are currently 340 full time custodial staff, 4 support staff and 21 substitutes associated to this function.

**Question #5.** Please provide us with the student and staff population for each school.

**Answer #5.** See Attachment C (10 pages).

**Question #6.** Please provide us with a list of all current employees and Day porters.

**Answer #6.** This list will be given to successful contractor.

**Question #7.** Please provide us with current budget for janitorial cleaning.

**Answer #7.** Current FY11 budget for janitorial cleaning is \$11,494,156.00.

**Question #8.** Who provides walk off mats? 5.17

**Answer #8.** See Answer #3.

**Question #9.** Can we use propane?

**Answer #9.** Yes.

**Question #10.** Do we need to provide background checks/drug testing on current employees, if hired by our company?

**Answer #10.** Yes, the successful contractor will be required to provide Employee Background Checks on anyone hired.

**Question #11.** Are increases in cost of background checks, etc. reimbursed?

**Answer #11.** These charges are not reimbursed by Knox County Schools.

**Question #12.** What is your current equipment surplus, status, and age? Can you please provide us with a lists of current equipment?

**Answer #12.** This will be discussed with the successful contractor.

**Question #13.** What wages, benefits, etc. are required of employees for Knox Co. Schools?

**Answer #13.** See Answer #1. A Custodial Salary Schedule for Fiscal Year 2011 is attached (Attachment E).

**Question #14.** Please provide us with a list of all school events.

**Answer #14.** Events will include, but not be limited to, choral concerts, band concerts, dances, ball games etc. Other events are school specific and may not be known by Knox County School Maintenance and Operations.

**Question #15.** Please explain 5.11 for head custodian to fill in until contractor has employees on site.

**Answer #15.** If used, the Knox County School Head Custodian will be responsible for opening the school and checking all building systems and assuring the school is ready for children. Once this is completed, they will be at the discretion of the building level principal for further duties during their shift.

Successful contractor shall be responsible for having employees on site prior to lunch activities and continuing through any after school activities until building lockup. See Section 5.10 and 5.11.

**Question #16.** In the Pre-Bid conference you mentioned a Performance Bond possibly being required by the winning bidder! What will be the term of the Performance Bond, (90 days, Annual or a percentage)?

**Answer #16.** Performance and Payment Bond will be in the amount of 100% of the total annual contract amount.

**Question #17.** Will there be a separate line item for the cost of the Performance Bond?

**Answer #17.** Yes. See attached Section 6.18 Pricing - Revised (3 pages).

**Question #18.** The square footages issued in RFP do not give the amount for the Vocational buildings. Is this number included with the neighboring High School? If so, could you please provide the approximate amount that should be applied to the vocational buildings?

**Answer #18.** See Attachment A - Revised (6 pages).

**Question #19.** No square footage was given for Dr. Paul Kelley Volunteer Academy. Please provide.

**Answer #19.** Please remove this listing.

**Question #20.** General Services Building was listed on the square foot listing but not on Price page. Please confirm this should or should not be included.

**Answer #20.** See attached Section 6.18 Pricing - Revised (3 pages). Was previously listed as Maintenance Building.

**Question #21.** Oakwood Teacher Supply was listed on the square foot listing but not on Price page. Please confirm this should or should not be included.

**Answer #21.** Please remove this listing.

**Question #22.** There is no square footage listed for the L&N Academy. Please provide.

**Answer #22.** See Attachment A - Revised (6 pages).

**Question #23.** There is no square footage for the Rule Building Security. Please provide.

**Answer #23.** See Attachment A - Revised (6 pages).

**Question #24.** There is no square footage for the Vine Middle School Langley Bldg. Please provide.

**Answer #24.** See Attachment A - Revised (6 pages).

- Question #25.** South-Doyle High has only one square footage listed, but request pricing be broken out by location. Could you please provide the amount that should be applied to Main campus and Young campus?
- Answer #25.** Combine the Main and Young campus. See attached Section 6.18 Pricing - Revised (3 pages).
- Question #26.** In regard to RFP section 5.11; will this KCS employee only apply to each school or all buildings? For pricing page purposes, would a KCS employee be at Eastport for example? The pricing page implies that every location may be affected with this option.
- Answer #26.** This would apply to all buildings.
- Question #27.** In regard to RFP section 6.15; can the district set a limit for this rather all K-12 districts?
- Answer #27.** No.
- Question #28.** Expendable Supplies – What is District's current budget per site on paper/plastics and hand soaps?
- Answer #28.** See Addendum I.
- Question #29.** Equipment – Please provide an equipment list by location and the age of all equipment?
- Answer #29.** See answer #12.
- Question #30.** Head Custodian – What is their job description? Will they have any custodial duties during the day?
- Answer #30.** See Section 5.10.
- Question #31.** Employees - What is the total number of KCS full time and part time employees?
- Answer #31.** See Answer #4.
- Question #32.** Employee Pay – What is the average pay rate and what is their current benefit package?
- Answer #32.** See Attachment E Pay Scale and Leave policies.
- Question #33.** Please provide floor plans for each school.
- Answer #33.** Floor plans will be provided via email no later than May 11, 2011.
- Question #34.** What is the number of students per location?
- Answer #34.** See Attachment C.

**Question #35.** Could you please explain what the "other sites" are used for and their building occupancy?

**Answer #35.** See Attachment D.

**Question #36.** There is no square footage for the maintenance buildings. Please provide.

**Answer #36.** See Attachment A - Revised (6 pages).

**Question #37.** Farragut Intermediate and Middle schools are listed separately on the square footage sheet but pricing sheet has them both together. Is this correct?

**Answer #37.** See Attachment A - Revised (6 pages).

**Question #38.** In the RFP regard to section 1.2, many of the cleaning frequencies seem to be ambiguous; specifically those listed "as needed" which require much expense. Please provide clarification on the frequency, scope and limitations of these requirements to allow proper costing.

**Answer #38.** These cleaning frequencies are on an as needed basis. There is no way to predict an outbreak of sickness in any particular location nor the need for any of the services listed in the "as needed" categories. Bidders shall price accordingly.

**Question #39.** Will Knox County provide office and warehouse space for the successful bidder? If yes, will there be any charge for the office space provided?

**Answer #39.** This option could be discussed with successful bidder.

**Question #40.** Page 13 of the RFP under classroom standards indicates that classroom floors are to be burnished weekly, however, the requirement for floor finish is only four coats to be applied during the summer. Weekly burnishing will result in very little floor finish remaining by the December break. Is the number of coats of finish correct or is the frequency of burnishing correct? Is this the current practice?

**Answer #40.** Vinyl and Terrazzo floors will be burnished as needed (was listed as weekly).

**Question #41.** Is the successful bidder responsible for cleaning exterior windows above the first floor?

**Answer #41.** Yes.

**Question #42.** The RFP requires cleaning window coverings during the summer. Can you provide a summary of the types of window coverings in place and the approximate number or percentages of each type utilized in the district?

**Answer #42.** The successful bidder will be responsible for the cleaning of the blinds in each school. They will not be responsible for curtains. At this time we do not have a total of the number of blinds in the district.

**Question #43.** On page 18, section 5.22, item 10 indicates the cafeteria floors to be burnished every day. This is an aggressive program. Is this practice currently in place?

**Answer #43.** Vinyl and Terrazzo floors will be burnished as needed (was listed as weekly).

**Question #44.** Page 19, section 5.23, item 3 requests snow and ice removal. Who is responsible for supplying the ice melt, shovels, snow blowers, etc?

**Answer #44.** The successful vendor will be responsible for supplying the ice melt, shovels, snow blowers, etc. The chemical used must not harm the concrete surfaces and is to be approved by KCSMO.

**Question #45.** Please provide the current staffing with their current rate of pay and benefit rate, the number hours per day worked per day, week or year.

**Answer #45.** Current staffing will be provided to the successful bidder. Please see Answer #32 Attachment E Pay Scale and Leave policies. Typically a full time custodian will work 8 hours per day for 40 hours per week. These are on a 260 day contract.

**Question #46.** Will Head Custodians be available to participate in summer project work?

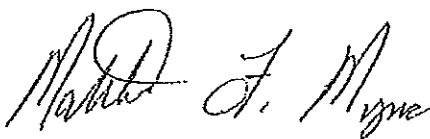
**Answer #46.** Head Custodians will be available for summer project work between 7:00 am and 3:30 pm local time.

**Attachment F – KCS Facility Inventory (2 pages) list to date.**

**Attachment G – pdf file of school floor plans (212 pages).** This file represents the best efforts to maintain all floor plans for the Knox County School District. Slight variations may exist.

**End of Addendum II.**

**Addendum must be acknowledged in Section 6.8.**



Matthew F. Myers, CPPO, CPPB  
Deputy Director of Purchasing  
Knox County Government



Section 6.18 Pricing - Revised

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
A. L. Lotts Elementary		
Adrian Burnett Elementary		
Amherst Elementary		
Austin-East High		
Ball Camp Elementary		
Bearden Elementary		
Bearden High & Vocational		
Bearden Middle		
Beaumont Elementary		
Belle Morris Elementary		
Blue Grass Elementary		
Bonny Kate Elementary		
Brickey McCloud Elementary		
Carter Elementary		
Carter High		
Carter Middle		
Cedar Bluff Elementary		
Cedar Bluff Middle		
Cedar Bluff Preschool		
Central High		
Chilhowee Elementary		
Christenberry Elementary		
Copper Ridge Elementary		
Corryton Elementary		
Dogwood Elementary		
East Knox County Elementary		
Eastport Ot/Pt		
Fair Garden		
Farragut High & Vocational		
Farragut Intermediate		
Farragut Middle School		
Farragut Primary		
Fort Sanders		
Fountain City Elementary		
Fulton High		
Gap Creek Elementary		
Gibbs Elementary		
Gibbs High & Vocational		
General Services Building with annex etc.		
Green Elementary		
Gresham Middle		
Halls Elementary		

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
Halls High & North Knox Vocational		
Halls Middle		
Hardin Valley Academy		
Hardin Valley Elementary		
Historic Knoxville High School		
Holston Middle		
Inskip Elementary		
KAEC		
Karns Elementary & Annex		
Karns High & Byington Solway		
Karns Middle		
L & N Stem Academy		
Lincoln Park		
Lonsdale Elementary		
Maynard Elementary		
Mooreland Heights, Elementary		
Mount Olive Elementary		
New Hopewell Elementary		
Northwest Middle		
Norwood Elementary		
Pleasant Ridge Elementary		
Pond Gap Elementary		
Powell Elementary		
Powell High		
Powell Middle		
Richard Yoakley		
Ridgedale Alternative Program		
Ritta Elementary		
Rocky Hill Elementary		
Rule Building/ Security		
Sam E. Hill		
Sarah Moore Greene Elementary		
Sarah Simpson Center Prof Develop Center		
Sequoyah Elementary		
Shannondale Elementary		
South Knox Elementary		
South-Doyle High		
South-Doyle Middle		
Spring Hill Elementary		
Sterchi Elementary		
Sunnyview Elementary		
Vine Middle		
West Haven Elementary		
West High		

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
West Hills Elementary		
West Valley Middle		
West View Elementary		
Whittle Springs Middle		
<b>Total Cost for School Locations</b>		
<b>Additional Charges</b>		
	<b>Per Hour Charge</b>	
Cost per hour for extra work pursuant to Section 5.2		
Cost per hour for extra work pursuant to Section 5.3		
	<b>Per Square Foot Cost</b>	
Cost per square foot for additional carpet cleaning.		
	<b>Total Price</b>	
Total Cost of Performance and Payment Bond equal to 100 percent of annual contract price less per hour charges.		

## ELEMENTARY SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
A.L. Lots Elementary	106,852	5	10	6,500	113,352
Adrian Burnett Elementary	60,565	5	11	8,455	69,020
Amherst Elementary	147,122	0	0	0	147,122
Ballcamp Elementary	32,851	0	0	0	32,851
Bearden Elementary	43,510	2	2	1,560	45,070
Beaumont Elementary	72,036	1	2	1,560	73,596
Belle Morris Elementary	51,616	2	5	3,770	55,386
Bluegrass Elementary	77,115	2	5	3,500	80,615
Bonny Kate Elementary	38,300	3	6	4,418	42,718
Brickey-McCloud	131,806	0	0	0	131,806
Carter Elementary	34,968	4	8	6,360	41,328
Cedar Bluff Pre-K	47,800	0	0	0	47,800
Cedar Bluff Elementary	137,000	0	0	1,456	138,456
Chilhowee Elementary	64,301	1	1	800	65,101
Christenberry Elementary	94,940	0	0	0	94,940
Copper Ridge Elementary	63,800	6	11	7,503	71,303
Corryton Elementary	15,296	5	10	7,167	22,463
Dogwood Elementary	125,080	0	0	0	125,080
East Knox County Elementary	78,000	1	2	1,560	79,560
Farragut Intermediate	95,000	6	11	9,663	104,663
Farragut Primary	107,000	4	8	5,548	112,548
Fountain City Elementary	47,405	2	4	3,780	51,185
Gap Creek Elementary	18,725	1	2	1,680	20,405
Gibbs Elementary	123,391	0	0	0	123,391
Green Elementary	64,909	0	0	0	64,909

Knox County Schools  
Maintenance Operations

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Halls Elementary	85,487	2	3	2,375	87,862
Hardin Valley Elementary	136,521	1	2	1,560	138,081
Inskip Elementary	64,256	6	13	10,176	74,432
Karns Elementary & Annex	242,900	0	0	0	242,900
Lonsdale Elementary	57,681	2	3	2,340	60,021
Maynard Elementary	36,340	0	0	0	36,340
Mooreland Heights	34,130	1	2	1,560	35,690
Mt. Olive Elementary	36,294	0	0	0	36,294
New Hopewell	30,409	1	4	3,190	33,599
Norwood Elementary	45,010	3	6	4,368	49,378
Pleasant Ridge Elementary	38,754	2	4	3,075	41,829
Pond Gap Elementary	30,379	4	8	4,480	34,859
Powell Elementary	89,768	7	12	9,100	98,868
Ritta Elementary	70,000	0	0	0	70,000
Rocky Hill Elementary	72,547	3	6	4,680	77,227
Sarah Moore Greene Element	125,000	1	2	1,430	126,430
Sequoyah Elementary	63,212	0	0	0	63,212
Shannondale Elementary	32,108	4	10	7,730	39,838
South Knox Elementary	36,932	0	0	0	36,932
Springhill Elementary	41,800	3	6	4,164	45,964
Sterchi Elementary	38,800	1	2	1,500	40,300
Sunnyview Elementary	40,739	2	9	8,325	49,064
West Haven Elementary	31,791	0	0	0	31,791
West Hills Elementary	85,473	2	4	3,540	89,013
West View Elementary	33,522	3	7	4,822	38,344
Total Elementary School					3,632,936

Knox County Schools  
Maintenance Operations

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
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## MIDDLE SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Bearden Middle	163,647	0	0	0	163,647
Carter Middle	95,000	2	4	3240	98,240
Cedar Bluff Middle	82,400	1	2	1500	83,900
Farragut Middle	165,000	0	0	0	165,000
Gresham Middle	112,967	0	0	0	112,967
Halls Middle	140,000	2	4	3060	143,060
Holston Middle	194,363	0	0	0	194,363
Karns Middle	165,675	0	0	0	165,675
Northwest Middle	150,000	0	0	0	150,000
Powell Middle	151,898	0	0	0	151,898
South Doyle Middle	205,000	0	0	0	205,000
Vine Middle	112,000	0	0	0	112,000
West Valley Middle	187,920	0	0	0	187,920
Whittle Springs Middle	73,550	3	3	2280	75,830

Total Middle School

2,009,500

## HIGH SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Austin East High	267,394	1	1	1,575	268,969
Bearden High	251,576	7	8	5,882	257,458
Carter High	188,780	1	2	1,620	190,400
Central High	257,687	2	4	3,150	260,837
Farragut High	216,864	4	8	5,504	222,368
Fulton High	236,000	0	0	0	236,000
Gibbs High & Vocational	189,427	1	2	1,056	190,483
Hardin Valley Academy	257,581	0	0	0	257,581
Halls High (Including North Knox Vocational)	200,177	2	4	2,710	202,887
Karns High & Byington Solway	255,780	1	2	1,440	257,220
Powell High	225,300	4	7	5,920	231,220
South Doyle High	270,000	2	4	2,760	272,760
West High	276,770	0	0	0	276,770
<b>Total High School</b>					<b>3,124,943</b>



## OTHER SITES

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Eastport	32,495	0	0	0	32,495
Fair Garden	47,047	0	0	0	47,047
Fort Sanders	48,351	0	0	0	48,351
General Services Building w/ annex ect.	74,592	0	0	0	74,592
Historic Knoxville High	116,292	0	0	0	116,292
KAEC	71,000	0	0	0	71,000
Lincoln Park	36,900	0	0	0	36,900
Oakwood Teacher Supply Depot	54,637	0	0	0	54,637
Richard Yoakley	31,844	1	2	1,560	33,404
Ridgedale Alternative Program	53,284	0	0	0	53,284
Sam E. Hill	39,326	0	0	0	39,326
Sarah Simpson Professional Develop Center	107,767	0	0	0	107,767
<b>Total Other</b>					<b>715,095</b>

## ELEMENTARY STAFFING - SUMMARY OF TEACHING POSITIONS

BUDGET 2011-2012

	as of 12/9/10 Free/ Need	K-3 Total			4-6 Total			Related Arts Total			Total		
		Teachers Needed	Current Teachers	Gain (Loss)	Teachers Needed	Current Teachers	Gain (Loss)	Teachers Needed	Current Teachers	Gain (Loss)	Teachers Needed	Current Teachers	Gain (Loss)
A. L. Lotts	12.9%	36	37	(1)	15	15	0	7.6	7.6	0.0	53.6	53.6	(1.0)
Adrian Burnett	66.2%	25	25	0	10	9	1	4.6	4.6	0.0	39.6	38.6	1.0
Amherst	41.8%	25	25	0	10	10	0	5.0	5.0	0.0	40.0	40.0	0.0
Bail Camp	35.0%	16	16	0	6	5	0	3.0	3.0	0.0	25.0	25.0	0.0
Beardon	33.0%	12	12	0	5	5	0	2.2	2.2	0.0	19.2	19.2	0.0
Beaumont	78.6%	21	21	0	7	6	1	5.8	5.8	0.0	33.8	32.8	1.0
Belle Morris	86.7%	15	15	0	7	7	0	3.0	3.0	0.0	25.0	25.0	0.0
Blue Grass	16.8%	25	25	0	10	10	0	5.0	5.0	0.0	40.0	40.0	0.0
Bonny Kate	43.8%	12	12	0	6	6	0	3.0	3.0	0.0	21.0	21.0	0.0
Brickley-McCloud	26.1%	38	33	5	13	13	0	6.4	6.4	0.0	52.4	52.4	0.0
Carter	58.5%	17	18	(1)	8	8	0	3.8	3.8	0.0	28.8	29.8	(1.0)
Cedar Bluff	42.6%	44	44	0	18	17	1	7.4	7.4	0.0	69.4	68.4	1.0
Chilhowee	59.3%	5	5	0	8	8	0	2.0	2.0	0.0	15.0	15.0	0.0
Christenberry	32.2%	20	20	0	9	8	1	3.4	3.4	0.0	32.4	31.4	1.0
Cropper Ridge	51.9%	20	20	0	8	8	0	4.0	4.0	0.0	32.0	32.0	0.0
Corydon	49.8%	8	8	0	4	4	0	1.6	1.6	0.0	13.6	13.6	0.0
Dogwood	87.0%	27	26	1	10	10	0	4.0	4.0	0.0	41.0	40.0	1.0
East Knox County	67.5%	18	18	0	8	8	0	4.0	4.0	0.0	30.0	30.0	0.0
Farmington Primary	12.7%	47	49	(1)	0	0	0	6.2	6.2	0.0	53.2	54.2	(1.0)
Farmington Interm.	14.6%	17	16	1	28	31	(3)	7.0	7.0	0.0	52.0	54.0	(2.0)
Fountain City	56.1%	15	15	0	5	5	0	3.0	3.0	0.0	23.0	23.0	0.0
Gap Creek	62.6%	4	4	0	2	2	0	1.0	1.0	0.0	7.0	7.0	0.0
Gibbs	38.5%	27	27	0	10	10	0	5.4	5.4	0.0	42.4	42.4	0.0
Green	95.1%	15	14	1	5	6	(1)	5.0	5.0	0.0	25.0	25.0	0.0
Halls	34.1%	25	25	0	12	12	0	5.2	5.2	0.0	42.2	42.2	0.0
Hardin Valley	31.3%	34	34	0	14	15	(1)	6.8	6.8	0.0	54.8	55.8	(1.0)
Insip	86.7%	17	17	0	7	9	(2)	2.8	2.8	0.0	26.8	28.8	(2.0)
Karns	38.6%	37	37	0	14	15	(1)	6.8	6.8	0.0	57.8	58.8	(1.0)
Lonsdale	92.4%	13	11	2	5	5	0	2.2	2.2	0.0	20.2	18.2	2.0
Maynard	95.4%	8	8	0	4	4	0	1.6	1.6	0.0	13.6	13.6	0.0
Mooreland Heights	70.0%	11	11	0	4	4	0	3.0	3.0	0.0	18.0	18.0	0.0
Mount Olive	58.3%	11	11	0	4	4	0	3.0	3.0	0.0	18.0	18.0	0.0
New Hopewell	51.5%	10	10	0	5	5	0	3.0	3.0	0.0	18.0	18.0	0.0
Norwood	84.8%	22	20	2	7	6	1	3.4	3.4	0.0	32.4	29.4	3.0
Pleasant Ridge	56.2%	13	13	0	6	6	0	3.0	3.0	0.0	22.0	22.6	(0.6)
Pond Gap	90.8%	15	14	1	6	7	(1)	2.6	2.6	0.0	23.6	23.6	0.0
Powell	45.3%	30	30	0	14	14	0	6.0	6.0	0.0	50.0	50.0	0.0
Rita	48.3%	18	19	(1)	8	7	1	3.4	3.4	0.0	29.4	29.4	0.0
Rocky Hill	27.9%	23	23	0	9	9	(1)	4.2	4.2	0.0	35.2	36.2	(1.0)
S.M. Greene	91.9%	25	26	(1)	9	10	(1)	6.0	6.0	0.0	40.0	42.0	(2.0)
Sequoyah	9.1%	15	15	0	6	6	0	2.8	2.8	0.0	23.8	23.8	0.0
Shannonville	31.8%	15	14	1	6	6	0	2.8	2.8	0.0	23.8	22.8	1.0
South Knoxville	93.8%	6	6	0	2	2	0	1.6	1.6	0.0	9.6	9.6	0.0
Spring Hill	82.4%	16	17	(1)	8	7	1	3.2	3.2	0.0	27.2	27.2	0.0
Storch	43.4%	14	14	0	6	6	0	3.0	3.0	0.0	23.0	23.0	0.0
Sunnyview Primary	53.6%	14	14	0	6	6	0	2.0	2.0	0.0	16.0	16.0	0.0
West Haven	68.5%	9	8	1	5	6	(1)	2.0	2.0	0.0	16.0	16.0	0.0
West Hills	51.8%	28	27	1	9	10	(1)	5.0	5.0	0.0	42.0	42.0	0.0
West View	55.4%	9	9	0	4	3	1	1.6	1.6	0.0	14.6	13.6	1.0
Total Elementary		942	937	5	385	390	(5)	190.4	190.4	0.0	1,517.4	1,517.4	0.0

Title I  
Choice (Magnet)  
High Priority  
Project GRAD

Notes: Teacher counts include only those paid from the operating budget.  
Notes: Teacher counts do not include Title I, guidance, librarians, ELL, or special ed.

# ELEMENTARY (K-5) STAFFING - ASSISTANT PRINCIPALS

BUDGET 2011-2012

3/5/2011

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
	as of 12/31/10 Free/ Reduced	Estimated ADAM FY 11-12	as of 10/31/10 Pre-K	Adjusted Students	Current No. of AssPric	Target Number	(g) - (f) Gain/ Loss
A. L. Lotts	12.9%	1,101	11	1,112	2	2	0
Adrian Burnett	66.2%	714	10	724	1	1	0
Amherst	41.8%	731	8	739	1	1	0
Ball Camp	35.0%	474	12	486	0	0	0
Bearden	38.0%	343	6	349	0	0	0
Beaumont	78.6%	520	19	539	1	1	0
Belle Morris	86.7%	423	25	448	1	1	0
Blue Grass	16.8%	765	20	785	1	1	0
Bonny Kate	43.8%	374	22	396	0	0	0
Brinkley-McCloud	26.1%	987	35	1,022	1	1	0
Carter	58.5%	512	8	520	1	1	0
Cedar Bluff	42.6%	1,343	137	1,480	2	2	0
Chilhowee	59.8%	267	0	267	0	0	0
Christenberry	92.2%	511	31	542	1	1	0
Copper Ridge	51.9%	589	13	602	1	1	0
Corryton	49.8%	203	2	205	0	0	0
Dogwood	87.0%	696	30	726	2	2	0
East Knox County	67.5%	495	44	539	1	1	0
Farragut Primary	12.7%	964	42	1,006	1	1	0
Farragut Intern.	14.6%	1,058	0	1,058	2	2	0
Fountain City	56.1%	418	17	435	0	0	0
Gap Creek	62.6%	117	2	119	0	0	0
Green	38.6%	791	53	844	1	1	0
Halls	95.1%	353	21	374	1	1	0
Hardin Valley	34.1%	800	7	807	1	1	0
Irishville	31.3%	1,044	13	1,057	1	2	1
Kanawha	86.7%	424	11	435	1	1	0
Karns	1.1%	1,111	74	1,185	2	2	0
Lonsdale	92.4%	317	35	352	0	0	0
Maynard	95.4%	209	1	210	0	0	0
Mooreland Heights	70.0%	281	1	282	0	0	0
Mount Olive	58.3%	283	7	290	0	0	0
New Hopewell	51.5%	279	6	285	0	0	0
Nonwood	84.8%	551	7	558	1	1	0
Pleasant Ridge	56.2%	377	27	404	0	0	0
Pond Gap	90.6%	348	10	358	1	1	0
Powell	45.8%	949	14	963	1	1	0
Rita	48.3%	522	19	541	1	1	0
Rocky Hill	27.9%	653	12	665	1	1	0
S.M. Greene	91.9%	617	35	652	1	1	0
Savoyah	9.1%	449	8	457	0	0	0
Shannondale	31.8%	437	5	442	0	0	0
South Knoxville	93.8%	135	35	170	0	0	0
Spring Hill	82.4%	453	9	462	1	1	0
Starchi	43.4%	401	23	424	0	0	0
Sunnyview Primary	58.6%	264	37	301	0	0	0
West Haven	68.5%	265	27	292	0	0	0
West Hills	51.8%	798	37	835	1	1	0
West View	95.4%	210	21	231	0	0	0
Total Elementary		26,906	1,049	27,955	34	35	1

Pupil / Assistant Principal Ratios	
Free/Reduced (60% or less)	
Enrollment:	
500-1049	1
1050 or more	2
Free/Reduced (greater than 60%)	
Enrollment:	
355-799	1
800 or more	2

Schools with 3 or more full-time Special Education classes	
Pupil / Assistant Principal Ratios	
Free/Reduced (60% or less)	
Enrollment:	
400-799	1
800 or more	2
Free/Reduced (greater than 60%)	
Enrollment:	
300-699	1
700 or more	2
Applicable to:	
Amherst	
Christenberry	
Dogwood	
East Knox	
Karns	
S.M. Greene	
Spring Hill	

Title I  
Choice (Designated)  
High Priority  
Project Grant

ELEMENTARY - EDUCATIONAL ASSISTANTS

BUDGET 2011-2012

see table

School	Estm'd Adm FY 11-12	as of 12/2/10 Fiscal Reduced	Current		Budget					Ratio	Gain (Loss)	Adjusted Gain (Loss)
			Total	Level	Ratio	Enrollment Factor	Primary School Factor	Elementary Factor	High School Factor			
A.L. Little	1,101	12,91%	8.0	175	5.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Adrian Burnett	714	88.08%	4.6	150	6.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Amherst	733	41.33%	5.0	150	6.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Ball Camp	424	34.21%	3.0	175	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Beaumont	343	33.33%	2.5	175	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Bearfoot	620	77.52%	7.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Belle Meads	423	85.52%	3.0	150	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Blue Grass	768	16.89%	4.0	175	4.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Bonny View	312	42.47%	2.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Bridgeton	887	26.83%	6.0	175	6.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Butler	812	87.25%	4.0	150	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Chatham	1,263	42.14%	2.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Chilhowee	287	50.20%	2.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Chilhowee	571	80.77%	4.0	175	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Copper Ridge	388	51.24%	2.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Corvallis	203	48.75%	1.5	150	1.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Dorwood	898	85.89%	4.0	175	4.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
East Knox County	435	68.08%	2.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Farmington Primary	984	12.49%	7.0	175	6.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Farmington Primary	1,058	54.10%	4.0	175	6.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Founders City	418	55.10%	3.0	150	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Gap Creek	117	61.01%	1.5	150	1.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Gap Creek	751	39.89%	2.0	175	5.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Green	363	54.81%	6.0	175	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Halla	800	31.79%	6.0	175	6.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Hardin Valley	1,044	30.50%	6.0	175	6.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Leaklip	424	85.24%	3.0	175	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Kearns	1,114	39.30%	2.0	175	6.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Lonsdale	317	89.51%	2.0	175	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Maynard	239	94.87%	2.0	175	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Mecklenburg Heights	281	63.28%	2.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Mount Olive	283	57.25%	2.5	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
New Hope	279	57.45%	2.5	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Northwood	531	58.40%	4.0	175	4.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Planters Ridge	377	58.01%	2.0	150	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Port Gap	348	90.44%	2.0	150	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Port Gap	948	45.43%	6.0	150	8.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Powell	522	48.38%	4.0	175	4.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Ridgely Hill	633	27.24%	4.0	175	4.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
S.M. Greene	617	91.53%	2.0	175	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Seaboard	448	8.03%	2.0	175	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Shannonville	437	30.99%	1.5	175	1.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
South Knoxville	135	88.55%	3.0	175	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Spring Hill	433	81.67%	3.0	150	4.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Summit	401	42.20%	3.0	150	3.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Sunnyview Primary	294	58.87%	3.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
West Haven	265	60.86%	3.0	150	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
West Hills	788	51.71%	6.0	150	5.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
West View	210	94.83%	2.0	175	2.0	6.0	6.0	6.0	6.0	0.0	0.0	0.0
Total Elementary	26,806		191.0		178.0	4.5	1.0	8.5	101.0	0.0	0.0	0.0

Note 1: Educational Assistants listed above include CSEA, PNA, and Marpat only. It does not include CEC, Kindergarten through 12th, Pre-school, Pres-K, Referred, Title I, etc.)

Note 2: The existing formula does not provide any additional positions system-wide. Since the formula reflects only master salaries, it was determined that FY12 positions cannot remain at the current level. FY12 positions to avoid disruption of the school year.

Ratio
40% or Lower
40% to 70%
70% to 100%
100% to 125%
125% to 150%
150% to 175%
175% to 200%
200% to 225%
225% to 250%
250% to 275%
275% to 300%
300% to 325%
325% to 350%
350% to 375%
375% to 400%
400% to 425%
425% to 450%
450% to 475%
475% to 500%
500% to 525%
525% to 550%
550% to 575%
575% to 600%
600% to 625%
625% to 650%
650% to 675%
675% to 700%
700% to 725%
725% to 750%
750% to 775%
775% to 800%
800% to 825%
825% to 850%
850% to 875%
875% to 900%
900% to 925%
925% to 950%
950% to 975%
975% to 1000%

## ELEMENTARY (K-5) STAFFING - CLERICAL

BUDGET 2011-2012

ADM FY 11-12	Estimated as of 10/31/10	Adjusted Students	Clerical		(rounded)		Gain (Loss)	Adjusted Gain (Loss)
			Current	Ratio	Current	Target		
A.L. Lots	1,101	11	1,112	4.0	278.0	3.5	(0.5)	0.0
Adrian Burnett	714	10	724	2.5	289.6	2.5	0.0	0.0
Amherst	731	8	736	2.5	293.6	2.5	0.0	0.0
Bell Camp	474	12	486	1.5	324.0	1.5	0.0	0.0
Blenden	343	6	349	1.5	332.7	1.5	0.0	0.0
Beaumont	520	19	538	2.0	269.5	1.5	(0.5)	0.0
Belle Morris	423	25	448	1.5	296.7	1.5	0.0	0.0
Blue Grass	765	20	765	2.5	314.0	2.5	0.0	0.0
Bonny Kate	374	22	396	1.5	264.0	1.5	0.0	0.0
Bricker-McCloud	987	35	1,022	3.5	292.0	3.5	0.0	0.0
Carver	512	8	520	2.0	260.0	1.5	(0.5)	0.0
Cedar Bluff	1,343	137	1,480	4.0	370.0	4.5	0.5	0.0
Chilhowee	267	0	267	1.5	178.0	1.5	0.0	0.0
Christenberry	571	31	542	2.0	271.0	2.0	0.0	0.0
Copper Ridge	589	13	602	2.0	301.0	2.0	0.0	0.0
Cornell	203	2	205	1.5	136.7	1.5	0.0	0.0
Dogwood	686	30	726	2.5	280.4	2.5	0.0	0.0
East Knox County	495	44	539	2.0	269.5	2.0	0.0	0.0
Farragut Primary	964	42	1,005	3.5	287.4	3.5	0.0	0.0
Farragut Intern.	1,058	0	1,058	3.5	302.3	3.5	0.0	0.0
Fountain City	418	17	435	1.5	260.0	1.5	0.0	0.0
Gap Creek	117	2	119	1.5	79.3	1.5	0.0	0.0
Gibbs	791	33	844	2.5	337.6	2.5	0.0	0.0
Green	353	21	374	1.5	248.8	1.5	0.0	0.0
Halls	800	7	807	2.5	322.8	2.5	0.0	0.0
Hardin Valley	1,044	13	1,057	3.5	302.0	3.5	0.0	0.0
Ingle	424	11	435	1.5	280.0	1.5	0.0	0.0
Karns	1,111	74	1,185	4.5	283.3	4.5	0.0	0.0
Lonsdale	317	35	352	1.5	234.7	1.5	0.0	0.0
Maynard	209	1	210	1.5	140.0	1.5	0.0	0.0
McClelland Heights	261	1	262	1.5	174.7	1.5	0.0	0.0
Mount Olive	283	7	280	1.5	193.3	1.5	0.0	0.0
New Hopewell	279	6	285	1.5	190.0	1.5	0.0	0.0
Northwood	551	7	556	1.5	372.0	2.0	0.5	0.0
Pleasant Ridge	377	27	404	1.5	259.3	1.5	0.0	0.0
Pond Gap	348	10	359	1.5	238.7	1.5	0.0	0.0
Powell	949	14	963	3.0	321.0	3.0	0.0	0.0
Riba	522	19	541	1.5	360.7	2.0	0.5	0.0
Rocky Hill	653	12	665	2.0	332.5	2.0	0.0	0.0
S.M. Greene	517	35	592	2.0	326.0	2.0	0.0	0.0
Squawh	449	8	457	1.5	304.7	1.5	0.0	0.0
Stantonville	437	5	442	1.5	294.7	1.5	0.0	0.0
South Knoxville	135	35	170	1.5	113.3	1.5	0.0	0.0
Spring Hill	453	9	462	2.0	231.0	2.0	0.0	0.0
Stretch	401	23	424	1.5	282.7	1.5	0.0	0.0
Sturtevant Primary	264	37	301	1.5	200.7	1.5	0.0	0.0
West Haven	265	27	292	1.5	194.7	1.5	0.0	0.0
West Hills	798	37	835	2.5	334.0	2.5	0.0	0.0
West View	210	21	231	1.5	154.0	1.5	0.0	0.0
Total Elementary	26,906	1,049	27,955	102.0	263.8	102.0	0.0	0.0

309 : 1 (minimum of 1.5 per school); minimum of 2.0 per school with 3 or more Sp.Ed. classes, which is applicable to Amherst, Christenberry, Dogwood, East Knox, Karns, S.M. Greene, and Spring Hill); Karns earns an additional 0.5 due to 2 office locations.

Maximum of 4.5 clerical positions per school.

Note: Clerical includes secretarial, bookkeepers, library assistants.

Title I  
Choice (Magnum)  
High Priority  
Project GRAD

Note: The staffing formula does not generate any additional positions system-wide; nor will any individual school gain or lose a position since all fluctuations are less than a full position.

# MIDDLE SCHOOLS - STAFFING RATIO ANALYSIS

Sections Model

FY11-12 Budget

School	Enrollment	TEACHING POSITIONS (Grade 6)										TEACHING POSITIONS (Grade 7 and 8)										TOTAL TEACHING POSITIONS										GUIDANCE										ACCEPTANT PRINCIPALS										CLERICAL																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
		n	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z	aa	ab	ac	ad	ae	af	ag	ah	ai	aj	ak	al	am	an	ao	ap	aq	ar	as	at	au	av	aw	ax	ay	az	ba	bb	bc	bd	be	bf	bg	bh	bi	bj	bk	bl	bm	bn	bo	bp	bq	br	bs	bt	bu	bv	bw	bx	by	bz	ca	cb	cc	cd	ce	cf	cg	ch	ci	cj	ck	cl	cm	cn	co	cp	cq	cr	cs	ct	cu	cv	cw	cx	cy	cz	da	db	dc	dd	de	df	dg	dh	di	dj	dk	dl	dm	dn	do	dp	dq	dr	ds	dt	du	dv	dw	dx	dy	dz	ea	eb	ec	ed	ee	ef	eg	eh	ei	ej	ek	el	em	en	eo	ep	eq	er	es	et	eu	ev	ew	ex	ey	ez	fa	fb	fc	fd	fe	ff	fg	fh	fi	fj	fk	fl	fm	fn	fo	fp	fq	fr	fs	ft	fu	fv	fw	fx	fy	fz	ga	gb	gc	gd	ge	gf	gg	gh	gi	gj	gk	gl	gm	gn	go	gp	gq	gr	gs	gt	gu	gv	gw	gx	gy	gz	ha	hb	hc	hd	he	hf	hg	hh	hi	hj	hk	hl	hm	hn	ho	hp	hq	hr	hs	ht	hu	hv	hw	hx	hy	hz	ia	ib	ic	id	ie	if	ig	ih	ii	ij	ik	il	im	in	io	ip	iq	ir	is	it	iu	iv	iw	ix	iy	iz	ja	jb	jc	jd	je	jf	jj	jk	jl	jm	jn	jo	jp	jq	jr	js	jt	ju	jv	jw	jx	ky	kz	la	lb	lc	ld	le	lf	lg	lh	li	lj	lk	ll	lm	ln	lo	lp	lq	lr	ls	lt	lu	lv	lw	lx	ly	lz	ma	mb	mc	md	me	mf	mg	mh	mi	mj	mk	ml	mm	mn	mo	mp	mq	mr	ms	mt	mu	mv	mw	mx	my	mz	na	nb	nc	nd	ne	nf	ng	nh	ni	nj	nk	nl	nm	nn	no	np	nq	nr	ns	nt	nu	nv	nw	nx	ny	nz	oa	ob	oc	od	oe	of	og	oh	oi	oj	ok	ol	om	on	oo	op	oq	or	os	ot	ou	ov	ow	ox	oy	oz	pa	pb	pc	pd	pe	pf	pg	ph	pi	pj	pk	pl	pm	pn	po	pp	pq	pr	ps	pt	pu	pv	pw	px	py	pz	qa	qb	qc	qd	qe	qf	qg	qh	qi	qj	qk	ql	qm	qn	qo	qp	qq	qr	qs	qt	qu	qv	qw	qx	qy	qz	ra	rb	rc	rd	re	rf	rg	rh	ri	rj	rk	rl	rm	rn	ro	rp	rq	rr	rs	rt	ru	rv	rw	rx	ry	rz	sa	sb	sc	sd	se	sf	sg	sh	si	sj	sk	sl	sm	sn	so	sp	sq	sr	ss	st	su	sv	sw	sx	sy	sz	ta	tb	tc	td	te	tf	tg	th	ti	tj	tk	tl	tm	tn	to	tp	tq	tr	ts	tt	tu	tv	tw	tx	ty	tz	ua	ub	uc	ud	ue	uf	ug	uh	ui	uj	uk	ul	um	un	uo	up	uq	ur	us	ut	uu	uv	uw	ux	uy	uz	va	vb	vc	vd	ve	vf	vg	vh	vi	vj	vk	vl	vm	vn	vo	vp	vq	vr	vs	vt	vu	vv	vw	wx	wy	wz	xa	xb	xc	xd	xe	xf	yg	yh	yi	yj	yk	yl	ym	yn	yo	yp	yq	yr	ys	yt	yu	yv	yw	yx	yy	yz	za	zb	zc	zd	ze	zf	zg	zh	zi	zj	zk	zl	zm	zn	zo	zp	zq	zr	zs	zt	zu	zv	zw	zx

Note: Student counts (ADN) do not include CDC, CDC-A, or transfer students (Grade 6).  
 Note: Student counts exclude of students (includes students and staff) and students.  
 Note: Teacher counts include only those paid from the operating budget (not GDS, teacher salaries, benefits, etc.).  
 Note: Special Education, Instructional Services, and other positions (e.g., TAs, AVID) not paid with the Current Purpose Budget.

Category	Count
Administrative	1
Classroom	1
Guidance	1
Instructional	1
Library	1
Physical Education	1
Special Education	1
Student Services	1
Transportation	1
Other	1

Category	Count
Administrative	1
Classroom	1
Guidance	1
Instructional	1
Library	1
Physical Education	1
Special Education	1
Student Services	1
Transportation	1
Other	1

## FY11-12 Budget

Midnight 22 March

Tide1  
Chokec (Magnet)  
High Priority  
Project ORAD  
TRAP

Adjustment Factors	
Enrollment	
Students Below	
<1000	+1
<750	+2
Redistribution	
Teachers	+3
Manager	
Teachers	+3
High Priority	
Teachers	+3
STC4	
Teachers	+1

Note: Student counts do not include CDE, CDE-A, or satellite students (grade N).

Note: Client counts consist of secretaries (includes students and library) and bookkeepers.

Note: Current Assistant Principal positions also includes a curriculum principal position for A-E and Fulton.

Note: South-DeKalb has 5 guidance counselor positions, but it is paid from this 1 position. A positions are included in ending analysis.

Note: Teacher counts do not include instructional, library, ELL, special education, ROTC, instructional coaches, master teachers.

Note: North Knox Vocational Institute included in Holis count. Clayton-Smyth counts based on agreement between Dorcas, Peach, and HVA. Administrators as to allocated seats per school, per classes from FY10 (i.e. teacher counts in the above model are exclusive of Clayton-Smyth).

Note: STEM Academy assumed a precalculus into consistent with the system-wide average. Allocations to the STEM Academy were based on the proportional share of earned students.

Note: Current teacher counts include only those paid from the operating budget and include Math, Social Studies, Science, English, Art, Band, Business, Drama, Drivers Ed, Foreign Language, Health, Music, PE, Vocational Language, Reading and Drama.

	Mean principal
Salaries	+ 2
STOD	
Utilities	+ 1

Knox County Schools ADM/ADA  
Period 7: March 9, 2011 to April 12, 2011

ELEMENTARY SCHOOLS		K										ADM	ADA	% Attend														
		0066	0003	0002	0010	0012	0022	0024	0015	0020	0025	0030	0040	0053	0061	0051	0055	0059	0066	0072	0063	0067	0065	0065	0112	0110	0124	0138
A.L. Lott Elementary		172.45	157.85	209.30	181.65	186.00	186.80	16.00	1110.05	1072.70	96.64%																	
Adrian Burnett Elementary		129.55	100.00	106.80	120.60	107.60	87.55	8.40	660.50	624.75	94.59%																	
Antietam Elementary		118.70	116.05	134.00	125.00	114.00	105.00	25.30	738.05	708.50	96.00%																	
Bail Camp Elementary		78.90	61.05	88.00	77.65	62.15	77.00	0.00	444.75	427.45	96.11%																	
Bearden Elementary		42.95	55.10	55.25	58.00	64.10	56.00	0.00	331.40	318.30	96.05%																	
Beaumont Magnet		100.60	85.15	90.15	78.55	71.30	67.25	20.35	513.35	486.45	94.76%																	
Belle Morris Elementary		75.70	57.00	59.15	72.60	64.10	52.25	3.00	383.80	365.90	95.34%																	
Blue Grass Elementary		120.30	116.40	144.85	119.30	128.75	122.05	3.00	754.65	731.90	96.99%																	
Bonny Kate Elementary		71.00	44.15	54.40	82.15	53.00	71.00	8.00	383.70	365.05	95.14%																	
Brickley-McCloud Elementary		172.00	145.50	168.50	173.80	149.00	166.00	14.00	988.80	952.25	96.30%																	
Carter Elementary		68.20	84.55	85.80	84.90	98.00	86.20	0.35	508.00	484.60	95.39%																	
Cedar Bluff Elementary		219.90	232.05	216.60	241.45	225.15	220.00	0.00	1355.15	1294.20	95.50%																	
Chilhowee Intermediate		0.00	0.00	0.00	85.65	84.85	88.00	0.00	258.50	248.60	96.17%																	
Christenberry Elementary		85.05	95.75	77.45	78.75	87.65	65.30	24.00	513.95	475.20	92.46%																	
Copper Ridge Elementary		87.70	82.15	113.40	86.00	84.40	107.50	9.50	570.65	542.70	95.10%																	
Corryton Elementary		34.70	31.00	37.00	32.80	29.00	38.00	0.00	202.50	195.30	96.44%																	
Dogwood Elementary		116.15	125.75	105.30	112.35	94.55	105.80	22.80	682.70	642.15	94.06%																	
East Knox Elementary		74.40	73.55	84.20	90.90	87.05	77.00	20.00	507.10	480.80	94.81%																	
Farragut Intermediate		0.00	0.00	0.00	305.55	378.45	382.40	9.00	1075.40	1042.85	96.97%																	
Farragut Primary		302.25	324.50	335.00	0.00	0.00	0.00	9.00	970.75	939.15	96.74%																	
Fountain City Elementary		67.10	84.00	72.20	51.80	67.00	54.00	0.00	396.10	374.40	94.52%																	
Gap Creek Elementary		19.00	11.00	27.00	18.00	18.00	18.00	0.00	111.00	106.20	95.68%																	
Gibbs Elementary		123.00	133.35	141.90	122.10	124.00	118.00	15.30	777.65	739.00	95.03%																	
Green Academy		58.50	72.45	63.00	41.35	49.90	49.00	8.80	343.00	321.60	93.76%																	
Halls Elementary		112.85	140.90	129.50	130.20	147.45	145.20	2.00	808.10	775.20	95.93%																	
Hardin Valley Elementary		149.20	184.25	165.80	180.40	170.10	178.80	8.80	1037.35	997.15	96.12%																	
Inskip Elementary		75.10	83.50	58.75	58.60	70.90	65.30	0.00	412.15	386.55	94.27%																	

Grade N indicates students in Special Ed. options 7, 8, 9



**Knox County Schools ADM/ADA**  
**Period 7: March 9, 2011 to April 12, 2011**

ELEMENTARY SCHOOLS		K	1	2	3	4	5	N	ADM	ADA	% Attend
Karns Elementary	0145	138.05	195.80	176.35	174.95	155.00	180.10	45.00	1115.25	1066.70	95.65%
Lonsdale Elementary	0165	57.70	45.20	53.30	43.95	50.15	36.20	0.00	286.50	270.30	94.52%
Maynard Elementary	0168	40.95	29.50	29.80	25.00	29.40	30.00	1.00	185.65	175.45	94.51%
Mooreland His Elementary	0172	42.00	52.15	42.80	36.10	40.00	45.00	12.00	270.05	256.90	95.13%
Mount Olive Elementary	0170	45.55	45.25	49.65	37.00	46.85	35.00	8.00	267.30	253.15	94.71%
New Hopewell Elementary	0175	41.00	45.90	41.02	47.86	41.02	50.79	8.79	276.39	262.10	94.83%
Norwood Elementary	0177	110.40	94.55	88.65	82.70	70.30	74.55	6.00	527.15	497.25	94.33%
Pleasant Ridge Elementary	0202	53.75	64.85	62.35	61.00	67.00	53.00	7.95	369.90	353.70	95.62%
Pond Gap Elementary	0207	68.15	64.35	42.00	49.80	46.50	49.00	6.10	325.90	307.00	94.20%
Powell Elementary	0180	147.80	138.00	143.40	156.95	172.95	156.55	9.00	924.65	877.00	94.85%
Rita Elementary	0195	70.45	102.85	85.10	88.35	82.15	66.40	10.00	505.30	484.90	95.96%
Rocky Hill Elementary	0235	110.00	121.80	131.95	95.00	98.00	118.00	9.60	684.35	653.80	95.54%
Sarah Moore Greene Magnet	0250	109.00	122.20	89.00	95.55	94.20	88.20	24.00	622.15	590.15	94.86%
Sequoyah Elementary	0255	70.90	71.00	78.00	63.00	73.00	70.00	2.00	427.90	413.00	96.52%
Shannondale Elementary	0260	76.85	69.00	67.95	63.00	72.00	63.00	0.00	411.80	399.25	96.95%
South Knox Elementary	0265	24.55	24.70	23.20	17.70	19.10	20.30	0.00	129.55	123.70	95.45%
Spring Hill Elementary	0280	73.20	56.25	58.00	98.85	88.25	76.00	27.85	473.40	447.80	94.59%
Sterchi Elementary	0285	62.00	76.60	57.35	76.75	53.95	65.00	6.00	397.65	382.55	96.20%
Sunny View Primary	0210	87.40	86.40	95.70	0.00	0.00	0.00	0.00	269.50	255.65	94.86%
West Haven Elementary	0300	37.85	42.25	45.00	41.10	56.55	48.55	0.00	271.30	259.40	95.61%
West Hills Elementary	0310	145.45	140.85	121.45	122.05	108.95	122.00	10.00	770.75	737.05	95.65%
West View Elementary	0315	39.65	36.00	32.00	30.95	28.65	26.00	0.00	193.25	183.05	94.72%
<b>ELEMENTARY TOTALS</b>		<b>4377.90</b>	<b>4422.45</b>	<b>4437.32</b>	<b>4317.71</b>	<b>4305.42</b>	<b>4263.04</b>	<b>420.89</b>	<b>26544.74</b>	<b>25351.25</b>	<b>95.50%</b>

Grade N indicates students in Special Ed. options 7, 8, 9

Knox County Schools ADM/ADA  
Period 7: March 9, 2011 to April 12, 2011

MIDDLE SCHOOLS												
	6	7	8	9	10	11	12	N	ADM	ADA	% Attend	
Bearden Middle	0014	362.94	285.15	299.14				38.65	985.88	926.04	93.93%	
Carter Middle	0037	277.59	260.19	252.40				32.45	822.62	773.76	94.06%	
Cedar Bluff Middle	0045	187.80	214.13	192.85				2.00	596.78	567.20	95.04%	
Farragut Middle	0075	414.49	424.89	479.49				4.95	1323.82	1275.52	96.35%	
Gresham Middle	0117	295.06	270.59	240.92				27.57	834.14	791.14	94.84%	
Halls Middle	0120	372.15	364.46	378.20				19.51	1134.33	1076.07	94.86%	
Holston Middle	0122	268.47	278.50	279.76				20.88	847.60	801.77	94.59%	
Karrs Middle	0147	420.55	393.98	374.75				32.51	1221.79	1170.39	95.79%	
Northwest Middle	0187	284.32	274.94	253.88				2.35	815.49	765.79	93.91%	
Powell Middle	0182	310.55	307.84	316.40				1.82	936.61	886.01	94.60%	
South-Doyle Middle	0067	337.24	350.24	312.35				45.76	1045.59	985.94	94.30%	
Vine Middle/Magnet	0295	112.45	96.08	107.47				7.77	323.78	300.54	92.82%	
West Valley Middle	0313	344.82	386.87	396.25				16.32	1144.25	1102.11	95.32%	
Whittle Springs Middle	0320	166.93	156.15	154.35				16.09	493.52	467.05	94.64%	
MIDDLE SCHOOL TOTALS		4155.35	4064.03	4038.21				268.62	12526.21	11889.33	94.92%	

HIGH SCHOOLS												
	6	7	8	9	10	11	12	N	ADM	ADA	% Attend	
Austin East High	0009	136.80	147.90	157.28	140.22			6.00	588.20	506.80	86.16%	
Bearden High	0017	485.20	468.97	499.29	411.04			29.86	1894.36	1794.46	94.73%	
Carter High	0035	231.20	210.82	214.85	174.98			32.00	863.85	795.33	92.07%	
Central High	0047	253.72	274.65	237.09	219.50			20.83	1005.79	898.81	89.36%	
Farragut High	0080	433.43	462.42	388.59	403.82			29.98	1719.25	1638.58	95.31%	
Fulton High	0090	234.82	236.24	191.70	188.35			31.13	882.24	739.54	83.83%	
Gibbs High	0100	270.30	227.45	242.50	189.07			9.78	939.10	856.11	91.16%	
Halls High	0115	342.00	333.00	312.94	222.24			20.75	1230.93	1149.90	93.42%	
Hardin Valley Academy	0126	443.25	496.78	532.57	368.92			19.70	1861.22	1736.45	93.30%	
Karrs High	0150	317.28	335.08	318.16	223.62			24.00	1218.14	1124.14	92.28%	
Powell High	0185	338.37	348.99	367.19	286.79			0.00	1341.34	1222.77	91.16%	
South-Doyle High	0065	247.51	263.56	293.63	227.12			34.24	1066.05	970.73	91.06%	
West High	0305	272.34	305.98	289.45	299.95			19.95	1187.67	1081.76	91.08%	
Paul L. Kelley Volunteer Academy	0332	0.00	0.00	21.35	54.75			0.00	76.10	55.55	73.00%	
HIGH SCHOOL TOTALS		4006.23	4111.85	4067.59	3410.35			278.21	15874.23	14570.91	91.79%	

Grade N indicates students in Special Ed. options 7, 8, 9

Knox County Schools ADM/ADA  
Period 7: March 9, 2011 to April 12, 2011

NON-TRADITIONAL SCHOOLS		K-6	7	8	9	10	11	12	N	ADM	ADA	% Attend
Fort Sanders Ed. Dev. Ctr.	0225				0.79				8.82	9.61	7.46	77.65%
Ridgedale Alternative	0212	16.01	23.20	29.05	0.00	1.00	0.23	0.00	49.55	119.04	102.22	85.87%
Richard Yoakley Alt	0008	2.00	5.65	6.80	20.63	9.17	11.70	5.38	33.88	95.22	72.48	76.12%
NON-TRADITIONAL SCHOOL TOTALS		18.01	28.85	35.85	21.42	10.17	11.93	5.38	92.25	223.87	182.16	81.37%

SUMMARY				ADM	ADA	% Attend
Elementary Schools (Grades K-5)						
Middle Schools (Grades 6-8)				26544.74	25351.25	95.50%
High Schools (Grades 9-12)				12526.21	11889.33	94.92%
Non-traditional Schools				15874.23	14570.91	91.79%
District Totals				223.87	182.16	81.37%
				55169.05	51993.55	94.24%

Grade N indicates students in Special Ed. options 7, 8, 9

## Attachment D

Question/Answer #35- Could you please explain what the "other sites" are used for and their building occupancy?

The table below explains what the "other sites" are used for and who occupies each building:

Building Name	Use	Occupancy
Eastport	Offices for speech, OT, PT,	Staff only
Fair Garden	Pre-K Program	Staff and Pre-K students
Fort Sanders	Special Education classes	Teachers and Students
General Services Building/W Annex (Maintenance Office)	Maintenance Office, All crafts (Plumbing, HVAC, Electrical, Carpentry, etc)	Staff
Historic Knoxville High	Adult Education- mostly evening classes	Teachers and Students
KAEC	Student Intervention	Teachers and Students
Lincoln Park	Technical Education Offices, Evening Trade School	Teachers and Students
Richard Yoakley	High School Alternative Program	Teachers and Students
Ridgedale	Middle School Alternative and Special Education	Teachers and Students
Sam E. Hill	Pre-K / Family Learning Center	Staff and Pre-K Students
Sarah Simpson Professional Development Center	Offices, Staff Development Training	Staff

**CUSTODIAL SALARY SCHEDULE****2010-2011**

Effective January 2009

A Hourly Step	B Hourly Rate	C Hourly Rate	Rate
Substitute	\$ 7.35		
0	\$ 8.20	\$ 8.51	\$ 9.30
1	\$ 8.50	\$ 8.80	\$ 9.60
2	\$ 8.71	\$ 9.05	\$ 9.87
3	\$ 8.96	\$ 9.30	\$10.15
4	\$ 9.21	\$ 9.55	\$10.45
5	\$ 9.50	\$ 9.85	\$10.75
6	\$ 9.75	\$10.10	\$11.05
7	\$10.02	\$10.40	\$11.35
8	\$10.30	\$10.70	\$11.67
9	\$10.60	\$11.00	\$12.00
10	\$11.00	\$11.40	\$12.45
11	\$11.40	\$11.85	\$12.90
12	\$11.81	\$12.30	\$13.40
13	\$12.25	\$12.70	\$13.90
14	\$12.71	\$13.20	\$14.40
94			\$15.00

*Step 94 is leader of dream team.*

<b>Category A</b>	<b>Custodian, Domestic</b>
<b>Category B</b>	<b>Assistants</b>
<b>Category C</b>	<b>Head custodian supervising 3 or less</b>
	<b>Head custodian supervising 4 or more</b>

Sick leave is earned at the rate of one day for each month worked; accumulation is unlimited. At the termination of the employment of any employee, all unused sick leave accumulated by the employee shall be terminated. However, Knox

County Schools shall upon re-employment grant a former employee the accumulated sick leave earned while he/she

was a Knox County Schools' employee and lost by previous termination. If a Knox County Schools' employee terminates

his/her employment with Knox County Schools providing notice 90 contract days prior to his/her intended retirement date, he/she will be paid \$100 per day for each unused sick leave day up to a maximum of his/her annual salary. In the event that notice of intention to retire is provided by fewer than 90 contract days, he/she will be paid \$60 per day for each unused sick leave day (not to exceed his/her annual contract amount).

Personal leave is earned at the rate of two days per year; personal leave does not accumulate. The balance of personal

leave on June 30 of each year is transferred to sick leave.

Step raises are provided at the beginning of the school year. To be eligible for a step raise, the employee must have worked at least 100 days of the prior year's contract. If an employee has worked less than a full contract in more than one previous year, those portions of years will be added together to determine if the employee is eligible to receive a step raise. Employees do not become eligible to receive step raises during the contract year.

Vacation shall be accrued at the rate of one day for each month worked during the first year of employment. An additional day of vacation shall be accrued for each year thereafter, up to a maximum of eight additional days, for a total of twenty days. No more than ten days of vacation may be taken consecutively without the permission of the supervisor and the Superintendent.

Classified positions did not receive a step increase for SY 2010-11.

Approved by the Knox County Board of Education December 3, 2008

KNOX COUNTY SCHOOLS																	
School	Toilets	Urinals	Paper Towel Disp In Motion)	Paper Towel Disp	Toilet Paper Disp (Double)	Toilet Paper Disp (Single)	Soap Disp	Sanitary Napkin Disp	Sanitary Napkin Cont	Solution Centers	Water Fountains	Mop Sink	Hand Sink	Science Countertop Sink			
A. L. LOTT'S ELEMENTARY	70	19	0	100	67	0	100	0	11	2	7	2	101				
ADRIAN BURNETT ELEMENTARY	34	14	0	39	34	0	29	0	3	3	5	3	46				
AMHERST ELEMENTARY	76	20	0	16	67	0	115	0	20	7	55	8	80				
AUSTIN-EAST HIGH	126	46	0	113	124	1	95	9	44	5	28	5	192				
BALL CAMP ELEMENTARY	26	10	0	42	26	0	27	0	7	2	23	3	25				
BEARDEN ELEMENTARY	42	8	0	49	42	0	45	0	6	3	7	2	49				
BEARDEN HIGH AND VOCATIONAL	170	49	0	177	153	0	150	0	81	12	27	13	200				
BEARDON MIDDLE	74	32	0	72	74	0	59	6	40	5	18	5	137				
BEAUMONT MAGNET ELEMENTARY	89	9	0	46	85	0	52	0	17	3	36	0	86				
BELLE MORRIS ELEMENTARY	49	9	0	45	47	0	37	0	12	4	12	0	59				
BLUE GRASS ELEMENTARY	42	18	0	75	41	0	82	0	10	3	13	3	83				
BONNY KATE ELEMENTARY	26	9	0	40	26	0	36	5	0	1	12	2	38				
BRICKLEY ELEMENTARY	72	9	0	150	70	0	154	0	36	4	68	4	154				
CARTER ELEMENTARY	25	9	0	22	22	0	16	0	10	2	14	3	30				
CARTER HIGH	92	38	0	83	88	0	65	1	39	8	16	1	13				
CARTER MIDDLE	56	22	0	44	46	4	31	0	23	4	12	4	54				
CEDAR BLUFF ELEMENTARY/PRIMARY	51	11	0	101	51	0	44	26	0	5	81	5	108				
CEDAR BLUFF MIDDLE	31	12	0	25	36	0	27	0	20	3	9	5	33				
CEDAR BLUFF PRESCHOOL	32	10	0	43	31	0	36	2	2	4	19	4	56				
CENTRAL HIGH	130	59	0	106	128	0	87	44	9	5	31	8	35				
CHILHOWEE ELEMENTARY	20	8	0	24	20	0	16	0	10	3	7	2	24				
CHRISTENBERRY ELEMENTARY	63	22	0	79	62	0	40	1	18	3	20	3	44				
CORPER RIDGE ELEMENTARY	53	18	0	62	53	0	43	0	17	2	14	4	38				
CORRYTON ELEMENTARY	12	3	0	10	12	0	9	0	0	1	6	1	11				
DOGWOOD ELEMENTARY	48	13	0	102	48	0	102	15	0	4	65	4	116				
EAST KNOX ELEMENTARY	54	10	0	70	50	0	56	0	17	2	14	5	75				
EASTPORT OT/PT	21	0	0	19	15	4	10	0	0	1	12	1	16				
FAIR GARDEN	42	3	0	37	42	0	28	1	10	2	20	2	38				
FARRAGUT HIGH AND VOCATIONAL	145	44	0	140	141	4	101	0	62	8	28	9	161				
FARRAGUT MIDDLE	77	28	8	57	90	0	53	3	41	7	30	17	26				
FARRAGUT INTERMEDIATE	58	16	0	79	59	0	72	1	18	4	19	5	73				
FARRAGUT PRIMARY	77	18	36	110	76	0	70	2	20	6	19	7	110				
FORT SANDERS	37	4	0	46	37	0	31	0	0	2	9	2	45				
FOUNTAIN CITY ELEMENTARY	35	7	0	19	35	0	20	0	21	3	13	3	20				
FULTON HIGH	97	25	0	104	97	0	34	0	51	3	23	3	133				
GAP CREEK ELEMENTARY	15	3	0	11	15	10	10	8	0	2	6	1	0				
GIBBS ELEMENTARY	55	8	0	89	53	0	82	17	0	3	54	4	0				
GIBBS HIGH and vocational	135	16	0	111	121	2	109	2	58	10	38	5	165				
GREEN MAGNET ELEMENTARY	40	8	0	51	40	0	54	0	13	3	18	0	70				
GRESHAM MIDDLE	66	21	0	43	64	1	46	12	17	5	18	7	65				
HALLS ELEMENTARY	47	9	0	80	47	0	87	0	13	3	41	3	80				
HALLS HIGH AND NORTH KNOX VOCATIONAL	101	37	0	113	100	0	97	1	38	8	37	12	147				
HALLS MIDDLE	77	37	0	54	77	0	62	0	48	7	23	12	58				
HARDIN VALLEY	71	11	0	143	71	0	144	3	30	4	12	4	162				
HARDIN VALLEY ACADEMY	123	33	0	117	123	0	112	3	71	8	27	8	50				
HISTORIC KNOXVILLE HIGH SCHOOL	33	9	0	27	33	0	17	8	23	3	7	3	24				
HOLSTON MIDDLE	69	19	0	42	69	0	54	0	30	5	20	16	86				

# KNOX COUNTY SCHOOLS

	Toilets	Urinals	Paper Towel Disp In Motion)	Paper Towel Disp	Toilet Disp (Double)	Toilet Paper Disp (Single)	Soap Disp	Sanitary Napkin Disp	Sanitary Napkin Cont	Solution Centers	Water Fountains	Mop Sink	Hand Sink	Science Countertop Sink
INSKIP ELEMENTARY	44	12	0	57	37	1	42	0	16	2	7	2	61	0
KAEC	30	10	0	18	30	0	16	0	18	1	3	2	28	0
KARNES ELEMENTARY	110	35	0	168	110	1	90	0	24	7	95	7	199	0
KARNES HIGH AND BYINGTON SOLWAY	101	26	0	157	77	0	134	0	50	5	42	6	121	66
KARNES MIDDLE	103	31	0	90	94	0	77	0	57	4	34	4	121	18
L & N STEM ACADEMY														
LINCOLN PARK														
LONSDALE ELEMENTARY	22	5	0	28	17	3	21	0	0	3	4	0	36	0
MAINTENANCE BUILDINGS	42	10	0	30	42	0	28	0	5	2	13	2	32	0
MAYNARD ELEMENTARY	23	12	0	20	23	1	24	0	1	3	9	5	17	2
MOORELAND HEIGHTS ELEMENTARY	31	12	0	33	30	0	29	0	9	3	16	4	38	0
MOUNT OLIVE ELEMENTARY	26	9	0	23	16	3	19	0	13	4	14	7	22	13
NEW HOPEWELL ELEMENTARY	26	9	0	50	26	0	28	11	0	3	7	3	51	0
NORTHWEST MIDDLE	23	8	0	22	23	0	17	0	6	2	5	2	28	0
NORWOOD ELEMENTARY	65	25	0	55	65	0	50	1	34	3	17	4	80	0
PLEASANT RIDGE ELEMENTARY	37	13	0	51	37	0	30	0	8	3	9	3	52	0
POND GAP ELEMENTARY	19	6	0	24	19	0	13	0	10	3	10	3	29	0
POWELL ELEMENTARY	27	4	0	18	27	0	19	0	8	1	3	0	29	0
POWELL HIGH	62	15	0	71	62	0	47	0	21	6	13	7	89	0
POWELL MIDDLE	71	23	0	71	62	0	52	0	35	2	10	3	81	27
RICHARD YOAKLEY CENTER	48	10	0	47	48	0	51	37	0	6	24	10	40	48
RIDGEDALE ELEMENTARY	25	5	0	20	24	0	13	0	6	2	8	3	18	12
RITA ELEMENTARY	37	7	0	25	37	0	24	0	11	2	7	2	33	0
ROCKY HILL ELEMENTARY	51	26	0	69	51	0	66	0	37	3	4	3	87	0
RULE BUILDING/SECURITY	28	12	0	57	28	0	26	0	8	3	4	3	68	0
SAME E. HILL	7	3	0	8	7	0	7	0	0	2	2	1	8	0
SARAH MOORE GREENE ELEMENTARY	24	5	0	10	24	0	12	0	1	2	6	2	14	0
SARAH SIMPSON CENTER/PDTC	16	20	0	28	60	0	60	1	8	7	18	6	80	0
SEQUOYAH ELEMENTARY	16	9	0	16	16	0	22	0	8	2	3	2	18	3
SHANNONDALE ELEMENTARY	45	16	0	49	45	0	59	0	13	3	9	4	58	0
SOUTH-KNOX ELEMENTARY	20	8	0	16	20	0	20	0	2	2	5	2	20	0
SOUTH-DOYLE HIGH	30	6	0	34	29	0	33	0	10	3	10	3	35	0
SOUTH-DOYLE MIDDLE	132	63	0	120	131	0	124	65	0	7	31	10	141	80
SPRING HILL ELEMENTARY	102	42	0	51	84	0	60	55	0	7	27	7	107	62
STERCHI ELEMENTARY	38	10	0	28	35	0	37	0	16	2	10	2	41	0
SUNNYVIEW ELEMENTARY	34	12	0	20	34	0	18	0	13	2	3	2	33	0
VINE MIDDLE AND LANGLEY BUILDING	31	15	0	50	31	0	37	0	1	2	8	2	52	0
WEST HAVEN ELEMENTARY	57	12	0	42	55	0	53	0	22	7	32	6	76	31
WEST HIGH	23	9	0	32	23	0	14	0	13	1	5	1	36	0
WEST HILLS ELEMENTARY	128	51	0	143	127	1	138	0	57	6	34	11	154	74
WEST VALLEY MIDDLE	54	19	0	79	54	0	38	0	12	3	7	3	50	0
WEST VIEW ELEMENTARY	79	25	0	80	79	0	73	0	50	7	29	7	85	39
WHITTLE SPRINGS MIDDLE	25	7	0	23	25	1	29	0	12	2	8	2	32	0
	44	18	0	34	44	0	35	0	32	4	10	9	33	5
	4984	1517	44	5294	4816	37	4687	340	1668	341	1708	390	5858	1103







OFFICE OF COUNTY MAYOR TIM BURCHETT

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**Knox County Purchasing Division  
Addendum III to Invitation for Bid 956  
Custodial Services for Knox County Schools**

Addendum Date: May 12, 2011

Buyer: Matt Myers, CPPO, CPPB

Opening Date: May 18, 2011 @ 4:00 pm

Total Page(s): 7 Total Pages

1. See Attachment A – Revised (5-12-2011).

End of Addendum III.

Addendum must be acknowledged in Section 6.8.

A handwritten signature in cursive script, reading "Matthew F. Myers".

Matthew F. Myers, CPPO, CPPB  
Deputy Director of Purchasing  
Knox County Government

## ELEMENTARY SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
A.L. Lots Elementary	106,852	5	10	6,500	113,352
Adrian Burnett Elementary	60,565	5	11	8,455	69,020
Amherst Elementary	147,122	0	0	0	147,122
Ball Camp Elementary	82,507	0	0	0	82,507
Bearden Elementary	43,510	2	2	1,560	45,070
Beaumont Elementary	72,036	1	2	1,560	73,596
Belle Morris Elementary	51,616	2	5	3,770	55,386
Bluegrass Elementary	77,115	2	5	3,500	80,615
Bonny Kate Elementary	38,300	3	6	4,418	42,718
Brickey-McCloud	131,806	0	0	0	131,806
Carter Elementary	34,968	4	8	6,360	41,328
Cedar Bluff Pre-K	47,800	0	0	0	47,800
Cedar Bluff Elementary	137,000	0	0	1,456	138,456
Chilhowee Elementary	64,301	1	1	800	65,101
Christenberry Elementary	94,940	0	0	0	94,940
Copper Ridge Elementary	63,800	6	11	7,503	71,303
Corryton Elementary	15,296	5	10	7,167	22,463
Dogwood Elementary	125,080	0	0	0	125,080
East Knox County Elementary	78,000	1	2	1,560	79,560
Farragut Intermediate	95,000	6	11	9,663	104,663
Farragut Primary	107,000	4	8	5,548	112,548
Fountain City Elementary	47,405	2	4	3,780	51,185
Gap Creek Elementary	18,725	1	2	1,680	20,405
Gibbs Elementary	123,391	0	0	0	123,391

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Green Elementary	64,909	0	0	0	64,909
Halls Elementary	85,487	2	3	2,375	87,862
Hardin Valley Elementary	136,521	1	2	1,560	138,081
Inskip Elementary	64,256	6	13	10,176	74,432
Karns Elementary & Annex	242,900	0	0	0	242,900
Lonsdale Elementary	57,681	2	3	2,340	60,021
Maynard Elementary	36,340	0	0	0	36,340
Mooreland Heights	34,130	1	2	1,560	35,690
Mt. Olive Elementary	36,294	0	0	0	36,294
New Hopewell	30,409	1	4	3,190	33,599
Norwood Elementary	45,010	3	6	4,368	49,378
Pleasant Ridge Elementary	38,754	2	4	3,075	41,829
Pond Gap Elementary	30,379	4	8	4,480	34,859
Powell Elementary	89,768	7	12	9,100	98,868
Ritta Elementary	70,000	0	0	0	70,000
Rocky Hill Elementary	72,547	3	6	4,680	77,227
Sarah Moore Greene Elementary	125,000	1	2	1,430	126,430
Sequoyah Elementary	63,212	0	0	0	63,212
Shannondale Elementary	32,108	4	10	7,730	39,838
South Knox Elementary	36,932	0	0	0	36,932
Springhill Elementary	41,800	3	6	4,164	45,964
Sterchi Elementary	38,800	1	2	1,500	40,300
Sunnyview Elementary	40,739	2	9	8,325	49,064
West Haven Elementary	31,791	0	0	0	31,791
West Hills Elementary	85,473	2	4	3,540	89,013
West View Elementary	33,522	3	7	4,822	38,344
<b>Total Elementary School</b>					<b>3,682,592</b>

## MIDDLE SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Bearden Middle	163,647	0	0	0	163,647
Carter Middle	95,000	2	4	3240	98,240
Cedar Bluff Middle	82,400	1	2	1500	83,900
Farragut Middle	165,000	0	0	0	165,000
Gresham Middle	112,967	0	0	0	112,967
Halls Middle	140,000	2	4	3060	143,060
Holston Middle	194,363	0	0	0	194,363
Karns Middle	165,675	0	0	0	165,675
Northwest Middle	150,000	0	0	0	150,000
Powell Middle	151,898	0	0	0	151,898
South Doyle Middle	205,000	0	0	0	205,000
Vine Middle	112,000	0	0	0	112,000
West Valley Middle	187,920	0	0	0	187,920
Whittle Springs Middle	73,550	3	3	2280	75,830
<b>Total Middle School</b>					<b>2,009,500</b>

# HIGH SCHOOLS

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Austin East High	267,394	1	1	1,575	268,969
Bearden High & Vocational	251,576	7	8	5,882	257,458
Carter High	188,780	1	2	1,620	190,400
Central High	257,687	2	4	3,150	260,837
Farragut High & Vocational	216,864	4	8	5,504	222,368
Fulton High	236,000	0	0	0	236,000
Gibbs High & Vocational	189,427	1	2	1,056	190,483
Halls High & North Knox Vocational	200,177	2	4	2,710	202,887
Hardin Valley Academy	257,581	0	0	0	257,581
Karns High & Byington Solway	255,780	1	2	1,440	257,220
L & N STEM Academy	34,000	0	0	0	34,000
Powell High	225,300	4	7	5,920	231,220
South Doyle High	270,000	2	4	2,750	272,750
West High	276,770	0	0	0	276,770
<b>Total High School</b>					<b>3,158,943</b>

# OTHER SITES

School	Main Building Sq. Ft.	Number of Portables	Number of Portable Classrooms	Sq. Ft. of Portable	Total Square Footage
Eastport	32,495	0	0	0	32,495
Fair Garden	47,047	0	0	0	47,047
Fort Sanders	48,351	0	0	0	48,351
General Services Building w/ annex ect.	74,592	0	0	0	74,592
Historic Knoxville High	116,292	0	0	0	116,292
KAEC	71,000	0	0	0	71,000
Lincoln Park	36,900	0	0	0	36,900
Richard Yoakley	31,844	1	2	1,560	33,404
Ridgedale Alternative Program	53,284	0	0	0	53,284
Rule Building/ Security	20,000	0	0	0	20,000
Sam E. Hill	39,326	0	0	0	39,326
Sarah Simpson Professional Develop Center	107,767	0	0	0	107,767
<b>Total Other</b>					<b>680,458</b>

## Field Houses

AUSTIN EAST HIGH	FOOTBALL	11,700
BEARDEN HIGH	SOCCER	750
BEARDEN HIGH	BASEBALL	3,068
BEARDEN HIGH	FOOTBALL	10,792
CARTER HIGH		4,906
CENTRAL HIGH	FOOTBALL	10,000
FARRAGUT HIGH SCHOOL	BASEBALL	1,820
FARRAGUT HIGH SCHOOL	FOOTBALL	3,210
FARRAGUT HIGH SCHOOL	WEIGHT ROOM	7,000
GIBBS HIGH	FOOTBALL/BASEBALL	9,964
GRESHAM MIDDLE		2,925
HALLS HIGH	WRESTLING	6,720
HALLS HIGH	FOOTBALL	8,400
HARDIN VALLEY ACADEMY	BASEBALL	4,104
HARDIN VALLEY ACADEMY	FOOTBALL	8,208
POWELL HIGH	COMPLEX	12,928
SOUTH DOYLE HIGH	BASEBALL	2,173
SOUTH DOYLE HIGH	WRESTLING	3,124
SOUTH DOYLE HIGH	FOOTBALL	4,879
WEST HIGH	FOOTBALL	4,131
WEST HIGH	SOCCER	5,775
TOTAL FIELDHOUSE		126,577







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**Knox County Purchasing Division  
Addendum IV to Invitation for Bid 956  
Custodial Services for Knox County Schools**

**Addendum Date:** May 12, 2011

**Buyer:** Matt Myers, CPPO, CPPB

**Opening Date:** May 18, 2011 @ 2:00 pm

**Total Page(s):** 1 Page

**Clarification:**

1. Bid Opening time is 2:00 pm local time on May 18, 2011.

**End of Addendum IV.**

**Addendum must be acknowledged in Section 6.8.**

A handwritten signature in black ink, reading "Matthew F. Myers".

Matthew F. Myers, CPPO, CPPB  
Deputy Director of Purchasing  
Knox County Government

## **Attachment “B”**

### **Negotiated Terms and Conditions**

## Negotiated Terms and Conditions:

- **Hourly Wages** will remain the same for current KCS custodial employees (approximately 340) who begin employment with SSC.
- **Current employees who remain in good standing will be guaranteed employment with SSC** for the life of the KCS custodial services contract upon clearance of a background check as required by the state of Tennessee.
- **Health Benefits** with BlueCross BlueShield Comprehensive Plan will be offered to all current KCS custodial employees at the same current costs for single and individual plus child. Family coverage will also be offered at a lower cost than the currently offered rate to the employees.

	<u>SSC</u>	<u>Current KCS</u>
Single	\$143.90	\$143.90
Single & Child	\$318.69	\$318.69
Family	\$318.69	\$489.14

- **Dental insurance** will be offered to all KCS custodial employees.
- **401K Retirement plan** will be offered to all KCS custodial employees. This non-mandatory plan allows participants to make pre-tax contributions up to the Federal limit. These employee contributions receive a 25% match by SSC.
- SSC will provide **opportunities for professional growth** for all custodial service managers and KCS custodial employees by offering participation in SSC's training and mentoring programs.
- SSC will purchase from KCS all existing custodial equipment for \$400,000 and will supplement with brand new equipment where needed. This savings is in addition to the \$2.3 million/year. SSC will be responsible for all custodial equipment maintenance and repair costs.
- SSC will purchase from KCS all remaining consumable custodial supplies. The price will be the original purchase price of the custodial supplies.

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- SSC is committed to working with small, minority-owned, disadvantaged businesses. SSC will be partnering with Mark Isom, President/CEO of Knoxville based Premiere Building Maintenance Corporation, on the KCS custodial services contract. Through Mr. Isom's leadership, other similar, locally owned companies will be invited to participate in this process.
- A comprehensive **Quality Control program** will be implemented, encompassing Monthly Report Cards, Communication Log Books in all buildings, Random Computer generated Quality Inspections, Computerized Work Order System and Quarterly Performance Reviews with District Representatives.

#### Service schedule:

SSC hopes to commence services on January 1, 2012, providing an easy transition for the KCS custodial employees:

- Allows KCS custodial employees to file only one W-2 for 2011
- Allows KCS custodial employees to remain on one insurance plan for 2011, eliminating the possibility of meeting two deductibles within one insurance plan year.

Starting this new relationship on January 1, 2012 will also **ensure no interference with TCAP testing** in the spring as the custodial services transition will be completed much earlier in the year.

#### Services to be provided:

- SSC will provide at least one custodian at each school during the day and a fully staffed evening shift at each school to prepare for the following day.
- Because effective communication is vital to the success of the Knox County School's custodial program, SSC's contract management team will communicate with the custodial staff and building administration daily.
- SSC will handle all employee issues, thus allowing school administration more time to focus on the education of students.

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**Attachment “C”**

**Contractor’s Pricing**

## Section 6.18 Pricing - Revised

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
A. L. Lotts Elementary	\$8,694.48	\$7,463.33
Adrian Burnett Elementary	\$5,294.07	\$4,062.91
Amherst Elementary	\$11,284.76	\$10,053.60
Austin-East High	\$21,528.26	\$20,297.11
Ball Camp Elementary	\$6,328.57	\$5,097.41
Bearden Elementary	\$3,457.02	\$2,225.87
Bearden High Vocational Bldg	\$20,868.54	\$19,637.38
Bearden Middle	\$12,552.28	\$11,321.13
Beaumont Elementary	\$5,645.06	\$4,413.91
Belle Morris Elementary	\$4,248.29	\$3,017.14
Blue Grass Elementary	\$6,183.44	\$4,952.29
Bonny Kate Elementary	\$3,276.62	\$2,045.46
Brickey McCloud Elementary	\$10,109.97	\$8,878.81
Carter Elem.	\$3,170.00	\$1,938.84
Carter High	\$14,980.63	\$13,749.48
Carter Middle	\$7,535.34	\$6,304.19
Cedar Bluff Elementary	\$10,620.04	\$9,388.89
Cedar Bluff Middle	\$6,435.41	\$5,204.26
Cedar Bluff Preschool	\$3,666.42	\$2,435.27
Central High	\$20,774.12	\$19,542.96
Chilhowee Elementary	\$4,993.47	\$3,762.31
Christenberry Elementary	\$7,282.22	\$6,051.07
Copper Ridge Elementary	\$5,469.18	\$4,238.03
Corryton Elementary	\$1,722.99	\$491.83
Dogwood Elementary	\$9,594.06	\$8,362.91
East Knox Elementary	\$6,102.52	\$4,871.37
Eastport OT/PT	\$2,492.48	\$1,261.32
Fair Garden	\$3,608.66	\$2,377.51
Farragut High & Vocational	\$17,979.12	\$16,747.97
Farragut Intermediate	\$8,028.01	\$6,796.85
Farragut Middle School	\$12,656.06	\$11,424.91
Farragut Primary	\$8,632.81	\$7,401.66
Fort Sanders	\$3,708.69	\$2,477.53
Fountain City Elementary	\$3,926.06	\$2,694.91
Fulton High	\$18,102.00	\$16,870.85
Gap Creek Elementary	\$1,565.13	\$333.98
Gibbs Elementary	\$9,464.51	\$8,233.35
Gibbs High & Vocational	\$15,374.96	\$14,143.81
General Services Building with annex etc.	\$5,721.46	\$4,490.31
Green Elementary	\$4,978.74	\$3,747.59
Gresham Middle	\$8,889.31	\$7,658.16
Halls Elementary	\$6,739.31	\$5,508.16

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
Halls High & North Knox Vocational	\$16,721.88	\$15,490.72
Halls Middle	\$10,973.19	\$9,742.03
Hardin Valley Academy	\$20,701.71	\$19,470.55
Hardin Valley Elementary	\$10,591.28	\$9,360.13
Historic Knoxville High School	\$8,919.99	\$7,688.84
Holston Middle	\$14,908.30	\$13,677.15
Inskip Elementary	\$5,709.19	\$4,478.03
KAEC	\$5,445.94	\$4,214.79
Karns Elementary & Annex	\$18,631.25	\$17,400.10
Karns High & Byington Solway	\$19,729.65	\$18,498.49
Karns Middle	\$12,707.83	\$11,476.68
L & N Stem Academy	\$2,607.92	\$1,376.76
Lincoln Park	\$2,830.36	\$1,599.20
Lonsdale Elementary	\$4,603.81	\$3,372.66
Maynard Elementary	\$2,787.40	\$1,556.25
Mooreland Heights Elementary	\$2,737.54	\$1,506.39
Mount Olive Elementary	\$2,783.87	\$1,552.72
New Hopewell Elementary	\$2,577.16	\$1,346.00
Northwest Middle	\$11,505.51	\$10,274.35
Norwood Elementary	\$3,787.46	\$2,556.31
Pleasant Ridge Elementary	\$3,208.43	\$1,977.27
Pond Gap Elementary	\$2,673.80	\$1,442.65
Powell Elementary	\$7,583.51	\$6,352.36
Powell High	\$18,726.98	\$17,495.83
Powell Middle	\$11,651.09	\$10,419.94
Richard Yoakley Center	\$2,562.20	\$1,331.05
Ridgedale Alternative Program	\$4,087.06	\$2,855.91
Ritta Elementary	\$5,369.24	\$4,138.08
Rocky Hill Elementary	\$5,923.57	\$4,692.42
Rule Building/Security	\$1,534.07	\$302.91
Sam E. Hill	\$3,016.44	\$1,785.28
Sarah Moore Greene Elementary	\$9,697.61	\$8,466.46
Sarah Simpson Center Prof Develop Center	\$8,266.09	\$7,034.94
Sequoyah Elementary	\$4,848.57	\$3,617.42
Shannondale Elementary	\$3,055.71	\$1,824.56
South Knox Elementary	\$2,832.81	\$1,601.66
South-Doyle High	\$21,701.38	\$20,470.23
South-Doyle Middle	\$15,724.20	\$14,493.04
Spring Hill Elementary	\$3,525.59	\$2,294.44
Sterchi Elementary	\$3,091.15	\$1,859.99
Sunnyview Elementary	\$3,763.38	\$2,532.22
Vine Middle	\$8,590.78	\$7,359.63
West Haven Elementary	\$2,438.48	\$1,207.32
West High	\$21,989.02	\$20,757.87

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
West Hills Elementary	\$6,827.60	\$5,596.44
West Valley Middle	\$14,414.10	\$13,182.95
West View Elementary	\$2,941.11	\$1,709.96
Whittle Springs Middle	\$5,816.42	\$4,585.26
<b>Total Cost for School Locations</b>	\$740,806.73	\$630,002.84
<b>Additional Charges</b>		
	<b>Per Hour Charge</b>	
Cost per hour for extra work pursuant to Seciton 5.2	\$25.00	
Cost per hour for extra work pursuant to Seciton 5.3	\$15.50	
	<b>Per Square Foot Charge</b>	
Cost per square foot for additional carpet cleaning.	\$0.08	
	<b>Total Price</b>	
Total Cost of Performance and Payment Bond equal to 100 percent of annual contract price less per hour charges.	\$34,200.00	

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## **Attachment “D”**

### **Contractor’s Response to Invitation for Bid 956**

# ● Custodial Services Proposal



**for Knox County Schools**



**Service Solutions**

PREMIUM FACILITY SUPPORT FOR EDUCATION

*Sustaining a learning environment*

May 17, 2011

Mr. Matt Myers, Deputy Director of Purchasing  
Knox County  
1000 North Central Street, Suite 100  
Knoxville, TN 37917

Dear Mr. Myers,

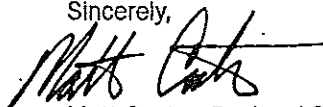
We are pleased to submit a proposal for Custodial Services to the Knox County Schools. As you review our proposal, you will see that SSC understands your district's overall challenges and our proposal provides you with a program tailored specifically for your district. As you review proposals, please keep in mind these key items that separate SSC Service Solutions in the marketplace:

- Experience in K-12 Market – SSC understands the unique needs of the K-12 market and more importantly the specific needs of KCS. We have 40+ years of experience in more than 50+ school districts and 7 school districts in TN. 500+ full-service schools cleaned daily; over 50 million square feet of K-12 space serviced daily.
- Management – The Contract Managers we assign to oversee your account are the most integral part of our program. These are salaried positions, which coordinate, direct and control all of the custodial functions in their area of operation. The assigned Contract Managers will be solely dedicated to the Knox County Schools and are available 24 hours a day, 7 days a week.
- Benefits – Includes paid vacation, a very affordable Health Plan and a 401K Plan, which matches the employee's contribution at 25%.
- Supplies & Equipment – The latest innovations in custodial supplies and equipment designed to maximize the efficiency and effectiveness of our workforce while improving sustainability by reducing the impact to our environment.
- Training Program – Uncompromising, on-going program outlining all facets of cleaning and safety related issues, includes an intensive video training series as well as testing.
- Quality Assurance – TeamCHIMES, our Web-based Quality Assurance program to ensure measurable, consistent quality which includes client interaction.
- Minority Participation – Partnership with very successful and locally-owned Premiere Building Maintenance Corporation.

SSC Service Solutions' price may not be the lowest but the comprehensiveness of our program, commitment to quality and highest standard of customer service as well as our K-12 experience, certainly add value to our price. We are very proud of our reference base and I encourage you to contact any of our customers to hear about their experiences with SSC.

Again, thank you for the opportunity to submit a proposal to provide Custodial Services to KCS. If you have any questions regarding this or any other matter please feel free to call me at 423.534.1406.

Sincerely,



Matt Cooter, Regional Sales Director

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## **Required Documents**

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# Executive Summary



SSC is excited about the opportunity to form a partnership with Knox County Schools. Our focus is to exceed your expectations and create a rewarding long-term relationship.

We understand this process is a commitment to your employees, their goals and the continued success of Knox County Schools. Selecting the right partner will reap rewards for years to come. Just as you strive to provide convenience and value to your customers, our message is consistent. Great People, Great Service, Great Results....we bring this value to our clients each and every day.

**We have the  
established track  
record, experience  
and talent to elevate  
your program to the  
next level.**

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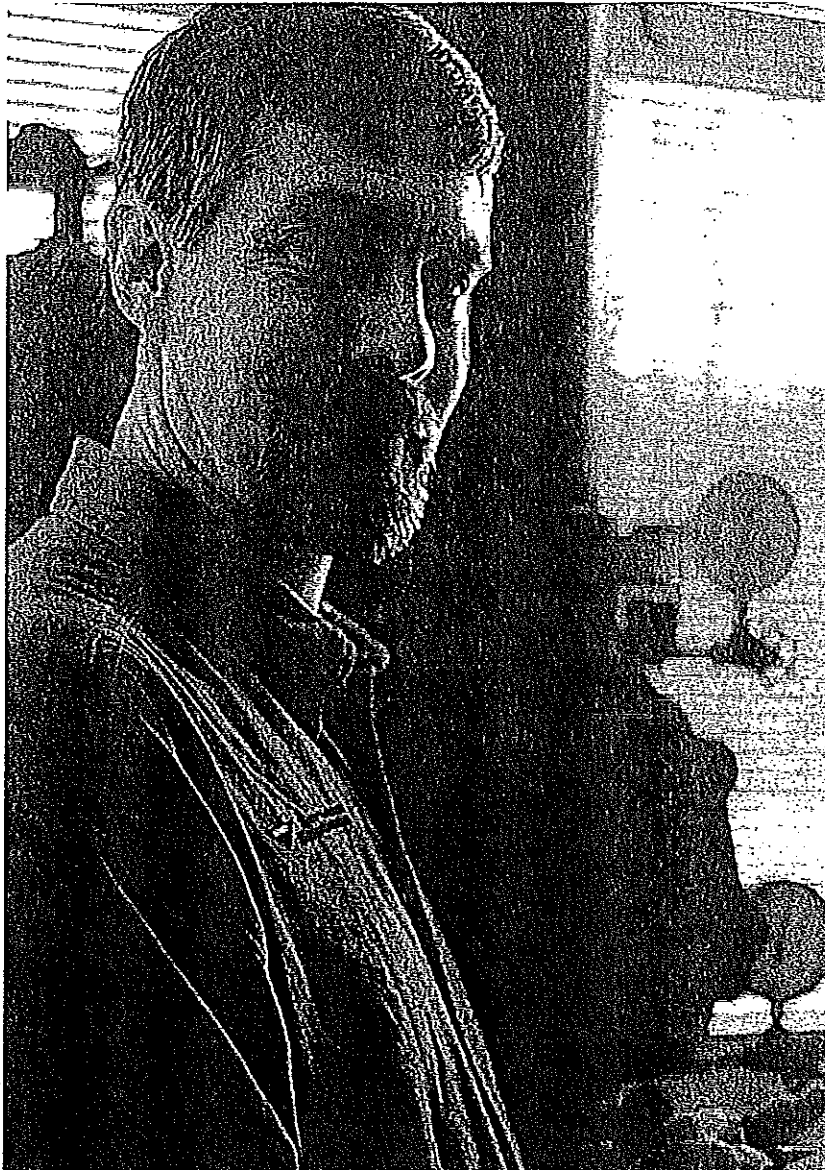


## Executive Summary

Thank you for the opportunity to present this proposal. We are pleased to be able to bring the full weight of our experience, resources, and industry-leading framework to bear on the opportunities within your custodial department.

At SSC Service Solutions, we are proud of our heritage of specialization, and our outstanding track record for raising quality, increasing productivity and lowering costs.

SSC Service Solutions, being headquartered in Knoxville for over 40 years, has a clear understanding of what is important to the Knox County Schools. With this in mind, we have custom designed a service solution that will: allow for significant cost savings, uphold and exceed the expectation of character and conduct within the district and community, provide improved efficiencies, and ensure a smooth transition plan. Additionally, SSC will utilize a local Minority Business Partner as part of our Mentoring Program.



## **Key Areas Of Focus**

### **Cost Savings**

During this difficult economic time, it is critical we deliver a program that meets both your quality expectations and your shrinking budgets.

You will see by our contract price, our program represents a significant cost savings to your district.

### **Character**

Should SSC Service Solutions be the chosen vendor, the Knox County Schools will be a flagship account for us and will receive the highest level of attention from not only local staff but also throughout the SSC organization, a team of people who are dedicated to providing a best-in-class service to the district. We are committed to ensuring the best possible team for the Knox County Schools. The district will have the final decision on the contract managers dedicated to the Knox County Schools. We assure you that we are proposing staff that will uphold and promote the importance of character by constantly working to exceed expectations, communicate with administration to ensure that all needs are met, and make decisions in the best interest of the district.

### **Improving Efficiencies**

We understand that efficiency is at the core of every good custodial program. From our innovative TeamCoach quality assurance program to the constant, ongoing training and education provided to all members of our team, SSC is committed to utilizing every outlet available to ensure an effective, efficient program for the Knox County Schools.

### **Transition Of Custodial Staff To SSC**

With our management team in place, our next task is to refine the departmental organization to support the achievement of your goals. First is an emphasis on building a team. We start by interviewing the current custodial staff and exploring their job goals and objectives. Only by establishing a firm foundation of trust and mutual respect can we achieve success. From these meetings, we gain a clear understanding of the talent in place and the education and development necessary to achieve your objectives. At the same time, our management and transition support team will be meeting with key members of your operations department to fully familiarize ourselves with the needs and expectations of those we are serving. These meetings will help us establish the benchmarks on which we build our programs.

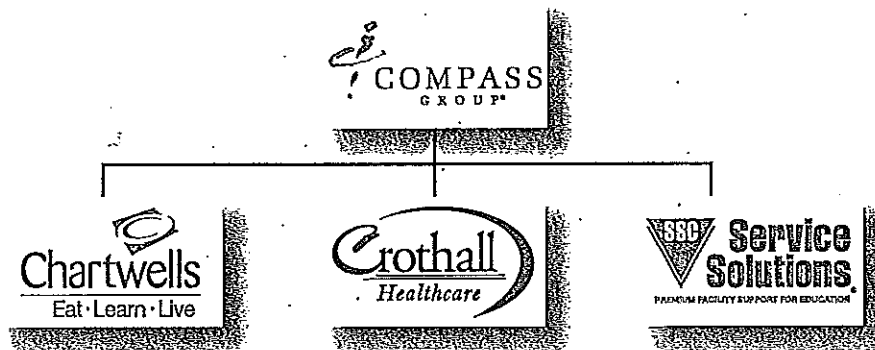
Once the departmental assessment is completed, we will initiate our transition plan as described within our proposal, including the installation of our customized programs and technology; complete the department reorganization, and begin educating the staff to create the improved service you envision.

### **Your Mission. Our Mission.**

- Impart knowledge. Your focus is on educating students, ours is on educating and training our staff to provide the best quality services to your district.
- Develop and enhance certain important capabilities. You provide students with the foundation to excel in whichever direction their future takes them, we provide our staff with the tools necessary to succeed.
- To place education in the context of values. Your students gain an understanding of themselves and an appreciation of others during their time in the Knox County Schools. It is our mission to impart similar values in our staff.



## Local Company With Tremendous Resources



Compass Group North America is the leader in foodservice management and support services. By combining fresh ideas with the industry's greatest talent, we continue to set the standards for food and service excellence. With associates throughout the US, Mexico and Canada, Compass Group North America had revenues of \$9.9 billion in 2010. With 428,000 associates worldwide, its parent company, UK-based Compass Group PLC, had revenues of £13.4 billion for year ending September 30, 2010.

Compass Group acquired Wayne, PA-based Crothall Services Group in 2001 to further strengthen its Support Service division. Crothall services more than 1,417 Healthcare Facilities, 4,500 Business & Industry Locations, 65 School Districts and 40 Higher Education facilities.

Crothall Services Group acquired Knoxville, TN-based SSC Service Solutions to boost its K-12 and Higher Education representation across the country. Started in 1969, SSC Service Solutions is a 41-year-old, 6,500-employee, multi-million dollar support services company focused on K-12 and Higher Education markets. With more than 1,000 customers in 36 states, an account retention rate of 95%, a recruiting strategy to hire the very best in the industry and a mission to develop and engage their people, SSC is a welcome new member of Compass Group.

Compass Group became a major force in the North American educational foodservice sector in 1997, with the introduction of Chartwells for both the Higher Education and K-12 markets. Chartwells has since expanded into the Canadian market and has further enhanced what it brings to the table with the introduction of FLIK Independent Schools.

## Minority and Small Business Mentoring Program

There are many ways to give back to the local community. One way SSC Service Solutions chooses to give back is by partnering with local minority-owned and small businesses when it is beneficial for all parties involved.

As part of this project, SSC Services Solution will partner with locally-owned Premiere Building Maintenance Corporation. Our partnership with Premiere was established in 1996 and it has proven to be mutually beneficial to not only the companies but also to our clients.

# Corporate Overview



We at SSC Service Solutions truly believe that our people are our greatest asset. By utilizing extensive training, providing supportive management and offering unparalleled wage and benefit packages, as well as career advancement opportunities, we have developed a workforce that differentiates us from our competitors. Our employees love working for SSC Service Solutions and it shows...from our customer service to our work quality.

You can trust us to take care of your employees as well. That means SSC Service Solutions will always represent your BEST VALUE, not necessarily your low bid.

In business since  
1969, SSC Service  
Solutions provides  
nationwide, full  
service custodial  
support for K-12  
Schools.

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## Why SSC Service Solutions?

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- In business since 1969, over 40 years' strong!
- Headquartered in Knoxville, TN
- The financial strength and support of one of the nation's largest and most prestigious facility management companies, Crothall Healthcare.
- Servicing more than 1,000 customers across 36 states
- Specialized Divisions serving Colleges & Universities and K-12 School facilities.



- Customer account retention rate of 95%
- Thorough background checks run on all employees prior to hiring
- All employees bonded in the amount of \$50,000
- Division specific manager training that includes a 14-week training program with an SSC Certified Trainer
- Proven quality control methods and programs
- Proven custodial training program for hourly employees

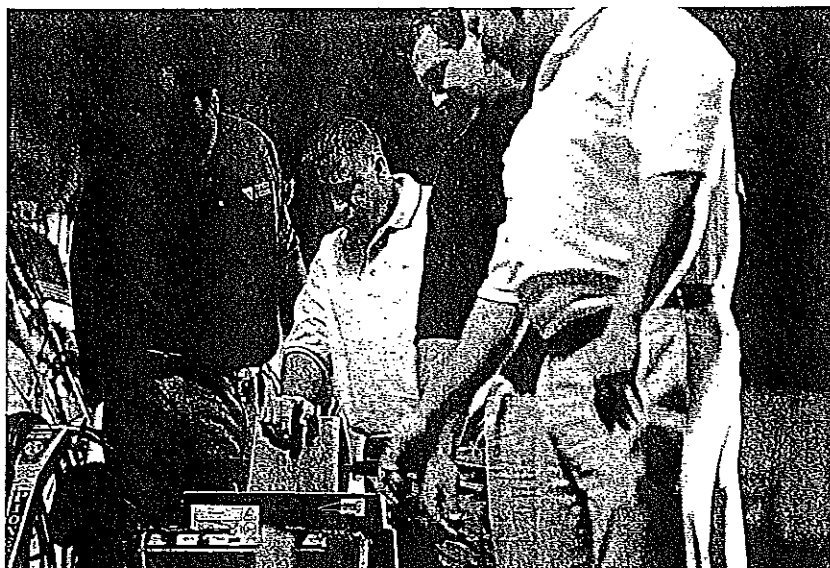


# SSC Service Solutions Overview

SSC Service Solutions has been in the cleaning business for more than 40 years. SSC was initially incorporated in 1969 as Southeast Service Corporation. In 1998, the company name changed to SSC Service Solutions to provide a more national image. The company was acquired by Compass Group in 2010. Compass Group, SSC's parent company, is the world's largest provider of facility management and foodservices. We are very proud to become partners in growing the services provided in the education market.

SSC Service Solutions is a financially strong company, both in our own right and in the back-up and support of our parent company, Compass Group. Unlike many companies in our industry in today's economy, SSC is growing, not retreating. We have never failed to meet payroll, and through a disciplined, professional approach to our business, are in an excellent financial position.

SSC has the expertise, the experience, the structure, the policies and procedures, the national and regional leadership, and support structure to work with your company and will provide high-quality service to our mutual customers — the staff, students and visitors to your campus.



## Fairness Triangle

As a framework for our business endeavors, we have established a company mission:

*To provide the best services and greatest value to our customers, growth and prosperity for our employees, and profit for our company.*

SSC Service Solutions' mission is best represented by an equilateral triangle – The Fairness Triangle – representing the three most significant components of our company.

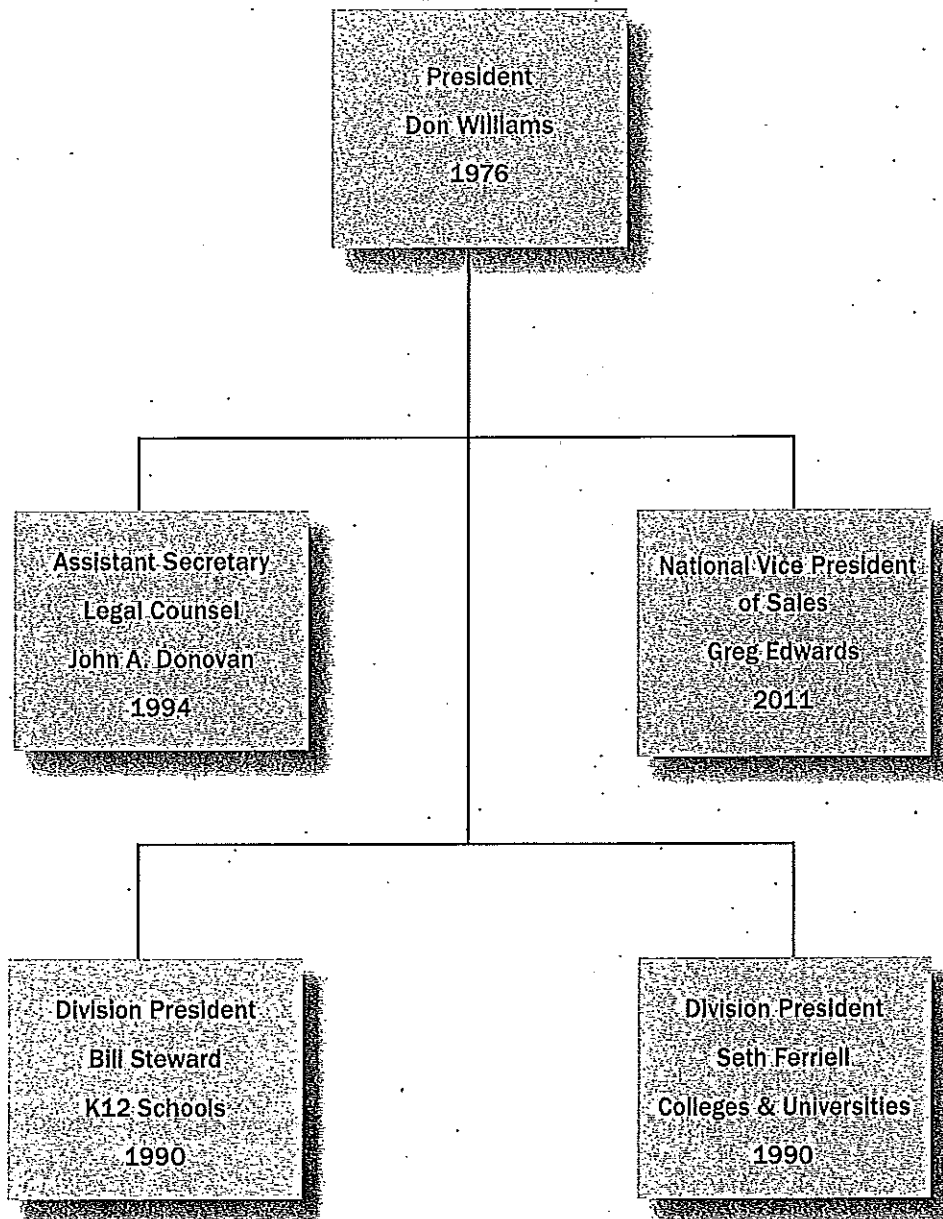


**"To provide the best services and greatest value to our CUSTOMERS ..."** Our clients, current and prospective, deserve our strongest commitment to providing services of the highest quality, with the greatest value, through superior management. We strive to nurture and expand mutually successful, long-term relationships with customers. We are committed to providing services to our clientele that meet or exceed their expectations of quality at a reasonable cost.

**"... growth and prosperity for our EMPLOYEES..."** We are part of a labor intensive industry, and we know that our people are our greatest asset. SSC Service Solutions is built around the importance and worth of each individual employee and the recognition of personal achievement. We encourage full development of employee potential and are committed to their reward and promotion on the basis of merit. We want our employees to enjoy their work as we encourage a balance between work, family life and community involvement.

**"... and profit for our COMPANY."** By providing valued services to our clients, we enhance SSC Service Solutions' business relationships. By fostering the wellbeing of our employees, we develop a loyal and regenerative workforce. Success in the first two steps of our mission and The Fairness Triangle automatically result in fairness to us through the generation of corporate profits and the realization of short-term and long-term company objectives.

# Corporate Organization Chart



\* Average tenure of SSC Service Solutions' upper management is 22 years.

## Corporate Biographies



Don R. Williams

President

Don Williams, President, began working for SSC Service Solutions as a employee while in undergraduate school at the University of Tennessee. During that time, he held many operational management positions with SSC Service Solutions. Upon graduation from the University of Tennessee, Don served as Area Manager for the Oak Ridge, Tennessee accounts. He passed the Tennessee Bar in October 1980 and was appointed to the position of Personnel Director and Staff Legal Counsel in December 1982. In 1993, he was appointed as President of SSC. In 1998, he was appointed CEO and President. Mr. Williams holds a Master's in History and a Law Degree from the University of Tennessee.



John A. Donovan

Assistant Secretary Legal Counsel

John Donovan graduated from the University of Tennessee with a Bachelor of Arts in 1987 and received his Juris Doctor in 1991 from Cumberland School of Law, Samford University. He is licensed to practice law in Georgia and Tennessee. John joined SSC Service Solutions in 1994 and was promoted to General Counsel in 1995, and to Corporate Secretary in 1996.



Greg Edwards

National Vice President of Sales

Greg Edwards joined the SSC Service Solutions team in 2011 after five years with Crothall Services Group. During his time with Crothall, he served as the Regional Sales Director responsible for developing New Business in Maryland, Pennsylvania, Ohio, Michigan and Indiana. Prior to Crothall, Mr. Edwards ran his own business – producing corporate wearables for distributors throughout North America. His company was ranked as the 25th-fastest-growing business in New York for 2005. During his career, he has also spent time as a Business Development Manager with Pepsi-Cola and as a Regional Sales Manager for American Hospital Supply. Originally from Rochester, New York, he graduated from Miami University, in Oxford, Ohio, in 1984. In his role as National Vice President of Sales, Mr. Edwards oversees a growing staff of regional sales directors.

## Compass Group

SSC Service Solutions is a member of Compass Group. Based in Charlotte NC, Compass Group North America is the leading foodservice and support services company with \$9.9 billion in revenues in 2010. With 428,000 associates worldwide, its parent company, UK-based Compass Group PLC had revenues of £14.5 billion in the year to September 30, 2010.



Compass Group has become the global leader in contract foodservice and hospitality through a simple recipe: Great people. Great service. Great results. This easy-to-follow recipe serves millions, from vending to restaurants, from corporate cafeterias to school lunches. If you've been hungry and away from home, chances are good that you've tasted Compass Group's food and unmistakable service.

Compass Group North America has the privilege of serving such prestigious clients as Microsoft, Caterpillar, IBM, United Technologies Corp., SAP, University of Arkansas, Louisiana State University, and the Chicago Public Schools. In addition, Compass Group provides catering to special events such as the US Open, Ryder Cup and the Academy Awards. Compass Group was the official catering services supplier for the 2002 Olympic and Paralympic Winter Games in Salt Lake City.

### Our Vision and Values

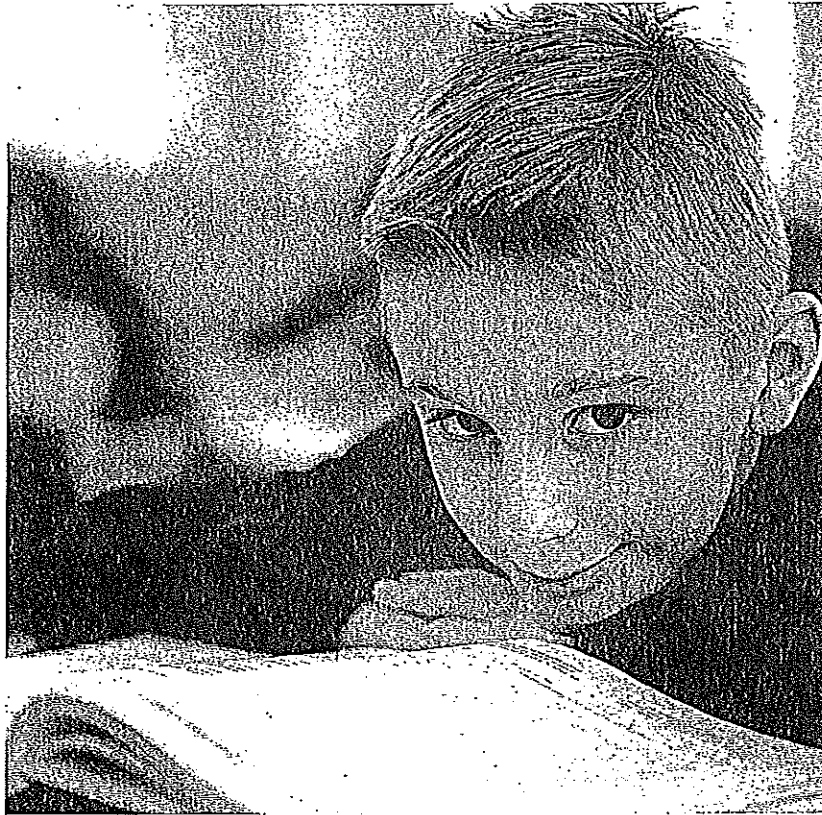
**OUR VISION...**To be a world-class provider of contract foodservice and support services, renowned for our great people, our great service, and our great results.

**OUR MISSION...**Everyone in Compass Group is committed to consistently delivering superior service in the most efficient way, for the shared benefit of our customers, shareholders and associates.

*great people  
great service  
great results*



# K-12 School Division

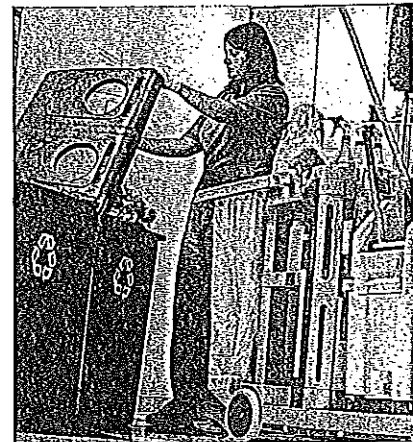


The K-12 Division of SSC Service Solutions was created to provide special emphasis to the unique and complex needs associated with facility services at K-12 School Districts.

Today, our extensive experience and knowledge about developing, implementing and facilitating custodial programs for school districts has made us one of the largest providers of school services serving more than 45,000,000 square feet nationwide.

**Our extensive  
experience and  
knowledge has made  
us one of the largest  
providers of school  
services.**

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The complexity of a K-12 custodial program demands the following:

- Experienced, dedicated management to provide thorough training and close supervision to ensure continuous, high-quality performance. We truly believe that we are only as good as the local contract manager we provide. The manager dedicated to your project will already be trained in the K-12 environment. Our managers learn how to coordinate schedules with school-sponsored activities, so that facilities are maintained at optimum levels of productivity.
- SSC Service Solutions is conscious of any applicable safety regulations. Since security of your staff and students is key, all managers, supervisors, and personnel are carefully screened and bonded. We perform pre-employment background checks on every employee and no employee is ever placed at your school without first passing this screening.
- Our K-12 Schools Division provides all equipment and "eco friendly" green cleaning supplies through our central purchasing department to help control costs. All products undergo a rigid product review to maintain the highest standards for effectiveness and performance.

# Management Infrastructure Overview

A strong management team is at the heart of every quality support program. The regional manager, contract manager and their support team are dedicated to providing you with the best support program possible. This team has the full range of management skills necessary to ensure a quality, efficient and productive program.

## Division President

Through constant communication with the regional managers, the Division President is familiar with operations at each district. The Division President also visits all locations regularly to spend time assessing customer satisfaction and discuss issues with administrators. The division president assigned to your account is always reachable by phone and e-mail.



## Senior Regional Manager

SSC Service Solutions believes it is crucial to give our regional managers and contract managers corporate support on a continual basis. SSC's senior regional managers are the primary source of this support. They are responsible for overseeing operations within a specific geographic area and visiting sites on a regularly scheduled basis. During a typical visit, the senior regional manager responsible for your account will conduct an intensive tour of the facilities, inspecting work that has been done, initiating training for our managers, supervisors and general cleaners. They will also visit with key district personnel, maintaining close relationships to ensure satisfaction and contract compliance. The senior regional manager assigned to your account is always reachable by phone and email.



## Regional Manager

SSC Service Solutions believes it is crucial to give our contract managers corporate support on a continual basis. SSC's regional managers are the primary source of this support. They are responsible for overseeing operations within a specific geographic area and visiting sites on a regularly scheduled basis. During a typical visit, the regional manager responsible for your account will conduct an intensive tour of the facilities, inspecting work that has been done, initiating training for our managers, supervisors and general cleaners. They will also visit with key district personnel, maintaining close relationships to ensure satisfaction and contract compliance. The regional manager assigned to your account is always reachable by phone and email.

## Contract Manager

SSC Service Solutions understands that our company is only as good as the on-site contract manager that we assign to oversee your account. Your contract manager is the day-to-day leader of our housekeeping operation at your school. As employees of SSC Service Solutions, they have received intensive training in the technical, administrative and personnel issues necessary to facilitate a smooth, efficient operation. Your dedicated contract manager is trained specifically in the K-12 environment, thus has extensive experience in the unique needs of a school district.

## Your Regional Management Team and Support Staff



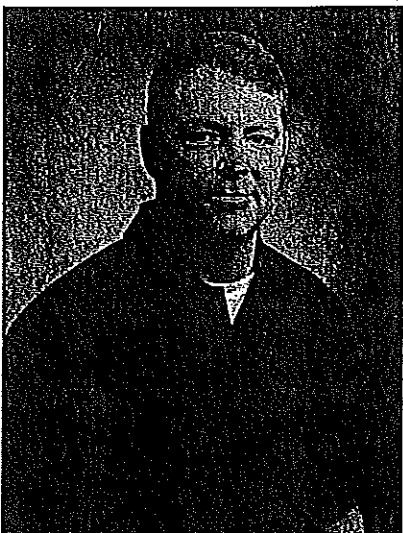
*Bill Steward, Division President*

The President of the K-12 School Division is Bill Steward. He began as a Contract Manager with SSC Service Solutions 20 years ago. Through constant communication with the regional managers, Mr. Steward is quite familiar with operations at each district where we provide service. Mr. Steward also visits all schools regularly to spend time assessing customer satisfaction and discuss issues with administrators.



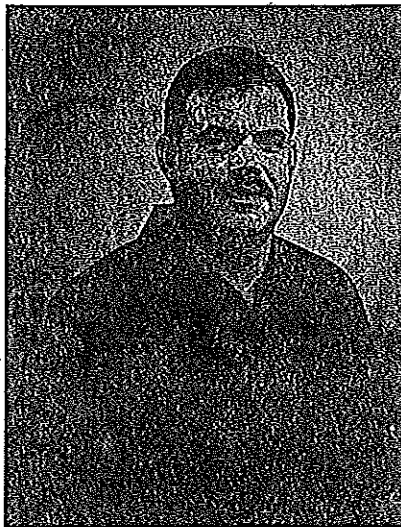
*Tim Hagenburger, Senior Regional Manager*

Mr. Hagenburger joined SSC Service Solutions in 1992. He received his Bachelor of Arts degree from the University of California. He was a contract manager in Spartanburg and Lancaster before being promoted to operations manager in 1996. Tim won the Contract Manager of the Year Award in 1996. Mr. Hagenburger was promoted to Regional Manager in 1997 and in 2002 he was promoted again, to the position of Senior Regional Manager. He currently oversees the state of South Carolina.



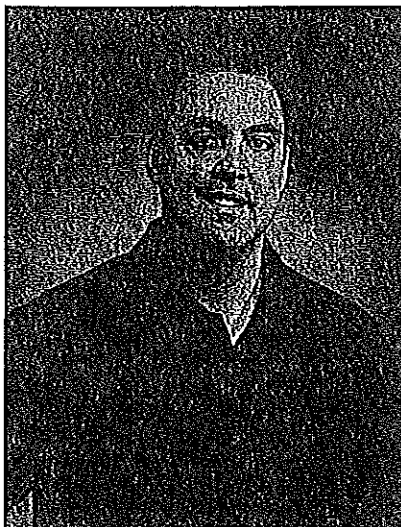
*Jerry Last, Senior Regional Manager*

Mr. Last is a graduate of Fort Lewis College in Durango, Colorado with a Business degree in Management and Marketing. He joined SSC Service Solutions in September 1998 as a trainee with the Cleveland City School system. Mr. Last was promoted to Contract Manager in March of 1999 overseeing the Cleveland City Schools. In September of 2001 Mr. Last was promoted to Regional Manager over Middle and West Tennessee and North Georgia. Presently Mr. Last is the Senior Regional Manager over Georgia, Tennessee, Mississippi and Virginia K-12 schools.



*Mark Collins, Senior Regional Manager*

Mr. Collins joined SSC in 2000. He received his Bachelor of Arts degree in Business Economics from Wofford College. He was a contract manager in Myrtle Beach, Charleston and New Bern before being promoted to Operations Manager in 2004. Mr. Collins was promoted again to Regional Manager in the spring of 2005 and was awarded the Group Manager of the year for 2006. Promoted in the summer of 2007, Mr. Collins is currently the Senior Regional Manager overseeing K-12 School operations in North Carolina and Connecticut.



*John Lane, Senior Regional Manager*

Mr. Lane is the Regional Manager for Texas. He holds a Bachelor of Science Degree in Agricultural Business from Arizona State University. He has worked for SSC since 1996. In 1997, he moved to Florida as a Regional Manager to oversee the Bundled Services Program, and in 2000, he moved back to Arizona to oversee the Arizona and Utah Regions. He currently lives in Austin, Texas.

*John Harbison, Regional Manager*

Over the past 16 years of employment with SSC, Mr. Harbison has excelled in a variety of roles within the SSC Service Solutions organization, including Regional Manager, Operations Manager, and Contract Manager. As a Regional Manager, he is responsible for the operations, quality control, and customer service of eight accounts that generate annual sales in excess of \$7.5 million. Other duties include the supervision and development of subordinate managers and ensuring all site training procedures are followed. He is currently the Regional Manager of K-12 accounts in Arkansas, Tennessee and Kentucky. Mr. Harbison is a marketing graduate of East Tennessee State University and resides in Knoxville, TN.

• **John Brooks, Regional Manager**

• Mr. Brooks has been with SSC Service Solutions for over nine years  
• and currently oversees Contract Managers in Connecticut and Rhode  
• Island. He graduated from Georgia Southern University with a Bachelor of  
• Science Degree in Business Administration and a minor in Psychology. As  
• a Regional Manager, he is responsible for setting and maintaining quality  
• standards and compliance policies. He has received several awards and  
• certifications from his achievements, including Contract Manager of the  
• Year, as well as being conversant in Spanish. Mr. Brooks currently resides  
• in Warwick, RI.

• **Jimmy Couch, Regional Manager**

• Mr. Couch has been with SSC Service Solutions since 2004. He began  
• working in our mail division and was quickly promoted to Contract  
• Manager at Fairfield ISD. Mr. Couch was awarded K-12 School Division  
• Contract Manager of the Year in 2005 and is now a Regional Manager in  
• Texas K-12 Operations. Prior to joining SSC, Mr. Couch worked as Project  
• Manager of Operation & Maintenance of facilities for a fortune 100  
• company. He holds a Master's Certificate in Project Management from  
• George Washington University.

• **Willie Walker, Regional Manager**

• Mr. Walker served in the U.S Army from 1991-1996 and the Mississippi  
• National Guard from 1996-2000 as an Administrative Specialist. He  
• graduated from the University of Arkansas of Monticello with a Bachelors  
• Degree in Business Administration/Management in 1999. He joined SSC  
• in August 2000 in the Mail Division as a Manager Trainee. He transferred  
• to the K-12 Schools Division in September 2000 as a Contract Manager  
• in New Bern, NC - Did start up in Poquoson City Schools, VA in 2001  
• and was Manager until 2003, transferred to Lancaster County School  
• System, SC in 2003 - 2005. Promoted to Operations Manager in 2005  
• and transferred to Charleston County School System, SC. Transferred to  
• Gainesville City Schools, GA in 2006 and promoted to Regional Manager  
• over GA in 2007 - present.

Kevin Smelcer, *Regional Manager*

Mr. Smelcer has worked with SSC Service Solutions since 2002. He has served as a contract manager with the Cleveland City Schools, TN. He is a graduate of Tusculum College where he earned a Bachelor's Degree in Business Administration. He currently is the regional manager of all K-12 accounts in Virginia. In 2004, Mr. Smelcer was named Regional Manager of the Year.



## References

The following references represent a sampling of the over 60 school districts we service. These specific references were chosen based on similar size, scope of work or geographic proximity to your district.

We strongly encourage you to call your peers to discuss their experience with SSC Service Solutions. To get a firsthand look at our quality, ask us about setting up a site tour of a SSC Service Solutions' school district account in your area.

We would be happy to provide a complete list of references upon request.

### Alexandria City Public Schools

2000 N. Beauregard Street

Alexandria, Virginia 22311

461,000 square feet

Length of service: 2007

Mr. Mark Krause, Educational Facilities Director

(703) 824-6686

### Anderson County School District 1

801 N. Hamilton Street

Williamston, South Carolina 29697

298,000 square feet

Length of Service: 2009

Mr. David Havrid, Assistant Superintendent

(864) 847-7344

### Amelia County Public Schools

8701 Otterburn Road, Suite 101

Amelia, Virginia 23002

280,000 square feet

Length of service: 2007

Dr. B. J. Brewer, Superintendent

(804) 561-2621

### Anderson County School District 2

10990 Belton-Honea Path Highway

Honea Path, South Carolina 29654

250,000 square feet

Length of Service: 2004

Mr. Larry Shirley, Director of Transportation

(864) 369-4037



**Appling County Schools**

Baxley, Georgia

650,233 square feet

Length of service: 1997-Present

Mr. Winton Herrin, Director of Maintenance &  
Operations/Technology

(912) 367-8600

**Bentonville Public Schools**

500 Tiger Boulevard

Bentonville, Arkansas

1,786,134 square feet

Length of Service: July 2008

Dr. Sterling Ming, Executive Director of Finance

(479) 254-5025

**Calhoun City Schools**

Calhoun, Georgia

437,234 Square feet

Length of service: July 2009-Present

Dr. Michele Taylor, Superintendent

(706) 602-6601

**Canton ISD**

225 W. Elm Street

Canton, Texas 75103

450,000 sq. ft.

Length of Service: May 2009

Ms. Denise Stone, Finance Director

(903) 567-4179

**Cartersville City Schools**

Cartersville, Georgia

650,362 square feet

Length of service: 2008-Present

Dr. Howard Hinesley, Superintendent

(770) 387-4706

**Charleston County Schools**

715 9th Street

West Columbia, South Carolina 29169

4 million + square feet

Length of Service: 1984

Mr. Dennis Burgess, Custodial and Grounds Supervisor

(843) 566-8132

**Charlotte County Public Schools**

250 LeGrande Avenue, Suite E

Charlotte Courthouse, Virginia 23923

431,000 square feet

Length of service: 2007

Mr. Steven Baker, Assistant Superintendent

(434) 542-5151

**Cleveland City Schools**

4300 Mouse Creek Road NW

Cleveland, Tennessee 37312

500,000 square feet

Length of Service: 1985

Mr. Steve Clariday, CTE Coordinator

(423) 472-9571

Connally ISD

200 Cadet Way

Waco, Texas 76705

624,000 square feet

Length of Service: June 2008

Ms. Dorothy Marstaller, CFO

(254) 296-6460

Denton ISD

P. O. Box 2387

Denton, Texas 76202-2387

1.8 million square feet

Length of Service: May 2005

Mr. Paul Andres, Executive Dir. of Operations

(940) 369-0200

Dinwiddie County Public Schools

14016 Boydton Plank Road

Dinwiddie, Virginia 23841

350,000 square feet

Length of Service: 2008

Mrs. Christie Fleming, Executive Director of Finance

(804) 469-4190

Durham County Public Schools

511 Cleveland Street

Durham, North Carolina 27702

4+ million square feet

Length of Service: 2005

Mr. John Langsdorf, Coordinator of Facility Support  
Services

(919) 560-3827

Edna ISD

1307 W. Gayle

Edna, Texas 77957-1504

305,500 square feet

Length of Service: June 2005

Mr. Fred Grahmann, Business Manager

(361) 782-3573

Fairfield ISD

615 Post Oak Road

Fairfield, Texas 75840

947,617 square feet

Length of Service: 2000

Mr. Ron Harris, Maintenance Director

(903) 389-2532

Gainesville City Schools

Gainesville, Georgia

775,047 square feet

Length of service: 1998-Present

Dr. Merrienne Dyer, Superintendent

(770) 536-5275

Goliad ISD

210 West Oak Street

Goliad, Texas 77963

246,000 square feet

Length of Service: June 2004

Ms. Christy Paulsgrove, Superintendent

(361) 645-3259

#### Hall County Schools

Gainesville, Georgia

1,070,000 square feet

Length of service: 2010-Present

Mr. Stan Souther, Maintenance Director

(678) 878-6257

#### Hawkins County Schools

200 North Depot Street

Rogersville, TN 37857-2639

81,000 square feet

Length of Service: 2008

Mr. Bill Shedden, Building Maintenance Supervisor

(423) 345-0070

#### Henry County Schools

217 Grove Boulevard

Paris, Tennessee 38242

471,000 square feet

Length of Service: 1996

Mr. Sam Miles, Superintendent

731-642-9733

#### Henry County Schools

3300 Kings Mountain Road

Collinsville, Virginia 24078

1,255,000 square feet

Length of Service: 2010

Mr. Bill Wingfield, Executive Director of Operations

(276) 666-2404

#### Hickman County Schools

115 Murphree Avenue

Centerville, Tennessee 37033

352,969 square feet

Length of Service: 1995

Dr. Jerry Nash, Superintendent

(931) 729-3391

#### Isle of Wight County Schools

820 West Main Street

Smithfield, Virginia 23430

907,000 square feet

Length of Service: 2009

Mr. Peter Andreu, Jr., R.A. Director

(757) 357-4393

#### Kemp ISD

202 West 17th Street

Kemp, Texas 75143

300,000 square feet

Length of Service: July 2007

Dr. Peter Running, Superintendent

(903) 498-1314

#### Kershaw County Schools

1301 DuBose Court

Camden, South Carolina 29020

300,000 square feet

Length of Service: 2006

Mr. Ed Estridge, Maintenance Director

(803) 425-8997

#### LEARN

44 Hatchetts Hill Rd.

Old Lyme, CT

Approx. 200,000 square feet

Length of Service: July 2007

Contact: Doreen Marvin

Director of Development

(860) 434-4800

#### Lexington County School District Two

West Columbia, SC

1.6 million square feet

Length of Service: 2008

Mr. Jim Hinton, Assistant Superintendent

(803) 739-4083

#### Montgomery ISD

13159 Walden Road

Montgomery, TX 77356

1.2 million square feet at 12 sites

Length of Service: August 2010

Mr. Keith Haws, Maintenance Director

(936) 582-1333

#### Needville ISD

16227 Highway 36 South

P.O. Box 412

Needville, Texas 77461

450,000 square feet

Length of Service: June 2007

Mr. Rhodes, Superintendent

(979) 793-4308

#### New Kent County Schools

11920 New Kent Highway

New Kent, Virginia 23124

500,000 square feet

Length of Service: 2009

Dr. Rick Richardson, Superintendent

(804) 966-9650

#### Paris ISD

1920 Clarksville

Paris, Texas 75460-1159

675,000 square feet

Length of Service: June 2005

Mr. Paul Trull, Superintendent

(903) 737-7473

#### Poquoson City Schools

500 City Hall Avenue, Room 219

Poquoson, Virginia 23662

300,000 square feet

Length of Service: 2001

Mr. Steve Pappas, Director of Facility Services

(757) 868-3055

#### Powhatan County Public Schools

2320 Skaggs Road

Powhatan, Virginia 23139

200,000 square feet

Length of Service: 2006

Mr. Russell Wilson, Director of Construction & Facilities Compliance

(804) 598-5700

**Richland II School District**

6831 Brookfield Road

Columbia, South Carolina 29206

1,261,000 square feet

Length of Service: 1995

Mr. Jack Carter, Director of Support Services

(803) 736-3774

**Roane County Schools**

105 Bluff Road

Kingston, Tennessee 37763

650,000 square feet

Length of Service: 1992

Mr. Robert Jones, Director of Maintenance

(865) 376-5592

**Rogers Public Schools**

500 W. Walnut Street

Rogers, Arkansas

405,000 square feet

Length of Service: July 2008

Mr. Jim White, Director of Maintenance

(479) 636-5421

**Rogersville City Schools**

116 Broadway

Rogersville, Tennessee 37857

125,000 square feet

Length of Service: 2000

Mr. William C. Walker, Principal

(423) 272-7651

**Rusk ISD**

203 E. 7th Street

Rusk, Texas 75785

285,500 square feet

Length of Service: June 2007

Dr. James Largent, Superintendent

(903) 683-5592

**Scotland County Schools**

322 S. Main Street

Laurinburg, North Carolina 28352

1,100,000 square feet

Length of Service: 2010

Mr. Stuart Blount, Assistant Superintendent

(910) 277-4459 ext. 364

**Sealy ISD**

939 Tiger Lane

Sealy, Texas 77474-3211

500,000 square feet

Length of Service: June 2005

Mr. Jim Obermeier, Exec. Director of Business Services

(979) 885-3516

**Smithville ISD**

901 NE 6th Street

Smithville, Texas 78957

339,333 square feet

Length of Service: 2004

Mr. Zach Harris, Maintenance Director

(512) 237-2487

**Spartanburg County School District 7**

610 Dupre Drive

Spartanburg, South Carolina 29307

835,000 square feet

Length of Service: 1987

Mr. Terry Gilmer, Director of Operations

(864) 594-4500

**Spotsylvania County Schools**

8020 River Stone Drive

Fredericksburg, Virginia 22407

1,600,000 square feet

Length of Service: 2005

Dr. Scott Worner, Director of Maintenance

(540) 582-5894

**Stephenville ISD**

2655 West Overhill Drive

Stephenville, Texas 76401

560,000 square feet

Length of Service: August 2007

Dr. Darrell Floyd, Superintendent

(254) 968-7990

**Thomasville City Schools**

Thomasville, Georgia

374,300 square feet

Length of service: July 2007-Present

Dr. Sabrina Boykins-Everett, Superintendent

(229) 225-2600

**Troy ISD**

1 Trojan Road

Troy, Texas 76579

272,000 square feet

Length of Service: June 2005

Mr. Neil Jeter, Asst. Superintendent

(254) 938-2595

**Union City Schools**

408 South Depot Street

Union City, Tennessee 38261

304,000 square feet

Length of Service: 2009

Mr. Art Ross, Maintenance Supervisor

(731) 885-5284

**Venus ISD**

P.O. Box 364

Venus, Texas 76084

350,000 sq. ft.

Length of Service: July 2009

Mr. Bobby Matthews, Superintendent

(972) 366-3448

**Wake County Public School System**

3600 Wake Forest Road

Raleigh, North Carolina 27609

560,000 square feet

Length of Service: 2010

Mr. Mickey Fowler, Custodial Services Manager

(919) 856-8006

**Wharton ISD**

2100 North Fulton

Wharton, Texas 77488

485,000 square feet

Length of Service: August 2007

Dr. Kay Shoppa, Superintendent

(979) 532-3612

**Yuma Union High School District**

3150 South Ave. A

Yuma, Arizona 85364

600,000 square feet

Length of Service: 2007

Mr. David Hylland, Facilities

(928) 941-2882

**Winona ISD**

605 Wildcat Drive

Winona, Texas 75792

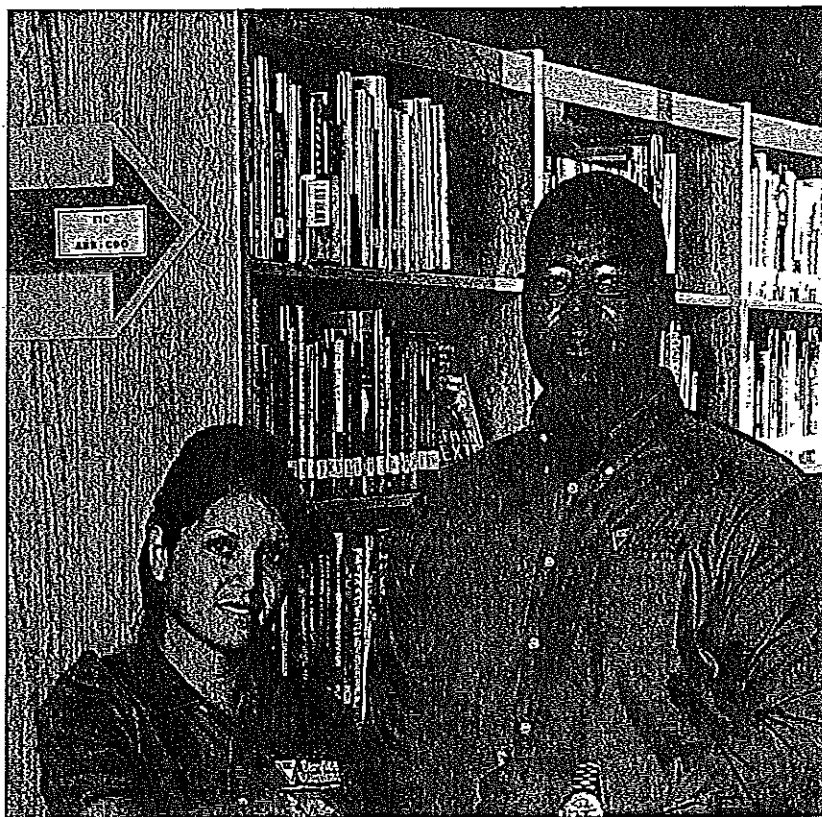
245,968 square feet

Length of Service: March 2006

Ms. Linda Wilkerson, Business Manager

(903) 939-4001

# Mentoring Program



**SSC Service  
Solutions believes  
in the power of  
diversity.**

At SSC, diversity & inclusion is who we are, what we do and the way we work. We recognize that diversity & inclusion means more than embracing differences and similarities; it is an opportunity to grow our business by leveraging the experiences, backgrounds, thoughts, abilities and expectations our associates, clients and customers bring to the organization.

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## Minority And Small Business Mentoring Program

SSC Service Solutions believes in the power of diversity. An important part of the strength of our organization comes from our diversity in all its meanings. It is our policy to facilitate participation by small businesses, small disadvantaged businesses and small woman-owned businesses in our sub-contractors data base. While there are Federal and State laws requiring certain levels of contracting with small businesses, SSC Service Solutions' policy is based on our business strategy of being good partners with all small businesses. Accordingly, SSC Service Solutions and all of its affiliated business units are committed to actively seeking mutually beneficial business relationships with small businesses. Our efforts in this regard not only include routine procurement and contracting activities, but also extend to such areas as mentoring of small businesses.

Small businesses have always played and will continue to play a pivotal role in creating jobs and helping our economy get back on its feet. Large businesses can help, particularly if they recognize their unique position to assist growing companies in scaling up. Nothing can give mid-to-late-stage entrepreneurs a better leg up than connecting them to business executives and companies that can help them develop to the next level.

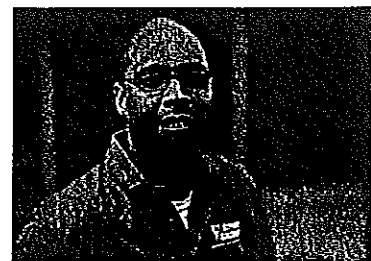
Prime contractors often serve as mentors to small, minority and woman owned businesses. With their unique intellectual capital: wisdom and worldview, plus inside access to networks of friends, colleagues, resources, and higher-order capital they are usually the one stepping stone a small business might need to get to the next level.

Mentoring is a process that requires the mentor and the small business owner to delve into the core of the business and to work together to develop a plan of action that will guide the business forward. There has to be commitment from both sides in order for the plan to be effective. The mentor's role is to guide, instruct, encourage, and correct the protégé. The protégé should be willing to listen to instruction and constructive criticism, and should also feel as though the mentor is concerned with his/her business success.

Mentors may receive great satisfaction from their experience with protégés. They feel respected and appreciated for their knowledge and skill. And mentors can become more invested in their work as a result: they have personal relationships to foster in the business setting and they feel that the owner trusts and respects their judgment and talents. And as role models, mentors may even more closely evaluate their own performances and become more productive in their own business dealings and duties.

Mentoring relationships can be beneficial to all parties. Any mentoring situation requires an investment of time, experience, and trust. But these investments will be rewarded in a strong tie between companies and the deepened experience of not just the protégé, but also the mentor. There's power in a united front: business, finance, government, and academia collaborating to fuel scalable, sustainable enterprises in high-employment sectors.

Consequently, we always strive to develop new business relationships with small, minority and woman owned business enterprises.



# Minority And Small Business Participation Plan

For the Knox County Schools Project, SSC Service Solutions will perform 70% of the work. SSC Service Solutions intends to subcontract the remaining 30% to small businesses, small disadvantage businesses and woman owned businesses wherever possible. While this procurement doesn't require mandatory sub-contracting or mentoring goals with small businesses as a condition for contract award, SSC Service Solutions is committed to subcontracting with small, minority owned businesses. For the purposes of this procurement, any business classified as small, minority, or woman-owned by a certification agency will be considered a small business.

Premiere Building Maintenance Corporation will be our primary sub-contractor for this project. We established a mentoring relationship with Premiere in 1996 and we continue to provide mentoring and procurement opportunities for them today. To help us identify other vendors for this procurement, we will identify areas where products and services can be subcontracted to outside companies and then find companies who can perform the work. The percentage goals and planned subcontract dollar amounts included in this plan do not reflect indirect or overhead costs, since these types of purchases cannot reasonably be determined to be attributable to a specific contract or modification.

In addition to subcontracting to the businesses, Service Solutions will ensure timely payment of amounts due the small business subcontractors with payments being made within 15 days of invoicing even if we haven't been paid by our client. We will also furnish the equipment and supplies needed for start-up of the contract and if needed will provide financing to the small businesses for cash flow purposes.

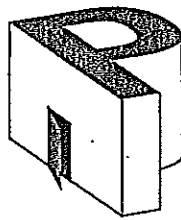
Rather than rely only on financial incentives to spur the private sector, this subcontracting program unlocks the forces of human nature: the desire for people to connect, share, help, and inspire. And as such, SSC Service Solutions will act as a mentor to the small businesses we subcontract with. Other types of assistance will consist of:

- Organizational management
- Financial management
- Overall business management planning
- Business development assistance
- Technical assistance

The business owner benefits from the subcontracting/mentoring relationship within their business in some very real ways. Small businesses can be thoroughly trained in technical aspects of the work by a mentor, resulting in employees who move quickly through the learning curve and into productive work. Business owners are able to practice more hands-off management of companies which have strong, capable mentors; and mentoring relationships have also been shown to promote employee satisfaction, leading to decreased turnover in the workforce and higher production rates.

SSC Service Solutions Corporation will put in place an established and approved subcontracting/mentoring plan for minority, small and woman owned businesses. It is SSC Service Solutions policy not only to comply with its contractual obligations, but also to actively seek out and provide small, disadvantaged and women-owned business concerns the opportunity to compete for all procurement of goods and services. While it is SSC Service Solutions corporate policy to deal only with qualified subcontractors, those small, disadvantaged and women-owned businesses that have significant potential may be given non-financial assistance to become qualified.

INFORMATIONAL BRIEF



PREMIERE

BUILDING MAINTENANCE CORPORATION

"Quality Service since 1996"  
[www.premierebuilding.com](http://www.premierebuilding.com)

2011

## Premiere at a Glance

Incorporated: 1996

President & CEO: Mark T. Isom

Headquarters: Knoxville, TN

Annual Revenue 2010: \$13,400,000

Projected 2011 Revenue: \$16 Million

### Certifications:

#### Small Business Administration

- Small Disadvantaged Business
- 8(a) Corporation
- HubZone Corporation

#### Minority Business Enterprise

- |             |                       |
|-------------|-----------------------|
| • Tennessee | • Southern Regions    |
| • Carolinas | • Florida Regional    |
| • Kentucky  | • Florida             |
| • Georgia   | • Maryland/DC         |
| • Alabama   | • Northern Ohio       |
| • Virginia  | • Southern California |
| • Alabama   | • South Central Ohio  |
| • Texas     | • Indiana             |
| • National  |                       |

#### Department of Transportation

- Tennessee
- Texas

### Office Locations:

- |                              |                        |
|------------------------------|------------------------|
| • Knoxville, Tennessee       | • Gainesville, Georgia |
| • Nashville, Tennessee       | • Atlanta, Georgia     |
| • Oak Ridge, Tennessee       | • Arlington, Virginia  |
| • Memphis, Tennessee         | • Hampton, Virginia    |
| • Tullahoma, Tennessee       | • Louisville, Kentucky |
| • Charlotte, North Carolina  | • Baltimore, Maryland  |
| • Greensboro, North Carolina | • Bel Air, Maryland    |
| • Charleston, South Carolina |                        |

### Core Competencies

- Consulting Services
- Management Services
- Janitorial Services
- Janitorial Equipment
- Janitorial Supplies
- Green Programs/Leeds Cert.
- Heavy Industrial Cleaning
- Production Area Services
- Specialized Clean-ups
- Construction Clean-ups
- Recycling Programs
- Trash and Refuse Handling
- Physical Maintenance Programs
- Grounds keeping and Mgt
- Painting and Pressure Washing
- Specialized Labor Services
- Security/Guard Services
- Facility Services Bundling
- Total Facility Management

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| • Carolinas | • Florida Regional    |
| • Kentucky  | • Florida             |
| • Georgia   | • Maryland/DC         |
| • Alabama   | • Northern Ohio       |
| • Virginia  | • Southern California |
| • Alabama   | • South Central Ohio  |
| • Texas     | • Indiana             |
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- Security/Guard Services
- Facility Services Bundling
- Total Facility Management

## CEO Profile

Mark Isom knows all about team spirit and a winning attitude. These are concepts that have made him a winner his entire life. While at Carson Newman College in Jefferson City, Tennessee, Mark was a member of two NAIA national championship football teams. He was also a two-time member of the all-America football team. After he graduated from Carson Newman with a degree in Business Management, he began to pursue his dream of one day owning his own business.

Equipped with more than a decade of experience, a winning attitude, and whenever needed, a mop, Mark founded Premiere Building Maintenance Corporation in 1996. As President and CEO, Mark began working on his team and established a company based on honesty, fairness, consistency, and a hands-on work ethic.

Since 1996, Mark's pursuit of excellence and customer satisfaction has established Premiere as a nationally known contract building maintenance firm with a reputation for quality, service, and dependability that is second to none.

"Our janitors are our most important employees, because they are the ones that keep our customers happy," said Mark. "From that standpoint, I'm a janitor. Everybody that works for this company is a janitor, because our number one goal is customer satisfaction."

Mark has been recognized for his company's steady growth and corporate culture of honesty, fairness, and consistency by the U.S. Small Business Administration of Tennessee through which he was named the SBA 8(a) Contractor of the Year for 2003 and the SBA Small Business Person of the Year in 2004.

He was also awarded the Economic and Community Development Business Achievement Award for the 30<sup>th</sup> Anniversary Legislative Retreat for 2004 and the Bronze Man Award for 2006-2007 from the Iota Phi Lambda Sorority. Most recently, Mark won Tennessee Minority Supplier Development Council's Impact Award- Champion of the year for 2007. Recently Mark was named Distinguished Alumni of the Year 2010 by Carson Newman College, his alma mater.



### Mark Isom at a Glance

**Title:** CEO & President

#### **Education:**

Business Management

Graduate of Carson

Newman College,

Jefferson City, Tennessee

Tuck School of Business at

Dartmouth College

Advanced Minority

Business Executive

Program

Kellogg School of

Management at

Northwestern University

#### **Affiliations:**

Board Member of the

Tennessee Minority

Supplier Diversity Council

Co-Chairman of the

Tennessee's Minority

Business Input

Committee

Board Member Innovation

Valley, INC.

Board Member of the

Jefferson County Soil

Conservation

Member Loan Review

Committee Knoxville Area

Urban League

## Our Company

Premiere Building Maintenance Corporation (Premiere) is a certified minority owned enterprise (MBE) and Facility Services Company incorporated in 1996 and headquartered in Knoxville, Tennessee. Premiere offers comprehensive janitorial, maintenance and management services utilizing decades of industry experience, innovative/modern technologies, advanced performance methods, and tailored/customized programs.

President & CEO, Mark T. Isom, founded Premiere in 1996 and continues to guide and grow the company successfully on a national basis. Mr. Isom has over 20 years of dedicated industry experience and also works with other small disadvantaged business owners, mentoring their companies as contract partners and suppliers throughout the country.

Premiere's 400(+) employees currently service and manage more than 625 buildings encompassing over 30 million square feet in eighteen states: Tennessee, Georgia, Kentucky, Maryland, Massachusetts, North Carolina, South Carolina, Virginia, West Virginia, Alabama, Mississippi, Wisconsin, Illinois, Nebraska, Texas, Colorado, Wyoming & California.

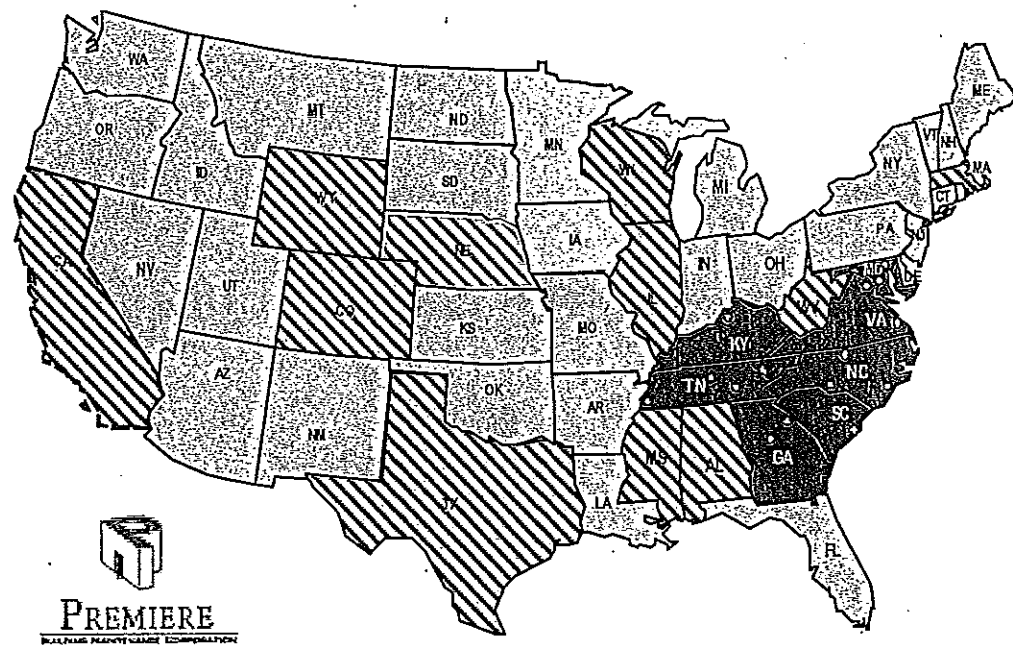
Premiere's clients include a multitude of high-profile companies including AT&T, Verizon, Charleston County Schools, Arnold Air Force Base, Langley Air Force Base, U.S. Department of Energy, State Governments & Municipalities, Public Building Authorities, Retail Malls, Medical Facilities, Commercial Properties & Manufacturing Plants. Premiere also provides management consulting services with SAVA Senior Care (the largest senior care organization in the country) providing both service & oversight management to medical facilities & nursing homes throughout the United States.

"Our company has never lost a customer due to poor service," says President & CEO Mark T. Isom. "Every client we have is a reference & every employee is our sales force." Premiere also can boast about a companywide employee turnover rate at only 33%, which is far better than the industry's national average of between 200% and 300%.





Premiere Building Maintenance is certified by the Small Business Administration as a Small Disadvantaged Business, 8(a) Certified Business, and a Hub Zone Certified Business. Premiere is certified by the Tennessee Minority Supplier Development Council as a Minority Business Enterprise. Also, Premiere is certified by the Tennessee and Texas Departments of Transportation as a Disadvantaged Business Enterprise.

In 2003 Premiere was presented the 8(a) Small Business of the Year Award (for Tennessee) from the Small Business Administration, and in 2004, Mr. Isom won the Small Business Person of the Year Award for Tennessee from the SBA. Also in 2004, Premiere won the Minority Supplier of the Year Award from the Tennessee Minority Supplier Development Council and the Business Achievement Award from the Economic and Community Development Council. This year Mr. Isom was the 2011 MLK Business Award Recipient presented by The Dr. Martin Luther King, Jr. Commemorative Commission of Greater Knoxville.

# PRESENCE & OFFICE LOCATIONS



**PREMIERE**  
BUILDING MAINTENANCE CORPORATION

-  Labor Contract Locations
-  Management Contract Locations
-  Corporate Headquarters
-  Contract Offices



## CORPORATE REFERENCES

Premiere Building Maintenance Corporation is pleased to provide references as to the scope and quality of its work. We encourage you to

contact our references in order to gain a better understanding of Premiere's capabilities.

<b>CORPORATE EXPERIENCE</b>	<b>SQUARE FOOTAGE</b>	<b>CONTACT</b>
Nashville Metropolitan Government Nashville, TN	2,000,000	Dianna Stephens 615/862-8959
U. S. Department of Energy Oak Ridge, TN	500,000	Beverly Schultz 865/576-2117
Arnold Air Force Base Tullahoma, TN	1,643,188	Derrick Garner 931/454-5298
Peabody Place Mall Memphis, TN	765,000	Tammy Hall 901/259-5540
Public Building Authority Knoxville, TN	600,000	David Griffin 865/215-2132
AT&T Charlotte and Greensboro, NC	873,000	Allen Koors 865/673-4332
SAVA Senior Care Atlanta, GA	7,000,000	Tony Oglesby 678/443-7069
Charleston County Schools Dist. Charleston, SC	349,108	Bill Steward 843/696-6435
Verizon Communications Arlington, VA	1,821,744	Allen Koors 865/673-4332
Langley Air Force Base Hampton, VA	1,413,077	Ursela Jackson 757/764-4923
Veterans Administration Knoxville, TN	20,000	Rick Finger 865/545-4592
City of Knoxville, Parks and Recreation Knoxville, TN	160,000	Joe Walsh 865/215-4311

## MISSION, VALUES & MOTTO

♦ To be the **Premiere** provider of outsourced facility labor & management services by providing consistently excellent value to our clients

▽ To be Fair to our Customers, our Employees & to our Company

▽ To act & serve with Integrity, Commitment & Quality

▽ To provide contract solutions in innovative & cost effective ways

*The Future of Contracting...Now!*



**PREMIERE**  
BUILDING MAINTENANCE CORPORATION

## CONTACT INFORMATION

**For More Information, please contact:**

**TOM POOVEY**

**DIRECTOR – BUSINESS DEVELOPMENT**

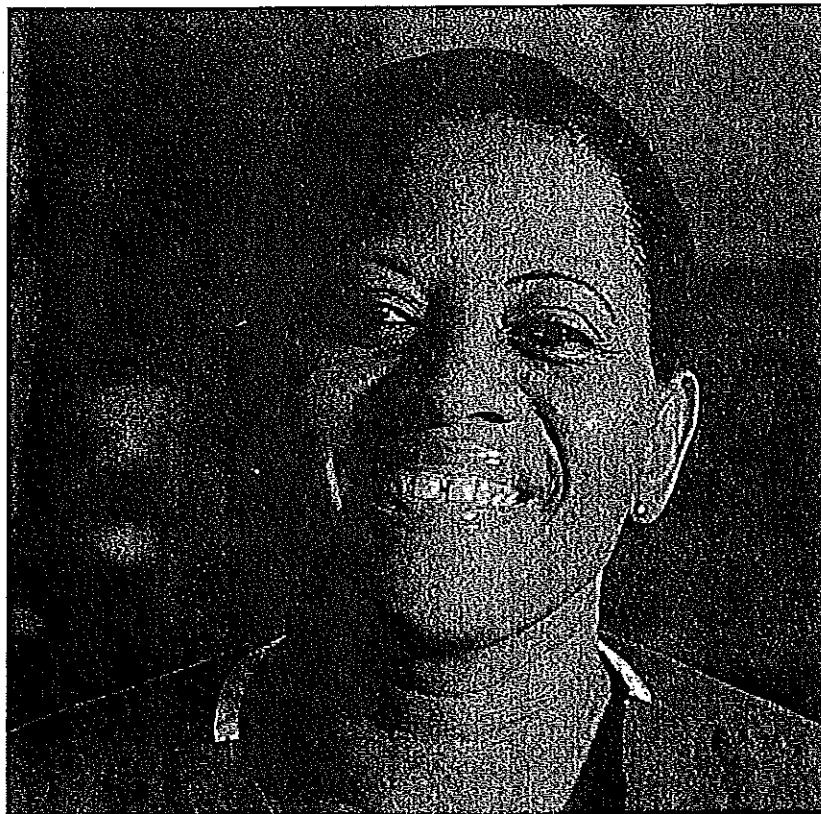
**PREMIERE BUILDING MAINTENANCE CORPORATION**

**865-851-6049 – CELL**

**865-522-7731 OFFICE**

**865-546-6708 – FAX**

# Staffing



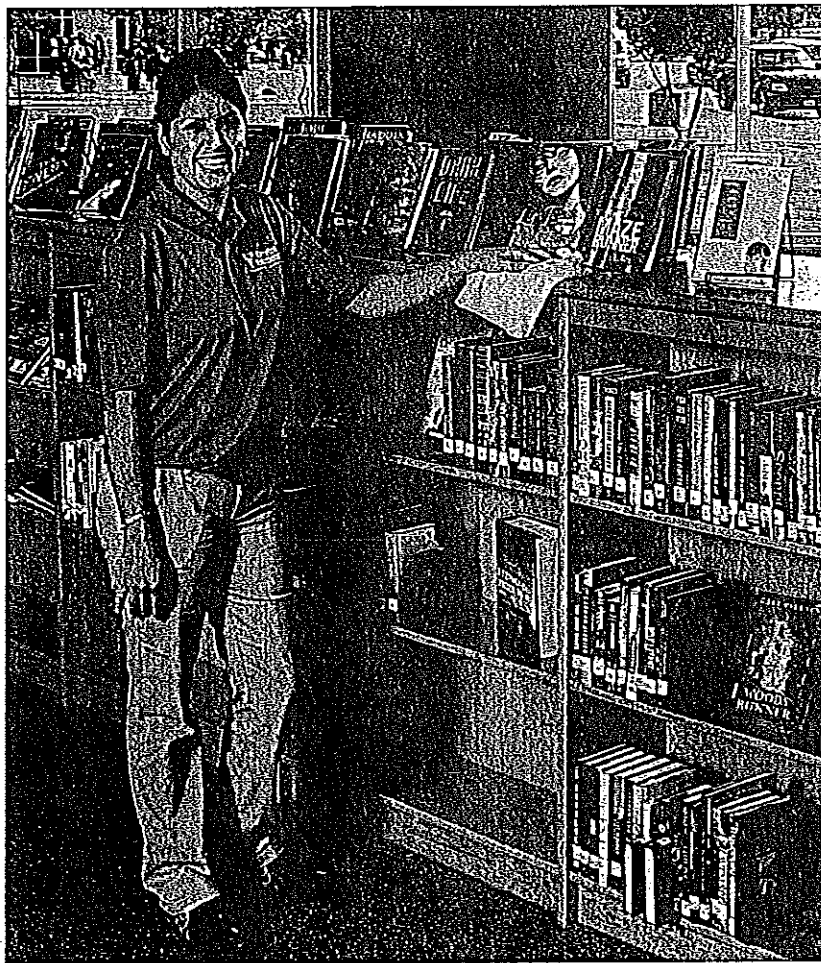
At SSC, we care a great deal about our employees. People are our most valuable asset and we are committed to recruiting and hiring only the very best.

Our people represent the building blocks of our success. We train and develop people to provide excellent service and also be proud to be a member of the SSC Team. Associates will find an environment filled with career opportunities and growth.

We believe that the health of our employees translates directly to the quality of our service. To that end, we offer a variety of financial and health benefits that help us to both attract and retain quality individuals.

Each associate has a passion for quality, teamwork and a can-do attitude. You can see it in the way our associates conduct themselves personally and professionally.

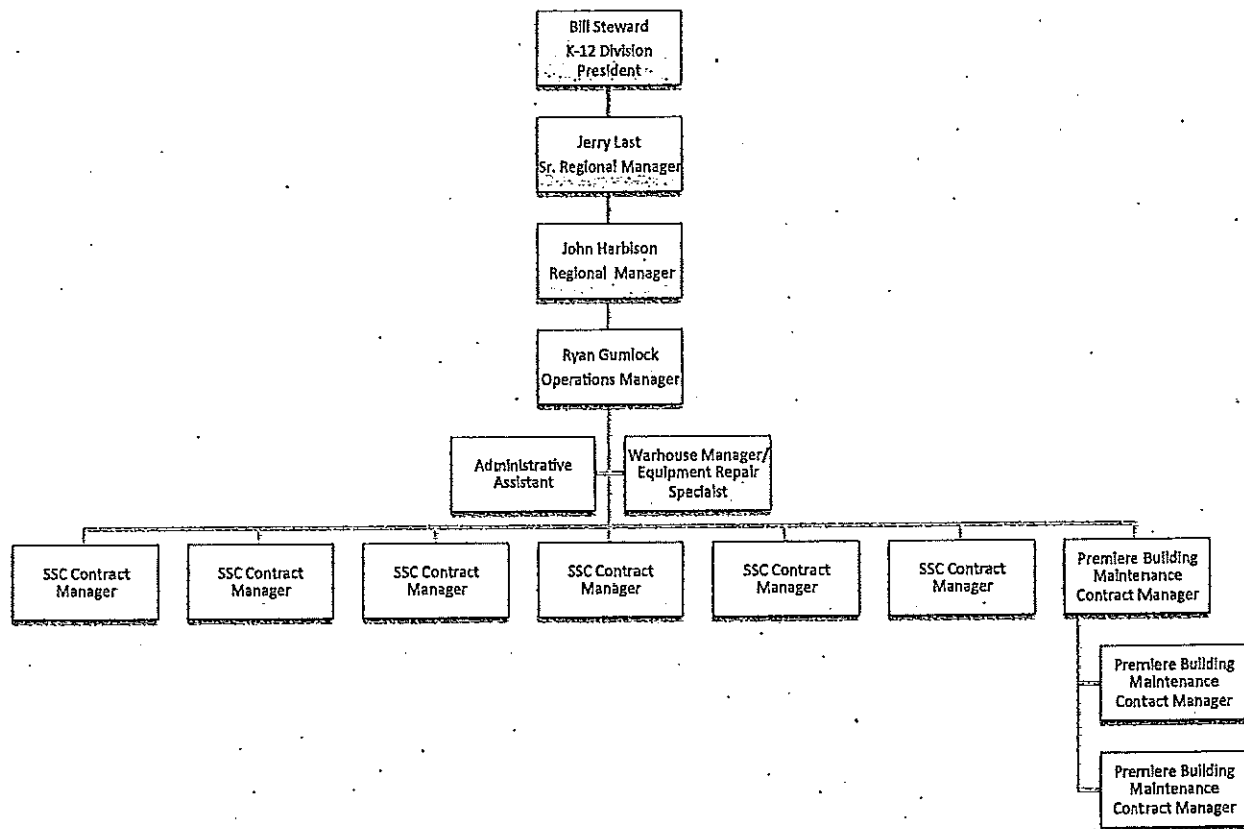
OFFICIAL FILE DOCUMENT  
DO NOT REMOVE OR MARK



## Best-Value Staffing

In determining the ideal level of staffing for your specific project, SSC Service Solutions' survey team begins by conducting on-site visits to note the general condition, the age, the types of wall and floor coverings, and the layout of the building. Each building is then work-loaded as set forth in the criteria of the bid specifications. Using a formula that has been developed over our 40 years experience in cleaning schools, time is then assigned to each room and hallway to meet the daily, weekly, and monthly requirements. Finally, time is allotted for periodic work such as summer and winter clean-ups. These numbers are then compared to our historical data as well as the industry standard. Your best value staffing is then calculated.

# Proposed Organization for Knox County Schools



## Personnel

Transition to a contractor from an "in-house" operation can be a difficult one. Continuity of custodial staff and familiarity with the school buildings will help smooth out this transition period to ensure a successful start-up and a satisfied customer.

With that in mind, SSC Service Solutions will guarantee the current Knox County Schools custodial staff an opportunity to interview for positions for this project. Additionally, all current Knox County Schools custodians will be given priority hiring for positions required to fulfill the responsibilities of this Request for Proposals. Any prospective employee must meet the hiring requirements of the Contractor and this Request for Proposals. Where KCS employees are hired, every effort shall be made to keep those employees at their present location.

This opportunity is available for the approximate 340 full-time custodial staff, 4 support staff and 21 substitutes currently employed by the Knox County Schools.

## Proposed Wage Rate Ranges

The wages offered to your existing staff by SSC represent 80% of the total overall contract cost. It is imperative that these wages are competitive to attract the best possible personnel.

Contract Manager	Supervisors	General Cleaners	Day Porters
\$42,000 - \$45,000	\$8.00 - \$9.00 per hour	\$7.50 - \$8.50 per hour	\$7.50 - \$8.50 per hour

# Staffing Descriptions/Qualifications

## Contract Manager

### Job Summary:

A contract manager is the employee assigned to oversee the overall janitorial services operation for the school district. The contract manager is solely dedicated to Knox County Schools and is responsible for the supervision and training of all custodial staff hired to service Knox County Schools. He/she also serves as the on-site contact person through which all communications between Knox County Schools and SSC Service Solutions should pass.

### Job Duties & Responsibilities:

Oversee the daily operations of a particular account to include, but not limited to, maintaining high levels of customer satisfaction, providing a high quality level of service, training employees, maintaining profit margin, adhering to company policies and procedures, and insuring a safe working environment.

### Primary Responsibilities:

- Establish and maintain open lines of communication with customer and group manager as the main point of contact
- Conduct building inspections, schedule project work and turn in customer quality control sheets monthly
- Maintain proper inventory of supplies and consumables with delivery to each facility
- Ensure proper use of supplies and equipment through the training and development of supervisors and employees
- Be able to operate all types of cleaning machinery and equipment
- Recruit, hire, orientate employees, set up files for each employee and process payroll
- Adhere to company guidelines for discipline and termination procedures
- Be responsible for budget analysis, labor distribution, field reports and contract specifications of account
- May assist in training of management trainees
- Be readily available 24 hours a day
- Handle all assignments as designated by Regional Manager

### Required Qualifications:

- Commitment to outstanding customer service and quality
- College degree or equivalent
- Previous management experience
- No felony convictions
- Must be 18 years of age or older
- Acceptable personality and personal appearance
- Valid social security number / legal to work in the United States
- Pass a pre-employment background check

## Day or Evening Supervisor

### Job Summary:

The supervisor is assigned to supervise and train general cleaners and the floor care team. The tasks associated with these positions will include directing, scheduling and inspecting work, reporting hours and ordering supplies. The supervisor will have worked in all facets of the cleaning industry and have thorough knowledge of cleaning chemicals and cleaning methods. The supervisor will be present while all work is performed.

### Primary Responsibilities:

- Communicate between various shifts to ensure applicable completion of tasks
- Daily inspections to ensure quality control and task completion
- Weekly staff reports and inspections to contract manager – this includes any maintenance issues, employee issues, efficiency recommendations, and task documentation
- Meet with contract manager once a week to review task completion and upcoming projects
- Coordinate cleaners with proper daily task placement and end-shift group dismissal at designated parking lot
- Delegate work equally among employees
- Monitor daily hours
- Secure building after completion of work

### Required Qualifications:

- Previous custodial experience
- Must be eighteen years of age or older
- Demonstrated work history reflecting reliability and dependability with at least two local personal references
- Must have reliable transportation
- Ability to operate heavy cleaning equipment such as scrubbing machines
- Ability to move heavy items and lift up to 75 pounds with or without accommodations
- Demonstrated experience and understanding of customer service
- No felony convictions record
- Acceptable personality and personal appearance
- Valid Social Security number / legal to work in the United States
- Pass a pre-employment background check



## Day Porter

### Job Summary:

Day porters are daytime employees that maintain the facility during high traffic periods. Tasks include policing restrooms, maintaining common areas and responding to cleaning emergencies. Among the general duties are sweeping, mopping, dusting, vacuuming, buffing, removing trash, as directed by the cleaning schedules and/or contract manager. This position requires a customer oriented individual with a positive attitude.

### Primary Responsibilities:

- Dust mop halls as needed (during class periods)
- Litter policing both inside and outside
- Respond to cleaning emergencies
- Clean and sanitize restrooms, including the dusting of partitions
- Know where water/gas cutoffs are located
- Perform light maintenance duties such as replacing light tubes and filters
- Assist in special event set up
- Assist in receiving deliveries
- Perform other duties as assigned by the contract manager
- Open building each morning/secure at days end
- Remove snow and ice from entryways and sidewalks
- Clean entrance glass
- Ensure restrooms are properly stocked
- Monitor cafeterias during meal times

### Required Qualifications:

- Must be 18 years of age or older
- Demonstrated work history reflecting reliability and dependability with at least two local personal references
- Must have reliable transportation
- Ability to operate heavy cleaning equipment such as scrubbing machines
- Ability to move heavy items and lift up to 75 pounds with or without accommodations
- Demonstrated experience and understanding of customer service
- No felony convictions record
- Acceptable personality and personal appearance
- Valid Social Security number / legal to work in the United States
- Pass a pre-employment background check

## General Cleaner

### Job Summary:

The position of general cleaner is a full-time or part-time evening job. These cleaners are responsible for maintaining entrances and common areas, cleaning offices, cleaning classrooms, restocking restrooms and a variety of custodial tasks in the care and cleaning of assigned areas. Among the general duties are sweeping, mopping, dusting, vacuuming, buffing, removing trash, as directed by the cleaning schedules and/or contract manager. Employees utilize policy handbooks and instruction manuals to attain a systematic standard.

### Primary Responsibilities:

- Clean walls, woodwork, doors, fixtures, furniture and other surfaces
- Strip, wax and polish floors
- Clean and sanitize bathrooms and locker rooms
- Perform light maintenance duties such as replacing light bulbs and filters
- Operate heavy cleaning equipment
- Remove snow and ice from entrances, exits, walkways and steps
- Mix or blend routine cleaning solutions to proper concentrations
- Other duties as assigned
- See SSC's standard cleaning specifications

### Required Qualifications:

- Must be 18 years of age or older
- Demonstrated work history reflecting reliability and dependability with at least two local personal references
- Must have reliable transportation
- Ability to operate heavy cleaning equipment such as scrubbing machines
- Ability to move heavy items (desks, filing cabinets, mattresses) and lift up to 75 pounds with or without accommodations
- Ability to follow written and verbal instructions and perform duties with minimal supervision
- Demonstrated experience and understanding of customer service
- No felony convictions record
- Acceptable personality and personal appearance
- Valid Social Security number / legal to work in the United States
- Pass a pre-employment background check



## Employee Benefit Programs

SSC Service Solutions believes that our people are our greatest asset; we encourage them to participate financially in our company through our 401K Retirement Plan. In an effort to attract and best retain the most qualified employees, SSC Service Solutions offers unparalleled benefit packages to staff, including:

### 401K Savings Plan

All employees who have been with the company 60 days and who work at least 1,000 hours per year are eligible to participate. Employee contributions for the 401K are matched by the company. Most companies offer a 401K program but not all companies currently allow contributions or match those contributions.

### Health Insurance Option

We understand that a well employee with a well family reports to work. Employees who work 16+ hours a week are eligible to participate in SSC's health insurance plan. Once the employee elects the plan, it can become effective after the first payroll deduction. There is no term waiting period before eligibility. SSC Service Solutions offers extremely affordable insurance options with limited benefits for our hourly employees. Program coverage can include doctor visits, injury and illness coverage, prescriptions, and family plans. Please find details as follows on the next page.

### Vacation Pay

All SSC Service Solutions employees working on this project will be eligible to receive a one-week paid vacation, after the one year anniversary of their hire date. The amount of vacation depends upon the employees' average hours worked per week.

## **Career Opportunities**

SSC offers career opportunities to custodians that most schools cannot. Career advancement is a reality at SSC. In fact, all of our upper level management started as general cleaners or contract managers, and have worked their way up through the ranks.

## **Employee of the Month**

Also known as the *Clean Campus Award*. Each month, various locations nominate an employee who has been recognized as an outstanding, dedicated, hard-working employee. This person may be awarded Employee of the Month for numerous reasons.

## **Contract Manager of the Year**

Each year a contract manager is recognized for their outstanding achievements.


## **Newsletter**

*The Clean Sweep* - This quarterly publication is sent to each location within SSC. The newsletter is a great place where employees are mentioned when they:

- Have been awarded Employee of the Month
- Have been promoted
- Are a new employee of SSC
- Were recently engaged or married
- Have done something noteworthy in their job



## Health coverage is within your reach.



**Benefit Highlights:**

- Doctor visits as low as \$16
- Up to \$5,000 Inpatient Care
- Up to \$10,000 Accident Coverage
- Prescription Drug Programs
- CIGNA 24-Hour Employee Assistance Program<sup>SM</sup>

**Plans starting at only**  
**\$26.<sup>54</sup>** semi-monthly  
**\$12.<sup>25</sup>** a week

**Also Available:**

- Dental/Vision<sup>SM</sup> Plan

The vision discount program is not insurance.

Ofrecemos seguro médico. Favor de marcar el 1-800-298-9270.

Who is eligible?

All non-benefited employees working an average of 32 hours per pay period are eligible.

When may I enroll?

Within 31 days of eligibility, or during the company's "Open Enrollment" period. It may not be necessary to wait until the next Open Enrollment period if you qualify as a "Special Enrollee."

When will my coverage begin?

Your coverage will begin the first day following your first payroll deduction.

Starbridge is not a major medical plan.



CIGNA Voluntary Limited-Benefit Insurance Plans are not available to residents of New Hampshire, Vermont or Washington.

## Is a Starbridge health plan right for you?

CIGNA's Starbridge limited-benefit health plans are designed to provide affordable health insurance to hard-working people like you. Starbridge plans provide coverage for everyday medical expenses and can help you plan for unexpected expenses due to illnesses and accidents. It is not a major medical plan. Ask yourself the following questions to see if a Starbridge plan is right for you. If you answer "yes" to one or more of these questions, your employer and CIGNA HealthCare are here to help.

<input type="checkbox"/> yes <input type="checkbox"/> no	Do you skip check-ups or visits to the doctor for an illness because you're uninsured?
<input type="checkbox"/> yes <input type="checkbox"/> no	Have you had to take unpaid time off work in the past year due to an illness or health problem?
<input type="checkbox"/> yes <input type="checkbox"/> no	Is it hard for you to find quality health care providers because you don't have an insurance card?
<input type="checkbox"/> yes <input type="checkbox"/> no	Do you buy over-the-counter medicines instead of going to the doctor or filling a prescription?
<input type="checkbox"/> yes <input type="checkbox"/> no	Have you ever relied on help from family, friends or the government to pay for basic medical care?

## There are many ways to save with Starbridge.

### Network Discounts

Our network includes the doctors that have lowered their prices for our members. Using a network provider can save you money because you'll get more services without using up all your benefits (see medical benefits chart). Many providers offer our members discounts of about 30-50% off of their usual charges. Even if you reach the benefit maximums, you'll continue to receive discounted prices from many of our network providers.

### Outpatient Benefits

Starbridge outpatient benefits cover services outside of the hospital—things like doctor's office visits, outpatient surgery, laboratory work, X-rays and urgent care.

For example, with our plans you pay only a copay for each doctor visit. A copay is the up-front cost you pay at the time of service. The plan covers the remainder of the cost, up to a benefit maximum (see medical benefits chart). For all other outpatient services, the plan pays coinsurance, which is a percentage of the covered expenses, and you pay the rest.

### Inpatient (Hospital) Benefits

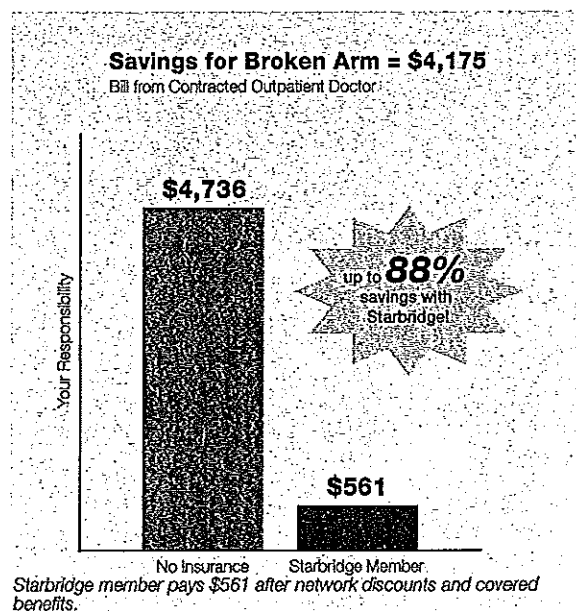
Inpatient benefits cover a portion of the cost of hospital visits if an overnight visit is required. Some plans also offer additional coverage for surgeries and maternity.

### Prescription Drug Programs

Starbridge offers a variety of prescription drug programs to meet your budget. All of our plans feature a prescription discount program that offers an average of 15% off of brand name drugs and 40% off of generics. Some of our plans also offer prescription benefits that are similar to the coverage for doctor visits—you simply pay a low copay at the pharmacy until you reach the benefit maximum.

### Wellness Benefits

Starbridge wellness benefits are designed to help you stay healthy and prevent serious illnesses. Some of our plans cover wellness services (after you pay a \$20 copay) which can include childhood immunizations, annual wellness exams and many types of screenings. Provision varies by state.



*Amounts reflected serve as an example only and may not accurately reflect your plan. Starbridge is a sickness & accident plan that covers everyday medical expenses. It is not a major medical plan and is not designed to cover major health problems like heart disease or cancer.*

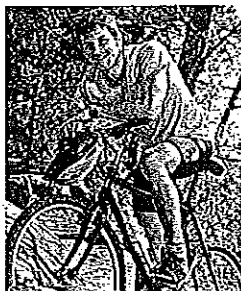
Questions? Call a Starbridge Benefits Specialist: 1-800-754-1896 • [www.starbridge.com](http://www.starbridge.com)

## STEP 1: Choose the plan that's right for you.

Please refer to the medical chart at the back of this brochure for more detailed information.

Because these are limited-benefit plans, it's best to choose the highest level of coverage that you can afford. If you're having trouble matching your budget with your health plan needs, you may find the following guidelines useful, or you can contact a Starbridge Benefits Specialist for help at 1-800-754-1896.

### Level 1 Plan



#### Semi-Monthly/Weekly Rates

Myself only . . . . .	\$26.54/\$12.25
Myself and 1 dependent . . .	\$65.22/\$30.10
Family . . . . .	\$98.48/\$45.45

*Stay healthy and active.  
Plan for the unexpected.*

If you're healthy and active and have a limited budget, this plan is your best option. Keep in mind, the benefit maximums are more generous in our Level 2 and Level 3 Plans.

*"Even after I reach my benefit maximum, I still pay less at the doctor because CIGNA negotiates great discounts for me."*

### Level 2 Plan



#### Semi-Monthly/Weekly Rates

Myself only . . . . .	\$52.37/\$24.17
Myself and 1 dependent . . .	\$128.29/\$59.21
Family . . . . .	\$193.77/\$89.43

*Discover the security that comes with  
health coverage. Feel better about life.*

If you're fairly healthy but looking for more than basic coverage, Starbridge Level 2 Plan is a reasonable option. Some of the benefit maximums may be lower than those in our Level 3 Plan. Prescription and Wellness Benefits are included in this plan.

*"Starbridge helps me with everyday medical expenses like prescriptions and doctor visits—plus it helps me budget for them."*

### Level 3 Plan



#### Semi-Monthly/Weekly Rates

Myself only . . . . .	\$80.04/\$36.94
Myself and 1 dependent . . .	\$196.13/\$90.52
Family . . . . .	\$296.21/\$136.71

*Take charge of your health.  
Provide for your family.*

More benefits, more peace-of-mind. This is the plan that gives you the most coverage for your money. It is more expensive than our Level 1 and Level 2 Plans. Prescription and Wellness Benefits are included in this plan.

*"I feel good just knowing that I can provide for my family and make sure that they stay healthy."*

Questions? Call a Starbridge Benefits Specialist: 1-800-754-1896 • [www.starbridge.com](http://www.starbridge.com)

## STEP 2: Choose an additional plan option.



### Dental/Vision Plan Semi-Monthly/Weekly Rates\*

Myself only .....	\$9.53/\$4.40
Myself and 1 dependent .....	\$18.42/\$8.50
Family .....	\$27.30/\$12.60

\*The vision discount program is not insurance.

## Dental/Vision Plan

### Dental

It's more than just a pretty face: good health starts with your teeth and gums. If you think going to the dentist isn't really important, think again. Your dental health impacts the rest of your body in serious ways. Research shows that gum disease, an infection of your gums, puts you at risk for conditions such as heart disease, stroke, diabetes and pregnancy complications. And because gum disease is usually painless in the early stages, you may not even know that you have it. That's why going to the dentist is just as important as getting a check-up at the doctor's office.

**Big savings on visits to the dentist...all for just a few dollars a week.**

Starbridge offers a Dental Plan that is available to you as an additional plan option. You'll save on annual cleanings, fillings and even major procedures such as root canals. Don't wait—your health may depend on it!

### Example of How the Dental Plan Works For illustrative purposes only. Actual fee schedules vary by location.

Periodic Oral Exam	Average Cost	\$36
	CIGNA Network Discount*	-\$12
	Dental Plan reimburses you	-\$17 (see chart below)
	<b>You Pay</b>	<b>\$7</b>

\* For a complete list of participating network dentists visit [www.starbridge.com](http://www.starbridge.com)

This is how much you'll be reimbursed for each procedure:

Dental Plan Reimbursement Chart \$25 per person annual deductible		
Maximum Covered Charge	Maximum Covered Charge	Maximum Covered Charge
<b>Oral Examination</b>		
D0120 Periodic Oral Exam*	\$17	
D0140 Limited Oral Exam/Problem Focused	\$27	
D0150 Comprehensive Oral Exam†	\$27	
D9110 Emergency - Palliative Treatment	\$38	
<b>Amalgam Restoration for Primary/Permanent Teeth</b>		
D2140 Amalgam Filling - 1 Surface	\$35	
D2150 Amalgam Filling - 2 Surfaces	\$45	
D2160 Amalgam Filling - 3 Surfaces	\$56	
D2161 Amalgam Filling - 4 or more Surfaces	\$64	
<b>Synthetic Restorations</b>		
D2330 Composite Resin - 1 Surface	\$42	
D2331 Composite Resin - 2 Surfaces	\$55	
D2332 Composite Resin - 3 Surfaces	\$67	
D2335 Composite Resin - 4 or more Surfaces	\$69	
D2390 Composite Resin Crown, Anterior	\$77	
D2391 Composite Resin - 1 Surface Posterior	\$50	
D2392 Composite Resin - 2 Surfaces Posterior	\$58	
D2393 Composite Resin - 3 Surfaces Posterior	\$85	
<b>X-Ray and Pathology</b>		
D0210 Entire Dental Series (Intraoral)		\$40
Including Bitewings**		\$7
D0220 Single Film - Initial		\$7
D0230 Single Film - Each Additional		\$10
D0240 Intra-Oral Occlusal Film**		\$11
D0250 Extraoral - First Film		\$9
D0260 Extraoral - Each Additional		\$8
D0270 Bitewing Film, One*		\$12
D0272 Bitewing Films, Two*		\$17
D0274 Bitewing Films, Four*		
<b>Extractions</b>		
D7140 Extraction-Erupted tooth or exposed root		\$39
D7220 Removal Impacted Tooth - Soft Tissue		\$45
D7230 Removal Impacted Tooth - Partially Bony		\$70
D7240 Removal Impacted Tooth - Completely Bony		\$85
D7241 Removal Impacted Tooth - Completely Bony w/Unusual Surgical Complications		\$85
D7250 Removal Residual Tooth Roots		\$30
D7510 Incision & Drainage of Abscess		\$45
D9220 General Anesthesia†		\$52
<b>Prophylaxis and Fluoride</b>		
D1110 Prophylaxis for age 14 and over*		\$30
D1120 Prophylaxis for age under 14*		\$20
D1203 Topical Application of Fluoride, Child*		\$12
D1204 Topical Application of Fluoride, Adult*		\$12
D1351 Sealant, Per Tooth		\$16
<b>Periodontics</b>		
D4341 Scaling and Root Planing, Per Quadrant		\$72
D4355 Full Mouth Debridement to Enable Comprehensive Periodontal Evaluation		\$50
D4910 Periodontal Maintenance		\$53
<b>Endodontics (excluding final restoration)</b>		
D3220 Therapeutic Pulpotomy		\$20
D3310 Root Canal - Anterior		\$125
D3320 Root Canal - Bicuspid		\$135
D3330 Root Canal - Molar		\$140

FOOTNOTES  
 \* Limited to once every 6 months  
 † Limited to once every 12 months  
 \*\* Limited to once every 3 years

### Vision Discount Program\*

You and your covered family members receive a membership in the CIGNA Vision Network Savings Program.

- Save up to 40% on frames
- Save \$5 off routine exams and \$10 off contact lens exams

\*The vision discount program is not insurance.

Questions? Call a Starbridge Benefits Specialist: 1-800-754-1896 • [www.starbridge.com](http://www.starbridge.com)



## Choose Starbridge for value and peace-of-mind.



*I was injured playing a sport and it turned out to be a broken arm. I went straight to the emergency room and showed them my Starbridge ID card. The doctor was great and I felt better knowing that I had insurance coverage. Thanks to Starbridge, I didn't have to stress about big bills or lots of time off work..I saved a lot of money and was back on the job in no time! I only had to pay about \$500, much better than the \$4,500 total bill I would have been responsible for without insurance.*



*I was paying \$100 for a doctor's visit when I was uninsured. Now that I have Starbridge, I pay just a copay. For my plan, it's \$20. Starbridge pays the rest, up to a benefit maximum. Even after I reach my benefit maximum, I can still pay less at the doctor because Starbridge negotiates great discounts for me.*



*I had to take my kids to the doctor four times last year...and I saved \$320 thanks to Starbridge! Plus I paid less for prescriptions and other services throughout the year. I feel good just knowing that I can provide for my family and make sure that they stay healthy.*

**Turn this page for Step 3 to enroll!**

Questions? Call a Starbridge Benefits Specialist: 1-800-754-1896 • [www.starbridge.com](http://www.starbridge.com)

## STEP 3: Enroll Now.



Thanks to our easy enrollment process, you can sign up for your Starbridge plan day or night. Please have the following information ready when you enroll:

Group Number: 2160

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Which medical plan do you want? You'll need to select one of the following:

- ☐ Level 1 Plan    ☐ Level 2 Plan    ☐ Level 3 Plan

Which Supplemental Plan do you want? Please check all you want.

- ☐ Dental/Vision\*\* Plan

\*\*The vision discount program is not insurance.

Who do you want to cover? Be ready to identify one of these options:

- ☐ I want to cover myself only  
☐ I want to cover myself and 1 dependent  
☐ I want to cover my family

*Note: If you choose to cover yourself and one dependent or your family in a plan, please enroll online or call during business hours, 5:00 am – 6:00 pm MST so that dependent information can be collected. This will ensure your claims are paid in a timely and accurate manner.*

Confirmation Number: \_\_\_\_\_ Please take a moment to write down your confirmation number.

Once enrolled, you will receive two packets in the mail. The first packet will include your ID cards and instructions on how to get started with your new health plan. The next packet will include a copy of the benefits you signed up for and how they work.

### Two Ways to Enroll.

#### 1. Enroll by telephone at 1-800-754-1896.

Call our automated system 24 hours a day, or if you'd like to speak to a live representative, call during business hours, 5:00 am – 6:00 pm MST.

#### 2. Enroll online at [www.starbridge.com](http://www.starbridge.com) and click "Enroll Now."

It's fast and easy. You can access our website 24 hours a day.

**Authorization:** I confirm that I authorize my employer to deduct or reduce my pay for any contributions required by the plan.

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a crime and maybe subject to fines and confinement in prison.

**Declination Notice:** Failure to elect coverage (for yourself and/or any of your dependents) during the Open Enrollment Period may result in no coverage until the next Open Enrollment Period. It may not be necessary to wait for the next Open Enrollment Period if you qualify as a Special Enrollee.

Questions? Call a Starbridge Benefits Specialist: 1-800-754-1896 • [www.starbridge.com](http://www.starbridge.com)

# Medical Benefits Chart (applies to each covered individual)

**Level 1**  
(Plan 370)

**Level 2**  
(Plan 371)

**Level 3**  
(Plan 372)

<b>Illness</b>			
<b>Outpatient Care</b> deductible Starbridge pays maximum amount paid by plan	\$100 per coverage year 80% \$1,000 per coverage year	\$100 per coverage year 80% \$1,250 per coverage year	\$100 per coverage year 80% \$1,500 per coverage year
<b>Doctor Office Visits</b> copay Starbridge pays	\$15 100%	\$15 100%	\$15 100%
<b>Inpatient Care</b> Starbridge pays maximum amount paid by plan	100% \$2,000 per coverage year	100% \$3,000 per coverage year	100% \$5,000 per coverage year
<b>Additional In-Hospital Surgery</b> Starbridge pays maximum amount paid by plan	covered in Inpatient Care	100% \$1,500 per occurrence	100% \$2,500 per occurrence
<b>Additional Maternity Benefit</b> Starbridge pays maximum amount paid by plan	covered in Inpatient Care	100% \$1,500 per occurrence	100% \$2,500 per occurrence
<b>Wellness</b>			
<b>Wellness Benefit</b> <sup>3</sup> copay Starbridge pays number of occurrences maximum amount paid by plan	not covered	\$20 100% 1 per coverage year \$100 per coverage year	\$20 100% 1 per coverage year \$100 per coverage year
<b>Pharmacy</b>			
<b>Prescription Benefit</b> copay Starbridge pays maximum amount paid by plan	discount program included <sup>2</sup>	discount program included <sup>2</sup> \$15/generic, \$30/pref. brand 100% \$300 per coverage year	discount program included <sup>2</sup> \$15/generic, \$30/pref. brand 100% \$600 per coverage year
<b>Injury</b>			
<b>Accident Coverage</b> <sup>4</sup> deductible Starbridge pays number of occurrences maximum per occurrence maximum amount paid by plan	\$50 per occurrence 80% 2 per coverage year \$1,000 \$2,000 per coverage year	\$50 per occurrence 80% 2 per coverage year \$2,500 \$5,000 per coverage year	\$100 per occurrence 80% 2 per coverage year \$5,000 \$10,000 per coverage year
<b>Accidental Death Benefit</b> Starbridge pays	\$10,000	\$15,000	\$25,000

PLEASE NOTE: If visiting the ER for a true emergency, your benefits may come out of Outpatient, Inpatient, and/or Accident Coverage. If you receive non-emergency treatment in the Emergency Room<sup>1</sup> (care you could receive in a doctor's office), your coverage is reduced to: \$100 deductible per occurrence, the plan pays 50% of total bill with a \$500 maximum per year. You will be responsible for the remaining balance.

## More valuable services that are included in your plan:

### Online Tools

CIGNA provides a variety of online tools available only to our members. You'll be able to locate network doctors or pharmacies that provide discounts to our members. You can also track the status of claims that have been submitted.

### CIGNA 24-Hour EAP

The CIGNA 24-Hour Employee Assistance Program<sup>SM</sup> is available day or night for helpful information on a range of health topics. The EAP Program includes access to: a 24-hour nurse line, mental health assistance (includes 3 in-person consultations per year per condition), and a health information library.

<sup>1</sup> The total amount Starbridge pays will count toward your Outpatient Care Maximum. <sup>2</sup> The prescription discount program is not insurance.

<sup>3</sup> Provision varies by state. <sup>4</sup> Work related injuries are not covered. The benefits above are provided by policy form SBCII-GMP-02.

Questions? Call a Starbridge Benefits Specialist: 1-800-754-1896 • [www.starbridge.com](http://www.starbridge.com)

## SPECIAL ENROLLMENT

If you are declining enrollment for yourself or your dependents (including your spouse) because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing towards your or your dependents' other coverage). However, you must request enrollment within 31 days after your or your dependents' other coverage ends (or after the employer stops contributing toward the other coverage). In addition, if you have a new dependent as a result of marriage, birth, adoption, placement for adoption, or Qualified Medical Child Support Order you may be able to enroll yourself and your dependents. However, you must request enrollment within 31 days after the marriage, birth, adoption, or placement for adoption.

Loss of coverage (non-COBRA) that can qualify for Special Enrollment includes, but is not limited to:

Loss of eligibility for coverage as a result of legal separation, divorce, cessation of dependent status (such as attaining the maximum age to be eligible as a dependent child under the plan), death of an employee, termination of employment, reduction in the number of hours of employment, and any loss of eligibility for coverage when a plan no longer offers any benefits to the class of similarly situated individuals that includes the individual.

To request special enrollment or obtain more information, contact a Customer Service representative at 1-800-754-1896. Representatives are available Monday through Friday, 6 AM to 6 PM, Mountain Standard time.

**LIMITATION FOR PRE-EXISTING CONDITION** \* - Pre-Existing Condition means a condition for which a Covered Person has been medically diagnosed, treated by, or sought advice from, or consulted with, a Doctor during the 6 months before his effective date of coverage (or waiting period start date) under this Policy.

Benefits for this coverage shall not be payable for a Pre-Existing Condition as defined herein. This provision will cease to apply to any expenses incurred in connection with a Pre-Existing Condition after 12 months of continuous coverage (or 12 months from your waiting period start date).

The Pre-Existing Condition Limitation above does not apply to newborn or adopted children, or to any pregnancy. Pregnancy, and genetic information with no related treatment, will not be considered Pre-Existing Conditions. Any Pre-Existing Condition limitation can be reduced by that period of time the Covered Person was previously covered for the condition causing claim; provided, such Covered Person:

1. Was validly covered under his prior plan with Creditable Coverage, within 63 days prior to becoming insured under this policy; and
2. Became insured under this policy within 63 days after termination of his prior coverage exclusive of any waiting period.

**BENEFIT LIMITATIONS** \* - Coverage is not provided for services, supplies or equipment when a charge is not usually made in the absence of insurance.

No coverage is provided for loss caused by or resulting from:

1. Injury or sickness arising out of or in the course of employment;
2. War or act of war
3. Expenses which are not ordered by a Physician;
4. Cosmetic surgery. This does not apply to reconstructive surgery due to:
  - a. trauma, infection, or other disease; or
  - b. congenital disease or anomaly of a covered dependent newborn or adopted infant; or
  - c. surgery on a non-diseased breast to restore and achieve symmetry between two breasts following a mastectomy.
5. Hearing examinations or hearing aids;
6. Vision services and supplies other than for a disease process, radial keratotomy, keratomileusis or excimer laser photo refractive keratectomy or similar type procedures or services;
7. Charges made by a health care provider who is a member of your family or who is living with you;
8. Custodial Care confinement in a Hospital or Skilled Nursing Facility;
9. Home Health Care Services, unless provided in place of a Hospital confinement.
10. Commission of a felony;
11. Manipulations of the musculoskeletal system;
12. The treatment of mental or nervous disorders, alcoholism, or any form of substance abuse, except as specifically provided;
13. Intentionally self-inflicted injury or suicide attempt;
14. Dental care and treatment, except that required by injury and rendered within 6 months of the injury;
15. Treatment which is experimental or investigational;
16. Any expense incurred after the date the policy terminates.

**DEFINITION OF DEPENDENT** \* - Your Dependent is:

1. Your spouse,
  2. Your children up to age 26,
- who are not eligible for coverage under another employer-sponsored health plan.

**ACCIDENTAL DEATH** - No coverage is provided by death caused by:

1. War or act of war
2. Suicide within 2 years of your effective date,
3. Medical or surgical treatment of sickness of disease, or
4. Flight except as a passenger in a commercial airline.

## DENTAL EXCLUSIONS

Benefits will not be paid for dental expenses arising from or in connection with:

1. Services or supplies for which a charge is not customarily made in the absence of insurance.
2. Injury arising out of or in the course of employment; or which is compensable (in South Dakota, which is paid) under any Workers' Compensation or Occupational Disease Act or Law.
3. Declared or undeclared war, or act of war.
4. A service furnished to a Covered Person for:
  - a. Cosmetic purposes, unless needed as a result of injury. Facing on crowns, or pontics, posterior to the second bicuspid shall always be considered cosmetic;
  - b. Dental care of a congenital or developmental malformation (unless benefits for orthodontic services are specifically provided in the Schedule of Benefits).
5. Replacement of lost or stolen appliances.
6. Appliances, restorations, or procedures for the purpose of altering vertical dimension, restoring or maintaining occlusion, spinting, or replacing tooth structure lost as a result of abrasion or attrition, or treatment of disturbances of the temporomandibular joint. In Arkansas, treatment for the temporomandibular joint is not excluded.
7. A service not furnished by a Dentist, except:
  - a. That performed by a Dental Hygienist under the supervision of a Dentist;
  - b. X-rays ordered by a Dentist.
8. Intentionally self-inflicted injury or suicide attempt.

## TERMINATION

A Covered Person's coverage will terminate at 12:01 a.m. Standard Time at Your home on the earliest of the following:

1. The date the Policy terminates;
2. The date this Certificate terminates;
3. The date coverage is terminated by Us for all certificate holders in Your state;
4. The date we receive a written request to terminate coverage,
5. The end of the period for which premium is paid, subject to the Grace Period.
6. The date a Covered Person enters the armed forces of any country. Membership in the reserves or in the National Guard is not deemed entry into the armed forces. Active duty service in the reserves or National Guard for a period of 31 consecutive days or more will be deemed entry into the armed forces.
7. With respect to a Dependent spouse, the date the spouse no longer qualifies as a Dependent, unless coverage is continued as stated in the Continuation of Coverage provision.
8. With respect to a Dependent child, the date that child no longer qualifies as a Dependent, unless coverage is continued as stated in the Continuation of Coverage provision.

At least 60 days prior written notice will be given to You if We terminate Your coverage for any reason, except for nonpayment premium.

## FOOTNOTES

- \* Provisions, Limitations & Exclusions may vary where required by state law.



## Recruitment

At SSC Service Solutions, we realize that in the cleaning industry our most important resources are people. We attribute much of our success to our ability to turn inward when new projects require well-trained, experienced personnel. SSC Service Solutions uses the following resources for custodial employees as well as management trainees.

## Personnel Resources

	Supervisory	Non-Supervisory
Referrals	10%	60%
University Financial Aid	10%	10%
Internal Sources	50%	10%
Job Service	5%	10%
Public Advertisement	25%	10%



## Affirmative Action Plan

SSC Service Solutions is committed to an affirmative action program and prohibits any hiring practices based on race, color, sex, age, religion, or national origin.

During the performance of this contractual agreement, SSC Service Solutions agrees as follows:

The Contractor will not discriminate against any employee or applicant for employment because of race, religion, sex, creed, color, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, sex, creed, color or national origin. Such action shall include, but not be limited to, the following: employment, promotion, demotion or transfer; recruiting or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post, in conspicuous places, in compliance with local, state and federal agencies, regarding Equal Opportunity and Nondiscrimination in Employment available to employees and applicants for employment.



# Security and Background Checks

We at SSC Service Solutions realize that the security and safety of our customers is of the utmost importance when providing services in a K-12 environment. Therefore, SSC has implemented a screening process we believe is the best in our industry.

SSC employs several specially trained background check specialists who run every pre-employment check on potential SSC employees before they are placed in your facilities. Our specialists ensure that each check is run consistently and that each new hire is satisfactorily cleared in accordance with SSC's hiring policies.

Following are the steps/screenings that each SSC employee goes through prior to being offered employment. If the applicant does not meet the minimum employment standards of SSC, as well of that of the school district that we serve, the applicant is not eligible for employment.



## 1. SSC Background Check

- Research to ensure that applicant is the legal owner of their provided social security number as well as previous residences in which the applicant resided

## 2. Scan Screen run through R.T.I.

- This screen includes three national databases (NSOPR, OFAC, and Interpol)
- Includes County and State Searches from 45 states plus the District of Columbia's criminal background databases\*

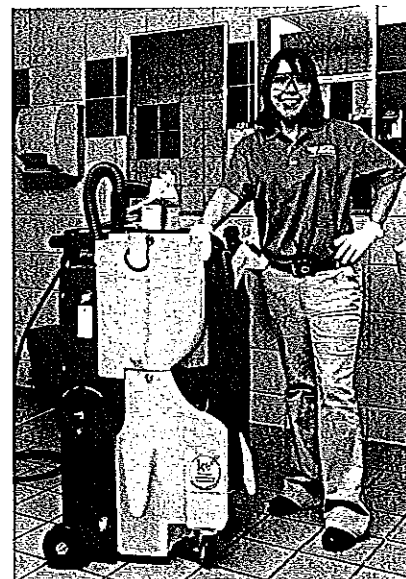
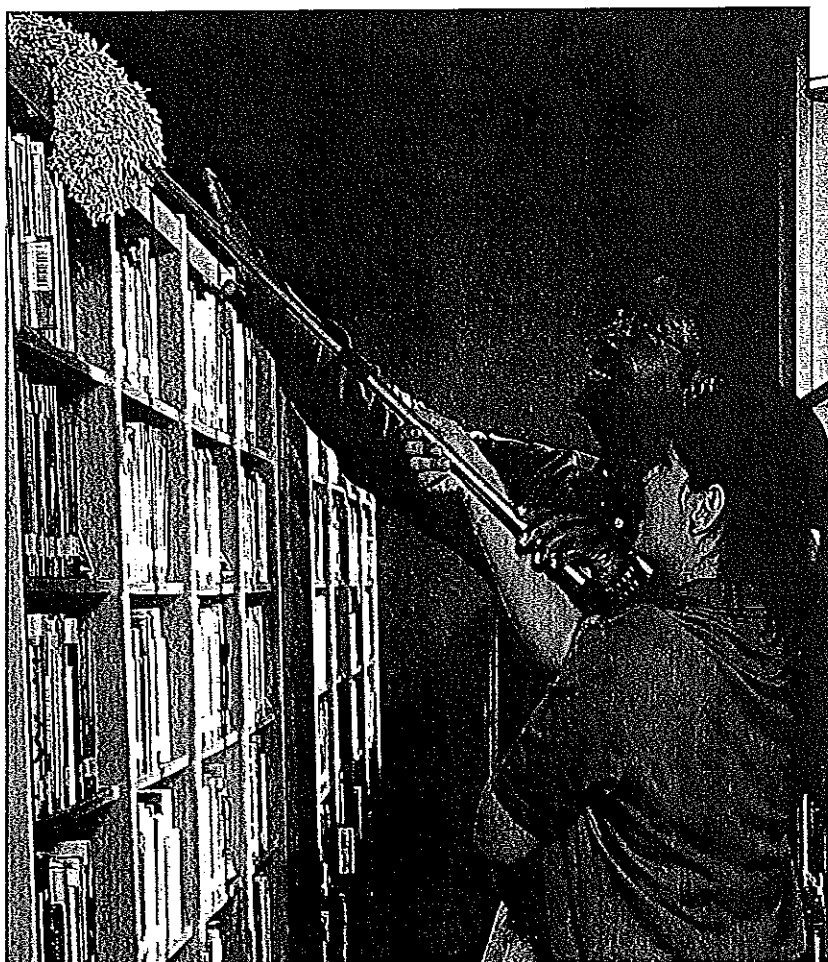
## 3. Fingerprinting

## 4. Social Security Card Verification through E-Verify

- Using the government-developed program E-Verify, we take the extra step to confirm work authorization through the Social Security Administration and the Department of Homeland Security.

Upon completing the above background checks, the potential employees' eligibility for employment will be determined. Potential applicants will be disqualified for any drug, sex, violence or theft related charges. If an employee's record shows any criminal charges, that employee's history will be reviewed with the college and employment eligibility will be decided jointly.

*\* If applicant is found to have lived in a state falling outside the 45 state check, SSC will also run a state-wide check of that state's criminal records.*



## Security and Loss Prevention

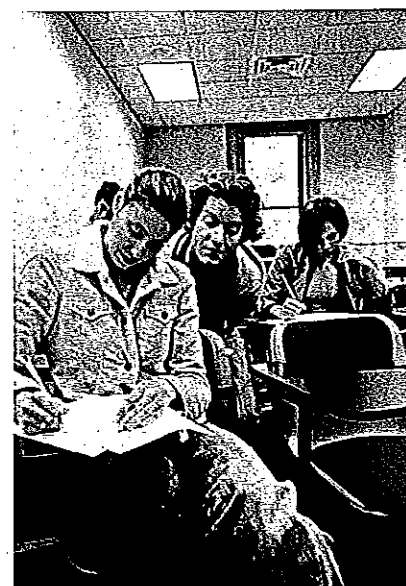
SSC Service Solutions is very security conscious and is acutely aware of the potential concerns in a labor-intensive industry. Upon placement in a building, each employee is instructed by his or her supervisor on the particular security requirements of the building.

### Janitorial Service Bond

To alleviate security concerns, all SSC Service Solutions employees are thoroughly screened prior to employment and bonded in the amount of \$50,000.

### Drug Testing

All employees hired by SSC are required to sign a waiver allowing us to perform random drug testing. Pre-employment drug screening is available by customer request at an additional cost.



# Uniforms

The pride and professionalism of SSC Service Solutions is reflected in uniforms for the staff.

## Appearance Standards

- Wear clean uniforms daily; your appearance and the appearance of your uniform reflect the image of SSC Service Solutions.
- Shirts or smocks will have the company name and/or logo imprinted on them so that custodians are easily identifiable and professionally attired at all times.
- Never substitute personal apparel for approved uniform pieces.
- Replace uniforms that are permanently soiled, stained, or the incorrect size.
- We recommend that slip-resistant shoes be worn at all times. All shoes must be closed toe, polished and in good repair.

The wearing of this uniform outside work hours is strictly prohibited.





# Employee Time Keeping Systems

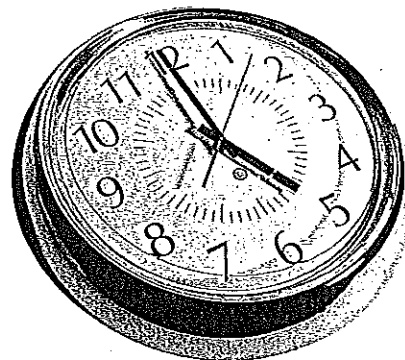
Provided by American EPAY, Inc.

SSC Service Solutions utilizes several time and attendance systems provided by American EPAY, Inc., an international company that offers web-based time keeping solutions designed specifically for operations that have small numbers of employees working in many locations.

Through American EPAY, Inc., SSC is able to track labor hours by location in real time via a web-based program. The system alerts management when scheduled employees are late, don't report to work or are accumulating overtime. Additionally, the system helps reduce workman's comp claims by asking about workplace accidents upon punching out.

Two different EPAY systems are used by SSC. Locations where fewer than 10 employees report utilize a toll-free phone number to punch in and punch out with voice matching technology and caller ID technology to ensure employees only call in for themselves from the designated location. Locations where 10 or more employees report utilize biometric technology to fingerprint match employees reporting for and departing the job site.

The benefits of using this system add up to big savings on payroll, overtime, workman's comp and more. Real savings that are passed along to SSC customers.



# Training



**Well-trained,  
competent  
employees are  
the cornerstone  
of successful  
management.**

Having effective employees doesn't just happen. We must make a conscious effort every workday to train, coach, counsel, motivate and encourage our employees to reach their full potential. Employees must be able to carry out our plans and directives, and control the quality of their work.

All SSC Service Solutions employees undergo an initial probationary period. During this time they are trained in proper cleaning techniques and correct operating procedures for all equipment and supplies they will use.

At the end of this probationary period they are evaluated on the basis of their reliability, attitude, quality of work, and productivity. They become regular employees only if they receive satisfactory evaluations in all areas.

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## Training Programs

SSC Service Solutions utilizes a variety of training methods. Examples of these are classroom seminars, video, manual and on-site procedures. Listed below are some pertinent categories.

### Orientation Programs

1. Personnel Manual Review
2. Probationary Period
3. Security and Safety
4. Customer Property
5. Customer Relations

### Custodial Training

1. Hazard Communications
2. Asbestos Awareness
3. Functional English
4. Functional Spanish
5. Quality Control
6. Job Task
  - Floor Care
  - Carpet Care
  - Window Cleaning
  - Classroom Cleaning
  - Restroom Cleaning
7. Chemical Safety
8. Equipment Safety
9. Blood borne Pathogen Safety
10. Safety Training Topic of the Month

### Management Training

1. Account Acquisition & Retention Seminar
2. Regional Manager Seminar
3. Product Review
4. Certified Trainer
5. Fourteen Week Manager Trainee Class

# Building a Better Contract Manager

SSC Service Solutions believes that your satisfaction directly relates to the strength of the contract manager dedicated to oversee the custodial operations at your site. It is critical to our continued success in the industry that we recruit, hire and train the best Manager Trainee candidates. Therefore, we expend a substantial amount of our resources during the following extensive process of recruiting, hiring and training the highest quality managers possible.

## Recruiting

SSC Service Solutions employs various resources to recruit potential managers. We solicit potential candidates by using different types of available resources (local newspaper ads, college career fairs, personal recommendations, and online vehicles). A few traits that we look for in high-quality management candidates include previous work in the service industry, prior experience in janitorial operations and a strong work history throughout college. After qualifying the best candidates, the interview process begins.

## Hiring

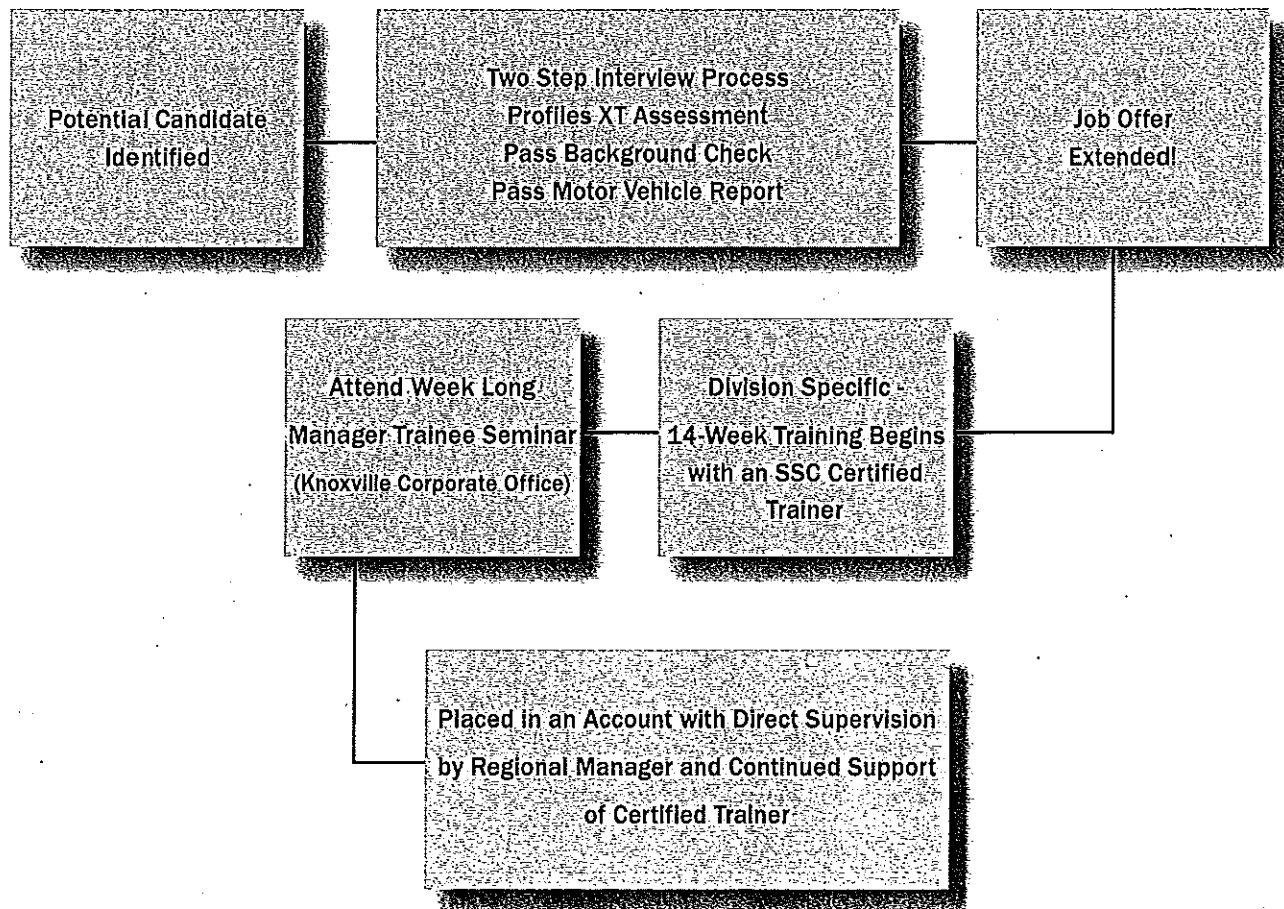
Each potential SSC manager undergoes a series of interviews with both regional managers and SSC recruiters. Candidates that pass through the first interview process are then required to take an assessment offered by Profiles International to further discern strengths and weaknesses not determined in the interview process. The assessment identifies inborn characteristics that pinpoint the unique traits and values of each individual as well as leadership skills. After the assessment, a second interview is performed to discuss results of the assessment. If all goes well in the second interview, a job offer is extended, contingent upon passing SSC's stringent background check and a Motor Vehicle Report, and the manager begins training with an SSC Certified Trainer.



# Training

Upon hiring, SSC's managers are placed with an SSC Certified Trainer in their respective division (Colleges & Universities and K-12 Schools) for the duration of their 14-week training period. This trainer will go over the responsibilities of the manager in a hands-on environment. Managers receive on-the-job training as well as how to train their hourly employees. Finally, all Manager Trainees attend a week of intensive training at our corporate headquarters in Knoxville, TN, which encompasses many of the following topics:

- Basic Spanish
- Business Management
- Customer Relations
- Personnel Management, Hiring and Training
- HR Requirements
- Budgeting, Supply Ordering



# Eight Step Training Method: A Proven Process

SSC Service Solutions utilizes a proven eight-step process to ensure maximum retention when training contract managers on how to provide on the job training for employees. The eight steps are as follows:

## 1 Speculation

Ask the learner what they know about the task.

## 2 Observation

The learner observes the entire task without instruction. Afterward, the learner describes the task and what was witnessed.

## 3 Explanation

Explain the task so that the learner understands what the task is and why it is being done.

## 4 Demonstration

Demonstrate the task step-by-step, stressing important points.

## 5 Role Reversal

Switch roles and have the learner explain how to perform the task. If there is an error, stop the exercise and explain why it would be an error and what to do instead.

## 6 Performance

The learner performs the entire task while the trainer corrects mistakes along the way to prevent bad habits from forming.

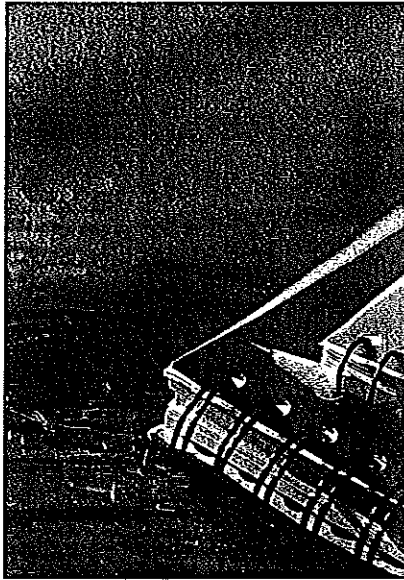
## 7 Practice

Allow the learner to practice the task alone, and encourage the learner to ask questions if necessary.

## 8 Monitor & Evaluate

Have the learner demonstrate the task within 24 hours and provide feedback and tips for improvement. Continue coaching for the next 30 days.

*In our experience, this method ensures that employees are performing tasks properly and receive positive reinforcement. By having all employees trained on every task the same way, our clients will enjoy a consistent quality of work.*



## SSC Certified Trainer Program

In order to properly prepare our new contract manager trainees, we developed the Train the Trainer Certification Program. This program is designed to empower our strongest managers in each division to become certified trainers for our company's new managers. Managers must first apply and then attend a two day certification course held at our corporate headquarters in Knoxville.

Desirable Certified Manager Trainers will have:

- A solid reputation among their customers, peers and employees
- Positive attitude and desire to mentor
- Proven track record in customer service and employee development
- Ability to multitask



## SSC's Product Review Committee

SSC Service Solutions maintains an equipment and supply inventory of \$1,000,000 in addition to the tools used in the field to service approximately 75,000,000 square feet on a daily basis.

In order to stay on the forefront of the latest industry innovations in both equipment and supplies, SSC holds an annual Product Review Committee meeting at our corporate office. Headed by Supply Stream Manager, Justin Bolli, the committee comprises a senior regional manager from each of our divisions. The annual meeting is an opportunity to hear presentations from our prime contract suppliers to learn about new products and green initiatives. Products that contribute efficiencies and further SSC's commitment to environmentally friendly practices are identified and then field tested for reliability and effectiveness.

Additionally, members of the Product Review Committee attend the International Sanitary Supply Association (ISSA/Interclean) conference each October to explore new industry trends.



# Continuing Education

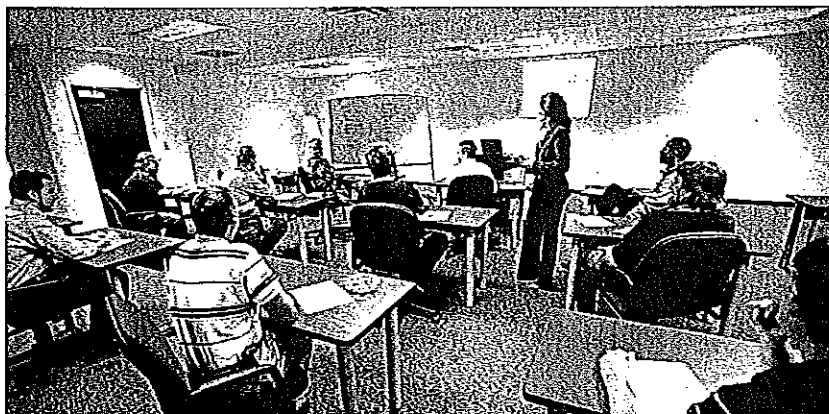
## Account Acquisition and Retention Seminar

As a company, our goal is to develop long-term, mutually successful relationships with our customers. Therefore, all regional managers, salespeople and members of the corporate management team are required to participate in SSC's Account Acquisition and Retention Seminar (AARS).

During this two-day class, operators and sales professionals develop a firm understanding of the crucial role they play in the dynamic sales process. From acquiring an account to continually delivering stellar service, the division president, regional manager and salesperson assigned to your account have learned how to work in conjunction with one another to best meet the specific custodial needs of your facility.

AARS topics of discussion include:

- Complex multi-step Account Acquisition process to earn your business
- Working with different communication styles
- Building trust with potential and current customers
- SSC's ideal customer profile traits
- Individual roles in the Quality Assurance & Account Retention Program
- Top five most important customer expectations



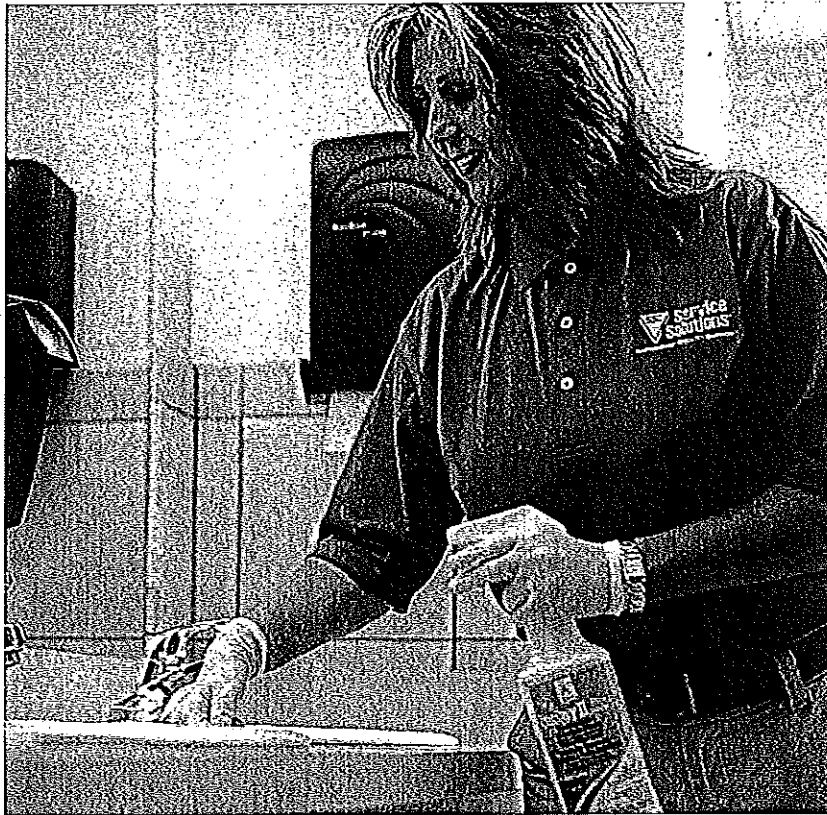
## Regional Manager Seminar Overview

Continued training for our upper management is key to our customers' satisfaction and SSC's growth. All of SSC Service Solutions' regional managers attend a two-day leadership seminar, which stresses the importance of being a great "leader" rather than simply "managing."

At the seminar's core is a concept referred to as "servant leadership." A company that practices servant leadership is comprised of individuals who, first and foremost, serve those around them. In turn and without force, these individuals inspire others to follow them. Upon completion of the seminar, our operations and sales professionals are better prepared to implement SSC's founding mission: The Fairness Triangle.



# Quality Assurance



SSC Service Solutions believes that Quality Assurance is essential to contract compliance and customer satisfaction, and we take it very seriously. Quality Assurance is such a key part of our program, we've taken it a step further than standard walk-through inspections. In fact, SSC's Quality Assurance takes quality assurance two steps further by integrating the following 3 elements to continuously monitor and report our job performance:

- (1) TeamCHIMES™ Internet-Based Program
- (2) Monthly Report Cards
- (3) Janitorial Log Book

We sincerely value our relationships with our customers and will utilize the Quality Assurance Program to ensure the accountability of **SSC Service Solutions** throughout the life of each contract.

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# Quality Assurance Program Overview - TeamCHIMES™

SSC Service Solutions utilizes centralized, Internet-based technology called TeamCHIMES™ to ensure delivery of standardized excellence. The system offers the following features:

- *Flexibility with integration and customization*
- *State-of-the-art intelligence in an array of applications*
- *Web-based technology for increased productivity*
- *Seamless interface with each other and facility software*
- *Effortless flows of operations and information*
- *Automated tasks done right on time*
- *Real-time data for more informed decision making*
- *Asset tracking that does the task for you*

TeamCHIMES™ has several operating modules, including TeamOps and TeamCoach for our preventive maintenance, work order tracking and quality assurance and inspection programs. Employees are issued handheld devices that can be used anywhere, anytime for inventory, work order entry and completion tracking by associates.

TeamOps is a comprehensive equipment inventory and tracking system that covers:

- *Schedules, generates and tracks preventive maintenance (PM) for all inventoried equipment*
- *Tracks unscheduled/corrective work orders*
- *Uses numerous reporting formats and options to generate detailed compliance and performance data*
- *Allows for company-wide trending and benchmarking to be accessed at all times*

TeamCoach provides quality assurance inspections and customer satisfaction surveys through the following measures:

- *Daily managerial follow-up and review*
- *Uncover employee training opportunities*
- *Identify trouble areas and track improvement*
- *Increased, measurable client interaction*
- *Customer satisfaction tracking and documentation*
- *Ability to address issues before they become problems*
- *The centralized database allows for enterprise, regional and site reporting*
- *Automatic reports, including QA histories, trending and charts, can be sent via email*

### Quality Assurance Program Objectives

- Provide measurable assurance that services are delivered with consistent quality and are evaluated for continuous improvement opportunities
- Create an ongoing cycle of measurably improved service levels and thus, improved working and studying environments for students, faculty and staff
- Objectively monitor and evaluate the service provided in compliance with the company mission, with the school district's desired service level
- Create 1) continuous quality measurements that can be utilized in benchmarking and 2) other formal performance monitoring and improvement processes in your organization
- Evaluate the effectiveness of SSC's facilities plan at intervals not to exceed six months and report results at least annually
- Encourage two-way communication with the school district in order to obtain constructive feedback regarding the effectiveness of SSC Service Solutions and its leadership and service



## TeamCoach

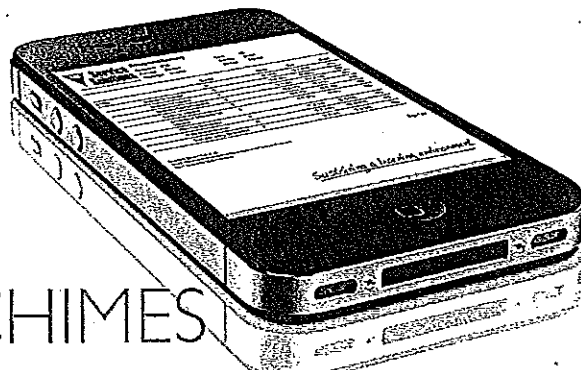
Quality is the cornerstone of customer service. In order to keep your customers happy, you need to provide consistent, high-quality services. But how do you measure quality consistently and accurately?

SSC Service Solutions TeamCoach™ provides all the tools you need to raise and monitor quality throughout your business by leveraging consistent standards of quality assurance. Accessible via the Web from virtually anywhere, TeamCoach gives you the ability to create custom surveys and questionnaires specific to your facility. Once completed, the surveys can be entered into TeamCoach's centralized database and used to generate performance reports and graphs. In addition, TeamCoach provides automatic reports via email so you can see your facility's performance in real time, allowing you to identify and address potential issues before they become problems.

- 
- |  |   |
|--|---|
| • Consistent standards and measurement tools for Quality Assurance | • Quick and easy access to data anywhere, anytime |
| • Extensive Reporting Capabilities                                 | • Benchmarking between sites via the Internet     |
| • Easily implemented across geographically dispersed areas         |   |
-

TeamCoach

TeamCHIMES



TeamCoach offers all you need to maintain quality throughout your organization.

#### Quality assurance inspections

- Daily managerial follow-up and review
- Identify trouble areas and track improvement

#### Client & customer satisfaction surveys

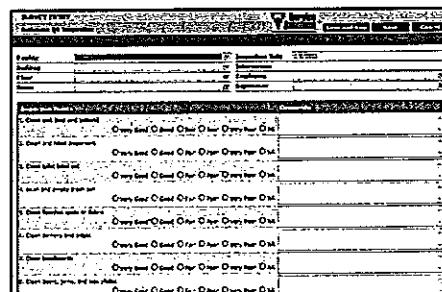
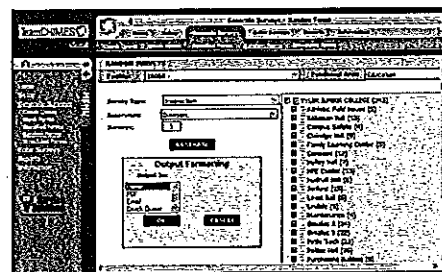
- Increased, measurable client interaction
- Ability to address issues before they become problems

#### Extensive Reporting

- Run reports for specific sites or combine results for enterprise-wide reports

#### Automatic Reports

- Via email, QA Histories, Trending, and Charts





**REPORT CARD FOR CUSTODIAL SERVICES**

Date: \_\_\_\_\_

School: \_\_\_\_\_

Please return report card to contract manager by the 10th of the month.

Please grade the custodial services provided: (A, B, C, D, or F)

Grade

Common area floors clean & shiny

Restrooms clean & supplies stocked

Classrooms clean & floors maintained

Media Center clean & carpets maintained

Cafeteria clean & floors maintained

Gym/Locker room area clean

Expedient response to issues

CHECK ONE:

\_\_\_\_\_ I AM PLEASED WITH THE CUSTODIAL SERVICE THIS MONTH.

\_\_\_\_\_ I AM NOT PLEASED WITH THE CUSTODIAL SERVICE THIS MONTH.

Special needs for interior (Example: Special upcoming events, PTA, Open House)

\_\_\_\_\_  
Signature of Principal or School Representative

\_\_\_\_\_  
Contract Manager

The above form is distributed to each building Principal on a monthly basis for continuous input. Each completed form is viewed by the Contract Manager, Regional Manager, Division President and CEO.

### 3. JANITORIAL LOG BOOK

SSC utilizes a very simple form for communication of compliments, concerns, and special events called the Janitorial Log Book. Placed in the administrative office of each school, the log book is available to Principals, Teachers, Students and Staff as a means of communicating with your custodial services staff.

The comments in the book are checked daily by the Day Porter and the Evening Supervisor in each facility. Appropriate action and time for follow up must be noted along side each comment.

The logs are then checked regularly by the Contract Manager and periodically by the Regional Manager and Division President during scheduled visits. (See Janitorial Log Book attached.)

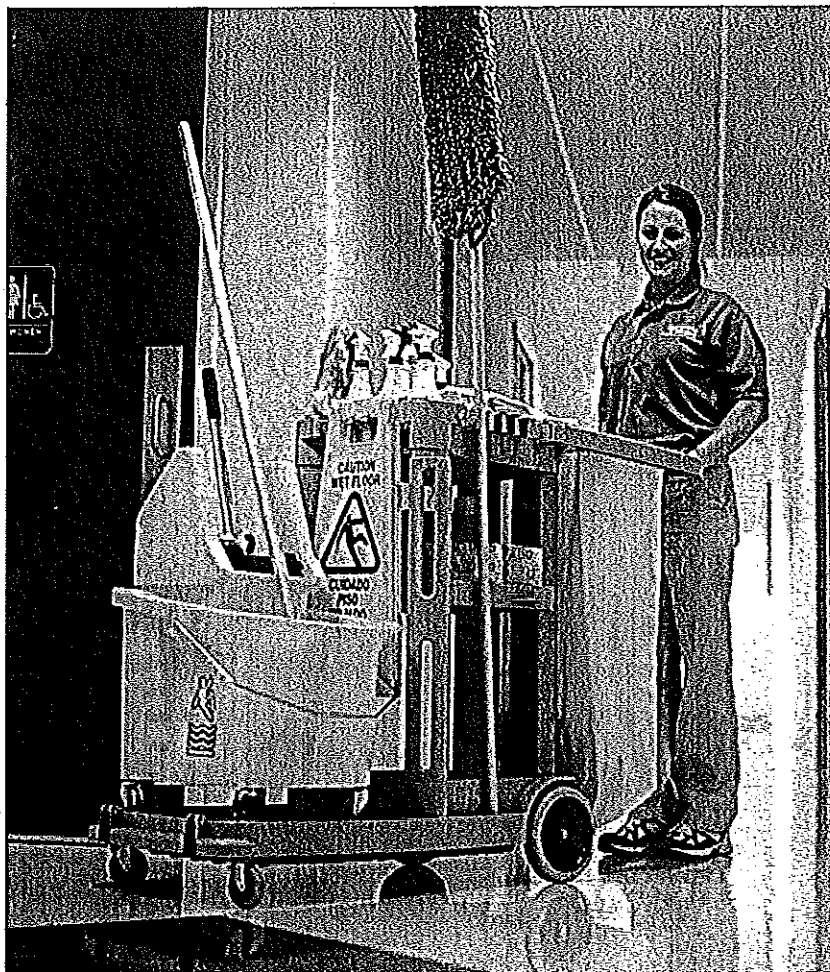
#### Janitorial Log Book

(Example)

Date	Time	Person	Area	Comments (Specify)	Action Taken	By

This log is kept in the administrative office at each campus to allow communication between principals/ teachers and the SSC Contract Manager and Supervisors. It is checked on a daily basis by the Contract Manager and during periodic visits by the Regional Manager.

# Safety



**SSC Service Solutions provides a safe and environmentally clean workplace for all of its employees.**

We count on all of our associates to take a safety first attitude. Our safety program encompasses safety in every facet of our lives. We promote safety on the job, and safety at home. These combined will keep us safe for life. Safety for Life is the reward to ourselves, and those who depend on us, as a result of following safe work and play practices.

It is the intent of SSC Service Solutions to provide a safe and environmentally clean workplace for all of its employees. All employees are required to fully comply with all applicable environmental and safety protocols.

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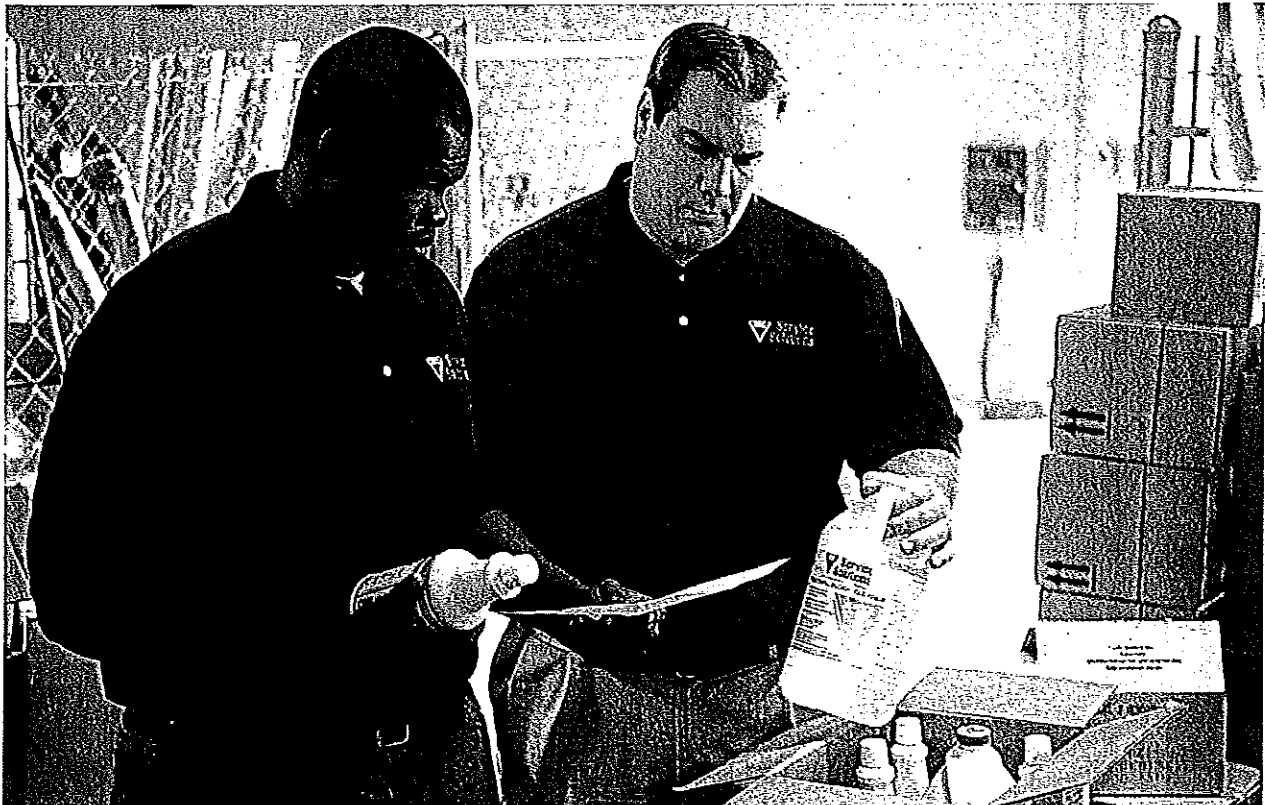
## Outline of Environmental Rules

SSC Service Solutions will provide at each workplace a copy of the Material Safety Data Sheet for each chemical that is brought on site. These sheets must be readily available for our employees and customers to use.

- All chemicals must be approved by the Environmental Health and Safety Department prior to being brought on site.
- Chemicals will be handled in an environmentally prudent manner (i.e. do not dispose of any chemicals on the ground and clean up any spill no matter how small).
- All employees will understand and be trained in the appropriate disposal and handling methods for materials/chemicals which they are using.
- All spills/releases of chemicals must be reported in a timely manner to the appropriate personnel.
- A clean work area should be maintained to reduce the chances of spills and leaks from chemicals being used.
- Employees will not remove any material, including scrap material, from the site that may contain unknown chemicals and has not been approved by the Environmental Health and Safety Department for disposal.

## Clothing Requirements

Safety equipment will be worn in all areas where required. Dangling jewelry (beads, necklaces, bracelets and earrings), wristwatches, rings or other metal items must not be worn around machinery. Employees working with or around chemicals must wear suitable protective equipment.



**Hair Protection**

Employees must wear headbands when hair is long enough to fall into the face or eyes while working, and they will wear caps and nets with very long hair when ties, clasps and headbands do not adequately provide hair retention.

**Equipment/Supply Requirements**

SSC Service Solutions shall provide our employees with the appropriate equipment and procedures to contain and dispose of spent material/chemicals. SSC Service Solutions is responsible for notifying the Environmental Health and Safety Department of disposal of all waste chemicals/materials used by our personnel. The disposal methods used for these materials must be in accordance with all applicable State, Federal, and local regulations. Any questions concerning the disposal of materials/chemicals should be directed to the Environmental Health and Safety Department.

**Personal Protective Equipment (PPE)**

SSC Service Solutions shall provide our employees with appropriate PPE for the job they are performing. PPE may include, but not be limited to, safety glasses with side shields, protective gloves, hearing protection, hard hats, respirators and safety shoes. All safety equipment shall satisfy current OSHA, ANSI, and NIOSH requirements.

**Managers/Supervisors: Responsibilities**

- Know and ensure that employees follow the environmental/safety procedures outlined in the manual.
- Maintain compliance with applicable Client, RCRA, ANSI, NFPA, State and Federal OSHA regulations.
- Supply all necessary Personal Protective Equipment (PPE) and work permits.
- Report any work-related injury or illness as outlined in this manual.
- Provide Facility Safety Manager a copy of MSDS for each chemical to be used on-site for approval.

**Employees: Responsibilities**

- Follow all environmental/safety procedures as outlined.
- Comply with appropriate environmental and OSHA regulations (RCRA, ANSI, NFPA, State and Federal).
- Wear appropriate PPE required for the job.
- Report immediately to your manager/supervisor any work related injury.
- Report immediately to your manager/supervisor any release or spill of chemicals.

## Safety Manual

Upon award of the contract, SSC Service Solutions would meet with your administration to review our standard Policies. Any revisions will be implemented as agreed.

We have included the Table of Contents for our Safety Manual below.



# Safety Manual

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# Equipment and Supplies

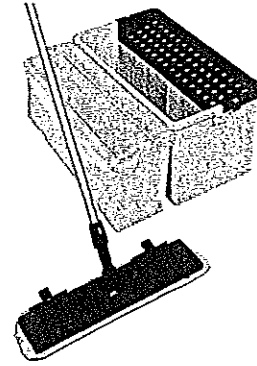
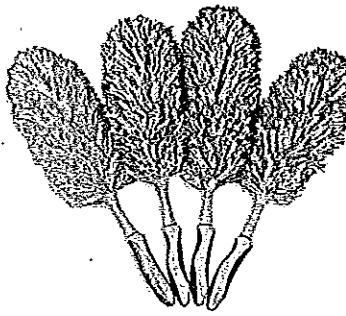
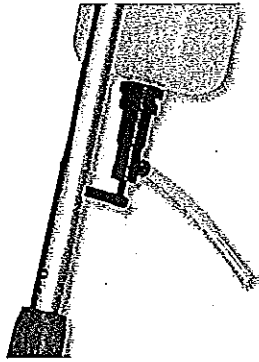


SSC Service Solutions maintains an equipment and supply inventory of \$1,000,000 in addition to the tools used in the field to service approximately 75,000,000 square feet on a daily basis.

Technical advice in the use and care of supplies and equipment is provided by the staff engineer of our support services division as well as our prime contract suppliers.

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## Equipment and Supply Introduction

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SSC Service Solutions has an extensive network of vendor contacts and broad purchasing power which allows us to provide supplies and equipment at a much lower cost. Our Distribution Center's core function is to drive demand to a select standard group of products. Therefore, we are able to collect larger volumes and major discounts on those products.

Only approved chemicals and supplies will be used for the Knox County Schools Project. At this time, the list of approved cleaning chemicals includes:

- Annihilation Floor Stripper
- Concrete Medic Cleaner and Conditioner
- Crew RR Floor & Surface Cleaner
- Johnson's Shine-Up
- Johnson's Glance
- Johnson's GP Forward
- Johnson's Spit Fire
- Red Z Vomit Control
- Reflection II Finish
- Sani Guard Total Release Fogger
- Shelia Shine
- Diversity Carpet Soil Release

Material Safety Data Sheets will be supplied upon award of contract. Also, MSD Sheets for SSC's products can be accessed on the web. Our MSD Sheets are available for download in both English and Spanish on many of the products. This website will enable any site equipped with internet access to secure MSD on-line at any time. [www.essind.com/sscserv](http://www.essind.com/sscserv).

## Equipment List for Knox County Schools

Proposed Equipment			
	Item Description		Item Description
	<b>Walk-Behind Floor Scrubber - 32"</b> The Tennant 5700 dislodges and picks up stubborn dirt, grime, oil or sand – even nuts and bolts		<b>KaiVac No-Touch Cleaning System</b> An indoor pressure washer combined with chemical injection and wet vacuum technologies
	<b>Walk-Behind Floor Scrubber - 28"</b> The Tennant 5700 dislodges and picks up stubborn dirt, grime, oil or sand – even nuts and bolts		<b>Janitor Carts</b> Front platform supports mop bucket and wringer
	<b>Walk-Behind Floor Scrubber - 24"</b> The Tennant 5700 dislodges and picks up stubborn dirt, grime, oil or sand – even nuts and bolts		<b>Standard Upright Vacuum</b> This dependable workhorse is CRI Green Label certified to provide a premium filtration level.
	<b>Self-Contained Extractor</b> Clean smaller areas, quickly with this self-contained carpet extractor		<b>Mighty Mite Vacuum</b> Detail Vacuum
	<b>Propane Burnisher</b> Comes With the finest in emissions and dust control technologies		<b>Backpack CoachVac</b> A favorite among cleaners who rely on its extreme durability and exceptional performance
	<b>Floor Machine</b> Achieve superior cleaning and maintenance results with a dramatically-simplified design, and a heavy-duty 1.5 hp / 1.12 KW motor		<b>Cubic Yard Tilt Truck (800 lbs)</b> Comes equipped with deluxe roller bearing wheels and heavy-duty casters
	<b>Wet Dry Vacuum</b> Find a high-performance wet/dry vacuum to meet your cleaning needs		<b>General Set Ups</b> Includes Wringer Bucket with Casters, Brute With Dolly and Floor Signs
	<b>Hot Water Pressure Washer</b> The most rugged, gasoline-powered, on-site cleaning machine on wheels	<b>Typical brands utilized by SSC are: Tennant, Clarke, Sanitaire, Pro-Team, KaiVac, Rubbermaid, Continential to name a few.</b>	



## SSC's Green Cleaning Program

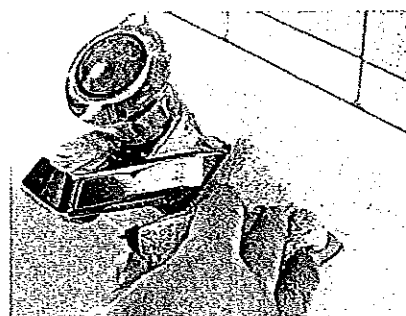
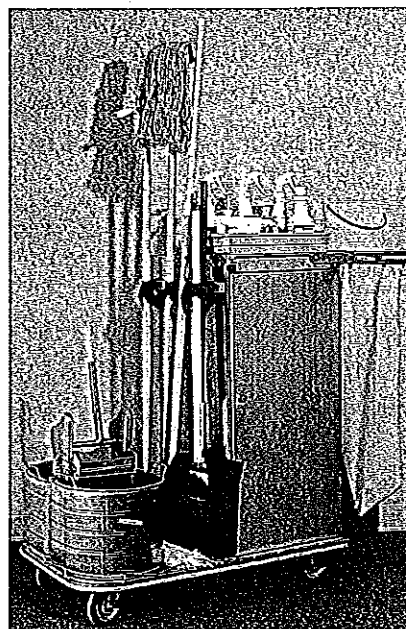
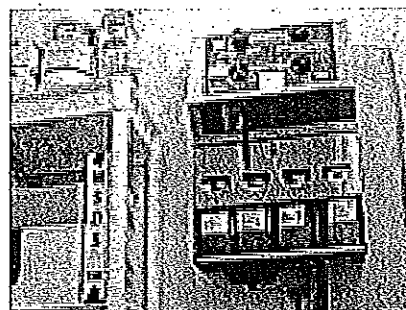
SSC Service Solutions is dedicated to our environment and preserving and protecting our natural resources. To that end, we utilize green cleaning chemicals, supplies and equipment whenever possible. In fact, SSC's K12 Division made the proactive choice to utilize all green chemicals in the vast majority of daily cleaning at all of its campuses in 2006.

SSC Service Solutions offers Green Cleaning Programs and dilution systems through our main chemical suppliers, Essential Industries and Johnson Diversey. From cleaners to disinfectants, from carpet cleaner to floor finish, Essential Industries and Johnson Diversey offers a full line of products that meet the approval of the independent, non-profit organization Green Seal. These products contain no ozone depleting compounds, no carcinogens and no toxic chemicals.

It is the intention of SSC to incorporate Green Seal products into our daily cleaning activities at your location. This includes utilizing Clean-by Peroxy, which is Green Seal Certified, and can be utilized as an all-purpose cleaner. It is non-viscous, biodegradable, phosphate free and is easily waste treatable. Depending on the dilution, this product can be used as a glass cleaner, carpet extraction, light to heavy duty cleaning and degreasing.

Green cleaning practices can assist organizations in a variety of ways. SSC would like to help Knox County Schools continue and/or achieve the following:

- A more positive impact on indoor air quality
- Increased worker and occupant safety
- Increased worker productivity
- LEED certification points
- Reduced absenteeism
- Reduced environmental impact



## Green Chemicals and Supplies Currently Used by SSC

### Clean by Peroxy

Clean by Peroxy is a proprietary surfactant blend combined with hydrogen peroxide. This all-purpose cleaner is environmentally compatible and formulated using environmentally conscious raw materials to quickly remove everyday soils, including greasy residues. This product meets Green Seal's environmental standard for industrial and institutional cleaners based on its reduced human and aquatic toxicity and reduced smog production potential.

### Graffiti Remover

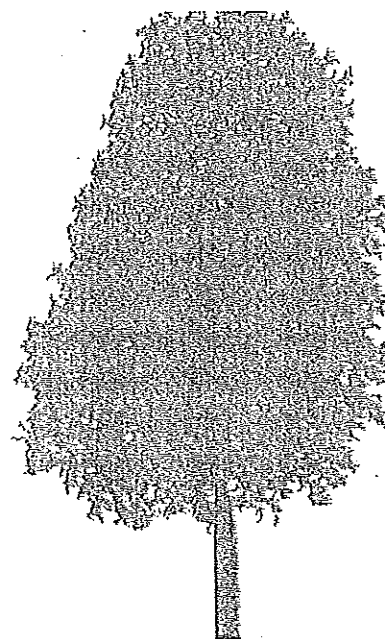
While not a Green Seal product, we are utilizing a biorenewable product to remove graffiti. Graffiti Remover SAC is a ready-to-use BioRenewable product based on a biobased solvent, which is naturally derived from agricultural ingredients. A combination of soybean and corn esters, this efficient solvent blend helps to replace hazardous, toxic and environmentally harmful products in the workplace. It is a safer solvent alternative to petroleum based solvents.

### Disinfectant

We have provided detailed information about a Green Solutions Disinfectant below; however, we do not currently use that product on our campuses. Our biggest concern is keeping the student and faculty population healthy, and in close environments such as schools we feel more comfortable using stronger products with faster kill times so as not to risk the spread of viruses such as MRSA. If the area is not prepped correctly and the green solution is not left on the surface for the necessary amount of time, it is possible for the disinfectant to be unsuccessful at killing the bacteria that can lead to the spread of germs and infection, including MRSA.

### Green Solutions High Dilution Disinfectant 256

This is an alternate to a regular disinfectant and is produced by Spartan. It is a phosphate-free formula designed to provide effective cleaning, deodorizing and disinfection. Green Solutions High Dilution Disinfectant 256 can clean and disinfect a variety of hard, nonporous, inanimate environmental surfaces including: floors, walls, metal surfaces, stainless steel surfaces, porcelain, glazed ceramic tile, plastic surfaces, bathrooms, shower stalls, bathtubs, and cabinets. This product effectively cleans floors without dulling the shine of floor finish. Green Solutions High Dilution Disinfectant 256 destroys many antibiotic resistant bacteria. Green Solutions High Dilution Disinfectant 256 is effective against methicillin resistant *Staphylococcus aureus* (MRSA) and vancomycin resistant *Enterococcus faecalis* (VRE).



## **G2 Green Finish**

SSC recently found Essential's second generation G2 Green Finish to be a successful addition to its Green Cleaning Program. Historically, green floor finishes have been unable to perform at the same level as non-green coatings. While zinc-free, phosphate-free, APEO-free, phthalate-free and ammonia-free, G2 Green Finish is also non-yellowing, durable and highly resistant to black marks and scuffs. It applies easily, levels well and dries quickly to a deep gloss. You'll find that it achieves equal, if not better, results as a standard, high performance finish.

For more information on this product, please visit the website listed below or view the slick that follows the SSC Microfiber Products section.

<http://www.essind.com/FloorCare/08201FF.htm>

## **Paper**

All of our paper products come from 100% recycled fiber. Below are links to our supplier's environmental information.

[http://www.vondrehle.com/pdf/env\\_statement.pdf](http://www.vondrehle.com/pdf/env_statement.pdf)

<http://www.torkusa.com/Pages/SimplePage.aspx?id=32234>

## **Bamboo Mop Handles**

SSC has replaced all mop handles with those made out of bamboo; a more quickly replenished resource than standard wood. Bamboo also has less environmental impact to harvest.

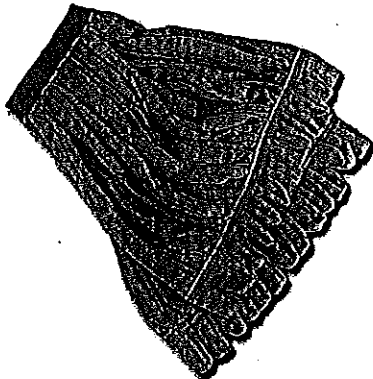
## **Recycled Mop Heads**

We continue to encourage the use of mop heads that are made from recycled plastic bottles. They last longer, are machine washable and stain less than traditional cotton mop heads.

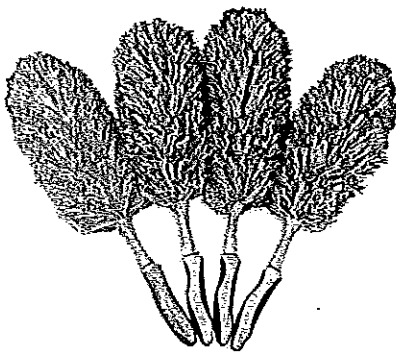
## SSC Microfiber Products

In a concerted effort to maintain the highest-quality cleaning for our customers, SSC Service Solutions has implemented the use of microfiber products on each of its college campuses. Microfiber is a very fine, synthetic fiber composed of 80 percent polyester and 20 percent polyamide (nylon). The fibers are split to increase absorbency and create microscopic hooks, which capture the dust rather than simply pushing it around. With continued concern over indoor air quality, microfiber cleaning systems enable many facilities, such as schools, healthcare facilities and office spaces, to operate in a cleaner environment.

### Why use Microfiber?



- Cleans more effectively
- Cleans faster by eliminating unnecessary steps
- Eliminates cross contamination by requiring a fresh mop and fresh chemicals for each area
- Improves image of the housekeeping staff with less intrusive and quieter equipment
- Promotes Green Cleaning by drastically reducing waste water and chemical disposal
- Reduces material costs by using far less chemicals
- Reduces workers compensation claims because it requires less heavy lifting and movement



### Dusters

The microfeather and microfiber dusters are far superior to lambswool and poly dusters. The flexible heads of these dusters allow you greater flexibility to get into hard-to-reach places. Both can be added to an extension pole for high-reaching areas. Best of all, they don't leave lint behind and will last through hundreds of hand (microfeather) or machine (microfiber) washings. This system is much more economical than continually throwing away dusters or wrapping them with cloths.



### Advantage Waxer

This waxing system can be used to quickly and easily knock out small rooms or cut edges without getting floor finish on your baseboards. The 50-ounce reservoir weighs only five pounds when full and lays a nice, even layer of finish. It is ideal for areas of 1,000 square feet or less.

### **Perfect Clean Microfiber Handle and Frame**

This basic microfiber mop setup could be the most durable in the industry. The handle is adjustable to fit the height of the user and the frame swivels 360 degrees for excellent maneuverability.

### **Bucket-less Advantage Mopping System**

Reduce water, chemical-use and fatigue with this self-contained mopping system. Designed to use less chemicals and 10 percent of the water required by conventional mopping methods, you can mop quickly, leaving behind a dryer floor. The tiny hooks of microfiber grab onto and hold dirt in the mop, resulting in a cleaner floor and using less chemical. The mops are color-coded to prevent cross-contamination. The system requires no bucket or wringer, which eliminates heavy lifting and back strains. Also, cost and time savings result from the mop pads lasting hundreds of washings.

Lay a smooth, even finish and cut baseboards and small areas with ease with these pads. They can be used with the waxer system or with the standard microfiber setup.

### **Traditional Mopping System**

Get the most out of your mop with the microfiber tube mop. Microfiber will pull more dirt off the floor and will last hundreds of washings. In your final rinse before laying finish, ensure an ultra clean floor by using one of these mops.

### **Mop Buckets**

The Pad Bucket system is simplistic, allowing you to store flat mops in cleaner container and to tamp them before placing them on the floor. This system can also be used with floor finish.

The Ergoworx Bucket is a touchless dual-bucket system that allows you to avoid cross-contamination and keeps your hands off dirty mops. The system allows you to place the microfiber frame on the discharge bucket and pop off the dirty pad without having to touch the pad itself. This system can also be used with floor finish and will fit perfectly on a janitor's cart.

# Standard Cleaning Specifications



**It is the intention of SSC Service Solutions to provide superior service to our clients. To ensure these standards are met, SSC follows standard cleaning specifications.**

The following cleaning specifications represent SSC Service Solutions' scope of work in the majority of the 500 schools we service. If the cleaning specifications outlined in your RFP differ from those below, the district's specifications will prevail.

Not all items are included in our general cleaning specifications. Services such as cleaning kitchen areas behind the serving line and cleaning stadium bleachers after football games are available at an additional cost. We typically don't include these items because many districts have outside groups cleaning them. Please be sure to ask about any service you are unsure of.

## Cleaning Specifications

All Facilities	Daily (five (5) days per week)		Weekly		Monthly (performed on the last Friday of each month)	
Classrooms	Empty waste baskets and replace liners		Low dust horizontal surfaces <sup>8</sup>		High dust horizontal surfaces <sup>9</sup>	
	Spot clean all windows		High dust horizontal surfaces <sup>9</sup>		Remove dust and cobwebs from ceiling areas	
	Clean and sanitize counters and sinks		Damp clean baseboards		Buff composition floors	
	Dust mop composition floors <sup>1</sup>		Damp clean window ledges		Dust blinds	
	Spot mop composition floors <sup>2</sup>		Wet mop			
	Vacuum all carpet and walk-off mats		Remove fingerprints from areas <sup>6</sup>			
	Spot clean carpet					
	Clean chalkboards/trays					
	Spot clean desk tops					
Offices	Empty waste baskets and replace liners		Low dust horizontal surfaces <sup>8</sup>		High dust horizontal surfaces <sup>9</sup>	
	Dust furniture, including desks, chairs and tables		Damp clean baseboards		Remove dust and cobwebs from ceiling areas	
	Dust interior window ledges		Damp clean window ledges		Dust Venetian blinds	
	Dust telephones		Remove fingerprints from areas <sup>6</sup>			
	Spot clean window glass and glass partitions <sup>3</sup>		Spray buff composition floors			
	Spot clean desk tops					
	Dust mop composition floors <sup>1</sup>					
	Spot mop composition floors <sup>2</sup>					
	Vacuum carpet and walk-off mats					
	Spot clean carpet					
Lounge	Empty waste baskets and replace liners		Low dust horizontal surfaces <sup>8</sup>		High dust horizontal surfaces <sup>9</sup>	
	Dust furniture <sup>4</sup>		Damp clean baseboards		Remove dust and cobwebs from ceiling areas	
	Dust interior window ledges		Remove fingerprints from areas <sup>6</sup>			
	Dust telephones		Spray buff composition floors			
	Spot clean window glass and glass partitions <sup>3</sup>					
	Damp clean counter tops					
	Damp clean vending machines					
	Dust mop composition floors <sup>1</sup>					
	Spot mop composition floors <sup>2</sup>					
	Vacuum carpet and walk-off mats					
Library	Spot clean carpet					
	Vacuum walk-off mats					
	Empty waste baskets		Replace all plastic liners in waste baskets		High dust horizontal surfaces <sup>9</sup>	
	Dust furniture <sup>4</sup>		Low dust horizontal surfaces <sup>8</sup>		Remove dust and cobwebs from ceiling areas	
	Dust interior window ledges		Dust all bookshelves (books to remain in place)			
	Spot clean window glass and glass partitions <sup>3</sup>		Damp clean baseboards			
	Spot clean desk tops		Damp clean window ledges			
	Dust mop composition floors <sup>1</sup>		Remove fingerprints from areas <sup>6</sup>			
	Spot mop composition floors <sup>2</sup>					
	Vacuum all carpet and walk-off mats					
	Spot clean carpet					

# Cleaning Specifications

All Facilities	Daily (five (5) days per week)		Weekly		Monthly (performed on the last Friday of each month)	
Common Areas	Spot clean glass partitions and doors		Damp clean baseboards		High dust horizontal surfaces <sup>a</sup>	
	Clean and sanitize water fountains		Damp clean window ledges		Remove dust and cobwebs from ceiling areas	
	Dust interior window ledges		Dust locker tops			
	Dust mop composition floors <sup>1</sup>		Spray buff composition floors (semi-weekly)			
	Spot mop composition floors <sup>2</sup>					
Restrooms/ Dressing Rooms	Vacuum carpet and walk-off mats					
	Spot clean carpet					
	Clean under entrance mats (inside and outside)					
	Check restrooms throughout the school day		Low dust horizontal surfaces <sup>a</sup>		High dust horizontal surfaces <sup>a</sup>	
	Empty waste baskets and replace liners		Damp clean baseboards		Remove dust and cobwebs from ceiling areas	
	Clean, sanitize and polish all vitreous fixtures <sup>5</sup>		Remove fingerprints from areas <sup>a</sup>		Wash and sanitize metal partitions	
	Clean and polish chrome fittings				Machine scrub floors with germicidal disinfectant	
	Clean and sanitize toilet seats					
	Clean and polish glass and mirrors					
	Wash and sanitize exterior of containers					
Multi-Purpose/ Gymnasium	Dust metal partitions					
	Remove spots, marks, stains and splashes from walls					
	Spot clean metal partitions					
	Sweep floors					
	Damp mop floors with germicidal disinfectant					
Cafeteria	Re-supply expendable restroom dispensers					
	Empty waste baskets		Replace all plastic can liners in waste baskets		High dust horizontal surfaces <sup>a</sup>	
	Remove fingerprints from areas <sup>a</sup>		Low dust horizontal surfaces <sup>a</sup>			
	Dust mop floors <sup>7</sup>		Sweep baseboards			
	Spot mop composition floors					
	Empty trash cans		Remove fingerprints from areas <sup>a</sup>		High dust horizontal surfaces <sup>a</sup>	
	Replace all plastic liners		Low dust horizontal surfaces <sup>a</sup>			
	Clean well around trash cans		Damp clean baseboards and window ledges			
	Dust mop/sweep floors		Spray buff all composition floors (semi-weekly)			
	Damp mop floors					
	Vacuum walk-off mats					
	Clean water fountains					

1. All composition floors are dust mopped with a chemically treated mop.
2. All composition floors are spot mopped with all-purpose cleaner.
3. All window and glass partitions are spot cleaned to hand height (70"). Not to exceed 6 feet.
4. Desks, chairs and tables will be included in the furniture dusting.
5. Vitreous fixtures that will be cleaned, sanitized and polished include toilet bowls, urinals and hand basins.
6. Fingerprints will be removed from doors, frames, light switches, kick plates, push plates, handles and railings, where applicable.
7. Gymnasium floors will be dust mopped with a chemically treated mop per manufacturer's specifications.
8. Low dusting will be done to hand height (70").
9. High dusting will be done above hand height (70") and will include shelves, ceilings, moldings, pipes, ducts, heating outlets, etc.



## **SSC's Summer Deep Clean Program**

SSC Service Solutions takes advantage of extended periods when students are not present in the buildings to perform numerous special project and deep cleaning tasks. Our cleaning specifications during the Summer break differ from those during the regular school year. SSC's Summer Deep Cleaning Specifications are attached for your review.

Our staffing procedures differ during this time period as well. While we prefer to staff the schools with individual cleaners assigned to the same section each evening when school is in session to enhance accountability, we utilize a team cleaning approach during the summer months. By identifying the strongest employees to perform tasks like floor care, wipe down, detail work, etc. we create specialized clean-up teams that travel between campuses. Not only does this method ensure that each school's clean-up is done consistently, it also enables us to work around summer school programs and construction projects as well as help the district manage energy costs. An added benefit to your district is the cost savings realized by only employing the best custodians and day porters year round.

Your contract manager will meet with each principal as summer approaches to discuss building usage and to develop a clean-up plan that is specific to their campus. Individual principals can then track their clean-up progress throughout the summer months. Once the clean-up is complete, your contract manager will tour each campus with its respective principal to check for completion of clean-up. If a campus' clean-up is performed early in the summer, SSC will dispatch teams to do a pre-teacher return spruce up as well.

## Annual & Semi-Annual Deep Clean Specifications

All Facilities	Summer Break
Classrooms	Wash all windows and glass partitions (both sides)
	Strip and wax tile floors
	Deep clean all carpeting
	Clean and sanitize surfaces, tops and bottoms of student's desks and chairs
	Clean and sanitize counters and sinks
	Clean chalkboards/trays
	High dust horizontal surfaces/Drop and clean light fixtures
	Remove dust and cobwebs from ceiling areas
	Dust blinds/air vents
Offices	Wash all windows and glass partitions (both sides)
	Deep clean all carpeting
	Dust furniture, including desks, chairs and tables
	Dust interior window ledges
	Dust blinds/air vents
Lounge	High dust horizontal surfaces/Drop and clean light fixtures
	Strip and wax tile floors
	Damp clean all washable furniture
	Deep clean all carpeting
	Dust blinds/air vents
	High dust horizontal surfaces/Drop and clean light fixtures
	Wash all windows and glass partitions (both sides)
Library	Clean and sanitize counters and sinks
	Deep clean all carpeting
	Damp clean all washable furniture
	Dust blinds/air vents
	High dust horizontal surfaces/Drop and clean light fixtures
	Wash all windows and glass partitions (both sides)
Common Areas	Dust furniture, including desks, chairs and tables
	Refinish all composition floors (semi-annually)*
	Deep clean all carpeting
	Clean lobby windows (semi-annually)*
	Clean and sanitize water fountains
	Dust interior window ledges
Restrooms/ Dressing Rooms	Deep clean all carpet and walk-off mats
	Machine scrub floors with germicidal disinfectant (semi-annually)*
	Clean, sanitize and polish all vitreous fixtures <sup>5</sup>
	Clean and polish chrome fittings
	Clean and sanitize toilet seats
	Clean and polish glass and mirrors
	Wash and sanitize exterior of containers
	Clean and sanitize partitions/remove graffiti
	Scrub and sanitize walls
Multi-Purpose/ Gymnasium	High dust horizontal surfaces/Drop and clean light fixtures
	Wash all windows and glass partitions
	Strip and wax tile floors
Cafeteria	Screen and re-coat hardwood gym floors
	Refinish all composition floors (semi-annually)*
	Deep clean all carpeting
	Wash all windows and glass partitions (both sides)
	Clean and sanitize water fountains
	Dust interior window ledges
	Dust blinds/air vents
	Clean and sanitize surfaces of tables and chairs

\*Semi-annual cleanings will take place during summer and Christmas breaks.

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# Start-Up and Transition



SSC Service Solutions understands that periods of change can be difficult times of uncertainty. Therefore, we are fully aware of the importance of a correct start-up program to ensure a smooth transition for your current custodial staff, district employees, students and community. To accomplish this goal, SSC Service Solutions developed a specially trained start-up team consisting of the K-12 Division President, your designated Regional Manager, your dedicated Contract Manager, HR representatives, Supply Division representatives, Accounting representatives, and SSC's STAT Team. The start-up team oversees the transition of all new educational accounts. Their major responsibilities include recruitment and training of local personnel, ordering and receiving supplies and equipment, developing communication channels with district personnel, and coordinating staffing plans.

**The importance of a correct start-up program will ensure a smooth transition for your current custodial staff, district employees, students and community.**

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### **STAT Team - Startups, Troubleshooting and Training**

To support each local operation, SSC has a "special forces" team of highly skilled managers on-call at all times. Members of this management team have been selected for their experience and ability to diagnose problems and handle special projects. This team is called on to assist with the start-up of any new account – to help the local manager quickly interview, hire and train staff. The STAT team can be called on to troubleshoot an account in order to quickly turn around small problems before they develop into larger issues or fill in for a manager that might be out on medical leave or vacation. The STAT team also rotates through various accounts to conduct specialized training for crews and managers, so that new techniques and best-practices are constantly shared throughout the company.

### **Start Up Plan of Action**

The chart on the following page outlines the procedures that SSC Service Solutions will utilize each week during and after your transition. The plan represents a three month plan that begins one month prior to the actual contract start date. The following chart represents a start date of September 1, 2011.

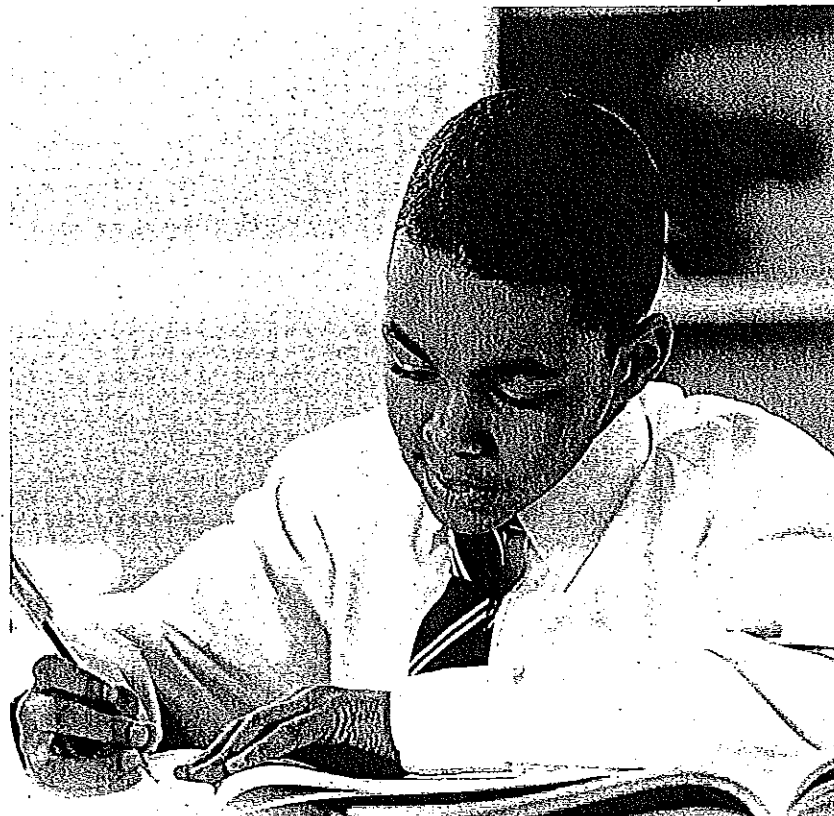
During this time, the members of your specially trained start-up team will be both on-site and available to answer questions and handle the many challenges associated with a program transition.

# SSC Service Solutions Custodial Services Proposal

## Startup & Transition Plan by Week

	Pre Contract Schedule				Contract				Post Contract Schedule			
	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Negotiate & sign contract												
SSC manager relocated to local area												
Schedule employee meeting												
Tour building & create staffing plan												
Order & inventory supplies & equipment												
SSC management & startup team arrives												
Update administration regularly												
Recruit staff & perform background checks												
Hire, orientate & train staff												
Identify & train supervisors												
Mgmt. team determines initial cleanup plan												
Supplies & equipment delivered to buildings												
Finalizes building assignments/staffing charts												
Staffing at full level												
Cleanup/special project work begins												
Continue training/ensure documentation												
SSC team monitors contract compliance												
Intro. QC procedures												

# Pricing, Terms and Contract Stipulations



**Delivering Solutions... we recognize that each customer has unique goals and objectives when it comes to their cleaning program.**

SSC Service Solutions can offer Knox County Schools the best solution. Our goal is to:

- Understand Knox County Schools 's critical business issues
- Understand how Knox County Schools 's unique goals are impacted by those business issues
- Understand how those goals are forecasted to evolve over time
- Understand your district's vision and culture

Then our solutions are collaborative and customized and characterized by flexibility and multiple approaches.

**OFFICIAL FILE DOCUMENT  
DO NOT REMOVE OR MARK**

## **Legal Effect of Contract**

It is especially understood and agreed that SSC Service Solutions is an independent contractor and that anything in this agreement to the contrary, Knox County Schools and SSC Service Solutions shall not be construed to be partners or joint venturers, nor shall have the relationship of the parties to be constructed as principal and agent, or master and servant, or employer and employee for any purpose whatsoever.

Contractor shall have the right to select and determine the persons who shall render said services on said premises, but Contractor shall only provide those personnel who are qualified to provide such service.

Contractor shall supervise and give personal attention to the faithful prosecution and completion of the work by its employees, and Contractor shall at all times enforce strict discipline and order among its employees and shall so conduct its operations as to preserve good relations with the public. Contractor shall discharge any employees causing breach of the peace or other disturbance of said relations, or violating Knox County Schools policies or any provisions of this contract.

### **Licenses and Permits**

Contractor shall give the proper authorities all requisite notice relating to the work and obtain all official permits and licenses required for the prosecution of any work embraced in this contract. Contractor shall obey and abide by all federal, state or municipal laws, ordinances, regulations and other rules.

### **Energy Management**

SSC Service Solutions is very conscious about the cost of energy. We realize every dollar spent in cooling, heating and lighting a building is one more dollar taken away from the classroom. We will work in conjunction with Knox County Schools' existing energy management program to help control energy cost. We will also instruct our personnel to turn lights off in rooms as work is completed.

### **Storage Area**

Knox County Schools agrees to provide for SSC a designated secured area sufficient for the storage of SSC's equipment and supplies, adequate water and light supply to perform duties. A small office area is also requested for SSC's contract manager to perform miscellaneous administrative duties and private personnel matters. We prefer this office to be in close proximity to the district's designated contract administrator for ease in communication and program unity.



**Payment of Contractor's Employees**

Contractor assumes full responsibility for all contributions, taxes and assessments on all payrolls or otherwise on all applicable federal, state, and local laws (including withholding from wages of its employees where required). If Contractor is not required under any applicable Unemployment Compensation Act to operate under or become subject to such Act but is permitted to do so, Contractor will duly elect to be governed by and operate under such Act. Contractor further agrees to comply with any other federal, state or local law, or regulation regarding compensation, hours of work, or other conditions of employment including, but limited to, federal or state laws or regulations regarding minimum compensation, overtime, and equal opportunities for employment such as the Federal Civil Rights Act, the Federal Fair Labor Standards Act, and the Labor Management Relations Act.

**Personnel Policy**

For the term of this contract and for a period of one year from the date of its expiration or termination, Knox County Schools shall not hire, or attempt to hire, any of SSC Service Solutions' management employees and shall not induce, or attempt to induce, any of SSC Service Solutions' management employees to leave the employ of SSC Service Solutions. Provided specifically that employment by Knox County Schools of any employee of SSC Service Solutions upon any basis or in any manner or capacity whatsoever, within six months of discharge or resignation of said employee, shall constitute a breach of the herein above contract.

**Service Level Adjustments**

SSC Service Solutions understands that schools are a constantly changing environment and is flexible when adjustments need to be made. SSC Service Solutions would consider any substantial adjustment in standard cleaning specifications, any large increase or decrease in the square footage to be cleaned, or a change in floor surfacing to require a service level adjustment. In any of these events, we will negotiate with Knox County Schools to find a suitable cost adjustment.

## Scope of Coverage

### School Related Activities

SSC Service Solutions will provide cleaning services after all school related functions at no additional cost to Knox County Schools. Such functions will include but are not limited to the following: basketball games, dances, graduation, concerts (by students), school sponsored clubs (Beta, debate, etc.), and community education.

SSC Service Solutions will not be obligated to chaperone or act as a monitor while functions are being held. However, SSC Service Solutions may be asked to secure the school after any Monday through Friday function. Saturday and Sunday functions will be cleaned up before school starts the following Monday.

### Non-School Related Activities

Schools often rent their facilities to for and non-profit organizations. SSC does not consider these activities to be school related, however, SSC Service Solutions will provide cleaning service after all non-school related functions at the additional rate stated in the Pricing and Terms section, section G. Emergency Services, of the proposal. In situations where non-school related functions do not interfere with the normal day to day cleaning or cause SSC Service Solutions to spend additional time (i.e. Girl Scout meeting right after school and over one hour later) there will be no additional charge. Such non-school related activities will include but are not limited to the following: Boy Scouts, Girl Scouts, Kiwanis Club, Churches, Community Theater, Fashion Show, and Junior Pro Basketball.

### Insurance

SSC Service Solutions shall maintain at its expense: Worker's Compensation Insurance, Commercial General Liability coverage and Motor Vehicle Liability coverage in the amounts indicated on the sample certificate of insurance.

Customer shall maintain a system of coverage (either through purchased insurance, self-insurance or a combination thereof) to keep Customer's buildings, including the Premises, and all property contained therein, insured against loss or damage by fire, explosion or other cause normally covered by standard broad form property insurance.

SSC will provide Knox County Schools with a certificate of insurance naming Knox County Schools as an additional insured within 30 days after contract award.



# CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 3

DATE (MM/DD/YYYY)  
09/30/2010

PRODUCER 877-945-7378 Willis of North Carolina, Inc. 26 Century Blvd. P. O. Box 305191 Nashville, TN 37230-5191	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
INSURED Southeast Service Corporation d/b/a SSC Service Solutions 1845 Midpark Rd, Suite 201 Knoxville, TN 37921	<table border="1"> <tr> <th>INSURERS AFFORDING COVERAGE</th> <th>NAIC#</th> </tr> <tr> <td>INSURER A: National Union Fire Ins. Co. of Pittsburgh</td> <td>19445-001</td> </tr> <tr> <td>INSURER B: ACE American Insurance Company</td> <td>22667-001</td> </tr> <tr> <td>INSURER C: New Hampshire Insurance Company</td> <td>23841-001</td> </tr> <tr> <td>INSURER D: Illinois National Insurance Co.</td> <td>23817-001</td> </tr> <tr> <td>INSURER E: Insurance Co. of the State of Pennsylvania</td> <td>19429-001</td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC#	INSURER A: National Union Fire Ins. Co. of Pittsburgh	19445-001	INSURER B: ACE American Insurance Company	22667-001	INSURER C: New Hampshire Insurance Company	23841-001	INSURER D: Illinois National Insurance Co.	23817-001	INSURER E: Insurance Co. of the State of Pennsylvania	19429-001
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## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC	4360838	9/30/2010	9/30/2011	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS-COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY	AOS 3976521	9/30/2010	9/30/2011	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000
A	<input checked="" type="checkbox"/> ANY AUTO	VA 3976522	9/30/2010	9/30/2011	
A	<input type="checkbox"/> ALL OWNED AUTOS	MA 3976523	9/30/2010	9/30/2011	
	<input type="checkbox"/> SCHEDULED AUTOS				
	<input type="checkbox"/> HIRED AUTOS				
	<input type="checkbox"/> NON-OWNED AUTOS				
	<input checked="" type="checkbox"/> Self Ins. Phv Damage				
	GARAGE LIABILITY				
	<input type="checkbox"/> ANY AUTO				
B	EXCESS/UMBRELLA LIABILITY	XLXG24563480	9/30/2010	9/30/2011	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 DEDUCTIBLE \$ RETENTION \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	AOS 026149353	9/30/2010	9/30/2011	<input checked="" type="checkbox"/> NO STATL TORT LIMITS <input type="checkbox"/> OTHER
A	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	CA 026149355	9/30/2010	9/30/2011	E1. EACH ACCIDENT \$ 2,000,000
D	If yes, describe under SPECIAL PROVISIONS below	FL 026149357	9/30/2010	9/30/2011	E1. DISEASE - EA EMPLOYEE \$ 2,000,000
E		MA 026149361	9/30/2010	9/30/2011	E1. DISEASE - POLICY LIMIT \$ 2,000,000
C	OTHER WC: MO, NY, & KY	026149362	9/30/2010	9/30/2011	\$2,000,000 EL Each Accident
D	WC: WI	026149356	9/30/2010	9/30/2011	\$2,000,000 EL Disease - Ea Empl
C	WC: TX	026149354	9/30/2010	9/30/2011	\$2,000,000 EL Disease - Pol. Limit

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
See Attached:

## CERTIFICATE HOLDER

SSC Service Solutions  
1845 Midpark Road, Suite 201  
Knoxville, TN 37921

## CANCELLATION (10) days notice of cancellation for non-payment of premium.

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Julia Ann Lilly*

ACORD 25 (2009/01)

Coll:3140709 Tpl:1147548 Cert:14800586

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<b>Willis</b>		<b>CERTIFICATE OF LIABILITY INSURANCE</b>		Page 2 of 3	DATE 09/30/2010
PRODUCER	877-945-7378		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.		
	Willis of North Carolina, Inc. 26 Century Blvd. P. O. Box 305191 Nashville, TN 37230-5191		INSURERS AFFORDING COVERAGE		NAIC#
INSURED	Southeast Service Corporation d/b/a SSC Service Solutions 1845 Midpark Rd, Suite201 Knoxville, TN 37921		INSURERA: National Union Fire Ins. Co. of Pittsburg		19445-001
			INSURERB: ACE American Insurance Company		22667-001
			INSURERC: New Hampshire Insurance Company		23841-001
			INSURERD: Illinois National Insurance Co.		23817-001
			INSURERE: Insurance Co. of the State of Pennsylvania		19429-001

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Garage Liability  
Carrier: National Union Ins. Co. of Pittsburg, PA  
Policy No. CA 3976521  
Policy Period: 09/30/2010 to 09/30/2011  
Auto Only (Each Accident) \$500,000.00

SIR applies per terms and conditions of the policy.

## Pricing and Terms

- A. The contract term will begin September 1, 2011 through August 31, 2014 and may be extended for one (1) additional two (2) YEAR term.
- B. The Management of Knox County Schools shall have the right to terminate this agreement for failure of performance of the Contractor. Such failure of performance shall be brought to the attention of the Contractor by written notice. Upon receipt of such notice, Contractor shall have thirty (30) days to remedy such breach of performance. Should the Contractor fail to remedy breach within the prescribed 30 day period, Knox County Schools shall have the option to terminate this agreement by providing Contractor with a sixty (60) day written notification of termination. Notwithstanding the above, either party shall have the right to terminate this agreement by providing the other party with a ninety (90) day written notification of termination. Notification of termination shall be sent by certified mail to the following address: for Contractor SSC Service Solutions, PO Box 52370, Knoxville, TN 37950; for Knox County Schools 1000 North Central Street, Suite 100, Knoxville, TN 37917.
- C. On each anniversary date of this contract, the cost of service will be adjusted to reflect any change, which may have occurred in the Consumer Price Index during the preceding 12 months, effective 45 days prior to the termination of the contract period.
- D. Should additional increases in the Federal or applicable state minimum wage occur, SSC Service Solutions will negotiate with Knox County Schools (prior to budgeting) to compensate employees fairly, based on the following calculation; the cost of service per year will be increased 80% of the percentage of increase in such cost over the then current rate. Example:  $\$5.85$  to  $\$6.55$  per hour =  $.70/5.85 = 11.97\%$  increase  $\times 80\% = 9.5\%$  increase in contract cost.
- E. SSC's standard payment terms are net 30. Knox County Schools shall be invoiced on the first day of the month for the current month's service. Any adjustments and/or miscellaneous billings will appear on the succeeding month's invoice.
- F. SSC Service Solutions will provide custodial services for Knox County Schools for:  
See Pricing Sheets

This price includes Contract Manager's salary and benefits, custodial labor, custodial equipment, custodial supplies, paper and plastic goods, and cleaning coverage of all school related activities.

- G. Emergency services, by their nature, require quick and decisive action so as to minimize property damage and restore normal operation to a facility. The SSC Service Solutions' management and staff dedicated to Knox County Schools will be appropriately trained regarding emergency procedures and response. Training will include emergency communications to appropriate individuals, emergency team dispatch, and emergency equipment dispositions. All emergency telephone numbers will be posted at each site.

In the interest of being an extension of Knox County Schools, SSC Service Solutions views an emergency occurring within the scope of a normal work day (when staff is present) as a cost covered by the quoted annual price. After hours emergency and/or on call service will be billed at the rate of \$15.50 per hour.

H. Summer Cleaning Program

The price of this proposal includes one intensive summer clean-up per calendar year. Contracts beginning on June 1st or July 1st will receive that annual clean-up as part of the initial start up phase. Another summer clean-up will not be performed until the annual renewal of the contract the following June 1st or July 1st. Contracts that are not renewed due to rebid, do not include a final summer clean-up if the annual summer clean-up was already received the previous summer.

Refer to the following chart for examples:

Contract Start	Year One	Year Two	Year Three
June 1, 2011	Summer clean-up received June 2011	Summer clean-up received June 2012	Summer clean-up received June 2013
July 1, 2011	Summer clean-up received July 2011	Summer clean-up received July 2012	Summer clean-up received July 2013
December 1, 2011	Summer clean-up received June 2012	Summer clean-up received June 2013	Summer clean-up received June 2014

## Section 6.18 Pricing - Revised

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
A. L. Lotts Elementary	\$8,694.48	\$7,463.33
Adrian Burnett Elementary	\$5,294.07	\$4,062.91
Amherst Elementary	\$11,284.76	\$10,053.60
Austin-East High	\$21,528.26	\$20,297.11
Ball Camp Elementary	\$6,328.57	\$5,097.41
Bearden Elementary	\$3,457.02	\$2,225.87
Bearden High Vocational Bldg	\$20,868.54	\$19,637.38
Bearden Middle	\$12,552.28	\$11,321.13
Beaumont Elementary	\$5,645.06	\$4,413.91
Belle Morris Elementary	\$4,248.29	\$3,017.14
Blue Grass Elementary	\$6,183.44	\$4,952.29
Bonny Kate Elementary	\$3,276.62	\$2,045.46
Brickey McCloud Elementary	\$10,109.97	\$8,878.81
Carter Elem.	\$3,170.00	\$1,938.84
Carter High	\$14,980.63	\$13,749.48
Carter Middle	\$7,535.34	\$6,304.19
Cedar Bluff Elementary	\$10,620.04	\$9,388.89
Cedar Bluff Middle	\$6,435.41	\$5,204.26
Cedar Bluff Preschool	\$3,666.42	\$2,435.27
Central High	\$20,774.12	\$19,542.96
Chilhowee Elementary	\$4,993.47	\$3,762.31
Christenberry Elementary	\$7,282.22	\$6,051.07
Copper Ridge Elementary	\$5,469.18	\$4,238.03
Corryton Elementary	\$1,722.99	\$491.83
Dogwood Elementary	\$9,594.06	\$8,362.91
East Knox Elementary	\$6,102.52	\$4,871.37
Eastport OT/PT	\$2,492.48	\$1,261.32
Fair Garden	\$3,608.66	\$2,377.51
Farragut High & Vocational	\$17,979.12	\$16,747.97
Farragut Intermediate	\$8,028.01	\$6,796.85
Farragut Middle School	\$12,656.06	\$11,424.91
Farragut Primary	\$8,632.81	\$7,401.66
Fort Sanders	\$3,708.69	\$2,477.53
Fountain City Elementary	\$3,926.06	\$2,694.91
Fulton High	\$18,102.00	\$16,870.85
Gap Creek Elementary	\$1,565.13	\$333.98
Gibbs Elementary	\$9,464.51	\$8,233.35
Gibbs High & Vocational	\$15,374.96	\$14,143.81
General Services Building with annex etc.	\$5,721.46	\$4,490.31
Green Elementary	\$4,978.74	\$3,747.59
Gresham Middle	\$8,889.31	\$7,658.16
Halls Elementary	\$6,739.31	\$5,508.16

School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
Halls High & North Knox Vocational	\$16,721.88	\$15,490.72
Halls Middle	\$10,973.19	\$9,742.03
Hardin Valley Academy	\$20,701.71	\$19,470.55
Hardin Valley Elementary	\$10,591.28	\$9,360.13
Historic Knoxville High School	\$8,919.99	\$7,688.84
Holston Middle	\$14,908.30	\$13,677.15
Inskip Elementary	\$5,709.19	\$4,478.03
KAEC	\$5,445.94	\$4,214.79
Karns Elementary & Annex	\$18,631.25	\$17,400.10
Karns High & Byington Solway	\$19,729.65	\$18,498.49
Karns Middle	\$12,707.83	\$11,476.68
L & N Stem Academy	\$2,607.92	\$1,376.76
Lincoln Park	\$2,830.36	\$1,599.20
Lonsdale Elementary	\$4,603.81	\$3,372.66
Maynard Elementary	\$2,787.40	\$1,556.25
Mooreland Heights Elementary	\$2,737.54	\$1,506.39
Mount Olive Elementary	\$2,783.87	\$1,552.72
New Hopewell Elementary	\$2,577.16	\$1,346.00
Northwest Middle	\$11,505.51	\$10,274.35
Norwood Elementary	\$3,787.46	\$2,556.31
Pleasant Ridge Elementary	\$3,208.43	\$1,977.27
Pond Gap Elementary	\$2,673.80	\$1,442.65
Powell Elementary	\$7,583.51	\$6,352.36
Powell High	\$18,726.98	\$17,495.83
Powell Middle	\$11,651.09	\$10,419.94
Richard Yoakley Center	\$2,562.20	\$1,331.05
Ridgedale Alternative Program	\$4,087.06	\$2,855.91
Ritta Elementary	\$5,369.24	\$4,138.08
Rocky Hill Elementary	\$5,923.57	\$4,692.42
Rule Building/Security	\$1,534.07	\$302.91
Sam E. Hill	\$3,016.44	\$1,785.28
Sarah Moore Greene Elementary	\$9,697.61	\$8,466.46
Sarah Simpson Center Prof Develop Center	\$8,266.09	\$7,034.94
Sequoyah Elementary	\$4,848.57	\$3,617.42
Shannondale Elementary	\$3,055.71	\$1,824.56
South Knox Elementary	\$2,832.81	\$1,601.66
South-Doyle High	\$21,701.38	\$20,470.23
South-Doyle Middle	\$15,724.20	\$14,493.04
Spring Hill Elementary	\$3,525.59	\$2,294.44
Sterchi Elementary	\$3,091.15	\$1,859.99
Sunnyview Elementary	\$3,763.38	\$2,532.22
Vine Middle	\$8,590.78	\$7,359.63
West Haven Elementary	\$2,438.48	\$1,207.32
West High	\$21,989.02	\$20,757.87



School	Monthly Cost	Monthly Cost with KCS Employee per 5.11
West Hills Elementary	\$6,827.60	\$5,596.44
West Valley Middle	\$14,414.10	\$13,182.95
West View Elementary	\$2,941.11	\$1,709.96
Whittle Springs Middle	\$5,816.42	\$4,585.26
<b>Total Cost for School Locations</b>	<b>\$740,806.73</b>	<b>\$630,002.84</b>
<b>Additional Charges</b>		
	<b>Per Hour Charge</b>	
Cost per hour for extra work pursuant to Seciton 5.2	\$25.00	
Cost per hour for extra work pursuant to Seciton 5.3	\$15.50	
	<b>Per Square Foot Charge</b>	
Cost per square foot for additional carpet cleaning.	\$0.08	
	<b>Total Price</b>	
Total Cost of Performance and Payment Bond equal to 100 percent of annual contract price less per hour charges.	\$34,200.00	

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To: Compass Group USA Business Partners

Date: January 19, 2011

Sub: Compass Group USA Financial Update

Compass Group USA, Inc. is a wholly owned subsidiary of Compass Group PLC (CGP), the global leader for contract catering services. The enclosed CD contains annual reports of CGP which include three years of audited financial statements. Compass Group USA, Inc. is the legal entity representing United States operations and is the parent company of Flik International Corp., Crothall Services Group, Levy Restaurants, Trinity Management Services, Restaurant Associates, Morrison Management Specialists, Inc., Lackmann Culinary Services, Bon Appetit Management Company, Eurest Services, Inc., and Wolfgang Puck Catering & Events, LLC. Divisions of Compass Group USA, Inc. include Chartwells, Canteen, and Eurest.

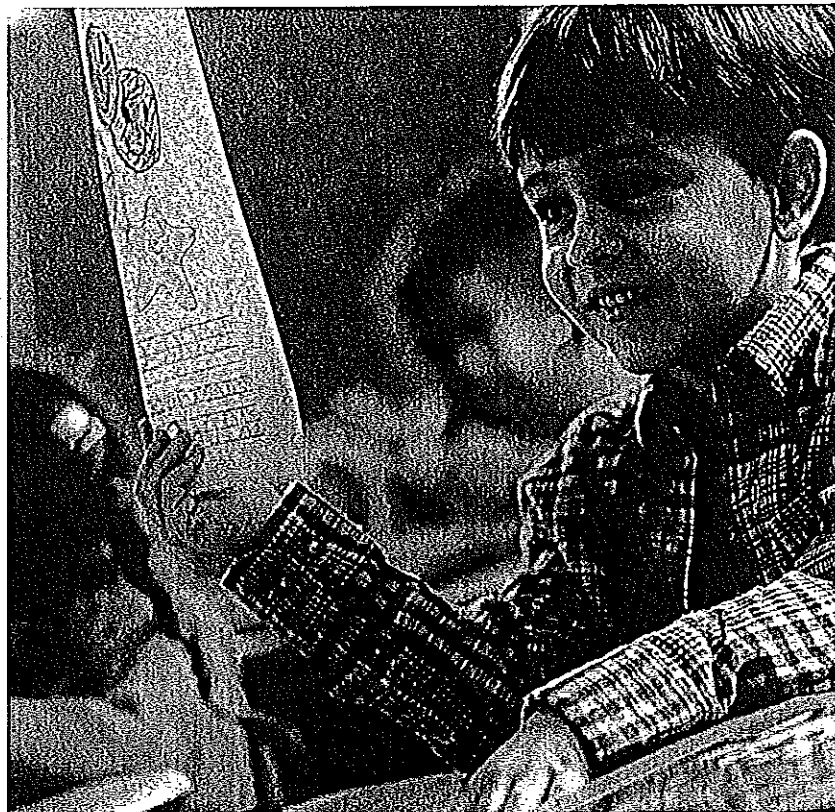
Through a series of acquisitions and organic growth, Compass Group has become the market leader in North America with annual revenues in 2010 of US \$9.9 billion and operating cash flow of US \$875 million. Compass Group North America's revenues represent 45% of the CGP worldwide total and are expected to exceed \$10.5 billion in the 2011 fiscal year. Compass Group, North America's client list includes Chicago Public Schools, Boeing, IBM, Microsoft, Prudential Insurance, American Express, University of Arkansas, Louisiana State University, University of Virginia Medical Center, Green Bay Packers, Georgia Aquarium, Arizona Department of Corrections, Cedars-Sinai Medical Center, World Bank and the U. S. House of Representatives and Senate.

CGP was formed in 1987 to facilitate the management led buyout of the Grand Metropolitan, PLC Catering division. During its twenty-three year history, CGP has grown more than fifty-fold from a revenue and value perspective, with a current market capitalization of US \$17 billion. CPG trades on the London Stock Exchange under symbol CPG.L and is represented in the FTSE 100 Index. While Compass has experienced phenomenal growth, it remains a conservatively managed company and has maintained an industry best BBB+ Standard & Poor's credit rating for over eleven years.

You are encouraged to direct financial inquiries regarding Compass Group to our North America headquarters in Charlotte, North Carolina.

Gary Zauf  
Vice President, Treasurer  
Compass Group, North America  
2400 Yorkmont Road  
Charlotte, NC 28217  
Tel: 704-328-7836  
Fax: 704-295-5347

# Required Documents



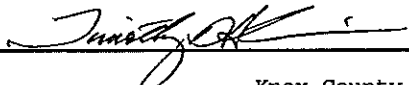
We have long been recognized as the leader in service solutions. A key component is being responsible for the professional quality and technical accuracy of the services provided under this contract.

Services will be performed in accordance with generally accepted professional and industry standards. All services will conform to and be in compliance with applicable federal, state and local statutes, rules, codes, laws, ordinances, regulations and restrictions.

**SSC Service Solutions is prepared to meet or exceed your objectives by providing superior custodial programs that complement each of the venues we have the privilege of serving.**

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SECTION VI VENDOR INFORMATION AND PRICING

- 6.1 Vendor Name SSC Service Solutions
- 6.2 Vendor Address 1845 Midpark Road, Suite 201  
City Knoxville State TN Zip 37921
- 6.3 Telephone Number (865) 546-8880 Fax Number (865) 523-5560
- 6.4 Vendor Number As Assigned By the Knox County Purchasing Division 11615
- 6.5 Contact Person Matt Cooter - (423) 534-1406
- 6.6 Authorizing Signature 
- 6.7 Vendor's Knox County Business License Number Knox County Business = 0223815 / Knox City = 133415  
(If Applicable) Attach A Copy Of The License.
- 6.8 I Acknowledge the Receipt Of: (Please Write "Yes" If You Received One)  
Addendum 1 X Addendum 2 X Addendum 3 X Addendum 4 X
- 6.9 Will your company accept the Electronic Commerce Card (VISA) as payment?  
Yes \_\_\_\_\_ No X
- 6.10 Note any exceptions to the specifications that you take here. For instance, if you take exception to Section 3.1; then write 3.1 and explain how you differ from the specification. Use additional pages if necessary. Certain exceptions may be deemed non-responsive to the IFB and be just cause for rejection of bid.  
No exceptions
- 6.11 Detail the business model to be deployed in fulfilling the services requested in this solicitation. (use additional sheets if necessary).
- 6.12 Number of Employees: 3,507 employees in Education division.
- 6.13 Years in this Business: 42 years
- 6.14 Total Number of Clients: 87 Education clients
- 6.15 Total K-12 Square Footage under Contract: 62,153,704  
(Vendors must attach a list of current K-12 Educational contracts in place. List District Name, number of square feet under contract, personal contact and phone number.)
- 6.16 List of Equipment: (use additional sheets if necessary) See full equipment list in Equipment & Supply section of this proposal.

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- 6.17 **References:** References are requested to provide the evaluators with information about the previous work that you have done. Therefore it is important that you provide references that are relevant to this contract. As an example:

Firm: Acme School District  
 Address: 1234 Anywhere Street Knoxville, TN 12345 Contact: John Doe  
 Contact Phone: 865.555.5555  
 Contact Fax: 865.555.9999  
 Nature of Contract: Daily custodial services for 75,000 square foot middle school  
 Dollar Amount: \$2,000/month  
 Contract Start: May 2011  
 Contract End: April 2018

List below three (3) references with whom you have had service agreements of this nature and size within the past three years. Knox County shall not be used as a reference for this solicitation.

*Reference #1*

Name of Firm: Charleston County Schools  
 Address: 715 9th Street, West Columbia, SC 29169  
 Contact Person: Dennis Burgess - Custodial & Grounds Supervisor  
 Contact Person telephone and fax numbers: 843-566-8132  
 Nature of contract: Custodial services for Charleston County Schools  
 Square footage: 4 Million (plus) square feet  
 Dollar amount: \$ 34,189,436.82 (over the life of the contract)  
 Contract start date: 1984 Contract end date: on-going

*Reference #2*

Name of Firm: Durham County Public Schools  
 Address: 511 Cleveland Street, Durham, NC 27702  
 Contact Person: John Langsdorf, Coord. of Facility Support Services  
 Contact Person telephone and fax numbers: 919-560-3827  
 Nature of contract: Custodial services for Durham County Schools  
 Square footage: 4 Million (plus) square feet  
 Dollar amount: \$ 27,391,884.56 (over the life of the contract)  
 Contract start date: 2005 Contract end date: on-going

*Reference #3*

Name of Firm: Richland II School District  
 Address: 6831 Brookfield Road, Columbia, SC 29206  
 Contact Person: Jack Carter - Director of Support Services  
 Contact Person telephone and fax numbers: 803-736-3774  
 Nature of contract: Custodial services for Richland II School District  
 Square footage: 1,261,000 square feet  
 Dollar amount: \$ 15,680,290.88 (over the life of the contract)  
 Contract start date: 1995 Contract end date: on-going

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## **Attachment “E”**

### **Contractor’s Affidavits, Business License and Certificate of Insurance**

AFFIDAVIT OF COMPLIANCE  
WITH  
DRUG-FREE WORKPLACE REQUIREMENTS OF  
TENNESSEE CODE ANNOTATED, § 50-9-113

(To be submitted with bid by construction contractor with 5 or more employees)

I, Don Williams, president or other principal

Officer of SSC Service Solutions, swear or affirm that the  
Name of Company

Company has a drug-free workplace program that complies with Title 50, Chapter 9, Tennessee Code Annotated, in effect at the time of this bid submission at least to the extent required of governmental entities. I further swear or affirm that the company is in compliance with Tennessee Code Annotated, § 50-9-113.

*Don Williams*  
President or Principal Officer

For: SSC Service Solutions  
Name of Company

STATE OF TENNESSEE }  
COUNTY OF \_\_\_\_\_ }

Subscribed and sworn before me by DON R WILLIAMS

President or principal officer of SSC SERVICE SOLUTIONS

On this 13TH day of MAY, 2011.

*Deborah Moore*  
Notary Public



My Commission expires: 6/2/2012

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AFFIDAVIT OF COMPLIANCE

WITH

TENNESSEE CRIMINAL HISTORY RECORDS CHECK

TENNESSEE CODE ANNOTATED, SECTION 49-5-413

(To be submitted with bid by contractor)

I, Don R. Williams, president or other principal

Officer of SSC Service Solutions, swear or affirm that the

Name of Company

Company is in compliance with Public Chapter 587 of 2007, codified at Tennessee Code Annotated 49-5-413, in effect at the time of this bid submission at least to the extent required of governmental entities. I further swear or affirm that the company is in compliance with Tennessee Code Annotated, § 49-5-413.

DR Williams

President or Principal Officer

For: SSC Service Solutions

Name of Company

STATE OF TENNESSEE }  
COUNTY OF }

Subscribed and sworn before me by DON R WILLIAMS

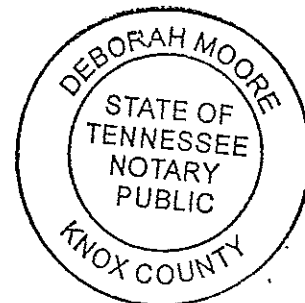
President or principal officer of SSC SERVICE SOLUTIONS

On this 13TH day of MAY 2011

Deborah Moore

Notary Public

My Commission expires: 6/2/2012



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Department  
of  
Finance

CITY OF KNOXVILLE, TENNESSEE  
*Business License*

Business  
Tax  
Division

Business Name and Location:  
SOUTHEAST SERVICE CORPORATION  
1845 MIDPARK RD

Mailing Address:

SOUTHEAST SERVICE CORPORATION  
PO BOX 52370  
KNOXVILLE, TN 37950

Tax Period: 07/01/2009 to 06/30/2010



Account #	2235
Classification	3
License/Receipt #	133415
Issue Date	09/01/2010
Expiration Date	06/30/2011
State Account #	503246357

This Minimum Business Tax License does not permit the  
Licensee to operate a business of any type which is in conflict  
with any Federal, State, County or City ordinance, codes or laws.

Must be posted in a conspicuous place

DETACH LICENSE ABOVE AND POST IN A CONSPICUOUS PLACE

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**FOSTER D ARNETT JR  
KNOX COUNTY CLERK**

PO BOX 1566  
300 MAIN AVE. ROOM 226  
KNOXVILLE, TN 37901

LICENSE  
**0223815**

**MINIMUM BUSINESS LICENSE AND GROSS SALES RECEIPT, NOT A BILL**

Mailing

Location

21450 SOUTHEAST SERVICE CORP  
P.O. BOX 52370 HWY  
KNOXVILLE TN 37950-2370

SOUTHEAST SERVICE CORP  
1845 MIDPARK RD  
KNOXVILLE, TN 37921

**CORP SOUTHEAST SVC**

LOCAL ACCOUNT NUMBER 21450  
STATE ACCOUNT NUMBER 169390030  
TRANSACTION NUMBER \_\_\_\_\_  
CLASS 03  
SALES TAX NUMBER \_\_\_\_\_

ISSUE DATE 09/02/10  
TAX PERIOD 07/01/2009 - 06/30/2010  
EXPIRATION DATE 6/30/2011

  
DEPUTY CLERK SIGNATURE

MRW wk21 Drawer:99 Site:1

— POST AT LOCATION OF BUSINESS —  
IF BUSINESS CLOSSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE

DETACH THIS PORTION FOR CONFIDENTIAL FILE

**FOSTER D ARNETT JR, KNOX COUNTY CLERK**

LICENSE  
**0223815**

**MINIMUM BUSINESS LICENSE AND GROSS SALES RECEIPT, NOT A BILL**

MRW wk21 Drawer: 99 Site: 1  
Work Date:

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**KNOX COUNTY PURCHASING DIVISION  
INSURANCE CHECKLIST  
BID NUMBER 956**

THE CERTIFICATE OF INSURANCE MUST SHOW ALL COVERAGES & ENDORSEMENTS WITH "YES" AND ITEMS 20 TO 25

REQUIRED	NUMBER	TYPE OF COVERAGE	COVERAGE LIMITS																																
YES	1.	WORKERS COMPENSATION	STATUTORY LIMITS OF TENNESSEE																																
YES	2.	EMPLOYERS LIABILITY	\$100,000 PER ACCIDENT \$100,000 PER DISEASE \$500,000 DISEASE POLICY LIMIT																																
YES	3.	AUTOMOBILE LIABILITY <table border="1" style="margin-left: 20px;"> <tr> <td>X</td> <td>ANY AUTO-SYMBOL (1)</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	X	ANY AUTO-SYMBOL (1)											<table border="1" style="width: 100%;"> <tr> <td>COMBINE SINGLE LIMIT (Per -Accident)</td> <td>\$ 1,000,000</td> </tr> <tr> <td>BODY INJURY (Per -Person)</td> <td></td> </tr> <tr> <td>BODY INJURY (Per-Accident)</td> <td></td> </tr> <tr> <td>PROPERTY DAMAGE (Per-Accident)</td> <td></td> </tr> </table>	COMBINE SINGLE LIMIT (Per -Accident)	\$ 1,000,000	BODY INJURY (Per -Person)		BODY INJURY (Per-Accident)		PROPERTY DAMAGE (Per-Accident)													
X	ANY AUTO-SYMBOL (1)																																		
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BODY INJURY (Per -Person)																																			
BODY INJURY (Per-Accident)																																			
PROPERTY DAMAGE (Per-Accident)																																			
YES	4.	COMMERCIAL GENERAL LIABILITY <table border="1" style="margin-left: 20px;"> <tr> <td></td> <td>CLAIM MADE</td> <td>X</td> <td>OCCUR</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table> <table border="1" style="margin-left: 20px;"> <tr> <td colspan="4">GEN'L AGGREGATE LIMITS APPLIES PER</td> </tr> <tr> <td></td> <td>POLICY</td> <td>X</td> <td>PROJECT</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>		CLAIM MADE	X	OCCUR					GEN'L AGGREGATE LIMITS APPLIES PER					POLICY	X	PROJECT					<table border="1" style="width: 100%;"> <tr> <td>EACH OCCURRENCE</td> <td>\$ 1,000,000</td> </tr> <tr> <td>FIRE LEGAL LIABILITY</td> <td>\$ 100,000</td> </tr> <tr> <td>MED EXP (Per person)</td> <td>\$ 5,000</td> </tr> <tr> <td>PERSONAL &amp; ADV INJURY</td> <td>\$ 1,000,000</td> </tr> <tr> <td>GENERAL AGGREGATE</td> <td>\$ 2,000,000</td> </tr> <tr> <td>PRODUCTS-COMPLETED OPERATIONS/ AGGREGATE</td> <td>\$ 2,000,000</td> </tr> </table>	EACH OCCURRENCE	\$ 1,000,000	FIRE LEGAL LIABILITY	\$ 100,000	MED EXP (Per person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS-COMPLETED OPERATIONS/ AGGREGATE	\$ 2,000,000
	CLAIM MADE	X	OCCUR																																
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GENERAL AGGREGATE	\$ 2,000,000																																		
PRODUCTS-COMPLETED OPERATIONS/ AGGREGATE	\$ 2,000,000																																		
YES	5.	PREMISES/OPERATIONS	\$1,000,000 CSL BI/PD EACH OCCURRENCE \$2,000,000 ANNUAL AGGREGATE																																
YES	6.	INDEPENDENT CONTRACTOR	\$1,000,000 CSL BI/PD EACH OCCURRENCE \$1,000,000 ANNUAL AGGREGATE																																
YES	7.	CONTRACTUAL LIABILITY (MUST BE SHOWN ON CERTIFICATE)	\$1,000,000 CSL BI/PD EACH OCCURRENCE \$1,000,000 ANNUAL AGGREGATE																																
YES	8.	XCU COVERAGE	NOT TO BE EXCLUDED																																
YES	9.	UMBRELLA LIABILITY COVERAGE	\$1,000,000																																
		PROFESSIONAL LIABILITY																																	
NO	10.	ARCHITECTS & ENGINEERS	\$1,000,000 PER OCCURRENCE/CLAIM																																
NO		ASBESTOS & REMOVAL LIABILITY	\$2,000,000 PER OCCURRENCE/CLAIM																																
NO		MEDICAL MALPRACTICE	\$1,000,000 PER OCCURRENCE/CLAIM																																
NO		MEDICAL PROFESSIONAL LIABILITY	\$1,000,000 PER OCCURRENCE/CLAIM																																
NO	11.	MISCELLANEOUS E & O	\$500,000 PER OCCURRENCE/CLAIM																																
NO	12.	MOTOR CARRIER ACT ENDORSEMENT	\$1,000,000 BI/PD EACH OCCURRENCE UNINSURED MOTORIST (MCS-90)																																
NO	13.	MOTOR CARGO INSURANCE																																	
NO	14.	GARAGE LIABILITY	\$1,000,000 BODILY INJURY, PROPERTY DAMAGE PER OCCURRENCE																																
NO	15.	GARAGEKEEPER'S LIABILITY	\$500,000 COMPREHENSIVE; \$500,000 COLLISION																																
NO	16.	INLAND MARINE BAILEE'S INSURANCE	\$																																
NO	17.	DISHONESTY BOND	\$																																
NO	18.	BUILDERS RISK	PROVIDE COVERAGE IN THE FULL AMOUNT OF THE CONTRACT UNLESS PROVIDED BY OWNER.																																
NO	19.	USL&H	FEDERAL STATUTORY LIMITS																																

20. CARRIER RATING SHALL BE BEST'S RATING OF A-V OR BETTER OR ITS EQUIVALENT.
21. NOTICE OF CANCELLATION, NON-RENEWABLE OR MATERIAL CHANGES IN COVERAGE SHALL BE PROVIDED TO COUNTY AT LEAST 30 DAYS PRIOR TO ACTION. THE WORDS "ENDEAVOR TO" AND "BUT FAILURE TO" (TO END OF SENTENCE) ARE TO BE ELIMINATED FROM THE NOTICE OF CANCELLATION PROVISION ON STANDARD ACCORD CERTIFICATES.
22. THE COUNTY SHALL BE NAMED AS AN ADDITIONAL NAMED INSURED ON ALL POLICIES EXCEPT WORKERS' COMPENSATION AND AUTO.
23. CERTIFICATE OF INSURANCE SHALL SHOW THE BID NUMBER AND TITLE.
24. OTHER INSURANCE REQUIRED \_\_\_\_\_

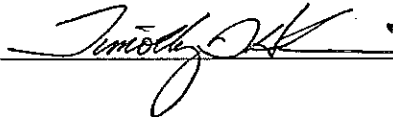
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25. THE CONTRACTOR AGREES TO SAVE, DEFEND, KEEP HARMLESS, INDEMNIFY AND PAY ON BEHALF OF THE COUNTY AND ALL OF ITS AGENTS AND EMPLOYEES (COLLECTIVELY THE COUNTY) FROM AND AGAINST ANY AND ALL CLAIMS, LOSS, DAMAGE, INJURY, COST (INCLUDING COURT COSTS AND ATTORNEY'S FEES), CHARGES, LIABILITY OR EXPOSURE, HOWEVER CAUSED, RESULTING FROM, ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE CONTRACTOR'S PERFORMANCE OF THE AGREEMENT TERMS ON ITS OBLIGATIONS UNDER THE AGREEMENT.

INSURANCE AGENT'S STATEMENT AND CERTIFICATION: I HAVE REVIEWED THE ABOVE REQUIREMENTS WITH THE BIDDER NAMED BELOW AND HAVE ADVISED THE BIDDER OF REQUIRED COVERAGE NOT PROVIDED THROUGH THIS AGENCY.

AGENCY NAME: \_\_\_\_\_ AUTHORIZING SIGNATURE: \_\_\_\_\_

BIDDER'S STATEMENT AND CERTIFICATION: IF AWARDED THE CONTRACT, I WILL COMPLY WITH THE CONTRACT INSURANCE REQUIREMENTS.

BIDDER NAME: SSC Service Solutions AUTHORIZING SIGNATURE: 

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